



राजस्थान सरकार

कार्यालय आयुक्त उद्योग एवं वाणिज्य विभाग
उद्योग भवन, तिलकमार्ग, जयपुर- 302005

The Corrigendum/ Addendum /Clarification to Pre-Bid Queries raised by prospective bidders in response to RFP No. F.No. 32 (532)CI/Clu./Tender Doc./2021-22 Dated 06-12-2021

The pre-bid meeting was held on 14.12.2021, at 4:00 PM in the Meeting Hall of Udhog Bhawan, Tilak Marg, Jaipur. Though most of the queries raised by prospective bidders were clarified during the meeting, following Corrigendum/Addendum/Clarification for some crucial queries is hereby issued.

2. The following Corrigendum/Addendum/Clarification in response to queries raised by prospective bidders shall form an integral part of bid document and it may amount to an amendment of relevant Para/clause of the bid document. Wherever there is a conflict, the provisions herein shall prevail over the relevant Para/clause of the RFP/ bid document.

S. No.	RFP Page No.	RFP Section No. Clause No. Paragraph/ Bullet no.	Content of RFP for which clarification sought	<u>Corrigendum/ Addendum /Clarification</u>
1.	7	Data Sheet	Total cost of the assignment INR 4.5 Crore (approximate)	Data Sheet page no. 7 clause "total cost of the assignment" are hereby revised as "total cost of the assignment INR 4.5 Crore (approximate) inclusive of taxes."
2.	20	Section No. – II Clause No. – Technical Evaluation Criteria Paragraph/Bullet No. – Second Para, First Bullet	At Central Government level, the Bidder should have experience of assisting projects under central government cluster development programs in last 5 years and should have received completion letter.	Section No. – II Clause No. – Technical Evaluation Criteria Second Para, First Bullet are hereby revised as "At Central Government level (MoMSME) the bidder should have experience of assisting projects under central government cluster development programs in last 5 years and should have received work order/financial sanction with at least release of 1st instalment regarding CFC projects."
3.	22	Section No. – II Clause– Technical Evaluation Criteria Paragraph/Bullet No. – 3. Key Professional staff qualifications, no.	Finance Expert (full time deployed) C.A. or MBA (finance) from a recognised University/Institution across India.	Section No. – II Clause No. – Technical Evaluation Criteria Paragraph/Bullet No. – 3. Key Professional staff qualifications, bullet 5 are hereby revised as " Finance Expert (full time deployed) C.A. or PGDM or equivalent from a recognised University/Institution across India."

4.	20	Section No. – II Clause No. – Technical Evaluation Criteria Paragraph/Bullet No. – 3.	The bidder should have consulting/PMU projects experience of at least three (3) projects having MSME Cluster/MSME facilitation component with any of the State Government in India. 1. 3 marks per project with duration more than 24 months and cost of engagement not less than Rs. 5 Crore, up to maximum of 3 projects.	Section No. – II Clause No. – Technical Evaluation Criteria Paragraph/Bullet No. – 3. are hereby revised as "The bidder should have consulting/PMU projects experience of at least three (3) projects having MSME Cluster with any of the State Government in India. 1. 3 marks per CFC project with duration more than 24 months and cost of engagement not less than Rs. 5 Crore, up to maximum of 3 projects."
5.	6	Data Sheet	Last date and time for submission of response to RFP (Bid – Documents) through electronically on e-procurement portal	Date: 12.01.2022, Time: 3:00 PM
6.	6	Data Sheet	Date of opening of the Technical Proposal	Date: 13.01.2022, Time: 4:00 PM
7.	6	Data Sheet	Date of Technical Presentation (30 min. presentation and 15 min. discussions)	Date: 18.01.2022, Time: 3:00 PM
8.	6	Data Sheet	Date of opening of the Financial Proposal	Next day of Technical Presentation
9.	8		In case, any of the bidders fails to physically/online submit the Demand Draft/e-GRAS for price of the Bidding Document and the Form of Bid-Securing Declaration for Bid Security on or before <i>time 3:00 PM date 14.12.2021</i> , then that Bid shall not be considered.	This para are hereby revised as "In case, any of the bidders fails to physically/online submit the Demand Draft/e-GRAS for price of the Bidding Document and the Form of Bid-Securing Declaration for Bid Security on or before time 3:00 PM date 12.01.2022 then that Bid shall not be considered."
10.	9	Note no. 5	<i>All the documents comprising of technical Bid shall be opened & downloaded from the e-Procurement portal and opened at time 4:00 PM</i>	This para are hereby revised as " <i>All the documents comprising of technical Bid shall be opened & downloaded from the e-Procurement portal and opened at time 4:00 PM date 13.01.2022 in the office of the Commissioner Industries and Commerce, GoR</i>

			date 15.12.2021 in the office of the Commissioner Industries and Commerce, GoR Jaipur in the presence of the Bidders or their representatives who wish to be present.	Jaipur in the presence of the Bidders or their representatives who wish to be present."
11.	12	Clause 1.4.6 no.	E-Bid Processing Fee for RISL and the Bid Application Fee amount have to be deposited to Commissioner Industries and Commerce, GoR as per directions, on or before Time and date	This para are hereby revised as " E-Bid Processing Fee for RISL and the Bid Application Fee amount have to be deposited to Commissioner Industries and Commerce, GoR as per directions, from date: 23.12.2021 to 12.01.2022
12.		e-Procurement Portal	Period of Work (Days)	As per Bid Document - The duration of the consultancy assignment shall be three (3) years and may be further extended as per RTPP Act and Rules on mutual agreement on same terms & conditions of this contract and basis of availability of budget.

Data Sheet

Date of publishing Notice Inviting Bid (NIB) on e-procurement portal, Rajasthan	<i>Date: 06.12.2021, Time: 2:00 PM</i>
Date from which Bidding Document can be downloaded from e-procurement portal and department website.	<i>Date: 06.12.2021, Time: 2:00 PM</i>
Pre Bid Meeting/Conference Queries may be mailed upto	Date: 14.12.2021 Time: 4:00 PM Venue: Meeting Hall, Udhyog Bhawan e-mail i.d.- indrajfo11@rajasthan.gov.in
Last Date and time for submitting (through mail) queries to Commissioner Industries and Commerce. GoR.	<i>Date: 14.12.2021, Time: 3:00 PM</i> e-mail i.d.- indrajfo11@rajasthan.gov.in
Reply of Queries to be uploaded by Department (Format for queries at Annexure 4)	<i>Date: From 20.12.2021 to 26.12.2021, 3:00 PM</i>
Last date and time for submission of response to RFP (Bid – Documents) through electronically on e-procurement portal	<i>Date: 12.01.2022, Time: 3:00 PM</i>
Date of opening of the Technical Proposal	<i>Date:13.01.2022, Time: 4:00 PM</i>
Date of Technical Presentation (30 min. presentation and 15 min. discussions)	<i>Date:18.01.2022, Time: 3:00 PM</i>
Date of opening of Financial Proposal	Next day of Technical presentation

Mode of submission	Online through e-Procurement/ e-bidding system at http://eproc.rajasthan.gov.in
Address of Tendering Authority	Commissioner, Industries & Commerce & Special Secretary, CSR, Udyog Bhawan, Tilak Marg, Jaipur 302 005, Rajasthan, India Tel: 91-141-2227729, 2227731/32/33/34, E-mail: indrajfo11@rajasthan.gov.in Website: www.industries.rajasthan.gov.in
Assignment Duration:	The duration of the consultancy assignment shall be three (3) years and may be further extended as per RTPP Act and Rules on mutual agreement on same terms & conditions of this contract and basis of availability of budget.
Total Cost of the assignment	INR 4.5 Crore (approximate) inclusive of taxes
Bid Application Fee(non-refundable): Demand Draft should be drawn in favor of "Commissioner Industries and Commerce, GoR" from any connected, Nationalized or Scheduled Bank, Payable at Jaipur. Bid Application fee can be transferred through e-GRAS (online mode).	INR 10,000/- (Rupees Ten Thousand Only)
Bid Processing Fee(non-refundable): Demand Draft should be drawn in favour of "Commissioner Industries and Commerce, GoR" from any nationalized or scheduled, commercial bank payable at Jaipur. Bid Processing fees can be transferred through e-GRAS (online mode).	INR 1,000 (Rupees One Thousand Only)
Bid-Securing Declaration form: Provide duly filled Form of Bid-Securing Declaration (Annexure - 5) along with INR 50 Stamp Duty charges and Surcharge amount (30% of Stamp Duty charges).	Bid Securing Declaration as mentioned in Annexure - 5 and INR 50 stamp duty charges and Surcharge of 30% of stamp duty charges along with the technical bid

Declaration) should be submitted along with Bid proposal as mentioned in Annexure - 5.	
Selection process	Bidders scoring minimum Technical qualifying marks (80%) shall be considered for opening Financial proposal.
Consortium/JV	Not acceptable

Please note: Further, information regarding these services and procurement procedure is available in the Bidding Document. The Request for Proposal (RFP) Document (Bidding Document) contains following sections:-

1. Section I - Instructions to Bidders
2. Section II - Eligibility Criteria, Key Personnel requirement and Evaluation Criteria
3. Section III - Scope of Work
4. Section IV - Bidding Forms
5. Section V - Conditions of Contract
6. Section VI - Contract Forms

Annexure

In case, any of the bidders fails to physically/online submit the Demand Draft/e-GRAS for price of the Bidding Document and the Form of Bid-Securing Declaration for Bid Security on or before *time 3:00 PM date 12.01.2022*, then that Bid shall not be considered.

Note:

- 1) Bidder shall submit their offer on-line in Electronic formats both for technical and financial proposal through e-procurement portal. However, DD for Tender Fees, Bid Processing Fees and Bid Security can be submitted physically (online option is available through e-GRAS system) at the Commissioner Industries and Commerce, GoR as prescribed in RFP and scanned copy of same should also be uploaded along with the technical Bid/ cover.
- 2) In case, any of the bidders fails to physically/Online submit the Tender Fee, Bid Security (Form of Bid-Securing Declaration & associated charges), and RISL Processing Fee up to date and time as mentioned in RFP, its Bid shall not be considered. The Banker's Cheque/ Demand Draft/ Bank Guarantee/e-GRAS/RTGS/NEFT for Bidding document fee, RISL Processing Fee and Bid Security should be drawn in favour of "Commissioner Industries and Commerce, GoR" payable at 'Jaipur' from any Scheduled Commercial Bank.

- 3) Commissioner Industries and Commerce, GoR will not be responsible for delay in online submission due to any reason. For this, bidders are requested to upload the complete bid documents well in advance, so as to avoid the last minute issues like slow speed; congestion in web site due to heavy load or any other unforeseen problems.
- 4) Bidders are also advised to refer "Bidders Manual Kit" available at e-Procurement website for further details about the e-Tendering process.
- 5) All the documents comprising of technical Bid shall be opened & downloaded from the e-Procurement portal and **opened at time 4:00 PM date 13.01.2022 in the office of the Commissioner Industries and Commerce, GoR Jaipur** in the presence of the Bidders or their representatives who wish to be present.
- 6) The provisions of the Rajasthan Transparency in Public Procurement Act, 2012 and of the Rajasthan Transparency in Public Procurement Rules, 2013 shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPP Act 2012 and the Rules, 2013, the latter shall prevail.
- 7) Commissioner Industries and Commerce, GoR strictly prohibits the Child Labour at any stage of procurement process. Commissioner Industries and Commerce, GoR encourages the Consultancy firm to take sufficient steps to identify, report, and address Child labour during Project Management Unit support.
- 8) **Details of Bid application fee & Bid Processing fee and Bid security on:**
DD/Cash on Commissioner Industries and Commerce, Jaipur

Yours sincerely,

Commissioner Industries and Commerce,
Udyog Bhawan, Tilak Marg, Jaipur

1.4.6 E-Bid Processing Fee for RISL and the Bid Application Fee amount have to be deposited to Commissioner Industries and Commerce, GoR as per directions from 23.12.2021 to 12.01.2022

1.4.7 As per the RTPP Act 2012 and Rules, 2013, Annexure 7 (for Code of Integrity), Annexure 2 (Declaration by the Bidders), Annexure 8 (Grievance Redressal) & Annexure 5 (Form of Bid-Securing Declaration) have to duly filled by the bidders and annexed with the Technical Bids.

1.5. Language of Bid:

1.5.1 The Bid, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and the Commissioner Industries and Commerce, GoR shall be written in English language and printed literature that are part of the Bid may be in another language provided they are accompanied by an accurate translation of the relevant passages duly accepted by the Bidder in English, in which case, for purposes of interpretation of the Bid, such translation shall govern.

1.6 Response to Clarification

1.6.1 Interested bidders may seek clarification on any aspect pertaining to this bid Document. The query related to the Bid could be sent to the Commissioner Industries and Commerce, GoR via email indrajfo11@rajasthan.gov.in prior to *time 4:00 PM date 14.12.2021* as per format given in Annexure 4.

1.6.2 Amendments / clarifications, if any, in the bid document will be uploaded on e-procurement and SPPP portal of the Government of Rajasthan on *time 3:00 PM date 27.12.2021*.

1.6.3 All the interested bidders are advised to seek clarification /query/s and, if any and also attend the pre-bid meeting for the same.

1.7. Opening of Proposals and Selection Process

1.7.1 The documents received in technical bid will be examined to ascertain fulfilment of eligibility criteria. The bidders fulfilling the eligibility criteria will be invited to make Technical presentation to the Commissioner Industries and Commerce, GoR and before a Committee constituted for this purpose.

1.7.2 Based on the strength of their Technical Proposals, and presentations, the agencies will qualify for opening of their financial bids.

TECHNICAL EVALUATION CRITERIA

1. Experience of the Firm (40 Marks)

S.No.	Criteria	Maximum Marks
1.	The bidder should have experience of preparing at least 5 Projects/Reports including Diagnostic Study Reports (DSR) cum Detailed Project Report (DPR)/ financial sanctions and hand holding support for establishment and operationalisation of Common Facility Centre projects in last 5 years under MSE-CDP/SFURTI/any other Central/State Government program/s aimed at cluster development.	
	1. 3 marks per project/report up to a maximum of 5 projects.	15
	2. 4 marks per project with special focus on rural development, upliftment of Micro, SC-ST-Women owned Micro and Small Enterprises, of Maximum 2 projects.	8
2.	At Central Government level (MoMSME) the bidder should have experience of assisting projects under central government cluster development programs in last 5 years and should have received work order/financial sanction with at least release of 1 st instalment regarding CFC projects.	
	5 marks per project under Central Government (M/O of MSME or its agency) scheme up to maximum of 2 projects.	10
3.	The bidder should have consulting/PMU projects experience of at least three (3) projects having MSME Cluster with any of the State Government in India.	
	1. 3 marks per CFC project with duration more than 24 months and cost of engagement not less than Rs. 5 Crore, up to maximum of 3 projects.	9
	2. Bidder should have experience of assisting at least 2 State governments in accessing the funds under cluster development schemes of GOI. Financial approvals for the projects should have been accorded.	3
Total Score for Criterion (i)		45

	PG or equivalent from a recognised University/Institution across India.	3
	Having total of 06 years of experience including development of MSME Clusters / MSME facilitation, any MSME related cluster development projects at Central or State government / Department / Agency / Autonomous institution. Preparation of DSR/ DPR and other reports as required.	5
	Mobilization and Stakeholder Management expert (full time deployed)	
	Graduate in any discipline from a recognised University/Institution across India.	2
4.	Having total of 04 years of experiences including Central or State governments Cluster development / Social projects which includes Information Education Communication (IEC) / Behavioural change Communication (BCC) / Capacity building / Stakeholder management / SHGs, presentation before Central and/or State government authority.	4
	Finance Expert (Full time deployed)	
	C.A. or PGDM or equivalent from a recognised University/Institution across India.	3
5.	Having total of 05 years of experience including development of feasibility study / preparing DPRs / DSRs, preparation of bid documents and experience in Bid process management, presentation before Central and/or State government authority, for the government projects / MSME development.	4
	Note: The Educational qualifications required in this RFP are mandatorily to be from a recognised University/Institution across India.	
Total Score for Criterion (iii)		40
Total Score for Criterion (i) +(ii) +(iii)		100