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ONLINE EXAMINATION - RECRUITMENT OF JUNIOR SCIENTIFIC OFFICER (JSO), JUNIOR ENVIRONMENT ENGINEER (JEE)

INFORMATION HANDOUT

This handout contains details pertaining to various aspects of the online exam you are going to undertake and important instructions about related matters. You are advised to study the handout carefully as it will help you in preparing for the examination.

The online examination will comprise the following objective type test as stated below :

Structure of the test for the post of Junior Scientific Officer (JSO)

Sr. No.	Name of the Test	Number of Questions	Maximum Marks	Version	Duration
1	Environmental Science	60	180	Bilingual i.e. Hindi & English	90 Minutes
2	General Knowledge	15	45		
TOTAL		75	225		90 Minutes

Structure of the test for the post of Junior Environmental Engineer (JEE)

Sr. No.	Name of the Test	Number of Questions	Maximum Marks	Version	Duration
1	Environmental Engineering	60	180	Bilingual i.e. Hindi & English	90 Minutes
2	General Knowledge	15	45		
TOTAL		75	225		90 Minutes

The total time for the test is 90 minutes; however you may have to be at the venue for approximately 150 minutes including the time required for logging in, collection of the call letters, going through the instructions etc. All questions will be provided in Hindi and English. The test is compositely timed. Candidates can attempt any question during the time allotted time of 90 minutes. All the questions will have multiple choices. Out of the four answers to a question only one will be the correct answer. **You have to select the most appropriate answer and 'mouse click' that alternative which you feel is appropriate/ correct. The alternative/ option that you have clicked on will be treated as your answer to that question. There will be penalty for wrong answers marked by you. Marking scheme shall be +3 for every correct response and -1 for every wrong response.**

The Scores of Online Examination will be obtained by adopting the following procedure :

- (i) Number of questions answered correctly by a candidate in the objective test is considered for arriving at the Corrected Score after applying penalty for wrong answers.
- (iii) Test scores on total is reported with decimal points upto two digits.

Please note that the types of questions in this handout are only illustrative and not exhaustive. In the actual examination you will find questions of a higher difficulty level on some or all of these types and also questions on the types not mentioned here.

Some sample questions are given below.

GENERAL KNOWLEDGE

ENVIRONMENTAL SCIENCE

Questions in this test will be based on the area of Specialization.

ENVIRONMENTAL ENGINEERING

Questions in this test will be based on the area of Specialization.

(A) Details of the Online Examination Pattern:

(1) The examination would be conducted Online i.e. on a computer.

(2) All questions will be in Hindi & English.

(3) All the questions will have multiple choices. Out of the four answers to a question only one will be the correct answer. The candidate has to select the most appropriate answer and 'mouse click' that alternative which he/ she feels is appropriate/ correct. The alternative/ option that is clicked on will be treated as the answer to that question. Answer to any question will be considered for final evaluation, only when candidates have submitted the answers by clicking on "Save & Next" or "Mark for Review & Next".

(4) The clock has been set at the server and the countdown timer at the top right corner of your screen will display the time remaining for you to complete the exam. When the clock runs out the exam ends by default - you are not required to end or submit your exam.

(5) The question palette at the right of screen shows one of the following statuses of each of the questions numbered:

- 1 You have not visited the question yet.
- 2 You have not answered the question.
- 3 You have answered the question.
- 4 You have NOT answered the question, but have marked the question for review.
- 5 The question(s) "Answered and Marked for Review" will be considered for evaluation.

The Marked for Review status simply acts as a reminder that you have set to look at the question again. *If an answer is selected for a question that is Marked for Review, the answer will be considered in the final evaluation.*

(6) To select a question to answer, you can do one of the following :

- (a) Click on the question number on the question palette at the right of your screen to go to that numbered question directly. Note that using this option **does NOT save your answer** to the current question.
- (b) Click on '**Save & Next**' to save answer to current question and to go to the next question in sequence.
- (c) Click on '**Mark for Review and Next**' to save answer to current question, mark it for review, and to go to the next question in sequence.

(7) To select your answer, click on one of the option buttons.

(8) To change your answer, click another desired option button.

(9) To save your answer, you MUST click on **Save & Next**.

(10) To deselect a chosen answer, click on the chosen option again or click on the **Clear Response** button.

(11) To mark a question for review click on **Mark for Review & Next**. *If an answer is selected for a question that is Marked for Review, the answer will be considered in the final evaluation.*

(12) To change an answer to a question, first select the question and then click on the new answer option followed by a click on the **Save & Next** button.

(13) **ONLY Questions that are saved or marked for review after answering will be considered for evaluation.**

(14) Sections will be displayed on the top bar of the screen. Questions in a section can be viewed by clicking on the section name. The section you will view will be highlighted.

(15) After clicking the **Save & Next** button on the last question for a section, you will automatically be taken to the first question of the next section.

(16) You can move the mouse cursor over the section names to view the status of the questions for that section.

(17) You can shuffle between the questions anytime during the examination as per your convenience.

(18) The candidates are requested to follow the instructions of the "Test Administrator" carefully. If any candidate does not follow the instructions / rules, it would be treated as a case of misconduct/ adoption of unfair means and such a candidate would be liable for debarment from appearing for examinations for a period as decided by RSPCB.

- (19) The candidates may ask the Test Administrator about their doubts or questions only before the commencement of the test. No query shall be entertained after the commencement of the examination.
- (20) After the expiry of 90 minutes, the candidates will not be able to attempt any question or check their answers.
- (21) **Please note:**
 - (a) Candidates will not be allowed to "finally submit" unless they have exhausted the actual test time.
 - (b) Under no circumstances should a candidate click on any of the 'keyboard keys' once the exam starts as this will lock the exam.

[B] General Instructions:

1. Please note date, Reporting time and venue address of the examination given in the call letter.
2. You may visit the venue one day before the Online Examination to confirm the location so that you are able to report **on time** (as printed on the call letter) on the day of the examination. Latecomers will not be allowed.
3. The call letter should be brought with you to the examination venue along with your recent passport size photograph duly pasted on it. (Preferably the same photograph as was as uploaded).
4. You must scrupulously follow the instructions of the Test Administrator and RSPCB Representative at the examination venue. If you violate the instructions you will be disqualified and will be asked to leave the examination venue.
5. No use of calculators (separate or with watch), books, note books or written notes, cell phones (with or without camera facility) or any other electronic device will be allowed during the examination.
6. The examination will be conducted online. You will be required to enter Login ID and Password to enter the On-line exam site. Please ensure that your Name and other details which will subsequently appear on the screen are correct.
7. **You are required to bring the call letter along with photo affixed thereon and currently valid photo identity proof in original and photocopy of the photo identity proof. Please note that your name as appearing on the call letter (provided by you during the process of registration) should exactly match the name as appearing on the photo identity proof. Female candidates who have changed first/last/middle name post marriage must take special note of this. If there is any mismatch between the name indicated in the Call Letter and Photo Identity Proof you will not be allowed to appear for the exam.**
8. A handout giving information about the type of examination is available on the website of the RSPCB. Please download the handout and study it carefully.
9. Candidates should report at the Exam centre well in advance of the reporting time indicated on the Call letter to complete activities such as AADHAR linked Biometric Authentication of the candidate, capture of biometric and photo, IRIS capture, collection of documents, announcement of instructions and logging in etc. **The candidates are required to carry Aadhar Card to facilitate biometric Authentication**
10. Biometric data (thumb impression) and photograph will be captured at the examination venue before the start of examination. Decision of the Biometric data verification authority with regard to its status (matched or mismatched) shall be final and binding upon the candidates. **Refusal to participate in the process of biometric data capturing / verification on any occasion may lead to cancellation of candidature.** With regards to the same, please note the following:
 - (a) If fingers are coated (stamped ink/mehndi/coloured...etc), ensure to thoroughly wash them so that coating is completely removed before the examination day.
 - (b) If fingers are dirty or dusty, ensure to wash them and dry them before the thumb impression (biometric) is captured.
 - (c) Ensure fingers of both hands are dry. If fingers are moist, wipe each finger to dry them.

(d) If the primary finger (thumb) to be captured is injured/ damaged, immediately notify the concerned authority in the examination centre.
 (Any failure to observe these points will result in non-admittance for the examination).

11. In order to save time on frisking (Metal Detectors will be used), the candidates are advised to follow the below mentioned dress code:

12. Candidates must report in simple clothing. Female candidates are allowed to wear only thin lac or glass bangles and no other jewellery. Entry to the examination centre will not be permitted if a candidate is wearing or carrying any kind of watch, sunglasses, belt, handbag, hair pin, sacred thread/amulet (ganda/taweez), cap/hat, scarf, stole, shawl, or muffler.

13. Male candidates should wear a shirt, T-shirt or kurta, trousers/pyjama, and slippers. Female candidates may wear a salwar suit or saree, a half-sleeved kurta/blouse, slippers, and a simple rubber band in their hair. This will help facilitate security checks.

14. Slippers, sandals and not the shoes/socks.

15. Candidates should wear light clothing free from metal items such as zippers and large buttons.

16. However, candidates coming in customary/religious dresses and PwBD should report at the centre well in advance prior to reporting time for proper frisking.

17. Photograph and IRIS will be captured at the examination venue. The photo captured will be matched with the photo uploaded by the candidate in the application. You must NOT change your appearance from the photo uploaded by you.
Decision of the IRIS data verification authority with regard to its status (matched or mismatched) shall be final and binding upon the candidates. Refusal to participate in the process of IRIS scanning / verification on any occasion may lead to cancellation of candidature. With regards to the same, please note the following:

- (a) 'LEFT EYE (IRIS)' will be captured for all the candidates (except visually impaired candidates).
- (b) Candidates should remove Contact Lenses and Spectacles while capturing IRIS. Candidates are advised to avoid wearing contact lenses and prefer spectacles.
- (c) There is no touch involved in IRIS scanning. Half feet distance between scanner and eye will be maintained.

(Any failure to observe these points will result in non-admittance for the examination)

18. Candidates should put their Left Thumb Impression **clearly** and sign in the respective space provided on the call-letter in the presence of the invigilator.

19. You must bring a transparent ball point pen (blue/black) with you.

20. You are called for the on-line examination **without verifying** your personal details viz age, qualification etc. with your certificates. Before appearing for the on-line examination, you must ensure that you fulfill the eligibility criteria stipulated by the RSPCB in all respects.

21. **Your responses (answers) will be analysed with other candidates to detect patterns of similarity of right and wrong answers. If in the analytical procedure adopted in this regard, it is inferred/concluded that the responses have been shared and scores obtained are not genuine/valid, your candidature may be cancelled and/or the result withheld.**

22. **You must report at the examination venue before the reporting time as printed on this call-letter. Candidates arriving late will not be permitted to appear for the on-line examination.**

23. Use of books, mobile phone, notebooks, calculators, watch calculators, pagers etc. are not permitted in this examination. Candidates are advised not to bring any of the banned items including pagers to the venue of examination as safety arrangement cannot be assured. Any candidate found resorting to any unfair means or malpractice or any misconduct while appearing for the examination including giving/receiving help to/from any candidate during the examination will be disqualified. The candidate should be vigilant to ensure that no other candidate is able to copy from his/her answers.

24. Any request for change of date / session / centre / venue will not be entertained.

25. You may please note that this Call letter does not constitute an offer of employment with the RSPCB.

26. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to their selection/recruitment shall be considered as DISQUALIFICATION.

27. Please note that a candidate is allowed to appear only once in the online examination. Multiple appearance in online examination will result in cancellation of candidature. In case

more than one call letter has been generated, candidates are advised to appear only once on the date and at the time mentioned on the respective call letter. All other call letters are to be surrendered.

28. The possibility of occurrence of some problems in the administration of the examination cannot be ruled out completely which may impact test delivery and/or result from being generated. In that event, every effort will be made to rectify such problems, which may include movement of candidates, delay in test. The conduct of a re-exam is at the absolute discretion of the test conducting body. Candidates will not have any claim for a re-test. Candidates not willing to move or not willing to participate in the delayed process of test delivery shall be summarily rejected from the process.
29. Anyone found to be disclosing, publishing reproducing, transmitting, storing or facilitating transmission and storage of test contents in any form or any information therein in whole or part thereof or by any means verbal or written, electronic or mechanical or taking away the papers supplied in the examination hall or found to be in unauthorised possession of test content is likely to be prosecuted.
30. Persons with Benchmark Disabilities (PwBD) should contact the Test Centre Administrator of the test venue at least 30 minutes before the time of examination for assistance in seating, if needed.
31. Candidates are warned not to fall prey to any tout, mediator, antisocial element, or criminal in connection with the examinations.
32. Any kind of tampering with the entries printed on the admit card is a punishable offence.
33. Candidates are advised to take note of The Rajasthan Public Examination (Measures for Prevention Unfair Means in Recruitment) Act, 2022 and The Public Examinations (Prevention of Unfair Means) Act, 2024 of Government of India.

WISH YOU GOOD LUCK!