Guidelines for submission of LDC transfer request



Step 1: Click on the selected menu "लिपिक ग्रेड द्वितीय, 2013 के सम्बन्ध में परिवेदना" for Transfer request.

<u>Step 2</u>: Click LDC Transfer request link on AR department page. Link will redirect to Single Sign-On (SSO) portal <u>https://sso.rajasthan.gov.in</u>.



<u>Step 3</u>. If you have already registered as a citizen on SSO portal, then simply provide your credentials and login. If you are not registered on SSO portal, then first you need to get registered on this. For the registration, click on register button on SSO login page. You need to choose the appropriate option and click Next to further process.



<u>Step 4:</u> After registration, you need to login to sso.rajasthan.gov.in. You will be redirected to SSO Home page where links of all government application available. You need to click on **Rajasthan Sampark** lcon as highlighted.

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<u>Step 5:</u> After click on Rajasthan Sampark, if you are a new user, you will be redirected to Citizen Profile page. You need to update your profile and click on Continue Sign In button.

Home	About Sampark	Help	Feedback	Gallery	Contact Us
Please complete det	ails to continue Sign In				
* Name					
* Father's Name			* Gender	Male	•
ID Proof	Select One	•	ID Number		
Phone No	PHONE NUMBER		* Mobile Number	91	
Area Type	Rural 🔍 Urban 🔍				
* Address					
* Country	India	•	* State	Rajasthan	•
* District	Select One	*	* Block/Panchayat Samiti	Select One	•
* Gram Panchayat	Select One	•	Village	Select One	•
Pin Code			* Email (will be used for login purpose)		
				Continue	e Sign In Back to SSO
	Department	of Administrative F	Reforms, Government of Rajas	than, Jaipur	
Quick Links	ster Office 💦 Government of Rajasti	han DolT&C	Web Directory ARD Rai E-n	ntact Us asthan Sampark Free : 181 nail : rajsampark@rajasthan cmv@rajasthan.gov.in	.gov.in 💽 🕑

<u>Step 6.</u> After click on Continue Sign In button you will redirect on dashboard you will see the flowting link of "लिपिक ग्रेड द्वितीय, 2013 के सम्बन्ध में प्रतिवेदना प्रपत्र के लिए क्लिक करें".

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Name:	PUNIT BABEL	My Grievances	167	
Father's Name:	Mr B L Babel	My Disposed Grievances	46	
	0700500400	My Grievances in Processing	121	Notice/Bulletin Board
Mobile No:	9783586128			
Phone No:	2942471518	My Suggestions		
Type:	Urban	My Suggestions	0	
Pincode:	313001	My Disposed Suggestions	0	
Country:	India	My Suggestions In Processing	0	
State:	Rajastnan	h		
District.	Udaipui			
City. Street:	Udalpul			
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ID Proof	Radbar Card			
ID Number	762366405717			
Last Login	27-Apr-2018 09:01:16 PM			
Last Login	27-401-2016 05.01.10 Mit			

<u>Step 7:</u> When you click on "लिपिक ग्रेड द्वितीय, 2013 के सम्बन्ध में प्रतिवेदना प्रपत्र के लिए क्लिक करें" you will redirect on LDC Transfer Request Page.

Government of Rajasthan	STHAN SAMPARK		R
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Upload Joining Report *: Home District *: Alloted Department *: Description *: Required District *: Required District *: Required District *:	Upload only jpg.png.pdf. Size limit 10 M	2	
I take pledge on oath, that if my allotted departmen out of it will be fully acceptable to me. I won't file any	Affidavit t is changed in order to solve my grievance; uult/grievance about such change made by the Submit Request Reset	the resultant change and circum e committee.	istances arising
Ouick Links Chief Minister Office Government of Rajasthan [rolT&C State Portal R	contact us ajasthan Sampaik oll Free : 1800-180-8127	Powered by:

<u>Step 8</u>: On this form first you have to verify you mobile number by OTP. Enter your mobile number and click on "Send OTP" button.

सन्वंभ वया Government of Rajasthan	राजस्थान सम्पर्क RAJASTHAN SAMPARK	R
	लिपिक ग्रेड द्वितीय, 2013 के सम्बन्ध में प्रतिवेदना	ячя
Mobile NO. *:	8952097007 Resend Validate	Note: * mark fields are mandatory.
Name * :		
Gender *:	Gender	
Father's Name *:		
Post Name *:		
Roll No. *:		
Merit No. *:		
Category *:		
Joining Date *:		
Upload Joining Report *:	Choose file No file chosen Upload only jpg_ong.pdf. Size limit 10 MB	
Home District *:	Home District	
Alloted Department *:		
Description *:		
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Required District *:	Required District	
Required Department *:		
	Affidavit	
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	Submit Request Reset	

<u>Step 9</u>: A 6 digit OTP number send to your provided number. Enter OTP in the box provided and click verify. After verification of mobile number, you will be able to fill form.

Territor and Government of Rajasthan	राजस्थ RAJASTI	भान सम्पर्क HAN SAMPARK		
	लिपिक ग्रेड द्विती	य, 2013 के सम्बन्ध में प्रतिवे	दना प्रपत्र	
Mobile NO. *: Name * :	8952097007 🗸		Note: 1	* mark fields are mandatory.
Gender *: Father's Name *:	Gender 🗸			
Post Name *: Roll No. *:				
Merit No. ": Category ":				
Joining Date *: Upload Joining Report *:	Choose file No file chosen	Upload only jpg.png.pdf. Size limit 10 MB		
Home District *: Alloted Department *:	Home District 🗸			
Description -:	250 characters left	<i>a</i>		
Required District *: Required Department *:	Required District 🗸			
I take pledge on oath, out of it will be fully accer	that if my allotted department is c table to me. I won't file any suit/a	Affidavit hanged in order to solve my grievance; rievance about such change made by th	the resultant change and circ e committee.	umstances arising
	· · · · · · · · ·	Submit Request Reset		

Step 10: All fields are Mandatory of this form. Provide all your correct information and submit the request. Before submitting your request, check carefully all information provide by you because after submission you cannot edit your request. After submission you can print your receipt and you will receive registration number by SMS also.

लिपिक ग्रेड द्वितीय, 2013 के सम्बन्ध में प्रतिवेदना प्रपत्र
Reg No.: 30040044
Name : test
Gender : Female
Father's Name : test
Post Name : ste
Roll No.: 423
Merit No.: 23423
Category : fasdf
Joining Date : 04-04-2018
Home District : Hanumangarh
Allotted Department : asdfasdf
Description : sdfas
Required District : Dausa
Required Department : asdfaf

Print