

(81)

RAJASTHAN FINANCIAL CORPORATION
UDYOG BHAWAN, TILAK MARG, JAIPUR.

Ref.No.RFC/F.PG-1(222)/7650

Dated: 26.7.2006
31

CIRCULAR

Reg:-Expeditious Disposal of Departmental Enquiries.

Instances have come to the notice that during the Departmental Enquiry, the Presenting Officers remain on leave on the date of hearing although the Enquiry Officer fixes the dates as per convenience and availability of delinquents as well as Presenting Officers appointed. It is therefore incumbent on Presenting Officers that they shall not avail any kind of leave on the dates fixed by the Enquiry Officer for expeditious disposal of departmental enquiries.

The Presenting Officers are also advised to study the Charge Sheet in detail and jot down the list of defence witnesses and relevant documents/information/circulars well in advance to plead the case and exhibit the documents before the Enquiry Officer. The delay/negligence from prosecution side shall be viewed seriously and if the Presenting Officer fails to watch the interest of the Corporation, the disciplinary action may also be initiated against the concerned Presenting Officer.

d. (10-6)
(KARNI SINGH RATHORE)

CHAIRMAN AND MANAGING DIRECTOR

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1. Standard Circulation at HO
2. Concerned Presenting Officers