

## Regarding Advertisement for consultant

From: rajasthanstate biodiversityboard (rajasthansbb@gmail.com)

To: env\_raj@yahoo.co.in

Date: Wednesday, 20 October, 2021, 11:27 am IST

Dear sir/madam,

Please find the attached document for **upload on the Environment Website.**

Thanks



Advertisement for engaging Consultant.pdf  
858.5kB

DD (RT)

11/10/21  
20/10/21



**RAJASTHAN STATE BIODIVERSITY BOARD**

No.F.( )PBR/RSBB/2021-22/851

Date: 18/10/2021

Applications are invited engaging Consultants Technical on temporary/contract basis in Rajasthan State Biodiversity Board for a period upto 31<sup>st</sup> March, 2022 which may be extended/curtailed, based on the work performance and requirement in the Board.

The Selected candidates are required to tour extensively throughout Rajasthan and should have a positive attitude in dealing with local people in villages. They will be provided Travelling allowance when on official duty as per rules, in addition to their consolidated monthly remuneration. Deductions from the remuneration will be made as per rules. **The candidates should be fluent in Hindi and English languages and should be proficient in computer programs like M.S. Office.**

**Positions required:**

Sl. No.	Position	No. of Posts
01	Consultant Technical	1
02	Consultant Scientific - PBR	4
03	Consultant Office Assistant	1

**1. Consultant Technical:**

**Essential Qualification:** Candidates should at least have a Graduate degree in Science from a recognized University with specialization in the field of Forestry and Wildlife Management. The candidates should have a minimum of 25 years of experience of working in management of the biological resources at senior levels in the Government.

**Desirable Qualification:** Preferably having experience/interest in: natural history flora and fauna of Rajasthan, ecology, Taxonomy, Socio-cultural surveys, quantitative methods, GIS-RS and most importantly keen desire to supervise field work in the preparation of People's Biodiversity Registers. The Candidates should have domain knowledge of Taxonomy and be in a position to identify the local species of plants, animals and the microbial biodiversity.

**Fixed Monthly Remuneration Rs. 49,000/- (all inclusive).**

**Age Limit: 65 years.**

**2. Consultant Scientific PBR :**

**Qualification :** Candidates should have a Post Graduate degree (M.Sc) in Botany/ Zoology/ Fisheries/Marine Biology/Forestry/Horticulture or Agriculture (any specialization) with at least One year of experience in field work dealing with biodiversity and its Conservation. The Candidates should have domain knowledge of Taxonomy so that they are in a position to identify the local species of plants, animals and the microbial biodiversity. Candidate having experience in preparation of People's Biodiversity Registers will be preferred.

Preference would be given to the candidates who have prior experience in writing and scrutinizing People's Biodiversity Registers having undergone training in BD Act and Rules. Special preference will also be given to persons who have published scientific literature in peer reviewed journals of National and International repute.

**Fixed Monthly Remuneration Rs. 40,000/- (all inclusive).**

**Age Limit: 25-45 years.**

**3. Consultant Office Assistant :**

**Qualification :** Candidate should have experience of working in Rajasthan Government at the level of LDC/UDC/OA etc. and must be aware of the office procedures and rules regulations of Govt. of Rajasthan. He/she should be proficient in MS Office and should know filing papers, making appointments, arranging meeting, record keeping and also to assist the Chairmen and Member Secretary RSBB. To maintain the confidentiality and secrecy of confidential and secret papers and entrusted to him/her. Keeping a note of the moment of all incoming and outgoing papers, files etc. Generally assisting the officers in such a manner he/she may direct.

**Fixed Monthly Remuneration Rs. 20,000/- (all inclusive).**

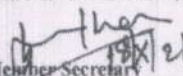
**Age Limit: Below 70 years.**

**Last date for receipt of application is on 29.10.2021 at 3.00 P.M.**

All connected documents regarding qualification/experience shall be self-attested copies of originals. The screening of the candidates will acknowledge the receipt of every application candidates are requested to send the duly filled. Hard copy application form by Post or by hand directly.

The RSBB reserves the rights to reject or accept applications without assigning any reasons. The list of shortlisted candidates for interview will be displayed on the Notice Board of Rajasthan Biodiversity Board on 03.11.2021 and will be uploaded on the website of Rajasthan Biodiversity Board and sppp portal on the same day. The interviews will be conducted at the Board Office on the 10.11.2021. There will be no separate communication to any individual & no travelling allowance will be given for this purpose.

Details of the advertisement and eligibility criteria and the Application form can be accessed at [www.rajasthanstatebiodiversityboard.gov.in](http://www.rajasthanstatebiodiversityboard.gov.in) and [sppp.rajastha.gov.in](http://sppp.rajastha.gov.in) Tel. No. 0141-2704188, 2702188

  
Member Secretary

Rajasthan State Biodiversity Board

## Annexure-I

### Service chart of Consultant Scientific - PBR

The consultant will help Rajasthan Biodiversity Board in coordinating the activities related to preparation of People's Biodiversity Registers (PBR) that are being developed across the State.

- Facilitate and oversee the preparatory process of People's Biodiversity Registers (PBRs) at local grass root level across the State.
- Act as the liaison between RSBB and the local bodies to strengthen constitution of Biodiversity Management Committees (BMCs) and preparation of PBRs.
- Manage a technical support team that functions at State and local level in PBRs process, if required.
- Monitor and evaluate local level actions on PBRs process wherever required.
- Develop legal policy and regulatory frameworks to streamline the process of PBRs documentation.
- Ensure the guidelines provided by NBA for preparing the PBRs are appropriately followed at various levels.
- To assist Rajasthan Biodiversity Board in all matters related to BMCs/PBRs.
- Undertake any other duty/responsibility assigned by the Member Secretary, RSBB.



(T.J. Kavitha), IFS

Member Secretary  
Rajasthan State Biodiversity Board  
Jaipur

# Application Form

## RAJASTHAN STATE BIODIVERSITY BOARD

Room No. 121, Arawali Bhawan, 1<sup>st</sup> Floor, Jhalana Institution Area, Jaipur 302004;

email:rajasthansbb@gmail.com

1. Post applied for : \_\_\_\_\_
2. Name of the applicant : \_\_\_\_\_
3. Father's/husband's name : \_\_\_\_\_
4. Date of Birth : \_\_\_\_\_
5. Nationality : \_\_\_\_\_
6. SC/ST/General : \_\_\_\_\_
7. Residential address (permanent) : \_\_\_\_\_
8. Residential address(present) : \_\_\_\_\_  
\_\_\_\_\_

Please insert  
Passport size  
photo

**PIN** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Mobile** \_\_\_\_\_

**Email** \_\_\_\_\_

### 9. Why do you consider yourself a suitable candidate for this post?

Please explain in about 150 words how your profile corresponds to the requirements terms of reference stipulated for the post you are applying for. Please attach a separate Sheet.

### Languages Known

Languages	Speaking/Understanding				Reading/Writing			
	None	Basic	Good	Proficiency	None	Basic	Good	Proficiency
English	None	Basic	Good	Proficiency	None	Basic	Good	Proficiency
Hindi	None	Basic	Good	Proficiency	None	Basic	Good	Proficiency
Any Other Language	None	Basic	Good	Proficiency	None	Basic	Good	Proficiency

### 10. Educational Qualification

Qualification	Year of Passing	Languages Studied	Subject Studied	Percentage of Marks Obtained	Name and location of the Institution

### 11. Employment history, if any

Name and Place of the Organization	Month/Year of Joining	Month/Year of Leaving	Duration in Years	Designation	Responsibilities

12. Personal interests: \_\_\_\_\_

Please carry attested copies of certificates if you are invited for an interview.

13. List of Publications:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

14. Write one paragraph on the local traditional knowledge and the role necessity of Biodiversity Conservation in relation to the district you belong. (100 words)

15. List how your past experience can be of use in documentation of the Biodiversity of the State and preparation of the PBRs (100 words).

**16. References:**

Please provide at least two references of superiors or colleagues who have worked with you earlier.

Sl. No.	Name	Designation	Organization	Phone Number	Mobile	Email

I hereby declare that the information furnished above is true and correct to the best of my knowledge. I abide by the action of the institute in case of false information.

---

Place

Date

Name and Signature of the  
applicant