



# Rajasthan State Pollution Control Board

Headquarter, 4, Institutional Area, Jhalana Doongri, Jaipur-302004  
Phone: 0141- 2716804, 2716800, e-mail: [member-secretary@rpcb.nic.in](mailto:member-secretary@rpcb.nic.in)  
Helpline No.: 0141-2716877



## Office Order

The State Board reviewed the existing scenario w.r.t. the analysis report formats currently in use for reporting the analysis results of water, wastewater, ambient air, fugitive emissions, process emissions, stack emissions, ambient noise, source noise, soil, sludge, sediments, solid waste and hazardous waste samples.

In this regards, it has been observed that there is an imperative need to update the existing formats and design a new format (wherever required) for reporting analysis results pertaining to the above mentioned samples with complete inclusion of the details as prescribed in the provisions of Water Rules, 1975 and Air Rules, 1983 read with Rajasthan Water Rules and Rajasthan Air Rules (wherever applicable).

Also there is a requirement to cover reporting of noise monitoring in the reporting format prescribed under Air Rules (as noise is considered pollutant under Air Act, 1981). Additionally, in the absence of any defined format for soil, sludge, sediments, solid waste and hazardous waste samples, the State Board has taken steps to design and adopt a new reporting format. The requirements of ISO/IEC 17025: 2017 Accreditation have also been incorporated as major State Board Laboratories are already accredited in accordance to this International Standard.

Therefore, the following updatations/adoptions have been decided in order to improvise the quality of reporting of results in consideration of the compliances under relevant Acts/Rules and ISO/IEC 17025: 2017 Accreditation: -

- The existing format of water, wastewater analysis report as prescribed in the Water Rules i.e. Form-X has been updated for adoption in all State Board Laboratories (Annexure-A).
- The noise monitoring/analysis report shall be released under the aegis of Air Rules, 1983.
- The existing format of ambient air, fugitive emissions, process emissions, stack emissions including ambient noise, source noise analysis report as prescribed in the Air Rules i.e. Form-IV has been updated for adoption in all State Board Laboratories (Annexure-B).

**Signature valid**

Digitally signed by Kapi Chandrawal  
Designation: Member Secretary  
Date: 2026.01.24 10:03:51 IST  
Reason: Approved

RajKaj Ref No.:  
19858807  
eSign 1.0





## Rajasthan State Pollution Control Board

Headquarter, 4, Institutional Area, Jhalana Doongri, Jaipur-302004

Phone: 0141- 2716804, 2716800, e-mail: [member-secretary@rpcb.nic.in](mailto:member-secretary@rpcb.nic.in)

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- The reporting of soil, sludge, sediments, solid waste and hazardous waste samples shall be done in the decided format (Annexure-C).
- In case a sample analysed for accredited as well as for non- accredited parameters, the analysis report shall be issued in two continual parts: - **one** with NABL logo for accredited parameters and **another** without NABL logo for non-accredited parameters.

This bears approval of the Competent Authority.

(Kapil Chandrawal)  
Member Secretary

Date:- 12-1-2026

F.11 (08)/ RSPCB/AQCC/ 915-926

Copy to following for information:-

1. PS to Chairperson, RSPCB, Jaipur.
2. PA to Member Secretary, RSPCB, Jaipur.
3. Joint Secretary, RSPCB, Jaipur.
4. Chief Environmental Engineer -I & II, RSPCB, Jaipur.
5. Chief Scientific Officer, RSPCB, Jaipur.
6. GIC-IT, RSPCB, Jaipur with directions to update the existing formats as per the revisions in current working formats and ensure necessary provisions for the same in MIS 2.0.
7. All Group In-Charges, RSPCB
8. All Regional Officers, Regional Offices, RSPCB
9. All Regional Laboratory In-Charges, Regional Laboratories, RSPCB for adoption and further necessary action in the matter.
10. ACP, RSPCB, Jaipur with direction to upload the Office Order on Board's website.
11. Master file

Member Secretary

Signature valid

Digitally signed by Kapil Chandrawal  
Designation: Member Secretary  
Date: 2026.01.12 17:03:51 IST  
Reason: Approved

RajKaj Ref No.:  
19858807  
eSign 1.0



**CENTRAL LABORATORY/REGIONAL LABORATORY**  
(Name of Concerned group)  
**RAJASTHAN STATE POLLUTION CONTROL BOARD**  
Headquarter, 4, Institutional Area, Jhalana Doongari, Jaipur-302004  
Phone: 0141- 2716804, 2716800, E-mail- [wqm.rspcb@gmail.com](mailto:wqm.rspcb@gmail.com)  
Helpline No.: 0141-2716877



**Annexure-A**

Form-X  
Report by the State Board Analyst  
(See Rules 24)

Report No.:

Dated:

I hereby certify that I (Name of the State Board Analyst), State Board Analyst duly appointed under sub-section (3) of section 53 of the Water (Prevention and Control of Pollution) Act, 1974 (6 of 1974) received on the (Date of receipt of the sample) from (Name of the Board or person or body of persons or officer from whom the sample was received) a sample of (type of sample, water/wastewater etc.) (**Sample ID No.....**) of details of unit along with point of sample collection and date of collection for analysis.

The sample was in a condition fit for analysis reported below:

I further certify that I have analysed the aforementioned sample on (date of analysis) and declare the result of analysis to be as follows: -

<b>S. No.</b>	<b>Parameter(s) with unit</b>	<b>Results</b>	<b>Standard</b>	<b>Test Method</b>
1.	<b>Zn (mg/l)</b>	<b>BDL (Detection Limit)</b>		
2.	<b>Cr (mg/l)</b>			
3.				

**Remark:**

1. No statutory liability accepted for Monitoring/Sampling not conducted/collected by RSPCB.
2. The Report shall not be reproduced except in full without permission of Chief Scientific Officer/Group In-Charge/Regional Laboratory In-Charge.
3. The results relate only to the sample tested.
4. Sample will be retained for (no. of days as per protocol) days from the date of issue of Analysis Report.

The condition of the seals, fastening and container on receipt was as follows- Intact/NA (Selection in MIS) (In case of paid sampling when the sample is deposited by the project proponent/scholar/any person other than Board Official)

(*Name & Signature*)  
**State Board Analyst**  
**Designation**  
**(CSO/Concerned Group In-Charge /**  
**Regional Laboratory In-Charge)**



**“End of The Report”**



**CENTRAL LABORATORY/REGIONAL LABORATORY**  
**(Name of Concerned Group)**  
**RAJASTHAN STATE POLLUTION CONTROL BOARD**  
**Headquarter, 4, Institutional Area, Jhalana Doongari, Jaipur-302004**  
**Phone: 0141- 2716804, 2716800, E-mail- [aqm.namp@gmail.com](mailto:aqm.namp@gmail.com)**  
**Helpline No.: 0141-2716877**



TC-14425

**Annexure-B**

**Form-IV**  
**Report of the State Board Analyst**  
**(See Rule 10)**

Report No.:

Dated:

I hereby certify that I, (*Name of the State Board Analyst*), State Board Analyst duly appointed under sub-section (2) of section 29 of the Air (Prevention and Control of Pollution) Act, 1981 (Central Act 14 of 1981) received on the (*Date of receipt of the sample*) from (*Name of the Board or person or body of persons or officer from whom the sample was received*) a sample of (*Type of Sample, Source Emission/Ambient Air Quality etc.*) (**Sample ID No. ....**) of *details of unit along with point of sample collection and date of collection* for analysis.

The sample was in a condition fit for analysis reported below: -

I further certify that I have analysed the aforementioned sample on (*date of analysis*) and declare the result of the analysis to be as follows: -

<b>S. No.</b>	<b>Parameter(s) with unit</b>	<b>Results</b>	<b>Standard</b>	<b>Test Method</b>
1.	Suspended Particulate Matter ( $\mu\text{g}/\text{m}^3$ )	2143	600	IS 5182 P-4
2.	Pb ( $\text{mg}/\text{Nm}^3$ )	<b>BDL (Detection Limit)</b>		APHA
3.	Noise Level in Day/Night Time (Leq dB A)			IS 9989
4.	Source Noise (dB)			IS 8525 P-10

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2. *The Report shall not be reproduced except in full without permission of Chief Scientific Officer/Group In-Charge/Regional Laboratory In-Charge.*
3. *The results relate only to the sample tested.*
4. *Sample will be retained for (no. of days as per protocol) days from the date of issue of Analysis Report.*

The condition of the seals, fastening and container on receipt was as follows- Intact/NA (Selection in MIS) (In case of paid sampling when the sample is deposited by the project proponent/scholar/any person other than Board Official)

*(Name & Signature)*  
**State Board Analyst**  
**Designation**  
**(CSO/Concerned Group In-Charge /**  
**Regional Laboratory In-Charge)**



**“End of The Report”**



**CENTRAL LABORATORY**  
(Name of Concerned Group)  
**RAJASTHAN STATE POLLUTION CONTROL BOARD**  
Headquarter, 4, Institutional Area, Jhalana Doongari, Jaipur-302004  
Phone: 0141- 2716804, 2716800, E-mail- [adylab.rspcb@gmail.com](mailto:adylab.rspcb@gmail.com)  
Helpline No.: 0141-2716877



**Annexure-C**

**Analysis Report**

Report No.: .....  
Dated: .....

I hereby certify that I (Name of the In-Charge), received on the (Date of receipt of the sample) from (Name of the Board or person or body of persons or officer from whom the sample was received) a sample of (type of sample, Soil/Sludge etc.) (Sample ID No. ....) of details of unit along with point of sample collection and date of collection for analysis.

The sample was in a condition fit for analysis reported below:

I further certify that I have analysed the aforementioned sample on (date of analysis) and declare the result of the analysis to be as follows: -

S. No.	Parameter(s) with unit	Results	Standard	Test Method
1.	Zn (mg/kg)	2143	600	SW-846-3050B
2.	Pb (mg/kg)	<b>BDL (Detection Limit)</b>		SW-846-3050B

**Remark:**

1. No statutory liability accepted for Monitoring/Sampling not conducted/collected by RSPCB.
2. The Report shall not be reproduced except in full without permission of Chief Scientific Officer/Group In-Charge/Regional Laboratory In-Charge.
3. The results relate only to the sample tested.
4. Sample will be retained for (no. of days as per protocol) days from the date of issue of Analysis Report.

The condition of the seals, fastening and container on receipt was as follows- Intact/NA (Selection in MIS) (In case of paid sampling when the sample is deposited by the project proponent/scholar/any person other than Board Official)

(*Name & Signature*)  
*Designation*  
(*CSO/ Group In-Charge Advance Laboratory & PMRMC/Regional Laboratory In-Charge*)



**“End of The Report”**