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RAJASTHAN FINANCIAL CORPORATION
(RRMD)

Udyog Bhawan,
Tilak Marg, JAIPUR

Ref.No. RFC/DDW/Audit-5/ 1248

Dated 09.01.2012

CIRCULAR

(FR - 678)

**Sub: Maintenance of information regarding prime assets, guarantees
as well as properties of promoters and guarantors**

The instructions already exist for maintaining the details of primary security in R-12 as well as collateral security in a register prescribed vide Circular No.FR-528 dated 05.07.2008 but it has been observed that these registers are not being maintained properly. Hence it is reiterated that these registers may be maintained properly as prescribed.

Similarly details of Net Worth of the promoter(s) are being taken in the prescribed performa alongwith the loan application and the properties owned by them is also verified at the time of verification of antecedents. Besides above the affidavit regarding properties is also being obtained at the time of execution of documents. But no separate record is maintained for details of properties owned by the promoters / guarantors taken alongwith the loan application at the time of execution of documents. Due to non maintenance of proper records, difficulties are faced at the time of initiation of legal action specially u/s 32-G of the SFCs Act for recovery of Corporation dues. The Public Undertaking Committee of Rajasthan Legislative Assembly has also viewed seriously and recommended evolving suitable mechanism for maintenance of proper record of properties owned by promoters / guarantors.

Therefore, it has now been decided that beside maintaining Registers for primary security and collateral security, a separate register for keeping details of the other properties owned by promoters / guarantors, details of which are obtained alongwith loan application as well as at the time of execution of loan documents may also be maintained at BO level. This will enable the Corporation to keep track of the properties of the promoters / guarantors.

It is enjoined upon that all above registers are completed by 29.02.2012. The concerned DGM (Operations) would ensure that branches have started maintaining proper registers during their inspection of the branch. The Internal Audit would also invariably check the maintenance of registers and report their observation in the audit report.

All concerned are advised to take necessary action accordingly.


(Yaduvendra Mathur)
Chairman & Managing Director

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