## RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-5 (FR SECTION)

R.f.No. RFC/23FR/HO/Policy-17/12 62\_

Dated: 18.01,2012

CIRCULAR (No.FR-680)

Sub: Format of Proposal for settlement of loan account/ Redressal of Grievances

Instructions already exist in the format of proposal for settlement of loan account/ Redressal of grievances that information about details of properties (mortgaged as well as other properties not mortgaged) owned by promoters/guarantors along with details of efforts made for identification of other properties not mortgaged to the Corporation be given, but some of the branches are not giving complete details. These details are required to facilitate the concerned empowered settlement committee in making decision.

Therefore, it is reiterated that the above information along with present financial position of the promoter/guarantor may invariably be given in the proposal format and Branch Manager may also ensure that the information given are absolutely true and correct.

All concerned are advised to take necessary action accordingly.

Copy to:

1. All BOs/SOs

A&I, Ajmer/Jodhpur
All DGM (Operations)

4. Standard circulation at HO.

General Manager