

RAJASTHAN FINANCIAL CORPORATION
Udyog Bhawan, Tilak Marg, Jaipur – 302 005
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-27/245

Dated : 17th June, 2011

CIRCULAR
(FR-659)

Reg: Budget allocation for hiring of Taxis for the purpose of recovery and business promotion activities for the FY 2011-12

In order to ensure mobility of the officials of the field offices for effecting recoveries as well as procuring business, it has been decided to allow hiring of taxis / alternate vehicle to the branch offices with the maximum financial limit per month as indicated against each Branch hereunder for the current financial year : 2011-12 w.e.f. June, 2011 :-

(I)

S.No.	Name of the Branch	Monthly Monetary Ceiling
1	Alwar	Rs 8000/-
2	Kota (including Baran & SO-Bundi)	Rs. 8000/-
3	Bhilwara	Rs. 8000/-
4	Abu Road (including SO-Sirohi)	Rs. 8000/-
5	Nagaur	Rs. 5000/-
6	Sawimadhopur (including SO-Karauli)	Rs. 5000/-
7	Bharatpur	Rs. 5000/-
8	Dholpur	Rs. 5000/-
9	Jalore	Rs. 5000/-
10	Pali	Rs. 5000/-
11	SO-Delhi	Rs. 5000/-
12	Sriganganagar	Rs. 4000/-
13	Banswara	Rs. 4000/-
14	Chittorgarh	Rs. 4000/-
15	Rajsamand	Rs. 4000/-
16	Dausa	Rs. 4000/-
17	Hanumangarh	Rs. 3000/-
18	Tonk	Rs. 3000/-
19	Balotra	Rs. 3000/-
20	Jaisalmer	Rs. 3000/-
21	Jhalawar	Rs. 3000/-
22	SO-Dungarpur	Rs. 3000/-

(II) The following branches are allowed to jointly hire a taxi on monthly basis with maximum limit of Rs. 13,000/- per month which may be utilized / shared in the ratio of use by such branches as follows :-

S.No.	Name of the BOs	Ratio(in terms of days)
I	Bhiwadi and Neemrana	20:10
II	Jaipur (Rural) & VKIA	20:10
III	Sikar, Jhunjhunu, Churu	10:12:8
IV	Kishangarh, Ajmer, Beawar, Makrana	10:5:5:10

80

Note :

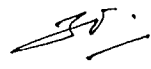
- i) BO. Jaipur (City) will spare the vehicle for BO Jaipur (Sitapura) for seven days per month.
- ii) BO, Jaipur (City) will also provide the vehicle for the purpose of regular follow-up of all 32(G) cases pending with the Revenue Authorities in Jaipur Distt.
- iii) No separate Budget will be provided for Business Promotion purposes.
- iv) Reimbursement of actual expenses incurred by the officers on local visits within city limits for recovery purposes or any other official work will be out of the total monthly monetary ceiling not exceeding 25% of the total amount allowed to the branch for hiring of taxis (as per circular no. FR-641 dated 25.11.2010).

The aforesaid permission has been granted by the CMD with the following stipulations:-

1. This facility will be available with effect from June, 2011 to 31st March, 2012.
2. The BOs will send output of the above facility monthly i.e., on 1st of next month in terms of achievements in the field of Recovery & Business.
3. The BOs will maintain the record of hiring of taxis and its use vis-à-vis, recovery effected and business procured.

The Branch Managers are advised to ensure a proper check so as to prevent any mis-use of the facility for which they have to be specific while hiring taxis i.e. the works to be undertaken must be well defined before proceeding to the field. The tour report be examined and record be maintained identifying the areas / units to be taken-up in the next tour / visit.

All concerned are advised to make a note of above and ensure that targets in Key Areas of all the activities are achieved and record of vehicle and achievements are maintained.


(ARJUN RAM CHOUDHARY)
EXECUTIVE DIRECTOR

Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
3. DGM(F)/DGM(GAD) for information and taking needful action.
4. Standard Circulation at HO.