



राजस्थान राज्य प्रदूषण नियंत्रण मंडल

RAJASTHAN STATE POLLUTION CONTROL BOARD

04, झालाना संस्थानिक क्षेत्र झालाना डूंगरी जयपुर - 302004

फोन: 5101871, 5101872, ईपीबीएक्स: 5159600, 5159699 फैक्स: 5159694-97

Office-Order

Check List of documents for submission of application for Consent/Authorization

In order to ensure submission of the requisite information to prevent delay in processing/disposal of application for Consent under Water (Prevention & Control of Pollution) Act-1974, Air (Prevention & Control of Pollution) Act-1981 and Authorization under the Rules framed under Environment (Protection) Act-1986, it is hereby directed that only complete application with all required documents shall be accepted by the State Board. For this purpose a 'Check List of Documents' required to be submitted by the Project Proponent along with the application for Consent/Authorization has been annexed as per following list.

1. Documents/Information Required for Consent to Establish under Air Act 1981 and Water Act- 1974 (Annexure-1)
2. Documents/Information Required for Consent to Operate under Air Act 1981 and Water Act- 1974(Annexure-2)
3. Documents/Information Required for Authorization under Hazardous Waste (Management, Handling and Trans-Boundary Movement) Rules - 2008(Annexure-3)
4. Documents/Information Required for Registration as Recycler/Actual user of Hazardous Waste under Hazardous Waste (Management, Handling and Trans-Boundary Movement) Rules - 2008(Annexure-4)
5. Documents/Information Required for Authorization for Transportation of Hazardous Waste under Hazardous Waste (Management, Handling and Trans-Boundary Movement) Rules - 2008(Annexure-5)
6. Documents/Information Required for One Time Registration for Import and Export of Waste under Hazardous Waste (Management, Handling and Trans-Boundary Movement) Rules - 2008(Annexure-6)
7. Documents/Information Required for Authorization for e-waste collection centre under e-Waste (Management and Handling) Rules - 2011(Annexure-7)
8. Documents/Information Required for Authorization/Registration under e-Waste (Management and Handling) Rules - 2011 for e-waste dismantlers/recycler(Annexure-8)

The application for Consent/Authorization henceforth shall only be accepted if accompanied with requisite documents as per "Check List of Documents"

This bears approval of competent authority

- sd -
(Dr D N Pandey)
Member Secretary

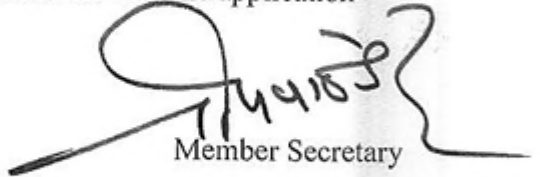
F12(PSC-1)/RPCB/Gen/ 279 to 307

Dated 13/6/14

Copy to following for information and necessary action

1. PS to Chairperson, RPCB Jaipur
2. Sr PA to Member Secretary RPCB Jaipur

3. Chief Accounts Officer, Chief Environmental Engineer/ Chief Scientific officer RSPCB Jaipur .
4. Group Incharge CPM /Mines / SWMC/ I/Hotels / TCD/ CD-SCMG/ I/c MUID/EC/PSC RSPCB Jaipur
5. Regional officer, Regional office RSPCB Jaipur/Sikar/Bikaner/Jodhpur/Pali/ Balottraa/ Udaipur/ Chittorgarh/ Bhilwara/ Kota/ Bharatpur/ Alwar/ Kishangarh
6. ACP, RSPCB Jaipur to upload the List of Documents on the web Site of the State Board
7. Cashier RSPCB Jaipur with a instruction to provide the check list with the application form for Consent/Authorization .


Member Secretary

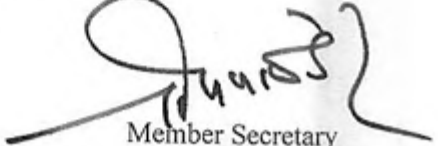
**Documents/Information Required for Consent to Establish under Air Act
1981 and Water Act- 1974**

S No	Required Document	Page No
1	Applications for consent to establish in prescribed format under Air Act -1981/ Water Act-1974, duly filled and signed by the authorized signatory	
2	Fees for consent to establish in accordance with the notifications dated 24/06/2010, 2/01/2013 and 06/02/2013	
3	Authority letter in favor of applicant/ <i>Board Resolution/Power of attorney</i>	
4	Affidavit on non judicial stamp paper of Rs 10/- in prescribed format duly signed and notarized.	
5	A feasibility Report on pollution control measures covering details of raw material, products, process, water balance, material balance, sources of air and water pollution, details of pollution control measures and treatment systems, disposal of treated effluent/sludge, Handling and disposal of Hazardous waste etc.	
6	Land allotment / land conversion order for project for intended land use and ownership documents.	
7	Site plan/Location Plan <i>showing distance from road and nearest abadi</i>	
8	Conceptual Building Plan/ Factory layout <i>showing location of Plant and green belt</i> (In case of Red category and Projects Requiring Environmental Clearance)	
9	Copy of Articles and Memorandum of Association/ Partnership deed (Except in Case of Proprietorship Firms)	
10	Acknowledgement from DIC/Secretariat for Industrial Assistance, Ministry of Commerce and Industry, New Delhi (In case of Industries)	
11	Copy of duly signed project report by <i>Chartered accountant/certified by financial institutions</i>	
12	Source of water (Ground water/PHeD/Tanker etc) and Copy of the receipt of application submitted for abstraction of ground water to Central Ground Water Authority/ for supply of requisite quantity of water to Competent Authority/ <i>Affidevit to effect that ground water will not be extracted .</i>	
13	Copy of the receipt of application submitted for environment clearance(In case of Building construction projects) and <i>copy of Environmental clearance</i> (In case of all other projects requiring Environmental Clearance)	
17	Copy of Mining Lease (In case of Mines/ Brick Kilns)	
18	Approved Mining Plan / <i>Draft Mining Plan with receipt of DMG(In case of Mines)</i>	
19	Forest Diversion from competent Authority (In case of Mines, and/orwherever applicable)	
20	Certificate regarding distance from abadi issued by Revenue Officer not below the rank of Tehsildar, in original (In case of Stone Crusher & Mineral Grinding)	

21	Certificate regarding existence of water body issued by Office of Water Resourec Department not below the rank of Assistant Engineer, in original (In case of Stone Crusher & Mineral Grinding)	
22	Document for establishing availability of raw material either own mines or with agreement with other mining lease holders (In case of Stone Crusher)	
23	<i>Route map of pipe line on G.t. Sheet with location of nearby features viz. national park sancturies, Eclongical sensitive area (In case of oil/gas transportation pipeline project)</i>	
24	<i>Registration with RREC (In case of Solar/Wind/Hydel power plant)</i>	

Note

- 1 Copies of all the documents submitted by the applicant shall be duly signed and attested by the Authorized Signatory)
- 2 For detaied information project proponent may refer to sector specific guidelines (*Stone Crusher/ Mines/Mineral Grinding/ Hotel/Tyre Pyrolysis*) available at Board's Web site www.rpcb.nic.in. The applicant has to ensure compliance of the Guidelines.
- 3 The Proponent shall index and submit all documents in serial order as above


 Member Secretary

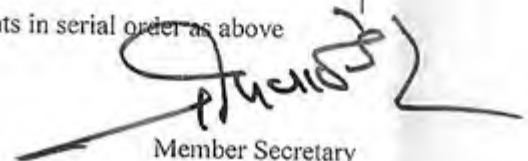
**Documents/Information Required for Consent to Operate under Air Act
1981 and Water Act- 1974**

S No	Required Document	Page No
1	Applications for consent to operate in prescribed format under Air Act -1981/ Water Act-1974, duly filled and signed by the authorized signatory	
2	Fees for consent to operate in accordance with the notifications dated 24/06/2010, 2/01/2013 and 06/02/2013	
3	Authority letter in favor of applicant/ Board Resolution/Power of attorney	
4	Affidavit/undertaking on non judicial stamp paper of Rs 10/- in prescribed format duly signed and notarized.	
5	C.A. certified capital investment in the project (without depreciation) as on today/end of financial year, in the format, in original	
6	Point wise evidence based compliance report of previous CTE/CTO/CGWA <i>including production figure, monitoring report from Gazettee notified laboratories</i>	
7	Analysis /monitoring report of source emission/ambient air/waste water/noise/sludge/ Hazardous waste from approved laboratory.	
8	Evidence of remittance of Water Cess (Water consumption more than 10 KLD <i>and all unit's covered under HWMR</i>)	
9	NOC for abstraction of ground water from Central Ground Water Authority/ Commitment from Competent Authority for supply of requisite quantity of water/ <i>Affidevit to effect that ground water will not be extracted/ Contract with any agency for supply of water</i>	
10	Copy of environment clearance (In case of the projects requiring Environmental Clearance)	
11	Point wise evidence based compliance report of Environmental Clearance(In case of the projects requiring Environmental Clearance)	
12	Approved Mining Plan / <i>Draft Mining Plan with receipt of DMG(In case of Mines)</i>	
13	Environment Statement in prescribed format under Environment (Protection) Rules (For Red category Industries)	
14	<i>Record of procurement of raw material (In case of Stone crusher)</i>	
15	<i>Certified Production figure (In case of Mines /Stone crusher/Hot mix Plant)</i>	
16	<i>Document for establishing availability of raw material either own mines or with agreement with other mining lease holders (In case of Stone Crusher)</i>	
17	<i>Copy of Authorization and registration under HWMR(In Case of Hazardous waste processing units)</i>	
18	<i>Copy of Public Liability Insurance Act (Wherever applicable)</i>	

Note

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- 2 For detailed information project proponent may refer to sector specific guidelines(*Stone Crusher/ Mines/Mineral Grinding/ Hotel/Tyre Pyrolysis*) available at Board's Web site www.rpcb.nic.in. The applicant has to ensure compliance of the Guidelines.

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Member Secretary

**Documents/Information Required for Authorisation under
Hazardous Waste (Management, Handling and Trans-Boundary
Movement) Rules - 2008**

S No	Required Document	Page No
1	Applications for Authorisation in prescribed format under Hazardous Waste (Management, Handling and Trans-Boundary Movement) Rules, duly filled and signed by the authorized signatory	
2	Copy of consent to establish and/or consent to operate under Water Act 1974 and Air Act 1981	
3	Authority letter in favor of applicant/ Board Resolution/Power of attorney	
4	Copy of membership of Common Hazardous Waste Treatment and Disposal Facility, recycler / re-processors, authorised incinerator	
5	Production capacity, Expected generation of category wise hazardous waste and its mode of disposal, in prescribed format	
6	Photographic proof of installation of Display Board at <i>main gate</i> ,of size 4'X6' in English and local language	
7	Photographic proof of hazardous waste Storage area <i>alognwith display board</i>	
8	Point wise evidence based compliance report of previous Authorisation (In case of renewal)	
9	Copy of Manifest of transport in format prescribed under Rules (In case of renewal)	
10	Copy of Annual Report in format prescribed under Rules (Form - IV) (In case of renewal)	

Note

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- 2 For detaied information project proponent may refer to sector specific guidelines(*Stone Crusher/ Mines/Mineral Grinding/ Hotel/Tyre Pyrolysis*) available at Board's Web site www.rpcb.nic.in. The applicant has to ensure compliance of the Guidelines.
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Member Secretary

**Documents/Information Required for Registration as
Recycler/Actual user of Hazardous Waste under Hazardous Waste
(Management, Handling and Trans-Boundary Movement) Rules -
2008**

S No	Required Document	Page No
1	Applications for Registration in prescribed format under Hazardous Waste (Management, Handling and Trans-Boundary Movement) Rules, duly filled and signed by the authorized signatory	
2	Copy of valid consent to consent to operate under Water Act 1974 and Air Act 1981	
3	Authority letter in favor of applicant/ Board Resolution/Power of attorney	
4	Copy of Authorisation under Hazardous Waste (Management, Handling and Trans-Boundary Movement) Rules	
5	Annul report in prescribed format	
6	Point wise evidence based compliance report of Consent to operate	
7	Point wise evidence based compliance report of Authorisation	
8	Point wise evidence based compliance report of previous Registration (In case of renewal)	
9	Copy of the complete/exhausted pass book (In case of renewal)	
10	Affidavit/undertaking on non judicial stamp paper of Rs 50/- duly signed and notarized, stating that all the equipments / machinery required for recycling of hazards waste have been installed & ready for commissioning (In case of new industry)	

Note

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- 2 For detaied information project proponent may refer to sector specific guidelines(*Stone Crusher/ Mines/Mineral Grinding/ Hotel/Tyre Pyrolysis*) available at Board's Web site www.rpcb.nic.in. The applicant has to ensure compliance of the Guidelines.
- 3 The Proponent shall index and submit all documents in serial order as above


 Member Secretary

<u>Documents/Information Required for Authorisation for Transportaion of Hazardous Waste under Hazardous Waste (Management, Handling and Trans-Boundary Movement) Rules - 2008</u>		
S No	Required Document	Page No
1	Applications for Authorisation in prescribed format under Hazardous Waste (Management, Handling and Trans-Boundary Movement) Rules, duly filled and signed by the authorized signatory	
2	Bank Guarantee of Rs 100,000/- in favour of Member Secretary, Rajasthan State Pollution Control Board, Jaipur (If not submitted earlier)	
3	Authority letter in favor of applicant/ Board Resolution/Power of attorny	
4	Affidavit/undertaking on non judicial stamp paper of Rs 100/-, in prescribed format, duly signed and notarized.	
5	Copy of the Registration Certificate of Vehicle (s) issue by Transport Department	
6	Copy of the Pollution under control certificate of vehicle(s)	
7	Copy of the Insurance certificate of vehicle(s)	
8	Copy of the Goods carrier permit of the vehicle	
9	Copy of the 10th pass education qualification certificate of the driver(s) and experience certificate	
10	Copy of the driving license(s) of the driver (s)	
11	Copy of the registration certificate of Central Board of Excise & Customs	
12	TREM Card in Form 11 prescribed under the Rules for each vehicle	
13	Photographic Proof of the vehicle showing following features:- (i) Hazardous waste will be painted on all four sides of vehicle in Blue Colour on 15 to 30 cm wide white colored strip. (ii) First aid kit, fire extinguisher etc. (iii) Emergency phone no. (iv) Vehicle(s) shall have roll on-roll off cover	

Note

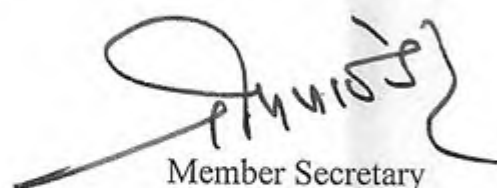
- 1 Copies of all the documents submitted by the applicant shall be duly signed and attested by the Authorized Signatory)
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 Member Secretary

<u>Documents/Information Required for <i>One Time Registration</i> for Import and Export of Waste under Hazardous Waste (Management, Handling and Trans-Boundary Movement) Rules - 2008</u>		
S No	Required Document	Page No
1	Applications for <i>One Time Registration</i> in prescribed format for Export/Import of Hazardous Waste (Form - 16) under Hazardous Waste (Management, Handling and Trans-Boundary Movement) Rules, duly filled and signed by the authorized signatory	
2	Authority letter in favor of applicant/ Board Resolution/Power of attorney	
3	Acknowledgement from DIC/Secretariat for Industrial Assistance, Ministry of Commerce and Industry, New Delhi	
4	TIN / VAT Number	
5	Copy of the Registration with Director General of Foreign Trade (IEC Number)	
6	Copy of the Photo Identity and Address proof of the applicant.	
7	Affidavit/undertaking on non judicial stamp paper of Rs 10/- duly signed and notarized, stating that they do not have any godown & the goods will be delivered directly to the user (<i>For those who do not own godown or wish to transport the waste directly from port of import to the actual users</i>)	

Note

- 1 Copies of all the documents submitted by the applicant shall be duly signed and attested by the Authorized Signatory.
- 2 The Proponent shall index and submit all documents in serial order as above

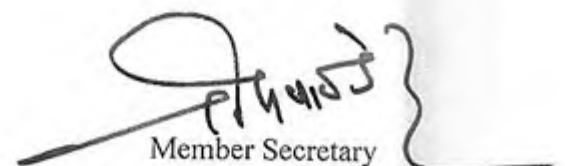

 Member Secretary

**Documents/Information Required for Authorisation for e-waste
collection centre under e-Waste (Management and Handling)
Rules - 2011**

S No	Required Document	Page No
1	Applications for Authorisation in prescribed format under E- Waste (Management and Handling) Rules, duly filled and signed by the authorized signatory	
2	Copy of consent to establish and/or consent to operate under Water Act 1974 and Air Act 1981	
3	Authority letter in favor of applicant/ Board Resolution/Power of attorney	
4	Copy of membership of Common Hazardous Waste Treatment and Disposal Facility, recycler / re-processors, authorised incinerator	
5	Acknowledgement from DIC/Secretariat for Industrial Assistance, Ministry of Commerce and Industry, New Delhi (In case of Industries)	
6	<i>Site plan and layout map</i> , land allotment / land conversion order / Letter of Intent for project for intended land use and ownership documents.	
7	Affidavit on non judicial stamp paper of Rs 50/- in prescribed format duly signed and notarized.	
8	<i>MOU/Agreement with registered recycler / dismantler</i>	
9	<i>Type of e-waste proposed to be collected, total area of the collection centre alongwith details of covered and open area, facilities for handling/ arresting leauages of compressor oils, CFCs/ HCFs, if any justification for the storage capacity for the authroization has been applied for.</i>	
10	<i>Details of buyback scheme to maximize e-waste at the collection center.</i>	

Note

- 1 Copies of all the documents submitted by the applicant shall be duly signed and attested by the Authorized Signatory.
- 2 The Proponent shall index and submit all documents in serial order as above


 Member Secretary

**Documents/Information Required for Authorization/Registration
under e-Waste (Management and Handling) Rules - 2011 for e-
waste dismantlers/recycler**

S No	Required Document	Page No
1	Applications for Authorization/Registration in prescribed format under e- Waste (Management and Handling) Rules, duly filled and signed by the authorized signatory	
2	Copy of consent to establish and/or consent to operate under Water Act 1974 and Air Act 1981	
3	Authority letter in favor of applicant/ Board Resolution/Power of attorney	
4	Copy of membership of Common Hazardous Waste Treatment and Disposal Facility, recycler / re-processors, authorised incinerator <i>for disposal of hazardous waste</i>	
5	Acknowledgement from DIC/Secretariat for Industrial Assistance, Ministry of Commerce and Industry, New Delhi (In case of Industries)	
6	Land allotment / land conversion order / Letter of Intent for project for intended land use and ownership documents.	
7	Affidavit on non judicial stamp paper of Rs 50/- in prescribed format duly signed and notarized.	
8	A feasibility Report on pollution control measures covering details of raw material, products, process, installed plant & machinery and infrastructure, quantity of E-waste handled, water balance, material balance, sources of air and water pollution, design details of pollution control measures and treatment systems, disposal of treated effluent/sludge etc.	
9	Copy of Authorisation under Hazardous Waste (Management, Handling and Trans-Boundary Movement) Rules <i>in case as applying for registration under e-waste Rules.</i>	
10	Copy of Authorisation under under E- Waste (Management and Handling) Rules <i>in case as applying for registration under e-waste Rules</i>	
11	<i>Copy of MOU/ agreement with registered recycler for sale of dismantlar of e-waste</i>	

Note

- 1 Copies of all the documents submitted by the applicant shall be duly signed and attested by the Authorized Signatory)
- 2 The Proponent shall index and submit all documents in serial order as above


 Member Secretary