

RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)

Ref. No.RFC/HO/FR/Gen./AII BOs/207/ 421

Date : 28.07.2022
04-08

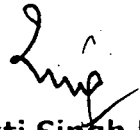
CIRCULAR
(F&R -798)

Re : Correspondence with Head office

It has been observed that whenever any entrepreneur approaches the Corporation with his request for some relief, his request is just forwarded by the concerned Branch Manager to Head Office for guidance. This causes unnecessary delay and the basic purpose of providing timely relief to the entrepreneur is defeated.

All are aware that Procedures & Guidelines have been prescribed and Circulars are also being issued from time to time to deal with various requests of the entrepreneurs. Therefore, all the Branch Managers are advised to examine the request at their level in the light of the guidelines and if the competent authority for providing the relief is Head Office, only then, the matter should be referred to Head Office after the examination at Branch level. Unnecessary correspondence should be avoided and no matter should be referred to Head Office without comments and clear opinion of the Branch Manager.

All concerned are advised to take a note of above. Non compliance of above direction would be viewed seriously.


(Shakti Singh Rathore)
Managing Director

Copy to :

1. All BOs.
2. Standard Circulation at HO