

**RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)**

Ref.No.RFC/23FR/HO/Policy-17/55

Dated : 13/15.04.09

**CIRCULAR
(FR-558)**

Reg : Re-constitution of State Level Committee (SLC)

In partial modification of PG Circular no. 1163 dated 11/13 Oct., 2006 (FR Circular no. 408) the Board of Directors in its meeting held on 25.02.09 has accorded ex-post-facto approval for the revised Constitution of the State Level Committee as under:-

1.	CMD, RFC	Chairman
2.	MD, RIICO	Member
3.	ED, RFC	Member
4.	Representative of LIC	Member
5.	General Manager, SIDBI	Member
6.	Shri Kamal Mehta, Director, RFC	Member
7.	Financial Advisor, RFC	Member
8.	General Manager (Dev.), RFC	Member Secretary

All concerned are advised to take a note of above and act accordingly.

**Sd/-
(ATUL KUMAR GARG)
CHAIRMAN & MANAGING DIRECTOR**

Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
3. Standard Circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-17/ 92

Dated : 16.04.09

20

CIRCULAR
(FR-559)

**Reg : Revised Format of proposal for settlement of loan
account/redressal of grievances**

PA.
Format of proposal for OTS has been prescribed vide Circular no. FR-454 dated 23/24th March, 2007. It has been felt that the said format needs revision in order to have more information / details to facilitate the Empowered Settlement Committees to take appropriate decisions for settlement of loan accounts / redressal of grievances of the loanees.

Accordingly, some amendments have been made in the earlier format by inserting **new columns at serial no. 15 (d), (e), (f) & 16** and the revised format is enclosed herewith. **These columns are required to be invariably filled in the OTS proposals of the cases having loan disbursed above Rs. 5.00 lakh.**

While forwarding proposals to HO it should be ensured that no column is left blank and all the enclosures have been enclosed invariably. Incomplete proposals delays process of decision making hence, **it will be the responsibility of the concerned Branch Manager to ensure that the proposal is complete in all respects.**

The details of the efforts made for identification of the other properties of the promoters / guarantors and their value should be invariably indicated in the OTS proposals (all these properties should be undisputed and saleable and market value should be determined accordingly).


(RAJENDRA VIJAY)
GENERAL MANAGER (DEV.)

Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
3. Standard Circulation at HO.

AGENDA FOR HOLC/SPL.HOLC/SLC

Date of registration at BO _____

Date of forwarding proposal to HO _____

RAJASTHAN FINANCIAL CORPORATION, BO _____
(FR)

Proposal for settlement of loan account/Redressal of grievance of
M/s _____

1.	a	Name of the concern with location	:			
	b	Name of the promoter	:			
2.		Product	:			
3.		Amount sanctioned /disbursed (Give details of all accounts, if accounts are more than one)	:	Date	Amount sanctioned	Amount disbursed
		Account-I			Rs.	Rs.
		Account-II			Rs.	Rs.
		Account-III			Rs.	Rs.
4.		Date of last disbursement				
5.		LDR : Original				
6.		Amount outstanding as on _____ (without adjusting of upfront amount deposited for this committee)	:			
				(Rs. in lakh)		
		Principal not due	:			
		Principal overdue	:			
		Interest	:			
		Other Money	:			
		Total	:			
		<i>Dues of other financial Institutions, if any, with name(s) of the institution(s)</i>				
		Principal	:			
		Interest	:			
		Other Money	:			
		Total	:			
		<i>Note :</i> <i>a)Give details of all accounts, if accounts are more than one;</i> <i>b)Also give details of seed capital assistance /IFL separately, if provided</i> <i>Details of Subsidy</i>				

		<i>sanctioned/disbursed, if recoverable may also be mentioned.</i>		
A		If, deficit case :	:	
	a)	Date of possession	:	
	b)	A/c position as on date of possession	:	
		Principal	:	
		Interest	:	
		Other Money	:	
		Total	:	
	c)	Date of sale	:	
	d)	Sale price	:	
	e)	Deficit as on date of sale, after appropriation of sale price	:	
		Principal	:	
		Interest	:	
		Other Money	:	
		Total	:	
	f)	Amount paid or to be paid to State Government on account of 70:30 policy	:	
	g)	Account position as on date _____ by charging simple documented interest	:	
	h)	Total outstanding (E+F) as on date , without adjusting upfront amount	:	
		Principal	:	
		Interest	:	
		Other Money	:	
		Total	:	
	i)	Amount paid by party after date of sale to till date, including upfront	:	
B		If, written off case	:	
	a)	Year of written off	:	
	b)	Amount of written off	:	
	c)	Amount of written back	:	
C		If, decreetal case	:	
	i)	Date of decree	:	
	ii)	Amount of decree(To be worked out as per FR circular no. 406 dated 09.10.06)	:	
		Copy of court order be attached)	:	
7		Penal Interest:	:	
	a)	Total penal interest charged	:	

		(since beginning to till date)		
	b)	Balance Penal Interest	:	
	c)	Has the unit ever been given waiver of penal interest before, If yes, indicate amount, scheme and date / year	:	
8		Amount payable as on	:	
	a)	On waiver of entire penal interest	:	
	b)	On waiver of balance penal interest	:	
	c)	On simple documented interest (as per PG-417)	:	
9	a)	Documented rate of interest(accountwise)	:	
	b)	Penal rate of interest	:	
	c)	Modified documented rate, if any with date	:	
10		Amount repaid since beginning to till date of forwarding this proposal to HO, which means including upfront amount	:	
11		Registration fee deposited	:	
		Date	:	
		Amount	:	
12		Up-front amount deposited	:	
		Date	:	
		Amount	:	
13		Status of the unit		a) Closed/ running/possession
				b) Rented/own premises
14		Health code of loan amount /category of the account as on		
		31.03.04	:	
		31.03.05	:	
		31.03.06	:	
		31.03.07	:	
		31.03.08	:	
15.		MRV (details as per Annexure-A)	:	
	a)	Financed assets :		
		Land :	:	
		Area Sq.Mtrs.	:	
		Rate Rs. Sq. Mtrs.	:	
		Building	:	
		P& M	:	
		Other MF assets, if any	:	

		Total	:	
	b)	Present Value of collateral security (Details as per Annexure-B)	:	
	c)	Present Value of property of third party guarantor	:	
	d)	Value of other properties (other than mortgaged to the Corporation of the promoters/guarantors, if any, identified (Details as per Annexure-'c'))	:	
	e)	Copy of Net worth statement be enclosed (submitted by the party at the time of loan)	:	
	f)	Copy of Antecedent Verification Report (at the time of loan) be enclosed.	:	
		(Assessed by Shri _____ and Shri _____ on _____ dated _____)	:	
16		Details of efforts made for identification of other properties (other than mortgaged to the Corpn.) of the promoters / guarantors. If required, enclose a separate sheet to mention the details of efforts made.	:	
17		Earlier attempts for settlement and its details (Whether in the past case was rejected/closed/ approved by DLC/HOLC/Special HOLC/SLC give details)	:	
18		Earlier attempts for auction if unit has been taken into possession	:	
19		Amount payable as per proposal of the party as on _____ (specify amount and enclose photocopy of request of the party)	:	
20		Status of legal action / litigation, if any	:	
	a)	Section 30/29 notice given / possession	:	
	b)	31(i)(aa)	:	

	c)	32(G)	:	
	d)	Court Decree	:	
	e)	Stay order	:	
21	a)	Efforts made for recovery, sofar	:	
	b)	Reschedulement /Rehabilitation/IRS/Funding of Interest / or any other Scheme	:	
22		Background of the case (in brief)	:	
23		Policy of the Corporation for settlement	:	

Signature of the BM

Date : _____

Encl :

- (i) MRV calculation Sheet of Primary Security.
- (ii) MRV calculation sheet of Collateral Security.
- (iii) Details & value of other properties identified.
- (iv) Copy of Net Worth Statement (submitted at the time loan)
- (v) Copy of Antecedent verification Report. (at the time of loan).
- (vi) Copy of court orders, if any.
- (vii) Copy of the request of the party for OTS.
- (viii) Najri Naksha (Site Plan) of the property i.e. Prime Security, Collateral Security and other identified properties belonging to the promoters / guarantors.
- (ix) Details about the efforts made for identification of other properties (other than mortgaged to the Corpn.) of the promoters / guarantors.

RAJASTHAN FINANCIAL CORPORATION
(BRANCH OFFICE : _____)

Details regarding MRV of the prime assets

MRV calculated on _____
MRV calculated by _____

1. Location of the land
2. Nature of land (RIICO's land/Free hold land/converted land)
3. Area of the land
4. Present rate of RIICO in the area, if land falls in RIICO area
5. DLC rate
6. Market rate
7. Land rate considered by the branch for calculation of MRV
8. Total MRV of the land

Remarks:: Any special point which branch wants to mention.

MRV of the building

- a) Area of construction
- b) Rate of construction taken for calculation of MRV
- c) Total MRV of building
- d) Condition of building
- e) Usefulness of building for any other purpose

Remarks: Any special point which branch wants to mention.

MRV of the P&M

- a) Assessed value of P&M at the time of disbursement
- b) MRV calculated by the branch
- c) Condition of P&M

Remarks: Any special point which branch wants to mention.

Total MRV

- a) Land
- b) Building
- c) P&M

NOTE: In case P&M is missing, the fact should be disclosed and statistics should also be indicated

ANNEXURE-'B'

MRV of collateral security

- a) Nature of collateral security – Whether it is industrial land/open land/house shop or any other property.
- b) Full detail of the property
- c) MRV considered at the time of sanction/execution of documents
- d) Present value of collateral security
- e) In case of present MRV is less than the MRV considered at the time of documentation, reasons for the same indicated.

RAJASTHAN FINANCIAL CORPORATION
(BRANCH OFFICE : _____)

DETAILS AND VALUE OF OTHER PROPERTIES (OTHER THAN
MORTGAGED TO THE CORPORATION) OF THE PROMOTERS /
GUARANOTRS IDENTIFIED

1. FULL DETAILS OF PROPERTY:

2. NATURE OF THE PROPERTY :

- a) Residential plot
- b) Residential house
- c) Shop
- d) Agriculture land
- e) Any other

3. PRESENT MARKET VALUE OF THE PROPERTY :

Note : All these properties should be undisputed and saleable and market value should be determined accordingly.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-5
(FR-DDW SECTION)

Ref.No. RFC/23FR/HO/DDW/Policy-1/ 146

Dated: 17.04.2009

20.

CIRCULAR

(No.560)

Sub: Writing off/writing back the amount in hard pressed cases during the financial year 2008-09

PA.
12/14
The Corporation has been considering cases for writing off the amount as bad debt on merits of each case, depending upon the availability of revenue surplus where it has been found that recovery of the amount is difficult and account is classified as "Loss Category" at the close of the financial year.

During the process of recovery, it was observed that there are certain hard pressed deficit cases where recovery is difficult to be effected despite having introduced settlement scheme and invoking provisions of SFCs Act, 1951.

It is, therefore, enjoined upon all Branch Managers that they should scrutinize each and every case by according priority amongst the identified cases to the following criteria and send the proposals to HO in prescribed format, as appended herewith, with full justification and clear cut recommendations supported with all required information/documents so that the cases may be further processed:

- i) Deficit Cases:
 - a) Where promoters expired and no property/legal heirs are available;
 - b) Where promoters expired and legal heirs fall in BPL category;
 - c) Where promoters expired and guarantors are alive but not having significant net worth.
- ii) DIC cases - Promoters/assets not available;
- iii) Loans to SC/ST promoters - Promoters/assets not available;
- iv) Cases involving low volume of lending - Promoters/assets not available;
- v) Units in possession where MRV is less than 25% of principal sum outstanding;
- vi) Units in possession auctioned for more than 25 times and are in possession exceeding three years.

Since the effect of write off is to be given in the accounts for the year 2008-09, the branches are advised to pay utmost priority in the matter and send the proposals to DGM (FR-DDW) latest by 30.4.09.

It is made clear that in all the cases where the amount is proposed to be written off/written back recovery efforts should continue and in any case no dues certificate will not be issued.

All concerned are advised to take a note of above and act accordingly.


(A.K. Garg)
Chairman & Managing Director


Encl: As above

Copy to:

1. All BOs/SOs
2. DGM (A&I) Ajmer/Jodhpur
3. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

**Proposal for write off of amount classified as
Loss Assets as on 31.3.08**

Name of Branch :

PART-I : BASIC DATA			
1.	Name & address of the unit		
2.	Account code No.		
3.	Scheme code No.		
4.	Details of financial assistance:		
	a] Loan sanctioned with date	Rs.	Dt.
	b] Purpose of loan:	Sanctioned (Rs.)	Disbursed (Rs.)
	- Land		
	- Building		
	- Plant & Machinery		
	TOTAL		
	c] Line of product		
	d] Date of first & last disbursement		
5.	Outstanding as on 31.3.09:		
	b] Line of product		
	- Principal		
	- Interest		
	- Other money		
	TOTAL		
6.	Details of total repayment made by the party since beginning		
PART-II : CATEGORY OF LOSS ASSETS (Tick the relevant box)			
With complete facts/details			
i)	Deficit cases –		
	a] Where promoters expired and no property/ legal heirs available;		
	b] Where promoters expired and legal heirs fall in BPL category available;		
	c] Where promoters expired and guarantors are alive but not having significant net worth;		
ii)	DIC cases – Promoters/assets not available.		
iii)	Loans to SC/ST - Promoters/assets not available		
iv)	Cases involving low volume of lending – Promoters/assets not available		
v)	Units in possession where MRV is less than 25% of principal sum outstanding.		
vi)	Units in possession auctioned for more than 25 times and in possession exceeding three years.		

PART-III			
1.	Date of possession		
2.	Amount outstanding as on date of possession:		
	- Principal	Rs.	
	- Interest (Upto date of possession)	Rs.	
	- Other money	Rs.	
	TOTAL	Rs.	
3.	Amount of penal interest		Rs.
4.	Other money/charge debited after take over		Rs.
5.	Total outstanding as on date of sale with date	Rs.	Dt.
6.	Sale consideration & date of agreement to sale	Rs.	Dt.
7.	Amount of deficit: Not due principal		Rs.
	Principal	Rs.	
	Interest	Rs.	
	Other Money	Rs.	
	Total	Rs.	
8.	Action taken by BO for recovery of deficit; if no, mention reasons		
9.	Details of personal guarantee / collateral security alongwith status of guarantee / collateral security and value / Net worth		
10.	Whether decree awarded by Court? If yes, Date of decree & amount of decree	<u>Date of decree</u>	<u>Amount of decree</u>
11.	Whether decree can be executed		
12.	Whether whereabouts of promoter & assets are known/not known		
13.	Whether any action taken for restoring missing Assets? If yes, given details		
14.	Reasons for not taking action		
15.	Whether collateral security available, if yes, give details with comments about its marketability and its MRV.		
16.	Whether personal guarantee of promoters/friend/partner taken? If yes, whether the same are located and possibility of recovery from guarantee along with the net wroth of the guarantor.		
17.	Efforts made for recovery during last 3 years		
18.	MRV of fixed assets with date of calculation:	Amount (Rs)	Date
	- Land		
	- Building		
	- Plant & Machinery		
	TOTAL		
19.	Details of offers received for disposal:		
	S.No.	Date of auction	Amount of highest offer received
			Decision
20.	Reasons of non-disposal		

PART-IV : Comments and recommendations of BM/ DM (Br.)

Signature of Branch Manager

Certificate

Despite best efforts it has not been possible to recover the dues classified as 'Loss Assets' and, therefore, the case is recommended for write off. However, efforts for recovery of the amount will continue.

Dated:

Signature of Branch Manager

RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-28(B)/ 113

Dated : 17.04.09

21

CIRCULAR
(FR-561)

Reg : Recovery Strategy : 2009-10

Despite many odds, the Corporation has been able to recover an all time high recovery of Rs. 393 crore during the FY : 2008-09 but there is no room for complacency as we have to go a long way to put the Corporation on viable lines for which earning profits by way of improved interest recovery and bringing down the NPA level is must.

The management is not only keen on better performance in the field of recovery but also expects improved quality of recovery in terms of increased interest recovery, elevation of health code category of accounts, recovery from deficit, decreetal and write off cases and quick disposal of units under possession. To achieve the pin-pointed target of "Quality Recovery" we have to work hard so as to achieve the goal of Zero NPA in a phased manner i.e. by prevention of slippage, elevation of Sub-standard / potential Doubtful Accounts to Standard and cleansing of hard core doubtful / Loss Accounts.

In order to achieve the object of quality recovery, reduction in NPA and regularizing the already slipped accounts and prevention of slippage we need to make strategic efforts in a planned manner by **Regular Monitoring and close follow-up of assisted units which is the key of maintaining the assets quality.**

Accordingly, as a part of recovery strategy for the FY : 2009-10 all concerned are advised to take the following actions:-

1. **REVIEW & DECIDE LINE OF ACTION IN EACH AND EVERY CASE OF DEFAULT:**

The Branch Manager should review each and every case irrespective of the loan being small or big. This exercise should be completed by the Branch Manager latest by 30.04.09 and it should be ensured that line of action is decided in each and every case and regular follow-up action is taken during the year as per the line of action decided.

2. PREVENTION OF SLIPPAGE:

Prevention is better than cure. As per the new monitoring mechanism contained in Circular no. P&G-1224 (FR-515) dated 29.04.08 all the assisted units in the jurisdiction of the BO have been allotted to the Officers at BO who are acting as "Supervisory Officers" and also performing their duties as a DM/AM(FR) and are responsible for dealing / processing the FR files. If close and regular monitoring is done then slippages can be avoided. It is possible only when the person, to whom a particular unit has been allotted keeps himself associated with the promoters of the unit. Before the next due date is reached, he should send intimation in advance about the amount of instalment of interest / principal sum and get the same deposited.

However, there may be cases in which there is default hence, following action should be taken:-

- (i) It may be ensured that in following cases legal action followed by action u/s 29 of SFCs Act may immediately be taken if there is default of more than two consecutive instalments of principal or interest.
 - a) Commercial complexes
 - b) Cases sanctioned under Assets Financing Scheme
 - c) Sanctions made from 1st April, 2000 and onwards
 - d) Deferred sale cases
 - e) Rescheduled cases
 - f) Hotel and restaurants
 - g) Hospitals and Nursing Homes
 - h) TUF Scheme
- (ii) In Standard accounts, action for recovery of dues should be initiated on the very first default. This may include a letter of warning and pre-intimation of interest falling due in the near future. The list of such defaulting units should be sent by BOs to **GM(D) by 8th of every month** without fail as per the Circular already issued.
- (iii) In the cases under 'Good Borrower' Scheme, no default should be allowed. Default of even one instalment should draw attention of Branch Manager immediately. In case of inaction, Branch Manager will be held personally responsible.

- (iv) All cases need to be reviewed to ensure that those accounts remain in Standard category where possession of the assets was handed over back to the original loanee.

3. UPGRADATION FROM NPA TO STANDARD CATEGORY:

While we have to prevent the slippages in health code, we are also required to up-grade the NPAs to standard category. The key tools for up-gradation are as follows :-

- (i) Clearance of entire overdues by persuasion or by resorting to legal action for recovery.
- (ii) Where it is found that the unit is not in a position to clear entire overdues then action for reschedulement may be taken as per norms after getting cleared entire interest overdues.

4. SETTLEMENT OF LOAN ACCOUNTS UNDER VARIOUS SETTLEMENT SCHEMES:

Like earlier years, the Corporation may come-up with various OTS Schemes for the FY 2009-10 for settlement of NPA cases. The BMs should make wide publicity of these schemes and ensure that each and every loanee / guarantor is contacted personally by the officials to whom such units have been allotted and they should explain the benefits under the OTS Schemes and get the eligible cases registered.

5. VISIT / VERIFICATION OF COLLATERAL SECURITIES AND CALCULATION OF MRV:

Instructions already exist that MRV of prime assets as well as collateral security of all standard and NPA accounts having sanctioned amount above Rs. 1.00 lakh will be calculated on yearly basis in the first quarter of the FY so as to complete the task by 31st May of each year.

Besides this, visit / verification of collateral securities is required to be done quarterly so as to ascertain whether the assets are intact or they have been diluted. This system should be complied with strictly.

You are accordingly advised to send the MRV calculations as per the prescribed procedure in all standard and NPA accounts having sanctioned amount above Rs. 1.00 lakh by 31.05.09 positively to the GM(D).

6. **RECOVERY FROM DEFICIT / DECREETAL & WRITE OFF CASES :**

Deficit is such a sector where we cannot expect recovery simply by persuasions. We need to adopt an investigative approach for identification of properties, business or profession in which such promoters / guarantors are engaged and also adopt traditional measures of beating drums and distribution of pamphlets etc. so as to compel them to pay the dues or come to the settlement table. This is the sector in which the officials are expected to make extraordinary efforts. Pro-active efforts are required to locate the properties of the promoters as well as guarantors. For this, efforts are required to study files and generate information regarding whereabouts of the promoters and guarantors and their properties and all information relating to promoters / guarantors / relatives / sister concerns / bankers etc. should be collected. The officers of Branch Office should show their performance by maintaining good liaison with the Revenue Authorities at Distt. level so as to bring desired results.

The decreetal cases may be reviewed by Branch Manager on monthly basis. Cases where application for execution has not yet been filed, property of promoters / guarantors should be identified promptly and execution application be filed by 31.05.09. The cases where execution application has been filed before the Hon'ble Court after identifying properties of promoters / guarantors, earnest efforts should be made in consultation with concerned Advocate to garner recovery from decreed cases. BM should also monitor this activity personally and send casewise position with all details to the DGM (DDW) by 31.05.09.

7. **REVIEW OF THE CASES PENDING WITH THE REVENUE AUTHORITIES :**

Merely filing RODs cannot yield results. It requires continuous follow-up and persuasion by the BO with the concerned Revenue Authorities. The Branch Manager should review each and every case in which ROD has been sent to the Revenue Authorities and ascertain the stage of action (i.e. issuance of notice under LR Act, attachment of the properties and conducting auction of the same) and ensure to follow-up regularly. Monthly meetings of the Revenue Officers conducted by the District Collector should invariably be attended by the Branch Manager himself alongwith a Tehsil-wise list of cases pending with the Revenue Authorities. It should be ensured that details of properties of the defaulters are made available to the Revenue Authorities.

8. DISPOSAL OF UNITS UNDER POSSESSION:

If assets taken into possession are not sold promptly, it delays the recovery and also causes an additional loss to the Corporation for maintaining them. Assets in possession of Corporation should be disposed off in a timely manner. Pro-active efforts are required to be made for locating suitable buyers for units under possession so as to ensure their disposal quickly at the competitive prices. No assets should remain undisposed off after six months of taking into possession until and unless there are specific reasons and those reasons should be reported to the DGM (ARRC).

Visits and detailed periodical inspections of the units under possession should be carried-out in order to ensure effective watch and ward.

It should be ensured that assets sold through auction are handed over to the purchaser party within 30 days from the date of issue of sale letter after completion of requisite formalities. In case assets are not handed over within the stipulated period on account of failure on the part of the purchaser party and BM is of the opinion that no further time should be allowed, sale letter issued may be cancelled after giving 15 days time through registered AD letter. The entire amount deposited by purchaser party may be forfeited and unit be put to reauction by following the prescribed guidelines. Where BM feels that extension in time is required considering problems of the purchaser party, he should immediately seek approval from HO.

BMs should review all the cases where sale letters were issued upto 31st March, 2009 but required formalities are not completed as yet owing to which possession could not be handed over to purchaser party. This is important for the reason that in good number of cases field offices have failed to forfeit the amount deposited by purchaser party and also did not reauction the unit even after lapse of one year. No case should remain pending after this period.

9. STAY CASES:

It has been observed that the cases in which there are stay orders against recovery by different courts are not being closely monitored as a result, stay orders continue for years together. It will be the personal responsibility of the BM and the Incharge (Legal Cell) at BO level as well as OIC to get the stay vacated and send progress to HO.

It has been decided that henceforth all the cases in which recovery involved is more than Rs. 10.00 lakh and stay is in operation for more than three months will be reviewed by the GM(D) on monthly basis with Manager (I/c-Law) and concerned OIC as per Circular No. FR-409 dated 18.03.08.

Possibility should be explored for out of court settlement in such cases in order to reduce the litigations and effect recoveries.

10. CASES SETTLED UNDER OTS SCHEMES:

If there is default of two consecutive instalments of settlement package, settlement may be treated as withdrawn and action may be taken to revert back to the original repayment schedule. BO will report such cases immediately to the concerned DGM(FR). In all such cases, immediate legal action followed by action u/s 29 of SFCs Act, 1951 should be taken.

Note :

- a. Branch Manager should prepare a list of cases by 15.05.09 where there is default of two consecutive instalments of settlement package and ensure that legal course of action as mentioned above is taken by 31.05.09. A list of all these cases should be sent to the concerned DGM (FR) by 07.06.09 positively.
- b. BM should review all the cases that have been settled under various settlement schemes launched for the financial year 2008-09 and cases decided by Empowered Settlement Committees. They should send feedback to GM(D) indicating progress in each case by 15.05.09.

11. PDCs SHOULD INVARIABLY BE TAKEN IN THE FOLLOWING CIRCUMSTANCES :

- (i) At the time of reschedulement of loan
- (ii) At the time of withdrawal of legal notice.
- (iii) At the time of handing over possession to the original loanee.
- (iv) In deferred sale cases
- (v) In cases where settlement amount is accepted in instalments

12. TREATMENT OF DISHONoured CHEQUES :

The dishonoured cheques invite criminal actions against the party. The tendency of bouncing of cheques is increasing, which needs to be stopped immediately.

A timely action u/s 138(b) of the Negotiable Instruments Act have deterrent effect. To curb the increasing tendency of bouncing of cheques, the BOs are advised to take the following actions :-

1. The BMs / Supervisory Officers / Cashier should adopt a pro-active approach to get the PDCs cleared in time. It may be ensured by having constant and regular follow-up with the loanees.
2. PDCs should be presented strictly on due dates without any relaxation.
3. In case any cheque is dishonoured then immediate action to issue notice / initiating criminal action under Negotiable Instruments Act i.e. filing complaint within the stipulated time frame in the competent court should be taken in terms of Circular no. O&M/428 dated 02.07.1997, O&M/640 dated 27.12.05, O&M/650 dated 24.07.06 & O&M/656 dated 04.12.06.

It has been decided that responsibility will be fixed of the concerned Branch Manager / Supervisory Officer / Cashier and disciplinary action will be initiated for the lapses, if any, with regard to delayed presentation of cheques and not initiating timely action to issue notice and file complaint under N.I. Act.

Branch Managers should initiate immediate action in such cases and also u/s 29 of SFCs Act for prime as well as collateral security. Any failure on the part of Branch Manager shall attract disciplinary action.

13. CASES FILED U/S 31(1)(aa):

Guidelines have been issued vide FR Circular No. 332 dated 18.02.05 that Section 31(1) (aa) should be applied as a last resort where there is no chance of recovery by initiation of recovery action u/s 29 /30 and 32(G). Cases where action u/s 31(1)(aa) has already been initiated and application filed in the court should be reviewed and if recovery can be effected by taking over the possession and

sale of primary / collateral security, then application be moved in the court for withdrawal of case filed u/s 31(1)(aa) reserving the right to file the case again, if required and action for recovery be shifted to Section 30/29 and action u/s 29 may be taken. These guidelines should be complied with in strict adherence.

14. CASES HAVING PRIMARY SECURITY BUT LEGAL ACTION HAS BEEN INITIATED U/S 32(G) :

Legal action u/s 29 is the most effective enforcement right available under SFCs Act. It has been observed that in some cases action u/s 32(G) has been initiated even against primary security. The Branch Manager should review such cases in the month of April itself and may consider to shift the action from 32(G) to 29 unless there are convincing reasons to continue u/s 32(G).

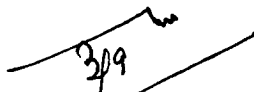
15. HOLDING FRC / DRC / DCRM :

The meetings of FRC / DRC / DCRM should be regularly conducted and cases should be reviewed in reference to the line of action decided and subsequent follow-up should be ensured to effect the recoveries.

16. MONITORING & INSPECTION :

- a) Branch officials should visit assigned units on regular basis as prescribed in the Circular No. PG 1221 (FR-498) dated 13/19.02.08 and maintain records in the prescribed register.
- b) Mere allotment of units to officials of BO is not sufficient. The visit reports submitted by these officials should be critically examined by the BM and line of action should be decided in order to effect the recoveries and NPA reduction.

All concerned are advised to make the compliance of above guidelines.


(ATUL KUMAR GARG)
CHAIRMAN & MANAGING DIRECTOR

Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
3. Nodal Officers
4. Standard Circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-5
(FR-DDW SECTION)

Ref.No. RFC/Policy-24/DDW/169

Dated: 22.04.2009
23

CIRCULAR (No.562)

Sub: Payment of motivational incentives to Revenue Officials contributing to recovery of Corporation's dues

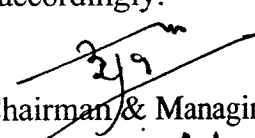
Attention is drawn towards prevalent guidelines regarding Payment of motivational incentives to Revenue Officials contributing to recovery of Corporation's dues. Many a times it is noticed that due to various factors, liabilities are cleared/settled much before significant progress under 32G, and as such payment of full 5% incentive as per the current practice, becomes burden-some for the borrower. It is, therefore, felt that overall payment may not be 5% ipso facto, but may vary according to the stages or efforts put in by Revenue Authorities.

The matter was reviewed and accordingly henceforth incentive amount will not be invariably 5% but the amount will be worked out keeping in view the progress achieved under the RLR Act, as per the following table:

S. No	Particulars	Rates of incentive
[a]	Upto the stage of Notice issued for recovery by the Revenue Authorities	1%
[b]	Upto the stage of attachment on Kurki of the assets	3%
[c]	On Auction of the property by Revenue authorities	5%

The said provisions are applicable within the State only under the RLR Act. Other provisions in terms of the prevalent guidelines shall remain unchanged.

All concerned are advised to take note of above and act accordingly.


Chairman & Managing Director

Copy to:

1. All BOs/SOs
2. DGM (A&I) Ajmer/Jodhpur
3. Standard circulation at HO.

Also copy to All District Collectors

**RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)**

No. RFC/23FR/HO/Policy-17/180

Dated : 22/27.04.09

**CIRCULAR
(FR No. 563)**

Sub : Scheme for One Time Settlement of NPAs : 2009-10

Section 24 of the SFCs Act, 1951 envisages that the Board in discharging its functions under this Act shall act on business principles, due regard being had by it to the interests of industry, commerce and the general public. The conclusion derived from this Section of the SFCs Act prompted the Corporation to devise some mechanism to settle difficult and hard cases, where early recovery is not possible / unit finds it hard to repay their loans because of non-viability of their project and cannot cope with fast changing economic scenario.

Accordingly, the Corporation brought in one time settlement scheme to settle its NPAs through empowered settlement committees for the last many years so as to get rid of such accounts and to improve its health and also to provide relief in genuine cases. The progress made so far has been reviewed and it has been observed that we have to make more efforts to bring down the NPA level. OTS Schemes play a vital role in NPA reduction. The Corporation with the following objectives have decided to introduce a One Time Settlement Scheme for NPAs; on the lines of the earlier scheme; for the year 2009-10:-

- i. To reduce NPAs and improve health code of loans portfolio of the Corporation;
- ii. To settle hard and difficult cases, from where recovery is a remote possibility;
- iii. old cases where loans were sanctioned on higher rate of interest and the entrepreneurs find it difficult to clear the accumulated overdues;
- iv. Cases where technology has become obsolete and units are not viable in the fast changing economic scenario.

1. Eligibility

- (a) The cases where loan disbursed amount is more than Rs.1.00 lac but last disbursement was made upto 31.03.2001.
- (b) The accounts categorized as 'Doubtful' or 'Loss' as on 31.03.2005.
- (c) The cases settled prior to 31.03.05 with the consent of loanee but loanee either did not deposit any amount or deposited part

amount and is willing to get the case registered afresh under current Scheme provided it is otherwise eligible for registration.

Note:

However, accounts of willful defaulters shall not be eligible for consideration under the scheme.

2. Registration fee and upfront amount

Sl. No.	Particulars	Registration fee	Upfront amount
(a)	Cases where disbursed amount is more than Rs.1.00 lac but upto Rs.2.00 lac	Rs.1,000/-	10% of (principal sum + other money) on the date of registration.
(b)	Cases where disbursed amount is more than Rs.2.00 lac but upto Rs.10.00 lac	Rs. 2,000/-	15% of (principal sum + other money) on the date of registration
(c)	Cases where disbursed amount is more than Rs.10.00 lac	Rs. 4,000/-	20% of (principal sum + other money) on the date of registration

Note: *The registration fees and upfront amount will be deposited in one stroke.*

3. Cut-off dates

Registration of the cases under One Time settlement Scheme can be made from 01.05.09 to 30.09.09 by the intending eligible units. Cases registered shall be decided promptly.

4. Competent Authority

Competent authority for settlement shall be Special HOLC and subsequently placed before the Board for information. Competent authority for appeals shall be in accordance with FR circular No. 408 dated 13.10.06.

5. Restrictive Clause

- (a) Where security (primary security + collateral security + third party guarantee) is more than 150% of the outstanding as on date of registration, the case will not be eligible for registration for OTS in case disbursed amount is above Rs.5.00 lac.
- (b) Transport loan cases having disbursed amount above Rs.1.00 lac and deficit cases / written off cases / decretal cases will be

covered under prevailing settlement schemes of the Corporation.

- (c) Cases earlier settled by Empowered Settlement Committee (s) after 31.03.05 with the consent of loanee but payments are not made as per the settlement reached shall not be registered afresh under the Scheme. However, those cases which were earlier closed or rejected by DLC / HOLC shall be eligible for re-registration for Special HOLC.
- (d) Cases closed or rejected by SLC shall be registered afresh for SLC only.
- (e) No case shall be settled below the principal outstanding plus other money as on date of settlement.

6. Appeal

Dissatisfied by the decision of Special HOLC, appeal to SLC may be filed by depositing registration fee of Rs.5,000/- plus upfront amount equivalent to 15% of principal sum plus other money, if any, within 30 days from the date of decision of Special HOLC.

7. Discretionary powers of CMD

In case of any difficulty in implementation of the Scheme or any clarification or relaxation is required, CMD's decision will be final. CMD is authorized to allow registration, or extension in making payment of settlement amount beyond the cut-off date, if required, depending upon merits of the case.

8. Steps to be taken by field offices

- a. All parties to be contacted personally and given notice in writing. Concrete efforts should be made in this direction and it should be ensured that the notice about the scheme is delivered to the loanee / guarantor in the prescribed format circulated vide Circular No. FR-456 dated 02.06.07
- b. The Branch Manager is authorized to approve tour programme for using the services of "B" & "C" class employees in contacting the promoters.
- c. The Nodal Officer shall review the attainment made by the concerned Branch on monthly basis and provide feedback to FR section at HO.
- d. BMs will give wide publicity to the scheme and will also arrange display of scheme on the Notice Board of Branch / DIC office, Collector's Office and Office of Local Body, etc.

- e. BM should issue notice to all loanees eligible for settlement where litigation or action u/s 31(a)(aa) or 32(G) is pending, the notice will be issued "without prejudice".
- f. Cases where action under Section 31/ 32(G) has been initiated, the action may continue and the concerning court / authority may be informed as soon as possible when settlement is completed.
- g. Legal notices issued under Section 30 prior to registration of the case will be kept in abeyance till a decision is taken by the Settlement Committee.

All concerned are directed to give full publicity to the scheme and ensure that majority of eligible cases in their portfolio are settled.

Sd/-
(ATUL KUMAR GARG)
CHAIRMAN & MANAGING DIRECTOR

Copy to:

- 1 All BOs / SOs
- 2 DGM(A&I), (WZ), Ajmer / Jodhpur.
- 3 Standard circulation at HO.

**RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)**

No. RFC/23FR/HO/Policy-85/181

Dated : 22/27.04.08

**CIRCULAR
(FR No. 564)**

**Sub : Scheme for Settlement of Transport Loan cases having
disbursed amount above Rs. 1.00 lac: 2009-10**

In order to get rid of sticky accounts in transport sector and to reduce NPA portfolio of the Corporation, Scheme for Settlement of Transport Loan cases having disbursed amount above Rs. 1.00 lakh was launched for the FY 2008-09. The progress made has been reviewed and it has been observed that still a big number of such eligible accounts remained unsettled.

The OTS Schemes play a vital role in NPA reduction. It has, therefore, been decided to re-introduce the scheme; on the same lines; for Settlement of Transport Loan Cases having disbursed amount above Rs. 1.00 lakh for the year 2009-10. The salient features of the scheme are given below:-

1. ELIGIBILITY:

The cases where loan was sanctioned upto 31.3.2002 and the accounts categorized as "Doubtful" or "Loss" as on 31.3.07 will be eligible.

Note:

- i) There is no bar for registration of deferred sale cases under the scheme, if these are otherwise eligible.
- ii) Deficit / decretal / written off cases will be covered under the prevailing scheme of the Corporation and such cases shall not be considered/ registered under this scheme.
- iii) The seed capital loan account will also be treated as loan and will be eligible for settlement as per the scheme.

2. SALIENT FEATURES :

- i. The cases (irrespective of primary security/collateral security/third party guarantee/net worth of promoter/guarantors) shall be settled **on principal sum plus other money and interest equal to 15% of principal amount on the date of settlement plus 5% recovery charges, where case u/s 32(G) has been filed with the Collector.**
- ii. The cases which were earlier registered but rejected / closed by the competent authority/committee or that were decided but

party did not give his consent shall also be registered, if they are otherwise eligible.

- iii. In the cases where court case has been filed by the party, that will have to be withdrawn before issue of "No Dues Certificate".

3. OPERATIVE PERIOD OF THE SCHEME:

01.05.2009 to 30.09.2009.

4. REGISTRATION FEE:

The cases will be registered alongwith registration fee of Rs. 1,000/- and up-front amount equivalent to 15% of (principal sum plus other money) on the date of registration. The upfront amount shall be adjusted in the settlement amount.

5. COMPETENT AUTHORITY:

Competent authority shall be the Branch Manager/In-charge Branch who shall decide the case within 30 days from the date of registration. However, if there is a delay and case is settled after 30 days then the BM will send a report to HO about the reasons for delay. However, in such cases also decision will be taken for settlement by the BM.

6. PAYMENT OF SETTLEMENT AMOUNT:

Generally, settlement amount is to be received in one instalment. However, if party opts to make payment in instalments, then, party be allowed to pay settlement amount in monthly instalments by way of post dated cheques in advance of the date of 15th of every month payable at branch, but in any case repayment period would not be beyond 28th Feb., 2010. Interest @ 13% p.a. shall be charged from the first day of the following month of the date of settlement on balance settlement amount.

7. RESTRICTIVE CLAUSE:

- i) The case, where the account has already squared up shall not be re-opened.
- ii) The cases having Seed Capital loan earlier settled by Empowered Settlement Committees / competent authority prior to 01.04.07 with the consent of loanee but loanee either did not deposit any amount or deposited part amount may also be registered afresh under the scheme. However, the amount deposited earlier will not be considered for appropriation against the amount recoverable under the current scheme. The cases which were settled on or after 01.04.07 by Empowered Settlement Committees / competent authority with the consent of loanee shall not be registered afresh under the scheme. In such cases where last date of payment has expired will be

settled on the balance unpaid amount as settled earlier plus interest @ 16% per annum on balance amount.

- iii) **In no eventuality, the cases be settled below principal sum plus other money and interest equal to 15% of principal amount on the date of settlement plus 5% recovery charges, where case u/s.32(G) has been filed with the Collector concerned.**
- iv) In cases where other money is more than the principal sum then other money equivalent to principal sum on the date of settlement may be taken.
- v) Effect of settlement will be given only after full amount of settlement has been recovered.
- vi) The cases that have already been settled under the settlement scheme(s) shall not be reopened and recovery in those cases will be made as per terms of the settlement.

8. DISCRETIONARY POWERS OF CMD:

In case of any difficulty in implementation/interpretation of the scheme or any clarification or relaxation is required, CMD's decision will be final. CMD is authorized to allow registration / extension in making payment of settlement amount beyond the cut off date, if required, depending upon merits of the case.

9. GENERAL :

- a) All parties to be contacted personally and given notice in writing. Concrete efforts should be made in this direction and it should be ensured that the notice about the scheme is delivered to the loanee / guarantor in the prescribed format circulated vide Circular No. FR-456 dated 02.06.07.
- b) The Nodal Officer shall review the attainment made by the concerned Branch on monthly basis and provide feedback to FR section at HO.
- c) BMs will give wide publicity to the scheme and will also arrange display of scheme on the Notice Board of Branch / DIC office, Collector's Office and Office of Local Body, etc.
- d) BM should issue notice to all loanees eligible for settlement where litigation or action u/s 31(a)(aa) or 32(G) is pending, the notice will be issued "without prejudice".
- e) Cases where action under Section 31/32(G) has been initiated, the action may continue and the concerning court/authority may be informed when settlement is completed.
- f) Legal notices issued u/s 30/29 prior to registration of the case will be kept in abeyance till the party do not commit default in making payment of settlement amount.
- g) BM while conveying decision to party for deposition of settlement amount shall specifically mention the quantum of upfront amount which has been adjusted against the settlement amount.

- h) The Branch Manager is authorized to approve tour programme for using the services of "B" & "C" class employees in contacting the promoters.

All concerned are directed to give full publicity to the scheme and ensure that majority of eligible cases in their portfolio are settled.

Sd/-
(ATUL KUMAR GARG)
CHAIRMAN & MANAGING DIRECTOR

Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
3. Standard Circulation at HO.

**RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)**

No. RFC/23FR/HO/Policy-8/182

Dated : 22/27.04.09

**CIRCULAR
(FR No. 565)**

**Reg : Scheme for Settlement of Small Loan cases having
disbursed amount upto Rs. 1.00 lakh : 2009-10**

In order to get rid of small and sticky accounts and reduce NPA portfolio of the Corporation, Scheme for Settlement of Small Loan cases having disbursed amount upto Rs. 1.00 lakh was launched for the FY 2008-09. The progress made has been reviewed and it has been observed that still a big number of such eligible accounts remained unsettled.

The OTS Schemes play a vital role in NPA reduction. It has, therefore, been decided to re-introduce the scheme on the same lines for settlement of small loan cases **having disbursed amount upto Rs.1.00 lakh for the year 2009-10**. The salient features of the scheme are given below:

1. ELIGIBILITY

The following type of cases, where the last disbursement of loan was made **upto 31.03.2001** and the accounts categorized as "**Doubtful**" and "**Loss**" as on **31.03.2006**, may be covered under the Scheme:

- a) Loan cases having disbursed amount upto Rs. 1.00 lakh including Single Window/Composite Loan / Seed Capital Loan.
- b) Loan under Shilpbari Scheme
- c) Transport Loan cases having disbursed amount upto Rs. 1.00 lakh

Note:

There is no bar for registration of cases earlier closed /rejected by Empowered Settlement Committee (s) / competent authority / deferred sale cases or the cases which were settled upto 31.03.07 with the consent of loanee but loanee either did not deposit any amount or deposited part amount, if these are otherwise eligible. However, the cases which were settled after 31.03.07 by Empowered Settlement Committee (s) / competent authority with the consent of loanee shall not be registered afresh under the scheme.

2. SALIENT FEATURES

- i) The cases (irrespective of primary security/collateral security / third party guarantee / net worth of promoter / guarantors) shall

be settled **on principal sum plus other money on the date of settlement plus 5% recovery charges where case u/s 32(G) has been filed with the Collector.** This shall also be made applicable in the cases where the units are under possession of the Corporation.

- ii) In the cases where court case has been filed by the party, that will have to be withdrawn before issue of "No Dues Certificate".

3. OPERATIVE PERIOD OF THE SCHEME

01.05.2009 to 30.09.09.

4. REGISTRATION FEE

The cases will be registered alongwith registration fee of Rs. 1,000/- and up-front amount equivalent to 10% of (principal sum plus other money) on the date of registration.

Note:

The registration fee and up-front amount will be deposited in one stroke. However, if required relaxation may be allowed by Branch Manager / Incharge Branch to the extent that the loanee party may deposit required upfront amount within a period of one month from the date of deposition of registration fee. The case shall be considered for settlement only after the loanee party deposited registration fee and upfront amount within the stipulated period.

5. COMPETENT AUTHORITY

Competent authority shall be the Branch Manager / In-charge Branch who shall decide the case within 30 days from the date of registration. However, if there is a delay and case is settled after 30 days then the BM will send a report to HO about the reasons for delay. However, in such cases also decision will be taken for settlement by the BM.

6. PAYMENT OF SETTLEMENT AMOUNT

Generally, settlement amount is to be received in one instalment. However, if party opts to make payment in instalments, then, party be allowed to pay settlement amount in monthly instalments, but in any case repayment period would not be beyond 28.02.2010. Interest @ 13% p.a. shall be charged from the first day of the following month of the date of settlement on balance settlement amount.

7. RESTRICTIVE CLAUSE

- a) The cases, where the account has already squared up shall not be re-opened.

- b) The cases already decided by Empowered Settlement Committee / competent authority but last date of payment in terms of decision of settlement has not expired shall not be eligible for registration under the scheme.
- c) The cases; settled after 31.03.07; in which last date of payment has expired will not be eligible for registration under the Scheme. However, in such cases the Branch Manager may condone the delay and settle the account by getting deposited the balance settlement amount plus interest @ 16% p.a. on the balance settlement amount.
- d) In no eventuality, the cases can be settled below principal sum plus other money on the date of settlement.
- e) In cases where other money is more than the principal sum then other money equivalent to principal sum on the date of settlement may be taken.
- f) Effect of settlement will be given only after full amount of settlement has been recovered.

8. DISCRETIONARY POWERS OF CMD

In case of any difficulty in implementation/interpretation of the scheme or any clarification or relaxation is required, CMD's decision will be final. CMD is authorized to allow registration / extension in making payment of settlement amount beyond the cut off date, if required, depending upon merits of the case.

9 GENERAL

- a. All parties to be contacted personally and given notice in writing. Concrete efforts should be made in this direction and it should be ensured that the notice about the scheme is delivered to the loanee / guarantor in the prescribed format circulated vide Circular No. FR-456 dated 02.06.07.
- b. The Branch Manager is authorized to approve tour programme for using the services of "B" & "C" class employees in contacting the promoters.
- c. The Nodal Officer shall review the attainment made by the concerned Branch on monthly basis and provide feedback to FR section at HO.
- d. BMs will give wide publicity to the scheme and will also arrange display of scheme on the Notice Board of Branch / DIC office, Collector's Office and Office of Local Body, etc.
- e. BM should issue notice to all loanees eligible for settlement where litigation or action u/s 31(a)(aa) or 32(G) is pending, the notice will be issued "without prejudice".
- f. Cases where action under Section 31/32(G) has been initiated, the action may continue and the concerning court / authority

may be informed as soon as possible when settlement is completed.

- g. Legal notices issued u/s 30/29 prior to registration of the case will be kept in abeyance till the party do not commit default in making payment of settlement amount.

MONITORING SYSTEM

The Branch Manager shall look into each and every case, personally at his level and constitute a team / teams of officers to visit each and every case and review the visit reports of the teams. Unit wise record shall be maintained at BO in a separate register.

All concerned are directed to give full publicity to the scheme and ensure that majority of eligible cases in their portfolio are settled.

**Sd/-
(ATUL KUMAR GARG)
CHAIRMAN & MANAGING DIRECTOR**

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur
3. Standard circulation at HO.

**RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)**

Ref.No.RFC/23FR/HO/Policy-2/183

Dated: 22/27.04.09

**CIRCULAR
(FR No. 566)**

**Reg: Scheme for Waiver of Penal Interest in Loan cases having
sanctioned amount above Rs. 2.00 lakh : 2009-10**

In order to get rid of small and sticky accounts and reduce NPA portfolio of the Corporation, Scheme for Waiver of Penal Interest in Loan cases having sanctioned amount above Rs. 2.00 lakh was launched for the FY 2008-09. The progress made has been reviewed and it has been observed that still a big number of such eligible accounts remained unsettled.

It has, therefore, been decided to re-introduce the scheme; on the lines of earlier scheme; for waiver of penal interest in loan cases having sanctioned amount above Rs. 2.00 lakh for the year 2009-10. The salient features of the scheme are given below:-

1. ELIGIBILITY

The cases where loan was sanctioned upto 31.03.2001 and the accounts categorized as "Doubtful" or "Loss" as on 31.03.06 will be eligible.

NOTE :

Transport loan cases / Deficit / Decreetal / Written off cases will be covered under the prevailing schemes of the Corporation and such cases shall not be considered / registered under the scheme.

2. SALIENT FEATURES:

- a) This scheme would include all types of cases including industrial units, service units and the units which are in possession of the Corporation and deferred sale cases.
- b) The benefit of waiver of entire penal interest charged in the account would be allowed (irrespective of primary security/collateral security/third party guarantee/net worth of the promoter/guarantors), if the loanee clears remaining balance outstanding either in one go or latest by 31.01.2010.
- c) Accounting procedure for waiver and method of calculation of relief for waivement of penal interest shall be in strict adherence to O&M Circular No. 417 dated 07.02.1997.

- d) Waiver of penal interest is limited to interest outstanding as on date of registration of the case. Meaning thereby, principal outstanding plus other money in the books as on date of registration is to be recovered in full and remaining interest outstanding after deduction of penal interest is also to be recovered. Where case under Section 32(G) has been filed with the Collector concerned, 5% recovery charges shall be obtained in addition to the amount recoverable under the scheme.
- e) In all such cases, documented rate of interest is to be charged upto the date of final payment.
- f) All such cases are not required to be analysed from the security point of view and the working results of the loanee units requesting for waiver of penal interest under the scheme are also not to be analysed and no proof of closure or working at low capacity is required to be ascertained.
- g) There is no bar for registration of cases under the scheme which were earlier closed / rejected by competent authority / empowered settlement committee(s), if these are otherwise eligible. However, the cases which were earlier settled by Empowered Settlement Committee(s) / competent authority (except under the scheme for waiver of penal interest: 2006-07, 2007-08 and 2008-09) with the consent of loanee shall not be registered afresh under the scheme.
- h) In the cases where court case has been filed by the party, that will have to be withdrawn before issue of "No Dues Certificate".

3. **CUT-OFF DATE OF REGISTRATION** : 01.05.09 to 30.09.2009

4. **REGISTRATION FEE** :

The cases will be registered alongwith registration fee of Rs. 1,000/- and upfront amount equivalent to 15% of (principal sum + other money) on the date of registration. The upfront amount shall be adjusted against the amount recoverable.

NOTE:

The registration fee and upfront amount will be deposited in one stroke.

5. **COMPETENT AUTHORITY**

Competent authority to waive penal interest upto Rs. 5 lac shall be the Branch Incharge. However, in the cases where sacrifice amount by

way of waiver of penal interest is more than Rs. 5 lac shall be forwarded to Head Office for placing them before PC&CC. The PC&CC shall take a decision in such cases.

6. **MODE OF PAYMENT**

The loanee party is required to pay 50% of recoverable amount (upfront amount included) **by 31st December, 2009. Remaining 50% plus interest shall be paid by 31.01.2010.**

NOTE:

The above can be better understood with an illustrative example as under:-

Principal sum	:	Rs. 10.00 lakh
Interest	:	Rs. 20.00 lakh
Other Money	:	<u>Rs. 2.00 lakh</u>
Total	:	<u>Rs. 32.00 lakh</u>

The party deposited Rs. 1.80 lac as upfront amount. Presuming that the quantum of penal interest charged is Rs. 10.00 lac, therefore, in the cited example, party is required to pay further Rs. 9.20 lakh (Rs. 11.00 lakh – Rs. 1.80 lakh(upfront)) by 31st December, 2009 and remaining 50% i.e. Rs. 11.00 lakh plus interest by 31.01.2010 alongwith documented rate of interest.

7. **RESTRICTIVE CLAUSE**

- a) The case, where the account has already squared up shall not be re-opened.
- b) Waiver of penal interest is limited to interest outstanding as on date of registration of the case. Meaning thereby, principal outstanding plus other money in the books as on date of registration is to be recovered in full and remaining interest outstanding after deduction of penal interest is also to be recovered. Where case under Section 32(G) has been filed with the Collector concerned, 5% recovery charges shall be obtained in addition to the amount recoverable under the scheme.
- c) No refund in any case is to be made if as a result of waiver of penal interest, there works out a credit balance in the loan account of the party.
- d) Effect of waiver of penal interest will be given only after full amount has been recovered.

- e) The cases registered but loanee units did not make requisite payment i.e. 50% of amount recoverable (upfront amount included) upto 31st December, 2009 shall be deregistered.
- f) While computing quantum of penal interest for the purpose of waiver, it should be ensured that **penal interest, if any, waived earlier has been taken into account and reduced.**

8. DISCRETIONARY POWERS OF CMD :

In case of any difficulty in implementation/interpretation of the scheme or any clarification or relaxation is required, CMD's decision will be final. CMD is authorized to allow registration/extension in making payment of recoverable amount beyond the cut off date, if required, depending upon merits of the case.

9. GENERAL :

- a) All parties to be contacted personally and concrete efforts should be made by Branch Incharge. Branch Incharge to make aware to all eligible units about the scheme.
- b) The Nodal Officer shall review the attainment made by the concerned Branch on monthly basis and provide feedback to FR section at HO.
- c) Branch Incharge should issue notice to all loanees eligible under the scheme. Where litigation or action under Section 31(1)(aa) or 32(G) is pending, the notice will be issued "without prejudice".
- d) Cases where action under Section 31/32(G) has been initiated, the action may continue and the concerning court / authority may be informed when entire payments have been received and account stands squared up.
- e) Branch Incharge while conveying decision to party for deposition of amount shall specifically mention the quantum of upfront amount which has been adjusted against the amount recoverable under the scheme.
- f) The Branch Incharge is authorized to approve tour programme for using the services of "B" & "C" class employees in contacting the promoters.
- g) Registered cases shall be decided by Branch Incharge within a period of seven days positively.

All concerned are directed to give full publicity to the scheme and ensure that majority of eligible cases in their portfolio are settled.

Sd/-
(ATUL KUMAR GARG)
CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs / SOs.
2. DGM(A&I) Ajmer / Jodhpur
3. Standard Circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-5
(FR-DDW SECTION)

Ref.No. RFC/23FR/HO/DDW/Policy-1/ **175**

Dated: 23.04.2009

27

CIRCULAR
(No. 567)

**Sub: Extension of the scheme for settlement of deficit/
decreetal/written off cases 2008-09**

In terms of circular No.FR-516 dated 17.4.08, the Corporation had launched a scheme for settlement of deficit/decreetal/written off cases 2008-09 (copy enclosed).

In view of the requests of field officers as well as loanees, it has now been decided to extend the scheme upto 31.3.2010 so as to reduce the NPAs of the Corporation and also to get rid off the sticky accounts as well as effect recovery from deficit/decreetal/written off cases. Other features of the scheme would remain unchanged.

All concerned are advised to take a note of above and act accordingly.


(A.K. Garg)

Chairman & Managing Director

Encl: As above

Copy to:

1. All BOs/SOs
2. DGM (A&I) Ajmer/Jodhpur
3. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)

No. RFC/23FR/HO/Policy-102/ 3989

Dated : 17.04.2008

CIRCULAR
(FR No. 516)**Sub : Scheme for settlement of deficit cases / decreetal cases / written off cases - 2008-09**

The Corporation has large number of NPAs where a substantial amount is also involved in the category of deficit, decreetal and written off cases.

Endeavour of the Corporation is to recover maximum amount from this sector, from where recovery is a remote possibility.

In order to reduce the NPAs and get rid off sticky accounts and also to effect recovery from deficit/decreetal/write off cases, the Corporation has been introducing settlement scheme from time to time, but it has been observed that the results are not encouraging and far away from the expectations.

It has therefore been decided that settlement scheme for deficit, decreetal and written off cases launched in the yester years may be liberalized so as to settle maximum number of cases and effect recovery during the year 2008-09.

The salient features of the scheme are given below:

1. **Duration of the scheme:**

The scheme shall be operative from 1.5.2008 to 31.03.2009.

2. **Eligibility:**

- a) All deficit cases, written off cases and decreetal cases.
- b) Cases earlier registered but rejected/ closed by the competent committee.
- c) Cases settled before 1.4.07 but party did not deposit the settled amount.
- d) Deficit in seed capital account shall also be eligible for settlement under the scheme.

Note: All cases decided on or after 1.4.07 by the settlement committee and party consented to the settlement but payment could not be made as per schedule and now the party intends to get the case revived, then, case can be revived by BM by charging interest @ 16% p.a. on simple basis on balance unpaid amount of settlement.

3. **Registration of case & fees payable:**

- i) Registration fee shall be Rs.1000/-, irrespective of nature of the case / amount involved. All the cases shall be registered at Branch level.

ii) **Upfront amount:**

10% of principal deficit amount / decreetal amount / written off amount shall be payable by the party at the time of registration of the case.

Note:

The "Decreetal amount" wherever is appearing shall mean the amount that has been defined vide FR circular No. 491 dated 3.1.98.

4(A) <u>Norms for Settlement for Deficit / Written off cases irrespective of sacrifice amount:</u>			
		Settlement amount	
		Deficit cases	Written off cases
i)	Where security available is upto two times of principal deficit amount / written off amount	On principal component of deficit amount plus other money plus 5% recovery charges where 32(G) case has been filed with the Collector concerned.	On written off amount plus other money plus 5% recovery charges where 32(G) case has been filed with the Collector concerned
ii)	Where security available is more than 200% of principal deficit amount / written off amount in the cases involving principal deficit amount / written off amount upto Rs.1.00 lac	On principal component of deficit amount plus other money plus 5% recovery charges where 32(G) case has been filed with the Collector concerned.	On written off amount plus other money plus 5% recovery charges where 32(G) case has been filed with the Collector concerned
iii)	Where security available is more than 200% of principal deficit amount / written off amount in the cases involving principal deficit amount / written off amount more than Rs.1.00 lac	Such cases will be placed before Special HOLC for taking decision for settlement.	Such cases will be placed before Special HOLC for taking decision for settlement

Note: The amount deposited by the party after written off / written back shall be adjusted against the settlement amount.

4(B) **Norms for settlement of Decreetal case irrespective of sacrifice amount:**
Decreetal (other than deficit) cases:

The cases where loan disbursed amount is upto Rs.1.00 lac, the settlement (irrespective of any security available) shall be on decreetal amount plus other money, if any, without charging interest for the period from filing the suit in the competent court.

In the cases where loan disbursed amount is above Rs.1.00 lac, the settlement can be considered based upon the security available and its marketability. The value of security can be discounted to 75% and cases can be settled on decretal amount that has been arrived at in terms of FR Circular No. 406 dated 09.10.2006 or upto the extent of 75% of security available whichever is less but no case is to be settled below the decretal amount plus other money, if any without charging interest for the period from filing the suit in the competent court.

Deficit – decretal cases:

In the cases where prime assets have already been sold and no collateral security is available and financial position of the promoters / guarantors is very poor, settlement can be considered on the principal component of deficit amount plus other money plus 5% recovery charges where case u/s 32(G) has been filed with the Collector concerned.

Note:

In any case, settlement shall not be done below the principal and other money outstanding on the date of settlement. However, the amount deposited by the party after filing application u/s 31(1)(aa) for decree before the competent court, shall be adjusted against the settlement amount.

5. i) <u>Competent Authority to decide the cases of deficit / written off:</u>			
Sl. No.	Where Principal Deficit / Written off amount is	Where security available is upto 200% of principal deficit / written off amount	Where security available is more than 200% of principal Deficit / Written off amount
1.	Upto Rs.1.00 lac	Branch Manager	Branch Manager
2.	More than Rs.1.00 lac upto Rs.10.00 lac	Branch Manager	Spl HOLC
3.	More than Rs. 10.00 lac upto Rs.50.00 lac	Branch Manager	Spl HOLC
4.	More than Rs. 50.00 lac	Branch Manager	Spl HOLC
ii)	In Decretal cases, Branch Manager shall be the competent authority to take a decision irrespective of amount involved.		

6. **SECURITY:**

Criteria for calculation of value of primary assets / collateral security:

While deciding the case by the competent authority as per powers delegated, if primary assets are available then latest MRV shall be calculated as per existing guidelines. As far as value of collateral security is concerned, it shall be taken at present market rates.

Note: *This is to clarify that while settling such cases, third party personal guarantee shall not be taken into account.*

23

7. **Payment by party:**

Party may deposit whole settled amount in one go or the party may opt to make payment of settlement amount in not more than 12 monthly instalments from the date of settlement. Interest @ 13% p.a. shall be payable on the unpaid amount from 1st day of next month falling from the date of settlement.

8. **Strategy:**

- i) Branch Manager shall ensure that all eligible cases are identified and distributed among the officials of the Branch for proper follow up.
- ii) Branch Manager shall issue notice to all eligible loanees for settlement. However, where litigation u/s 31(1)(aa) or 32G is pending, the notice will be issued without prejudice to the court cases.

9. **Appeal:**

- i) Appeal against the decision of Branch Manager can be made to Special HOLC and against the decision of Spl HOLC to SLC within 30 days of the date of conveying decision to the party by depositing upfront amount equivalent to 10% of principal deficit amount / decretal amount / written off amount and registration fees Rs.5,000/- Beyond this period no case shall be entertained as an appeal by the field offices without prior approval of CMD.
 - ii) Appeal in cases decided by Special HOLC may be made to SLC but no second appeal will be allowed in those cases which have been decided by Special HOLC as appeal cases.
10. In case of any difficulty in implementation / interpretation of the scheme or any clarification / relaxation is required, CMD's decision will be final. CMD is authorized to allow registration / extension in making payment of settlement amount beyond the cut-off date, if required, depending upon merits of the case.

All concerned are directed to give full publicity to the scheme and ensure that majority of eligible cases in their portfolio are settled.


(B.N. Sharma)

Chairman & Managing Director

Copy to:

1. All ROs/BOs/SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur
3. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)

No. RFC/23FR/HO/Policy-29/196

Dated : 28.04.09

CIRCULAR
(FR No. 568)

Sub : Recovery Targets (except DDW) : 2009-10

PA
The recovery targets for the FY 2009-10 have been fixed at Rs. 467.10 crores (excluding DDW cases) without considering the pre-mature payment receipts. Branchwise targets for Standard and NPA cases bifurcated into Principal and Interest segments are as per Annexure 'A' (overleaf). The BOs may further re-allocate the targets to Sub-offices under their jurisdiction.

It has been decided that the monthly targets will be as follows :-

S.No.	Months	Targets as percentage of total per month
1.	April, May, July, August, October, November, January & February	5% of the total target per month
2.	June, September, December & March	15% of the total target per month

The performance of the Branch Offices will be evaluated monthly on the above basis.

All the Branch Managers are advised to make vigorous efforts to achieve the targets in full and should ensure that the same are exceeded particularly in the interest segment. The targets of interest recovery are without adjustment of rebate i.e. net cash recoverable. It should be the endeavor to recover maximum amount from NPA accounts. It should be ensured that the recovery in Standard accounts is realized strictly on due dates. There should be no slippages in Standard accounts and cases sanctioned after 31.03.2000.

39
(ATUL KUMAR GARG)
CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Standard circulation at HO.
4. Nodal Officers

RAJASTHAN FINANCIAL CORPORATION

RECOVERY TARGETS FOR THE F.Y.2009-10 (EXCLUDING DDW)

Rs in lac

S.No	BRANCH	TARGET OF STD.ASSETS			TARGET OF NPA			TOTAL TARGET		
		Prin.	Intt.	Total	Prin.	Intt.	Total	Prin.	Intt.	Total
1	Ajmer	380	210	590	15	135	150	395	345	740
2	Beawar	180	100	280	40	75	115	220	175	395
3	Bhilwara	450	255	705	670	1740	2410	1120	1995	3115
4	Kishangarh	660	370	1030	75	70	145	735	440	1175
5	Makrana	285	160	445	110	645	755	395	805	1200
6	Alwar	340	190	530	25	390	415	365	580	945
7	Bharatpur	165	95	260	90	265	355	255	360	615
8	Bhiwadi	2170	1240	3410	290	785	1075	2460	2025	4485
9	Dholpur	90	50	140	155	210	365	245	260	505
10	Neemrana	275	155	430	25	40	65	300	195	495
11	Bikaner	510	285	795	25	285	310	535	570	1105
12	Churu	30	15	45	25	65	90	55	80	135
13	Hanumangarh	10	10	20	125	145	270	135	155	290
14	Nagaur	130	75	205	110	535	645	240	610	850
15	SGNR	225	125	350	15	150	165	240	275	515
16	Dausa	145	90	235	40	125	165	185	215	400
17	Jaipur(City)	7310	4220	11530	140	1980	2120	7450	6200	13650
18	Jaipur(Rural)	1120	635	1755	110	365	475	1230	1000	2230
19	Jaipur(Sitapura)	250	145	395	115	45	160	365	190	555
20	Jaipur(VKIA)	1090	615	1705	20	150	170	1110	765	1875
21	Jhunjhunu	45	25	70	100	505	605	145	530	675
22	Sikar	40	20	60	100	410	510	140	430	570
23	Tonk	80	45	125	25	65	90	105	110	215
24	Aburoad	55	35	90	205	550	755	260	585	845
25	Balotra	260	150	410	25	130	155	285	280	565
26	Jaisalmer	100	60	160	15	25	40	115	85	200
27	Jalore	10	5	15	55	75	130	65	80	145
28	Jodhpur	1170	670	1840	90	85	175	1260	755	2015
29	Pali	120	70	190	175	350	525	295	420	715
30	Baran	10	10	20	5	5	10	15	15	30
31	Jhalawar	105	60	165	20	90	110	125	150	275
32	Kota	930	520	1450	115	450	565	1045	970	2015
33	S.Madhopur	65	40	105	100	340	440	165	380	545
34	Banswara	200	110	310	25	70	95	225	180	405
35	Chittorgarh	165	90	255	15	50	65	180	140	320
36	Rajsamand	155	90	245	20	10	30	175	100	275
37	Udaipur	405	230	635	390	600	990	795	830	1625
	Grand Total	19730	11270	31000	3700	12010	15710	23430	23280	46710

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-5
(FR-DDW SECTION)

Ref.No..RFC/23FR/HO/DDW/Policy-2/ 223

Dated: 01.05.2009
4

CIRCULAR (No. 569)

Re: Branch-wise recovery targets for deficit/decreetal/written off
cases for the Financial Year 2009-10

The target for recovery in deficit/decreetal/written off cases for the F.Y 2009-10 has been fixed at Rs.2893.44 lac on the basis of information furnished by the branches. The branch wise targets are as per Annexure-A. The BOs may further re-allocate the targets to Sub-Offices under their jurisdiction.

It has been decided that the quarterly targets will be as follows:

(Rs.in lac)		
Period of quarter	Percentage to be equated monthly	Amount
April to June,2009	15%	434.02
July to September,2009	25%	723.36
October to December,09	30%	868.03
January to March,2010	30%	868.03
Total		2893.44

The performance of the branches shall be evaluated monthly on the above basis.

All the BMs are therefore advised to make vigorous efforts to achieve the targets in full.

All concerned are advised to take a note of above and act accordingly.


(A.K. Garg)
Chairman & Managing Director


Encl: As above

Copy to:

1. All BOs/SOs
2. DGM (A&I) Ajmer/Jodhpur
3. Standard circulation at HO.
4. All Nodal Officers

RAJATHAN FINANCIAL CORPORATION (FR-DDW SECTION)

Branch-wise Recovery Targets for DDW cases - 2009-10

S.No.	Branch	(Rs.in lac)			
		Deficit	Decreetal	Write off	Total
1	JAIPUR (CITY)	65.17	9.32	17.84	92.34
2	BHIWADI	286.71	3.11	18.65	308.47
3	JODHPUR	94.40	9.05	18.71	122.17
4	JAIPUR(RURAL.)	217.34	0.34	15.62	233.30
5	BHILWARA	182.97	8.55	34.63	226.15
6	KISHANGARH	60.32	0.07	0.87	61.27
7	JAIPUR VKIA	22.97	0.00	16.80	39.77
8	BIKANER	25.62	0.39	3.02	29.04
9	UDAIPUR	63.41	0.14	12.03	75.58
10	KOTA	43.31	9.39	7.10	59.80
11	NEEMRANA	156.28	0.87	6.66	163.81
12	ALWAR	150.62	6.13	20.56	177.31
13	JPR - SITAPURA	24.49	0.00	0.00	24.49
14	ABU ROAD	215.25	0.08	29.60	244.93
15	NAGAU	57.43	0.16	4.95	62.53
16	PALI	103.66	0.09	4.33	108.08
17	SIKAR	88.97	12.47	4.49	105.93
18	JHUNJHUNU	69.62	0.38	1.89	71.89
19	JALORE	75.52	0.00	1.07	76.59
20	AJMER	9.64	1.03	4.18	14.85
21	BEAWAR	11.12	2.66	1.70	15.48
22	MAKRANA	18.73	0.70	4.25	23.67
23	BHARATPUR	36.61	14.20	4.70	55.52
24	DHOLPUR	22.71	1.40	2.39	26.49
25	CHURU	95.82	1.50	9.47	106.79
26	HMG	52.09	0.64	2.48	55.20
27	SGNR	65.56	1.58	2.54	69.68
28	TONK	12.85	2.81	3.83	19.50
29	DAUSA	31.44	0.45	2.27	34.17
30	BALOTRA	15.18	0.00	1.91	17.09
31	JAISALMER	1.84	0.00	1.15	2.99
32	JHALAWAR	7.12	1.30	1.62	10.04
33	S.MADHOPUR	16.99	16.03	0.94	33.96
34	BANSWARA	68.73	0.11	1.43	70.26
35	RAJSAMAND	14.68	0.08	3.18	17.94
36	CHITTORGARH	28.45	1.60	1.02	31.07
37	BARAN	4.15	0.15	1.00	5.31
	TOTAL	2517.78	106.78	268.88	2893.44

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RAJASTHAN FINANCIAL CORPORATION

(FR-DDW SECTION)

No. RFC/23FR/HO/Verification 49/ **288**

Dated : 06.05.2009

CIRCULAR

(FR No. 570)

Reg: Search / Identification of properties of defaulters and verification of their addresses

While going through the portfolio of the BOs under the DDW it has been observed that there is a substantial amount recoverable in Deficit / Decretal / Write off accounts. Approximately the sum of Rs.163.45 crore is involved in such accounts as on 31.03.09. To accelerate the recovery in these accounts it has been decided that an on going exercise may be undertaken by the BOs to search out the properties and verification of addresses of the concerned loanees as well as their guarantors should be ascertained.

In view of above, following course of action should be initiated:

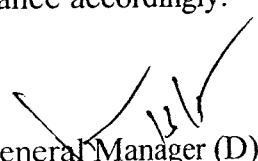
- 1) A strategy in this regard is to be framed wherein certain number of teams of the Branch Officials should be constituted.
- 2) This exercise for searching the properties shall be completed upto 30.06.09. During the visits by the teams, notice for recovery will be personally handed over to the loanee / guarantors by the team leaders.
- 3) The visit report will be prepared in two copies – one for concerned file and another for DGM (FR-DDW) at H.O.
- 4) After completion of the above exercise for identification of properties / verification, action u/s 32-G should be initiated on priority and RoD should be sent to DGM (FR-DDW) within 10 days of all the eligible cases/information of properties identified be furnished to concerned Revenue Authorities for attachment action.

Format of visit report is enclosed which will be fulfilled by the team at the time of their visit. The visit report should be completely filled in and no column should be left blank.

In the light of above, this task will be completed by the BOs upto 30.06.09 so that maximum recovery can be effected and the allotted targets be also achieved by the BOs under this portfolio.

All concerned are advised to note above and ensure the compliance accordingly.

Encl.: As above.


General Manager (D)

Copy to:

1. All BOs/SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur
3. All the Nodal Officers with the advice to ensure the compliance.
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Search of properties of defaulters and verification of addresses

VISIT REPORT

Name of BO:

Date of visit:

Team:

Place of visit:

1	Name and address of the concern	
2	Status of the account (Deficit / Decreetal / Write off)	
3	Amount outstanding as on	Rs.
4	Details of property disclosed in New Worth (At the time of sanction)	
5	Value of property shown in Net Worth Statement.	
6	Complete details of Name and Present Address of the Promoters/ guarantors and their financial condition.	
7	Complete postal address of sites visited	
8	Details of the persons available at site, with complete address and relationship	
9	Telephone numbers:	
10	Complete details of properties of promoters/guarantors along with the details of four boundaries of the properties and name of owners identified by the team: (i) Collateral security (ii) Third party guarantee (iii) Personal guarantee (iv) Properties belonging to the owners/legal heirs.	

11	Whether the identified property is in addition to the property shown in Net Worth.	
12	Status of the property (Leased out/Rent out/ own use etc.)	
13	Present estimated value of the property	
14	Whether property is marketable or not	
15	Type of properties – commercial/ residential or others.	
16	Details of legal heirs and their financial position and property owned (in case promoter/ guarantor expired)	
17	Present position of the property and value	
18	Name, address and telephone number of concerned Revenue authority through which action U/S 32-G is to be taken.	
19	Comments of Visiting Team	

Note: *In those cases wherein promoters / guarantors addresses are not identified as per record then the team will give a detailed report on this point along with reasons and comments. The team will also try to visit the banker which is shown in the proposal and persons who had given the credit reports.*

Signatures of team members:

1.

2.

RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)

No. RFC/23FR/HO/Policy-118/30)

Dated : 13.05.09
14

CIRCULAR
(FR No. 571)

Sub : Insurance of assets of assisted units

Instructions already exist in P&G (Chapter FR-8) that the Branch Office should ensure that the assets of the assisted units (i.e. fire-prone Industries and Transport vehicles) are kept insured throughout and the insurance policies are renewed timely during the currency of the loan.

As per procedure, every Branch is required to keep an insurance intimation register like due date Register in which month-wise details of the insurance policies being expired shall be maintained to facilitate timely action to the assisted units for renewal of their insurance policies. Every assisted unit is to be sent an intimation (Proforma FR-52) for renewal of insurance so as to reach them the same at least 15 days in advance to enable them to renew the insurance policy before the date of expiry.

As regards the procedure for renewal, it is already prescribed that in case insurance policy is not renewed upto the date of expiry then a notice (Proforma FR -53) should be sent to the concern, giving 15 days time to get the policy renewed and it should be stated in the letter that in case of failure in getting the policy renewed within the stipulated period, the policy shall be got renewed by the Corporation and expenses so incurred on renewal shall be debited to their loan account. If even after issuance of such notice, the policies are not renewed by the loanee then the Branch Office should get the policy renewed from the same company to which the previous insurance policy belongs and debit the amount of premium and also liquidated damages (equal to the premium amount) to the loan account of the concern and intimation about it should be sent to the concern also (Proforma FR-54). A proper record of insurance of assets should be maintained by the Branch Office duly up-dated every month.

It has been observed that the aforesaid provisions contained in P&G are not being strictly followed by the Branches.

All concerned are advised to ensure compliance of the aforesaid provisions as contained in P&G.


(ATUL KUMAR GARG)
CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-27/ 446

Dated : 1st June, 09
2

CIRCULAR
(FR-572)

Reg :Budget allocation for hiring of Taxis for recovery purposes for the FY 2009-10

In order to ensure mobility of the officials of the field offices for effecting recoveries, it has been decided to allow hiring of taxis / alternate vehicle to the branch offices with the maximum financial limit per month as indicated against each Branch hereunder, **initially for three months, w.e.f. 01.06.09:-**

Name of the BO	Monthly monetary ceiling (Rupees)
Beawar	3000/-
Kishangarh	5000/-
Makrana	5000/-
Alwar	5000/-
Bharatpur	5000/-
Dholpur	3000/-
Churu	5000/-
Sriganganagar	4000/-
Hanumangarh	4000/-
Dausa	4000/-
Jaipur (VKIA)	3000/-
Jaipur (Sitapura)	3000/-
Jhunjhunu	5000/-
Sikar	5000/-
Tonk	3000/-
Abu Road	4000/-
Sirohi(SO)	3000/-
Balotra	5000/-
Jaisalmer	5000/-
Jalore	5000/-
Pali	5000/-
Baran	3000/-
Jhalawar	3000/-
Sawai-madhopur **	5000/-
Banswara	4000/-
Chittorgarh	4000/-
Rajsamand	4000/-
Dungarpur(SO)	3000/-
Nagaur	5000/-

**** (Note : The BO, Sawaimadhopur shall share the facility within the monthly monetary ceiling with SO, Karauli as per requirement.)**

The aforesaid permission has been granted by the CMD with the following stipulations:-

1. This facility will be available only for one quarter w.e.f. 01.06.09.
2. The BOs will send output of the above facility monthly i.e. on 01.07.09, 01.08.09 & 01.09.09.
3. After evaluating the performance of each individual branch for the above three months period, decision will be taken with regard to future strategy.
4. The BOs will maintain the record of hiring of taxis and its use vis-a-vis recovery effected.

The vehicle of A&I WZ, Ajmer shall be used by BO Ajmer for 7 days in a month.

The BM, Jaipur (Rural) and Branch Manager (Jaipur City) shall also provide vehicle for 15 days in a month for the purpose of regular follow-up of all 32(G) cases pending with the Revenue Authorities in Jaipur District.

The Official vehicle available at BO Kota will also be made available to SO, Bundi for five days in a month.

All concerned are advised to make a note of above and ensure that targets in Key Areas of all the FIR activities are achieved and record of vehicle and recovery effected is maintained.


(RAJENDRA VIJAY)
GENERAL MANAGER (DEV.)

Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
3. DGM(F)/DGM(GAD) for information and taking needful action.
3. Standard Circulation at HO.

**RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)**

No. RFC/23FR/HO/Policy-39/

621

Dated : 12.06.09

16

**CIRCULAR
(FR No. 573)**

**Reg : Reschedulement of loans under FAAS and
Commercial and Residential Complexes Scheme**

In the face of the economic down turn, due to spill over effects of the global economic crisis, there are likely instances of even viable units facing liquidity crunch. SIDBI has also issued guidelines for restructuring of advances. It has, therefore, been decided to allow reschedulement in deserving cases to whom financial assistance has been provided under FAAS / Commercial & Residential Complexes Scheme with the following stipulations:-

1. Rate of interest :

- a) **For the period upto original LDR** – 2% over and above the existing rate of interest will be charged in such cases but in any case rate of interest after reschedulement shall not be less than 14.50% and will not exceed the current rate of interest i.e. 17%.
- b) **For the period after expiry of original LDR** – For the period beyond original LDR interest at the documented rate or the prevailing rate whichever is higher shall be charged. Documented rate of interest, here; would mean; the rate of interest being modified for the period upto original LDR as stated above.

2. Accounting Effect of Reschedulement:

As per point no. 2.45 of Chapter no. FR-2 of P&G.

3. Processing Fee / Charges:

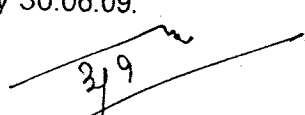
In the cases where rate of interest is not being revised upwardly, processing fee @ 0.10% of the existing outstanding loan amount will be charged.

P.T.O.

4. Reschedulement will be considered only of principal outstanding. The interest overdue, if any, will have to be cleared before communication of decision for reschedulement and interest to fall due will have to be paid regularly on due dates.
5. PDCs for the changed EMI will be submitted by the party as per reschedulement alongwith exchange of communication / confirmation / acceptance failing which the reschedulement will not be effective.
6. In case the party fails to submit revised PDCs alongwith confirmation / acceptance within 15 days of the communication of decision for reschedulement then it shall be presumed that the reschedulement is not acceptable to the borrower and RFC will take necessary action for recovery accordingly.
7. In case the party does not adhere to the revised schedule, the Corporation shall be at liberty to revert to the original schedule and in that case the loanee concern shall also be liable to pay default rate of interest on the amount of overdue as per original schedule of repayment as per loan agreement.
8. Other Standard terms & conditions of reschedulement as contained in P&G will be applicable.
9. Competent authority to allow reschedulement will be the CMD.

Accordingly, para 7 of Circular no. FR-550 dated 16.02.09, barring reschedulement of FAAS/CRE/GB Schemes etc., stands deleted.

All concerned are advised to identify the deserving cases / cases facing genuine difficulties and obtain requests for reschedulement and process the same as per norms / procedure prescribed in P&G and send the proposals to HO latest by 20.06.09 so as to enable HO to further process and take a decision latest by 30.06.09.

219

(ATUL KUMAR GARG)
CHAIRMAN & MANAGING DIRECTOR


Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
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RAJASTHAN FINANCIAL CORPORATION
(FR-DDW CELL)

Ref.No.RFC/DDW/Policy- 45 / 511

Dated 19.06.2009
29

CIRCULAR
(FR-DDW No. 574)

While review of 32G cases, it has been noticed that property identified in the cases is transferred by the borrowers/guarantors during the course of proceedings u/s 32G initiated against them. In the cases where on account of transfer of the identified property recovery is not effected, in the interest of the Corporation, it is enjoined upon the Branch Managers to inform all the concerned Sub-Registrar not to register/transfer any property identified/exists in the name of the promoter/guarantor till clearance of Corporation's dues.. A copy of the letter may also be endorsed to the District Collector concerned.

All concerned are advised to take note of above and act accordingly.


(Rajendra Vijay)
GENERAL MANAGER (D)

Copy to:

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur
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RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)

Ref. No. RFC/23FR/HO/Policy-39/ **785**

Dated : 09.07.09

CIRCULAR
(FR No. 575)

Reg : Revised format of proposal for Reschedulement

SIDBI, while issuing prudential guidelines on re-structuring of advances, has made it mandatory that SFCs are required to disclose in their published Annual Balance Sheet under "Notes on Accounts" about particulars of restructured accounts health code category wise i.e Standard / Sub-standard / Doubtful etc.

Since a new system has been introduced, it has been decided to revise the prescribed format of the proposal for reschedulement. Accordingly, the prescribed format has been revised as enclosed herewith.

While finalizing the proposals for reschedulement, it should be ensured that no column is left blank and all the enclosures have been enclosed invariably and proposal should be complete in all respects.

All concerned are advised to make a note of above and act accordingly.


(RAJENDRA VIJAY)
GENERAL MANAGER (DEV.)

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
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RAJASTHAN FINANCIAL CORPORATION
BRANCH OFFICE : _____

FR(P)
PROFORMA NO. FR -11

PROPOSAL FOR RESCHEDULEMENT

1.	Name of the unit	:	
2.	Address	:	
3.	Constitution	:	
4.	Name of Proprietor / Partners / Directors	:	
5.	Line of Production	:	
6.	Date of commencement of commercial production & Present position	:	
7.	<u>Details of request :</u> i) Date ii) Type of request	:	
8.	Whether the party has deposited the processing fee, if chargeable as per norms	:	
9.	Whether it is first / second / subsequent reschedulement	:	

10.	Details of financial assistance (Term Loan) provided by RFC : a) Name of the loan Scheme b) Sanctioned c) Disbursed d) Date of last Disb. e) Rate of Interest f) Default Rate of Intt.	:	A/c-I A/c-II (Rs. In lakh) A/c-III
11.	Details of financial assistance availed from Bank / other Institutions (Term Loans) If any a) Sanctioned b) Utilized c) Status of loan A/c (Regular / Irregular) d) <u>If irregular, indicate :</u> i) Overdues ii) Outstanding	:	(Rs. In lakh)
12.	LDR : i) Original LDR ii) Extended LDR, if it is second / subsequent reschedulement	:	
13.	Health Code category of the loan account as on 31st March, ...	:	
14.	Health Code category of the loan account as on the date of forwarding the proposal to the competent authority	:	
15.	Position of loan A/c (RFC) as on..... : a) Balance outstanding Principal sum Interest Other Money Total b) Overdues as on..... Principal Interest Other money Total c) No. of Instalments of P. sum or interest in default i) P. sum ii) Interest d) Date on which first unpaid interest / instalment fallen due e) Next due date of instalment of intt. / P.sum alongwith quantum of instalment	:	Amount (Rs.) A/c-I A/c-II A/c-III

16. Working results (of last three years)* :				
Financial Year		Production(value)	Sales (value)	Net Profit/Loss
1				
2				
3				
*Enclose copies of Balance Sheets and P&L Accounts				
17 Reasons for default :				
	1.			
	2.			
	3.			
18.	Nature of default (Genuine / Wilful)	:		
19.	Future plan (indicate as to how the promoters are going to ensure financial viability). Enclose Cash Flow Projections.	:		
20.	Comments of the Branch Manager on the future plan of the concern for ensuring financial viability.	:		
21.	Proposal of the party for reschedulement (as to how the concern proposes to pay overdues and current dues) (also enclose a copy of the request of the party).	:		
22.	Comments on the proposal of the party for reschedulement	:		

23.	Competent Authority for reschedulement	
24.	Recommendations (Also mention genuineness of default) (clearly indicate the proposed schedule of payment of outstanding and revised rate of interest, if applicable)	
Signature of Officer (with date)		
25.	Encl. as above. Decision:	
Signature of Officer (with date)		

RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-8/ 967

Dated : 23.07.09
31

CIRCULAR
(FR-576)

**Reg : Registration fee for OTS in cases having
Principal sum outstanding upto Rs. 5000/-**

Under various OTS Schemes launched for the current financial year, the registration fee of Rs. 1000/- is prescribed. Representations have been received for considering reduction in quantum of registration fee in the cases having meager principal sum outstanding.

It has, therefore, been decided that in all the One Time Settlement Schemes (including the scheme for OTS of DDW cases) the eligible parties having principal sum balance outstanding upto Rs. 5000/- will be required to deposit Rs. 100/- only instead of Rs. 1000/- on account of registration fee.

All concerned are advised to make a note of above and make aware the eligible loanees / guarantors about reduction in the registration fee and make all out efforts to settle all the cases eligible under various OTS Schemes.

349
(ATUL KUMAR GARG)
CHAIRMAN & MANAGING DIRECTOR
20/7

Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
3. Standard Circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-27/1220

Dated : 08.09.09

CIRCULAR
(FR-577)

**Reg : Budget allocation for hiring of Taxis for recovery
purposes for the FY 2009-10**

Vide Circular no. FR-572 dated 02.06.09, some of the BOs were allowed hiring of taxis / alternate vehicle; for effecting recoveries with branchwise maximum financial ceiling per month; initially for three months w.e.f. 01.06.09.

The progress has been reviewed and it has been decided to extend the facility of hiring taxis / alternate vehicle for the remaining part of the current financial year with the monthly monetary ceiling as contained in the aforesaid circular no. FR 572 dated 02.06.09.

It is enjoined upon the concerned Branch Managers to utilize the facility in best possible manner so as to effect maximum recoveries and achieve the assigned targets.

Needless to mention that record of hiring of taxis and its use vis-à-vis recovery effected will be maintained properly.


(K.K. PARASHAR)
GENERAL MANAGER(DEV.) 8/9/09

Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
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RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref. No.F.23/FR/HO/P-28/ 1275

Dated : 10.09.2009
14

CIRCULAR
(FR- 578)

**Reg: Reschedulement, recovery and follow up action
in GBD cases**

Recovery Strategy includes that in the cases under "Good Borrower Scheme" no default should be allowed and default of even one instalment should draw attention of Branch Manager immediately.

However, as provided in P&G at point no. 12 of Chapter LA-5 Reschedulement can be considered in genuine cases on exceptional basis on the merits of individual case. But it is not specified that what would be the terms & conditions i.e. rate of interest etc. while considering reschedulement in such cases.

The matter has been examined and it has been decided that reschedulement will be considered on the standard terms & conditions of reschedulement with the special conditions as follows:--

- 1 In case a loan provided under GB Scheme is rescheduled then the interest as applicable in case of General Loan Schemes (Prevailing at the time of reschedulement) or the documented rate of interest (Gross i.e. without rebate) whichever is higher shall be charged from the date of reschedulement or the terms & conditions which may be mutually agreed upon.
2. The service charges as applicable, prior to reschedulement if any, shall continue to be charged as usual.

Competent authority to allow reschedulement in such cases will be the CMD.

Further, in order to take effective and efficient action for recovery, procedure has been defined in Circular no. GBD/Gen/25/2195 dated 21.05.04. In order to streamline, provision no. 1 of the aforesaid circular is hereby amended as follows :-

"1. In case of default, Branch Manager besides taking necessary action u/s 138(b) of NI Act without referring the case to any superior authority irrespective of the sanctioned amount shall debit additional interest calculated manually equal to the component of rebate over and above liquidated damages. Necessary guidelines in this regard have already been prescribed vide O&M circular No.599 dated 12.01.2004.

In case the loanee clears the default subsequently then the BM should ensure that the additional interest so debited on account of rebate has been recovered along with the liquidated damages and interest on the amount of PDC has also been recovered for the period of delay. Of course, other charges if any, as leviable in case of dishonoured cheques as per norms will also be cleared."

Point no. 2 & 3 of the aforesaid circular which deals with the monitoring aspect of such cases will remain the same.

It is mentioned that reschedulement in Good Borrower Scheme cases should be considered only in exceptional circumstances in genuine cases.

All concerned are advised to take a note of the above and act accordingly.


(ATUL KUMAR GARG)

CHAIRMAN & MANAGING DIRECTOR

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1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
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RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-17/ 1340

Dated : 24th Sept., 09
29

CIRCULAR
(FR- 579)

Reg : Scheme for Settlement of Small Loan cases having disbursed amount upto Rs. 1.00 lakh : 2009-10

The progress made so far under the Scheme for Settlement of Small Loan cases having disbursed amount upto Rs. 1.00 lakh has been reviewed and it has been observed that the achievements made so far are far behind the expectations.

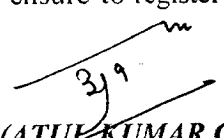
There have been references from the various BOs insisting to extend the validity of the Scheme as it is expected to get more cases registered / settled in the current financial year.

Since the Scheme for Settlement of Small Loan cases having disbursed amount upto Rs. 1.00 lakh is expected to facilitate the Corporation in reduction in NPA level, it has been decided to extend the cut-off date of registration and also to change the mode of payment of settlement amount under this Scheme as follows :-

1	Cut-off date of registration	:	Upto 28.02.2010
2	Mode of Payment of the Settlement amount	:	In any case the party will be required to deposit the entire settlement amount by 25.03.10.

It is mentioned that the cases registered upto 30.09.09 will have to deposit the recoverable amount as per the mode of payment contained in Circular no. FR-565 dated 22/27.04.09. In case of failure to deposit, immediate legal action as per norms may be taken.

All concerned are advised to make a note of above and make sincere efforts to make aware all the eligible loanee concerns about the Scheme and ensure to register all the eligible cases.


(ATUL KUMAR GARG)
CHAIRMAN & MANAGING DIRECTOR

Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
3. Standard Circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-17/ 1341

Dated : 24th Sept., 09
29

CIRCULAR
(FR-580)

**Reg : Scheme for Settlement of Transport Loan cases having
disbursed amount above Rs. 1.00 lakh : 2009-10**

In order to get rid of the sticky accounts in Transport sector and reduce NPA portfolio of the Corporation, Scheme for Settlement of Transport Loan cases having disbursed amount above Rs. 1.00 lakh was launched vide circular no. FR-564 dated 22/27.04.09.

There have been references from the various BOs insisting to extend the validity of the Scheme as it is expected to get more cases registered / settled in the current financial year.

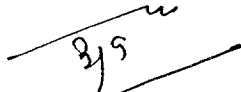
The progress made so far has been reviewed and it has been observed that the achievements made so far are far behind the expectations.

Since the Scheme for Settlement of Transport Loan cases having disbursed amount above Rs. 1.00 lakh is expected to facilitate the Corporation in reduction in NPA level, it has been decided to extend the cut-off date of registration and also to change the mode of payment of settlement amount under this Scheme as follows :-

1	Cut-off date of registration	:	Upto 28.02.2010
2	Mode of Payment of the Settlement amount	:	In any case the party will be required to deposit the entire settlement amount by 25.03.10

It is mentioned that the cases registered upto 30.09.09 will have to deposit the recoverable amount as per the mode of payment contained in Circular no. FR-564 dated 22/27.04.09. In case of failure to deposit immediate legal action as per norms may be taken.

All concerned are advised to make a note of above and make sincere efforts to make aware all the eligible loanee concerns about the Scheme and ensure to register all the eligible cases.


(ATUL KUMAR GARG)
CHAIRMAN & MANAGING DIRECTOR

Copy to :

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2. DGM(A&I) Ajmer / Jodhpur.
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RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-17/ 1342

Dated : 24th Sept., 09
29

CIRCULAR
(FR-581)

Reg : Scheme for One Time Settlement of NPAs : 2009-10

In order to reduce the NPA level and improve health code of loan portfolio and in order to get rid of the sticky accounts, Scheme for OTS of NPAs : 2009-10 was launched vide Circular no. FR-563 dated 22/27.04.09.

The progress made so far in the key area of NPA reduction has been reviewed and it has been observed that the achievements made so far are far behind the expectations.

Since the Scheme for One Time Settlement of NPAs is expected to facilitate the Corporation in reduction in NPA level, it has been decided to extend the cut-off date of registration upto 28.02.2010 under the Scheme for One Time Settlement of NPAs : 2009-10 Circular no. FR-563 dated 22/27.04.09.

All concerned are advised to make a note of above and make sincere efforts to make aware all the eligible loanee concerns about the Scheme and ensure to register all the eligible cases.


(ATUL KUMAR GARG)
CHAIRMAN MANAGING DIRECTOR

Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
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RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-17/ 1343

Dated : 24th Sept., 09
29

CIRCULAR
(FR- 582)

**Reg : Scheme for Waiver of Penal Interest in loan
cases having sanctioned amount above
Rs. 2.00 lakh : 2009-10**

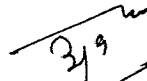
The progress under the Scheme for Waiver of Penal Interest (launched vide Circular no. FR-566 dated 22/27.04.09) has been reviewed and it has been observed that the progress made so far is not satisfactory.

Since the Scheme is expected to facilitate the Corporation in reduction in NPA level, it has been decided to extend the cut-off date of registration and also to change the mode of payment as follows:-

1.	Cut-off date of registration	:	Upto 31.12.09
2.	Mode of Payment	:	The loanee party is required to deposit 50% of the recoverable amount upto 31.01.10 and balance recoverable amount by 25.03.10

It is mentioned that the cases registered upto 30.09.09 will have to deposit the recoverable amount as per the mode of payment contained in circular no. FR-566 dated 22/27.04.09. In case of failure to deposit immediate legal action as per norms may be taken.

All concerned are advised to make a note of above and ensure compliance.


(ATUL KUMAR GARG)
Chairman & Managing Director


Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
3. Standard Circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
HO : Udyog Bhawan, Tilak Marg, Jaipur-302005
(FR-DDW CELL)

Ref:RFC/HO/FR-DDW/Policy-102/ 2029

Dated : 14.10.2009
15

FR Circular No. 583

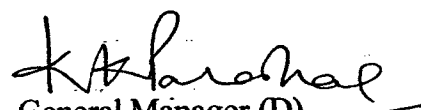
Re: Intimation letter for settlement being issued to
eligible loanes in DDW Cases

Attention is drawn towards Circular No.FR-456 dated 2.6.07 and No.458 dated 6.6.07 regarding OTS intimation letters.

In the captioned matter it is to inform you that henceforth it has been decided to delete/exclude point No.2 from the intimation letter indicating likely amount of settlement under the OTS scheme.

It is also decided to incorporate a new point in the intimation letter that this intimation letter is subject to "E&OE" as well as without prejudice to the recovery proceedings initiated u/s 32G/31/Court cases pending in the respective courts, if any.

All concerned are advised to make a note of above and take necessary action accordingly.


General Manager (D)
15/10/09

Encl: Revised Intimation letter

The Branch Manager
Rajasthan Financial Corporation,

All 130's

Seq to CMD. / P.S. to E.D. / FA / GMD
copy to all Nodal Officers

rfc राजस्थान वित्त निगम

शाखा कार्यालय

फोन नं.

क्रमांक :

श्री/श्रीमती

मैसर्स

दिनांक :

एफ.आर. सर्कुलर
सं. 451 के अन्तर्गत

विषय: डेफिसिट/रिटिनऑफ/डिक्रीटल ऋण खातों के निपटारा हेतु एक मुश्त निपटारा योजना

प्रिय महोदय,

निगम द्वारा आपको उद्योग लगाने हेतु रुपये का ऋण स्वीकृत किया था जिसका खाता संख्या है। इस इकाई के खाते में दिनांक को आप द्वारा निगम को देय राशि निम्न प्रकार है:-

मूल राशि

ब्याज

अन्य खर्च (यदि कोई हो)

योग :-

- जिन उद्यमियों ने निगम से ऋण लिया है एवं ऋण खाता वर्तमान में डेफिसिट/रिटिनऑफ/डिक्रीटल श्रेणी में वर्गीकृत है, उनको राहत पहुँचाने की दृष्टि से एक मुश्त निपटारा योजना निगम द्वारा जारी की गयी है। यह योजना सीमित अवधि के लिए है, जो दिनांक 30.09.07 तक जारी रहेगी।
 - इस योजना के तहत ऋण खाते का निपटारा डेफिसिट प्रकरणों में मूल डेफिसिट राशि एवं अन्य खर्च लेकर व रिटिन ऑफ (अपलिखित) खातों में अपलिखित राशि व अन्य खर्च लेकर व डिक्रीटल मामलों में डिक्रीटल राशि लेकर किया जा सकता है। आपके खाते में वर्तमान में रु. मूल डेफिसिट राशि / रिटिनऑफ राशि / डिक्रीटल राशि व अन्य खर्च की राशि रु. है। इस प्रकार आपके खाते का निपटारा मात्र रु. राशि पर किया जाना सम्भव हो सकता है।
 - आपके ऋण खाते में वसूली हेतु प्रकरण जिला कलेक्टर को भिजवा दिया गया है इसलिए रु. की राशि अलग से देय होगी।
 - चूँकि आपका खाता इस योजना के तहत निपटारा योग्य है इसलिए आपको सलाह दी जाती है कि इस पत्र की प्राप्ति के एक माह के अन्दर एवं 30.09.07 से पहले 1000/- रु. जमा करवाकर अपने प्रकरण को समझौता हेतु पंजीकरण करवा लें तथा पंजीकरण के साथ रु. अपफ्रन्ट राशि के रूप में जमा करवाने होंगे। समझौता हो जाने की स्थिति में यह अपफ्रन्ट राशि एक मुश्त निपटारा योजना के तहत आपसे वसूल की जाने वाली राशि में से कम कर दी जावेगी।
 - आपके प्रकरण में उपलब्ध सिक्यूरिटी की कीमत मूल डेफिसिट राशि / रिटिनऑफ राशि के दौ सौ प्रतिशत से अधिक है अतः प्रस्ताव स्पेशल मुख्यालय स्तरीय समझौता समिति को विचारार्थ एवं निर्णयार्थ भेजा जावेगा, वहाँ आपको बुलाकर आपकी सहमति से समझौता राशि तय की जावेगी।
 - समझौता राशि सामान्यतया एक मुश्त जमा करवानी होती है लेकिन विशेष परिस्थितियों में ऋणी की प्रार्थना पर 12 मासिक किश्तों में भुगतान की सुविधा भी आपको दी जा सकती है, इसके लिए शेष रही राशि पर साधारण ब्याज लिया जावेगा।
 - निगम द्वारा ऋण वसूली के लिए अन्य कोई कठोर कदम उठाने पड़े इसकी बजाय निगम की आकर्षक एक मुश्त निपटारा योजना के तहत ऋण खाते का निपटारा किया जाना आपके हित में होगा। योजना का विस्तृत विवरण आप शाखा कार्यालय से प्राप्त कर सकते हैं तथा पूरी योजना निगम की वेब साईट www.rfconline.org पर भी उपलब्ध है।
 - इस "एक मुश्त निपटारा योजना" के अंतर्गत निर्धारित समय में ऋणी द्वारा लाभ नहीं लेने पर, ऋणी को निगम के साथ निष्पादित किये गये ऋण अनुबंध की शर्तों के साथ भुगतान करना होगा तथा उक्त योजना का लाभ उसे नहीं दिया जावेगा।
8. यह सूचनापत्र मूल चूक लेनी देनी एवं प्रकरण से वसूली कार्य करी धारा 31(32) के तहत कार्यवाही से बिना प्रभावित हुए दिनांक 31/12/07 तक जारी रहे हैं।

प्रतिलिपि:

शाखा प्रबंधक

- उप महाप्रबंधक, अनु. एवं वसूली अनुभाग, मुख्यालय, जयपुर
- ऋण पत्रावली

/P&G/1289/2009

**RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)**

Ref.No.RFC/23FR/HO/Policy-118/1552

Dated : 03.11.2009

**CIRCULAR
(FR-584)**

Reg : Insurance of assets of assisted units

Instructions already exist in P&G (Chapter FR-8) that the Branch Office should ensure that the assets of the assisted units (i.e. fire prone industries and transport vehicles) are kept insured throughout and the insurance policies are renewed timely during the currency of the loan.

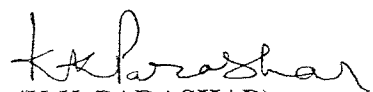
The issue has been discussed in the PC&CC in its meeting held on 14.10.09 and it has been observed that on account of the various risks and in order to insulate our risk and safeguard our loanees from the perils of loss in case of any eventuality, henceforth, the insurance cover is mandatory for all the new units whether manufacturing or service (irrespective of fire prone or not).

Accordingly, a condition is being stipulated in the loan sanction letter / loan agreement making it compulsory for our units to obtain insurance cover for fire, theft, loot and arson and need based other coverage before release of disbursement. Accordingly, the loanee is required to submit blank post dated cheques (PDCs) at the time of execution of agreement (i.e. before disbursement of loan) for the insurance premium for the currency of loan.

It will be responsibility of the Branch Manager to get the Insurance Policies renewed before the date of expiry under intimation to the loanee. In case the cheque given by the loanee is returned unpaid then in such an eventuality, the Insurance premium may be made by the Corporation and expenses so incurred in renewal and liquidated damages (equal to the premium amount) may be debited in the loanees account.

Accordingly, the Chapter No. FR 8 of P&G on "Insurance of Assets" is amended as per Annexure A.

All concerned are advised to make a note of above and ensure compliance of the aforesaid amendments


(K.K. PARASHAR)
GENERAL MANAGER (DEV.) 3/11/09

Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
3. Standard Circulation at HO.

(Follow-up & Recovery)

INSURANCE OF ASSETS

GENERAL

8.1 As per terms & conditions of sanction of loan it is an essential condition that assisted unit should keep its assets adequately insured against fire, theft, loot and arson. Accordingly, it should be ensured by the branch that the assets of assisted units are kept insured throughout the currency of the loan as per terms & conditions of sanction / loan agreement.

8.2 Branch Office has to watch and ensure that the assets of the assisted units are through out kept insured and the insurance policies are timely renewed during the currency of the loan.

8.3 It is the responsibility of the BO to see that none of the assets assisted by us remains uninsured (in any period of time).

As per our policy all out efforts should be made to see that assets are kept insured continuously during the currency of loan.

8.4 Insurance Records

The details of every policy issued by the Insurance Company insuring the fixed assets of assisted unit is to be entered in the quarterly status sheet of the unit.

8.5 Every Branch shall keep an insurance intimation register like due date register. In this register month-wise details of the insurance policy expiring shall be maintained to facilitate timely intimation to the assisted units for renewal of their insurance policies.

8.6 Renewal of Insurance Policies

Every assisted unit is to be sent an intimation (Proforma FR-52) for renewal of insurance so as to reach at least 15 days in advance of the expiry of insurance policy so that insurance policy may be got renewed before the date of expiry.

8.7 Procedure for Renewal

In case the insurance policy is not renewed upto the date of expiry a notice (Proforma FR-53) should be sent to the concern giving 15 days time to get the policy renewed. This may be stated in the letter that in case of failure in getting the policy renewed in the stipulated period the policy shall be got

renewed by the Corporation and expenses so incurred in renewal shall be debited to their loan account.

- 8.8 If even after issuance of such a notice, the policy is not got renewed then the BO should get the policy renewed from the same company to which the previous insurance policy belongs and debit the amount of premium and also liquidated damages (equal to the premium amount) to the loan account of the concern. Intimation about it should be sent to the unit also (Proforma FR-54).

- 8.9 The cases in which the Corporation is having PDCs (taken at the time of execution of loan agreement on account of insurance premium) then in such cases, the policy may be got renewed and the said cheque may be given to the Insurance Company under intimation to the loanee concern.

In case cheque is bounced then payment of the Insurance premium may be made by the Corporation and expenses so incurred in renewal and liquidated damages (equal to the premium amount) may be debited in the loanees account.

- 8.10 A Proper record of insurance of assets should be kept by the BO and it should be updated every month.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-5

(FR-DDW-SECTION)

Ref.No. RFC/HO/DDW/ 32(6)/RoD/28/2410

Dated: 12.11.2009

17

CIRCULAR

(No. 585)

Re: Monitoring of RoDs.

In terms of minutes of the meeting held under the chairmanship of Hon'ble CMD vide Ref. RFC/HO/PI/48/101 forwarded to us from PI Cell, it is decided that Branches will monitor the RoDs on regular basis. Any deficiency in RoDs filed or legal complications developed will be attended on priority by the branches and wherever required the services of law section, HO will be solicited.

For regular monitoring it was also decided that Nodal Officer(s) while visiting their branches, will monitor the progress of RoDs filed. To start with, cases having sanction amount of above Rs. 10.00 lac shall be taken up. It was also decided that they will supervise minimum 5 RoDs oldest cases of the branch. The Nodal Officers will also countersign the branch report prepared on RoD filed cases.

In view of above, all concerned are advised to take a note of it and act accordingly.


General Manager (D)

Copy to:

1. All BOs/SOs
2. DGM (A&I) Ajmer/Jodhpur
3. All Nodal Officers
4. Standard circulation at HO.

**RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)**

Ref.No.RFC/23FR/HO/Policy-39/ 1692

Dated : 20.11.2009

**CIRCULAR
(FR-586)**

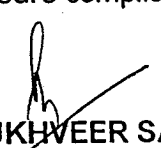
Reg : Obtaining PDCs in deferment cases

Sometimes for the units facing genuine difficulties postponement / deferment of interest or of principal or both is allowed for one or two quarters. It has been observed that while considering / allowing deferment / postponement, the PDCs are not taken resulting into subsequent defaults.

The issue has been discussed in detail during the review meeting taken by the CMD on 13.11.09 and by the GM(D) on 16.11.09 in which it has been decided that while considering deferment / postponement the party should be asked to submit PDCs for the deferred / postponed amount payable as per such decision. PDC on account of interest for the deferred period may also be obtained so as to avoid accumulation of overdues and facilitating the account to be regular.

Accordingly, all the BMs are advised to obtain the PDCs while taking decision for postponement / deferment. The cases in which decisions have been taken for deferment / postponement and PDCs have not been taken in such cases the BMs should ensure to obtain the PDCs latest by 25.11.09 positively and ensure close follow-up so as to keep such accounts regular.

All concerned are advised to make a note of above and ensure compliance.


**(SUKHVEER SAINI)
GENERAL MANAGER (DEV.)**

Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
3. Standard Circulation at HO.

**RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)**

Ref.No.RFC/23FR/HO/Policy-93/ 1725

Dated: 27.11.2009

CIRCULAR

(FR-587)

Reg : Monitoring of new defaults

Vide circular no. FR-499 dated 18.02.08, it has been prescribed that information about the cases in which recovery is not effected on the due dates (including grace period) is required to be sent to HO by 8th of each month so as to reach HO latest by 10th of the month in the prescribed format.

It has been observed that above prescribed information is not being sent regularly by you which has been viewed seriously.

It is, therefore, advised to ensure to despatch the aforesaid prescribed statement by 8th of each month so as to reach HO by 10th of the month.


(SUKHYEER SAINI)
GENERAL MANAGER (DEV.)

Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
3. Standard Circulation at HO.

**RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)**

Ref.No.RFC/23FR/HO/Policy-108/ 1742

Dated: 30.11.2009
01.12

CIRCULAR
(FR-588)

Reg : Recovery Targets

On 27.11.09, the undersigned with a view to review the progress of recovery and NPA recovery, have a dialogue with some of the Branch Managers and other available officers on phone. To my utter surprise, most of the BMs and other officers looking after recovery work at BO were even not aware about the target of recovery and NPA recovery which has been assigned to their branch which shows how casually the recovery work is being taken by the BOs.

The targets of recovery, NPA recovery and recovery from DDW cases have been circulated vide circular no. FR-568 dated 28.04.09 and FR-569 dated 04.05.09 (copy enclosed for ready reference).

All the Branch Managers are advised to make vigorous efforts to achieve the targets in full. It should be ensured that recovery in Standard Accounts is realized strictly on due dates and there should be no slippages. The targets of NPA recovery are to be achieved in toto.


(SUKHVEER SAINI)
GENERAL MANAGER (DEV.)

Copy to : All BOs/SOs.

/RFC/PG-1296

RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-22/ 1805 Dated: 10.12.09

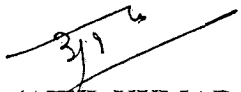
CIRCULAR
(FR-509)

Reg : Policy of Liquidated Damages (Penal Interest)
being charged by the Corporation from the
assisted units in case of default committed
by them

It has been decided to increase the rate of liquidated damages (penal interest) in case of default on all existing as well as future loan accounts w.e.f. 01.12.2009 as follows :-

1.	In the cases having loan sanctioned upto Rs. 2.00 lakh	:	Nil
2.	Loan cases having sanctioned amount above Rs. 2.00 lakh but upto Rs. 10.00 lakh	:	3%
3.	Above Rs. 10.00 lakh	:	4%

All concerned are advised to make a note of above and ensure compliance.


(**ATUL KUMAR GARG**)

CHAIRMAN & MANAGING DIRECTOR

Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
3. Standard Circulation at HO.

/RFC/PG-1297/

RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-22/1837

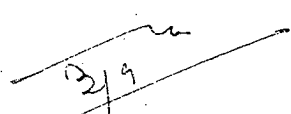
Dated : 15.12.09

CIRCULAR
(FR-589)

Reg : Policy of Liquidated Damages (Penal Interest)
being charged by the Corporation from the
assisted units in case of default committed
by them

Circular no. PG-1296 (FR-589) dated 10.12.09 on the subject cited above is hereby withdrawn w.e.f. date of its issue.

All concerned are advised to make a note of above.


(ATUL KUMAR GARG)
CHAIRMAN & MANAGING DIRECTOR

Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
3. Standard Circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-8/1977

CIRCULAR
(FR-591)

Dated: 29.12.09

13.1.2010

**Reg : Scheme for Settlement of Small Loan cases having
disbursed amount upto Rs. 1.00 lakh : 2009-10**

Scheme for Settlement of Small Loan cases having disbursed amount upto Rs. 1.00 lakh: 2009-10 has been launched vide Circular no. FR-565 dated 27.04.09 which is operative upto 28.02.2010. The progress made under the Scheme has been reviewed and it has been observed that only 151 cases have been registered upto 30.11.09 which is far below the expectations.

Matter was placed before the Board of Directors in its meeting held on 14.12.09 in which following decisions have been taken:-

1. The cases having loan sanctioned amount upto Rs. 25,000/- and fulfilling the eligibility criteria contained in the Scheme for settlement of Small Loan cases, 2009-10 may be settled by the Branch Manager at 75% of the P. sum outstanding irrespective of value of primary security / collateral security / third party guarantee / net worth of the promoters / guarantors. Of course, Other Money plus amount payable to the Revenue Authorities, if any, will be required to be paid additionally.
2. The cases having sanctioned amount above Rs. 25,000/- and having disbursed amount upto Rs. 1.00 lakh will continue to be settled by the BM at P. Sum plus Other Money plus amount payable to the Revenue Authorities, if any.
3. In the cases having loans sanctioned above Rs. 25,000/- and disbursed upto Rs. 1.00 lakh in which the BM is of the opinion that in the particular case, the loanee is unable to pay the P. sum plus Other Money then, after registration under the Scheme, in such cases he may send proposal to HO; with full facts alongwith the details of assets and their value (MRV); for decision. In such cases, CMD is authorized to take a decision to settle below P. sum.
4. The cases already settled will not be re-opened.

Further it has also been decided to give wide publicity of this relaxation.

All concerned are advised to make a note of above and sincere efforts to make aware all the eligible loanee concerns about the above relaxations and ensure to register all the eligible cases.


(ATUL KUMAR GARG)
CHAIRMAN & MANAGING DIRECTOR

Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
3. Standard Circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-2/2069

Dated : 13th January, 2010
29/1

CIRCULAR
(FR-592)

**Reg : Scheme for Waiver of Penal Interest in loan
cases having sanctioned amount above
Rs. 2.00 lakh : 2009-10**

The progress under the Scheme for Waiver of Penal Interest (launched vide Circular no. FR-566 dated 22/27.04.09) has been reviewed and it has been observed that the progress made so far is not satisfactory.

Since the Scheme is expected to facilitate the Corporation in reduction in NPA level, it has been decided to extend the cut-off date of registration and also to change the mode of payment as follows:-

1.	Cut-off date of registration	:	Upto 28.02.2010
2.	Mode of Payment	:	The loanee party is required to deposit 50% of the recoverable amount upto 28.02.2010 and remaining 50% plus Interest amount by 25.03.10

It is mentioned that the cases registered upto 30.09.09 will have to deposit the recoverable amount as per the mode of payment contained in circular no. FR-566 dated 22/27.04.09 and the cases registered between 01.10.09 to 31.12.09 will have to deposit the recoverable amount as per the mode of payment stated in Circular no. FR-582 dated 24/29.09.09.. In case of failure to deposit immediate legal action as per norms may be taken.

All concerned are advised to make a note of above and ensure compliance.

3/1
(ATUL KUMAR GARG)
Chairman & Managing Director

Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
3. Standard Circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-96/ 2120

Dated : 3rd Feb., 2010

CIRCULAR
(FR-593)

Reg : Criminal action in the cases where cheques have been dishonoured

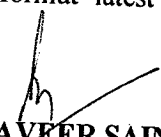
Instructions already exist that the matter with regard to dishonoured of cheques should be taken seriously and immediate legal action should be initiated followed by timely filing of complaint in the competent Court under the provisions of Section 138(b) of the Negotiable Instruments Act, 1881.

DRC, while reviewing the default cases, observed that timely action to issue notice and filing complaint under NI Act is not being taken by the BOs resulting into increasing tendency of bouncing of cheques.

It has, therefore, been decided to reiterate the guidelines. Accordingly, all the Branch Managers are advised to ensure that the PDCs should be presented strictly on due dates and in the cases where cheques have been sent for clearance to the bank the same should be closely monitored and immediate note should be taken by the BM of the dishonoured cheques. Immediate action should be taken to issue prescribed registered notice and in case loanee fails to deposit the amount of the dishonoured cheque then timely action should be taken for filing criminal complaint before the competent court within the stipulated time frame under Negotiable Instruments Act.

It is once again reiterated that responsibility will be fixed of the concerned Branch Manager / Supervisory Officer / Cashier and disciplinary action will be initiated for the lapses, if any, with regard to delayed presentation of cheques and not initiating timely action to issue notice and file complaint under NI Act.

All the BMs are also advised to send details in the enclosed format about action taken in the cases of dishonoured cheques and also reasons for not filing criminal complaint u/s 138(b) of the NI Act if loanee failed to deposit the amount of the bounced cheque. The information, should reach the undersigned in the enclosed format latest by 20.02.2010 positively.


(SUKHAVEER SAINI)
GENERAL MANAGER (DEV.)

Copy to :

1. All BOs/Sos.
2. DGM(A&I) Ajmer / Jodhpur.
3. Standard Circulation at HO.

Rajasthan Financial Corporation
Branch Office _____

Statement showing details of the dishonoured cheques and action taken thereon*
(*the statement should contain details of all the dishonoured cheques which have been lodged w.e.f. 01.03.2009 onwards)

[illegible]

BRANCH MANAGER

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-5
(FR-DDW SECTION)

Ref.No. RFC/Policy-102/DDW/ 3496

Dated: 11.02.2010

CIRCULAR No. 594

**Sub: Scheme for settlement of Deficit/Decreetal/written off cases
involving disbursed amount upto Rs.1.00 lac year 2009-10**

Scheme for settlement of deficit/decreetal/written off cases 2008-09 was extended vide circular No.FR-567 dated 27.4.09 upto 31.3.2010. The progress under the scheme has been reviewed and it has been observed that only 160 cases have been registered upto 31.12.09, which is far below the expectations.

The matter was placed before the Board of Directors in its meeting held on 5.2.2010 in which following decisions have been taken:

- 1) The cases of Deficit / Decreetal / Written off involving loan disbursed upto Rs.1.00 lac and fulfilling the eligibility criteria contained in the scheme may be settled by the Branch Manager at 75% of principal outstanding / written off amount / Decreetal amount (amount mentioned in decree, however in case of Deficit – Decreetal principal component of deficit shall be taken into account) irrespective of value of collateral security / third party guarantee / net worth of promoters / guarantors. Of course other money plus amount payable to the revenue authority will also require to be recovered.
2. After settlement the Branch Manager shall forward the case to HO so as to place it before the Spl. HOLC for its information.
3. The cases already settled will not be re-opened.
4. Wide publicity of this relaxation may be given.

All concerned are advised to make a note of above scheme and sincere efforts to make aware all the eligible loanee concerns about the above relaxations and ensure to register all the eligible cases.


(A.K. GARG)

Chairman & Managing Director

Copy to:

1. All BOs/SOs
2. DGM (A&I) Ajmer/Jodhpur
3. Standard circulation at HO.
4. All Nodal Officers.

RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-17/ 2239

Dated : 18th Feb., 2010

CIRCULAR
(FR-595)

Reg : Scheme for One Time Settlement of NPAs : 2009-10

In order to reduce the NPA level and improve health code of loan portfolio and in order to get rid of the sticky accounts, Scheme for OTS of NPAs : 2009-10 was launched vide Circular no. FR-563 dated 22/27.04.09.

The progress made so far in the key area of NPA reduction has been reviewed and it has been observed that the achievements made upto 31.01.2010 are far behind the expectations.

Since the Scheme for One Time Settlement of NPAs is expected to facilitate the Corporation in reduction in NPA level, it has been decided to extend the cut-off date of registration under the Scheme for One Time Settlement of NPAs : 2009-10 (FR-563 dated 22/27.04.09) upto 31.03.2010.

All concerned are advised to make a note of above and make sincere efforts to make aware all the eligible loanee concerns about the Scheme and ensure to register all the eligible cases.

229
(**ATUL KUMAR GARG**)
CHAIRMAN & MANAGING DIRECTOR

Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
3. Standard Circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-85/

Dated : 18th Feb., 2010

CIRCULAR
(FR-596)

Reg : Scheme for Settlement of Transport Loan cases having disbursed amount above Rs. 1.00 lakh : 2009-10

In order to get rid of the sticky accounts in Transport sector and reduce NPA portfolio of the Corporation, Scheme for Settlement of Transport Loan cases having disbursed amount above Rs. 1.00 lakh was launched vide circular no. FR-564 dated 22/27.04.09

There have been references from the various BOs insisting to extend the validity of the Scheme as it is expected to get more cases registered / settled in the current financial year.

The progress made so far has been reviewed and it has been observed that the achievements made so far are far behind the expectations.

Since the Scheme for Settlement of Transport Loan cases having disbursed amount above Rs. 1.00 lakh is expected to facilitate the Corporation in reduction in NPA level, it has been decided to extend the cut-off date of registration and also to change the mode of payment of settlement amount under this Scheme as follows :-

1	Cut-off date of registration	Upto 31.03.2010
2	Mode of Payment of the Settlement amount	In any case the party will be required to deposit the entire settlement amount by 31.03.2010

It is mentioned that the cases registered upto 30.09.09 will have to deposit the recoverable amount as per the mode of payment contained in Circular no. FR-564 dated 22/27.04.09 and the cases registered between 01.10.09 to 28.02.2010 will have to deposit the recoverable amount as per the mode of payment contained in Circular no. FR-580 dated 24/29.09.09 In case of failure to deposit immediate legal action as per norms may be taken.

All concerned are advised to make a note of above and make sincere efforts to make aware all the eligible loanee concerns about the Scheme and ensure to register all the eligible cases.


(ATUL KUMAR GARG)
CHAIRMAN & MANAGING DIRECTOR

Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
3. Standard Circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-8/

Dated : 18th Feb., 2010

CIRCULAR
(FR557)

**Reg : Scheme for Settlement of Small Loan cases having
disbursed amount upto Rs. 1.00 lakh : 2009-10**

The progress made so far under the Scheme for Settlement of Small Loan cases having disbursed amount upto Rs. 1.00 lakh has been reviewed and it has been observed that the achievements made so far are far behind the expectations.

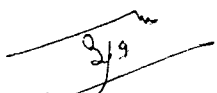
There have been references from the various BOs insisting to extend the validity of the Scheme as it is expected to get more cases registered / settled in the current financial year.

Since the Scheme for Settlement of Small Loan cases having disbursed amount upto Rs. 1.00 lakh is expected to facilitate the Corporation in reduction in NPA level, it has been decided to extend the cut-off date of registration and also to change the mode of payment of settlement amount under this Scheme as follows :-

1	Cut-off date of registration	Upto 31.03.2010
2	Mode of Payment of the Settlement amount	In any case the party will be required to deposit the entire settlement amount by 31.03.2010.

It is mentioned that the cases registered upto 30.09.09 will have to deposit the recoverable amount as per the mode of payment contained in Circular no. FR-565 dated 22/27.04.09 and the cases registered between 01.10.09 to 28.02.2010 will have to deposit the recoverable amount as per the mode of payment contained in circular no. FR-579 dated 24/29.09.09. In case of failure to deposit, immediate legal action as per norms may be taken.

All concerned are advised to make a note of above and make sincere efforts to make aware all the eligible loanee concerns about the Scheme and ensure to register all the eligible cases.


(ATUL KUMAR GARG)
CHAIRMAN & MANAGING DIRECTOR

Copy to :

1. All BOs/SOs.
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RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-2/

Dated : 18th Feb., 2010

CIRCULAR
(FR-598)

**Reg : Scheme for Waiver of Penal Interest in loan
cases having sanctioned amount above
Rs. 2.00 lakh : 2009-10**

The progress under the Scheme for Waiver of Penal Interest (launched vide Circular no. FR-566 dated 22/27.04.09) has been reviewed and it has been observed that the progress made so far is not satisfactory.

Since the Scheme is expected to facilitate the Corporation in reduction in NPA level, it has been decided to extend the cut-off date of registration and also to change the mode of payment as follows:-

1.	Cut-off date of registration	:	Upto 31.03.2010
2.	Mode of Payment	:	The loanee party is required to deposit entire recoverable amount by 31.03.2010

It is mentioned that the cases registered upto 30.09.09 will have to deposit the recoverable amount as per the mode of payment contained in circular no. FR-566 dated 22/27.04.09, the cases registered between 01.10.09 to 31.12.09 will have to deposit the recoverable amount as per the mode of payment stated in Circular no. FR-582 dated 24/29.09.09 and the cases registered between 01.01.2010 to 28.02.2010 will have to deposit the recoverable as per the mode of payment stated in circular no. FR-592 dated 13/29.01.2010 In case of failure to deposit immediate legal action as per norms may be taken.

All concerned are advised to make a note of above and ensure compliance.


(ATUL KUMAR GARG)
CHAIRMAN & MANAGING DIRECTOR

Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
3. Standard Circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-5
(FR-DDW SECTION)

Ref.No. RFC/Policy-102/DDW/ 3614

Dated: 19.02.2010

25

CIRCULAR No. 599

**Sub: Recovery from deficit/decreetal/write off cases -
Use of traditional methods of recovery**

A circular-letter dated 14.12.09 was issued to all the Branches whereby it was inter-alia advised to take needful action in the light of Circular No.FR-508 dated 01.03.2008 for adoption of traditional methods for recovery of Corporation's dues such as publicity of name of defaulters by distribution of pamphlets/through recorded voice on Rickshaws and by beating drums so as to compel the defaulters to repay the dues for sake of their social prestige.

In the said circular BOs have been allowed to incur an expenditure of Rs.1000/- p.a. on such traditional methods of recovery and the same be debited in respective loanee's accounts where such methods are used.

On feed back from the BOs, it was found that the above limit of Rs.1000/- is not adequate. Therefore, this limit has now been increased to Rs.3000/- p.a. in this head and debit it in respective loan accounts proportionately in which such methods are used.

All concerned are advised to make a note of above.

34
(A.K. CARG)

Chairman & Managing Director

Copy to:

1. All BOs/SOs
2. DGM (A&I) Ajmer/Jodhpur
3. Standard circulation at HO.
4. All Nodal Officers.

RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-75/ 74

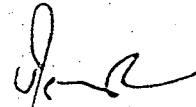
Dated : 19th April, 2010
20

CIRCULAR
(FR No. 600)

Reg : Visit / Inspections of Commercial Real Estate (CRE) cases

On Press reporting of a decision pronounced by the Hon'ble High Court, Mumbai the captioned matter was discussed in the PC&CC meeting held on 04.11.09 wherein it was decided that FR Section is to ensure compliance of conditions of loan sanctioned under CRE Sector. In this behalf, it is made incumbent on branch officials that during their regular visits / inspections to see that the loanee has displayed a Board of 6' x 8' at the site mentioning that *"the project has been financed by the Corporation and purchaser is required to obtain NOC from RFC before purchasing any area in the complex"*.

It is, therefore, enjoined upon all the BMs to ensure compliance of the above decision at the time of inspections of CRE cases.



(G.S. SANDHU)
CHAIRMAN & MANAGING DIRECTOR

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1. All BOs/SOs.
2. DGM, ZO, Alwar.
3. DGM(A&I), ZO, Ajmer / Jodhpur.
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RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-9-C/ 118

Dated : 26th April, 2010
30th

CIRCULAR
(FR No. 601)

Reg : Issuance of Legal Notices u/s 30

Instances have come to notice that the BOs do not take due care in issuing legal notices u/s 30 of the SFCs Act and when issued many ambiguities are left in the legal notices like depicting incorrect account position, rate of interest etc. and many columns / blank spaces are left unfilled despite clear-cut instructions contained in P&G at point no. 4.8 (A) of Chapter no. FR-4.

It is, therefore, reiterated that it being quasi-judicial action the Branch Managers must take utmost care while issuing legal notices and ensure that account position, rate of interest etc. of all the loan accounts are correctly filled in and no column / blank space is left unfilled failing which the Branch Manager / Legal Notice Issuing Authority shall be held accountable and may attract disciplinary action.


(G.S. SANDHU)

CHAIRMAN & MANAGING DIRECTOR

Copy to :

1. All BOs/SOs.
2. DGM(A&I), ZO, Ajmer / Jodhpur.
3. Standard Circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-27/ 119

Dated : 26th April, 2010
30th

CIRCULAR
(FR-602)

Reg: Budget allocation for hiring of Taxis for recovery purposes
for the FY 2010-11

In order to ensure mobility of the officials of the field offices for effecting recoveries, it has been decided to allow hiring of taxis / alternate vehicle to the branch offices with the maximum financial limit per month as indicated against each Branch hereunder, initially for two months, w.e.f. 01.05.10 (i.e. for May and June) :-

Name of the BO	Monthly monetary ceiling (Rupees)
Beawar	3000/-
Kishangarh	5000/-
Makrana	5000/-
Alwar	5000/-
Bharatpur	5000/-
Dholpur	3000/-
Churu	5000/-
Sriganganagar	4000/-
Hanumangarh	4000/-
Dausa	4000/-
Jaipur (VKIA)	3000/-
Jaipur (Sitapura)	3000/-
Jhunjhunu	5000/-
Sikar	5000/-
Tonk	3000/-
Abu Road	4000/-
Sirohi(SO)	3000/-
Balotra	5000/-
Jaisalmer	5000/-
Jalore	5000/-
Pali	5000/-
Baran	3000/-
Jhalawar	3000/-
Sawai-madhopur **	5000/-
Banswara	4000/-
Chittorgarh	4000/-
Rajsamand	4000/-
Dungarpur(SO)	3000/-
Nagaur	5000/-
Delhi (SO)	5000/-

PTO

*** (Note : The BO, Sawaimadhopur shall share the facility within the monthly monetary ceiling with SO, Karauli as per requirement.)*

The aforesaid permission is granted with the following stipulations:-

1. This facility will be available only for the month of May & June, 2010 w.e.f. 01.05.10.
2. The BOs will send output of the above facility monthly i.e. on 01.06.10 & 01.07.10.
3. After evaluating the performance of each individual branch for the above period, decision will be taken with regard to future strategy.
4. The BOs will maintain the record of hiring of taxis and its use vis-a-vis recovery effected.

The vehicle of A&I WZ, Ajmer shall be used by BO Ajmer for 7 days in a month.

The BM, Jaipur (Rural) and Branch Manager (Jaipur City) shall also provide vehicle for 15 days in a month for the purpose of regular follow-up of all 32(G) cases pending with the Revenue Authorities in Jaipur District.

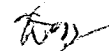
The Official vehicle available at BO Kota will also be made available to SO, Bundi for five days in a month.

All concerned are advised to make a note of above and ensure that targets in Key Areas of all the FR activities are achieved and record of vehicle and recovery effected is maintained.



(G.S. SANDHU)

CHAIRMAN & MANAGING DIRECTOR



Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
3. DGM(F)/DGM(GAD) for information and taking needful action.
4. Standard Circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)

No. RFC/23FR/HO/Policy-29/ 147

Dated : 05.05.2010
06

CIRCULAR
(FR No. 603)

Reg : Recovery Targets (except DDW) : 2010-11

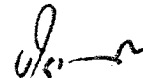
The recovery targets for the FY 2010-11 have been fixed at Rs. 480.08 crores (excluding DDW cases) without considering the pre-mature payment receipts. Branchwise targets for Standard and NPA cases bifurcated into Principal and Interest segments are as per Annexure - 'A' (overleaf). The BOs may further re-allocate the targets to Sub-offices under their jurisdiction.

It has been decided that the monthly targets will be as follows :-

S.No.	Months	Targets as percentage of total per month
1.	April, May, July, August, October, November, January & February	5% of the total target per month
2.	June, September, December & March	15% of the total target per month

The performance of the Branch Offices will be evaluated monthly on the above basis.

All the Branch Managers are advised to make vigorous efforts to achieve the targets in full and should ensure that the same are exceeded particularly in the interest segment. The targets of interest recovery are without adjustment of rebate i.e. net cash recoverable. It should be the endeavor to recover maximum amount from NPA accounts. It should be ensured that the recovery in Standard accounts is realized strictly on due dates. There should be no slippages in Standard accounts and cases sanctioned after 31.03.2000.



(G.S. SANDHU)

CHAIRMAN & MANAGING DIRECTOR

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4. Nodal Officers

RAJASTHAN FINANCIAL CORPORATION

RECOVERY TARGETS FOR THE YEAR 2010-11(excluding DDW cases)

Rs in lac

Sl.No.	BRANCH	Targets of std assets			Targets of Net NPAS(excluding DDW cases)			Total Recovery Targets (excluding DDW cases)		
		Prin.	Intt.	Total	Prin.	Intt.	Total	Prin.	Intt.	Total
1	Ajmer	320.00	180.00	500.00	17.64	100.00	117.64	337.64	280.00	617.64
2	Beawar	175.00	95.00	270.00	5.89	30.00	35.89	180.89	125.00	305.89
3	Bhilwara	500.00	275.00	775.00	527.79	1875.00	2402.79	1027.79	2150.00	3177.79
4	Kishangarh	570.00	320.00	890.00	58.45	15.00	73.45	628.45	335.00	963.45
5	Makrana	270.00	150.00	420.00	82.38	620.00	702.38	352.38	770.00	1122.38
6	Alwar	480.00	270.00	750.00	61.35	395.00	456.35	541.35	665.00	1206.35
7	Bharatpur	160.00	100.00	260.00	82.10	265.00	347.10	242.10	365.00	607.10
8	Bhiwadi	2425.00	1390.00	3815.00	544.73	485.00	1029.73	2969.73	1875.00	4844.73
9	Dholpur	130.00	75.00	205.00	79.12	180.00	259.12	209.12	255.00	464.12
10	Neemrana	370.00	220.00	590.00	39.80	15.00	54.80	409.80	235.00	644.80
11	Bikaner	240.00	135.00	375.00	32.30	250.00	282.30	272.30	335.00	657.30
12	Churu	25.00	15.00	40.00	20.13	45.00	65.13	45.13	60.00	105.13
13	Hanumangarh	10.00	5.00	15.00	112.78	125.00	237.78	122.78	130.00	252.78
14	Nagaur	65.00	35.00	100.00	165.04	495.00	660.04	230.04	530.00	760.04
15	SGNR	185.00	105.00	290.00	52.81	85.00	137.81	237.81	190.00	427.81
16	Dausa	125.00	70.00	195.00	43.75	65.00	108.75	168.75	135.00	303.75
17	Jaipur(City)	5725.00	3910.00	9635.00	3302.43	1710.00	5012.43	9027.43	5620.00	14647.43
18	Jaipur(Rural)	1000.00	590.00	1590.00	416.02	210.00	626.02	1416.02	800.00	2216.02
19	Jaipur(Sitapura)	340.00	225.00	565.00	174.30	5.00	179.30	514.30	230.00	744.30
20	Jaipur(VKIA)	1200.00	670.00	1870.00	112.94	85.00	197.94	1312.94	755.00	2067.94
21	Jhunjhunu	40.00	20.00	60.00	43.39	285.00	328.39	83.39	305.00	388.39
22	Sikar	50.00	25.00	75.00	78.04	400.00	478.04	128.04	425.00	553.04
23	Tonk	55.00	30.00	85.00	89.51	60.00	149.51	144.51	90.00	234.51
24	Aburoad	60.00	35.00	95.00	722.39	1075.00	1797.39	782.39	1110.00	1892.39
25	Balotra	270.00	150.00	420.00	54.19	100.00	154.19	324.19	250.00	574.19
26	Jaisalmer	80.00	45.00	125.00	37.28	25.00	62.28	117.28	70.00	187.28
27	Jalore	10.00	5.00	15.00	48.51	50.00	98.51	58.51	55.00	113.51
28	Jodhpur	1325.00	750.00	2075.00	106.99	30.00	136.99	1431.99	780.00	2211.99
29	Pali	60.00	35.00	95.00	256.72	240.00	496.72	316.72	275.00	591.72
30	Baran	15.00	7.00	22.00	12.12	3.00	15.12	27.12	10.00	37.12
31	Jhalawar	80.00	55.00	135.00	45.96	80.00	125.96	125.96	135.00	260.96
32	Kota	1125.00	650.00	1775.00	132.10	260.00	392.10	1257.10	910.00	2167.10
33	S.Madhupur	40.00	20.00	60.00	100.27	280.00	380.27	140.27	300.00	440.27
34	Banswara	175.00	175.00	350.00	41.62	30.00	71.62	216.62	205.00	421.62
35	Chittorgarh	290.00	160.00	450.00	8.87	20.00	28.87	298.87	180.00	478.87
36	Rajsamand	150.00	95.00	245.00	10.06	5.00	15.06	160.06	100.00	260.06
37	Udaipur	450.00	250.00	700.00	198.05	180.00	358.05	648.05	410.00	1058.05
	Total	18590.00	11342.00	29932.00	7917.82	10158.00	18075.82	26507.82	21500.00	48007.82

RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)

No. RFC/23FR/HO/Policy-39/ 173

Dated : 10.5.2010

CIRCULAR
(FR No. 604)

Reg : Reschedulement

At times loanees find it difficult to repay the dues of the Corporation for genuine reasons. For such genuine defaulters, provisions already exist in P&G for postponement, deferment and reschedulement of their accounts.

While considering reschedulement, detailed analysis of the reasons of default, working results as well as future plans of the concern are required to be looked into. But it has been observed that without adopting the prescribed procedure, reschedulements are allowed as a matter of routine causing increasing tendency of default by way of seeking reschedulement time and again.

Accordingly, in order to make the system more effective and to put a check on mis-use of the facility following decisions have been taken :-

1. While processing the request for reschedulement, the procedure prescribed in P&G should be strictly followed.
2. No loanee will be allowed reschedulement for more than two times including reschedulement within LDR. However, exceptional cases may be considered by the CMD on merits.
3. Henceforth, reschedulement in FAAS and CRE Sector loan accounts will not be allowed.

All concerned are advised to make a note of it.


(G.S. SANDHU)

CHAIRMAN & MANAGING DIRECTOR

Copy to:

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3. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)

No. RFC/23FR/HO/Policy-18/187

Dated : 10.5.2010
14

CIRCULAR
(FR No. 605)

Reg : Vision Plan for reduction of NPAs

While reviewing the branch-wise performance during the BMs Conference held on 07.05.10 the key area of activity on NPA reduction was dwelled at length. It was observed that the achievements of the Corporation in the field of NPA Reduction in the FY 2009-10 have not been satisfactory. Although, the Corporation recovered a sum of Rs. 17.09 crore (P.sum) from NPAs but on the other side 110 Standard Accounts having P. sum outstanding of Rs. 80.33 crores have slipped to NPA. Overall the NPA level increased from Rs. 221.06 crore (Rs. 31.03.09) to Rs. 261.15 crore (31.03.10) which is a serious cause of concern for the Corporation.

Needless to mention, reduction in NPAs is of paramount importance and would lead to better health of the Corporation and bring significant improvement in the quality portfolio of the Corporation. This would also open new opportunities for the Corporation for obtaining financial resources through IPO and other instruments as well as may facilitate the Corporation in getting the license from RBI for banking activities as has been obtained by APSFC.

It has, therefore, been decided to approach this issue in totality and to ensure that the NPA level is brought down to nil in the next five years in the following manner :-

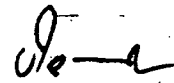
1. 20% of the NPAs as on 31.03.10 are to be reduced in 2010-11. There has to be no new slippages during the year.
2. 20% of the NPAs as on 31.03.10 are to be reduced in 2011-2012 with no new slippages during the year.
3. 20% of the NPAs as on 31.03.10 are to be reduced in 2012-13 with no new slippages during the year.
4. 20% of the NPAs as on 31.03.10 are to be reduced in 2013-14. There should be no new slippages during the year.
5. 20% of the NPAs as on 31.03.10 are to be reduced in 2014-15. There should be no new slippage during the year thereby bringing down the NPAs as at close of 2009-10 to a near zero.

PTO

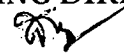
The new slippages, if any, should be taken-up immediately and up-graded in the next quarter positively.

The yearly targets may be bifurcated on quarterly basis and performance of each individual branch will be evaluated accordingly.

All concerned are advised to make a note of above and ensure to achieve the targets in toto.



(G.S. SANDHU)
CHAIRMAN & MANAGING DIRECTOR



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RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-5
(FR-DDW SECTION)

Ref.No. RFC/23FR/HO/DDW/Policy-2/175

Dated: 14.05.2010

CIRCULAR

(No. 606)

Re: Branch-wise recovery targets for deficit/decreetal/written off cases for the Financial Year 2010-11

The target for recovery in deficit/decreetal/written off cases for the F.Y 2010-11 has been fixed at Rs.2992.19 lac on the basis of information furnished by the branches. The branch wise targets are as per Annexure-A. The BOs may further re-allocate the targets to Sub-Offices under their jurisdiction.

It has been decided that the quarterly targets will be as follows:

Period of quarter	(Rs.in lac)	
	Percentage to be equated monthly	Amount
April to June,2010	15%	448.83
July to September,2010	25%	748.05
October to December,10	30%	897.66
January to March,2011	30%	897.65
Total		2992.19

The performance of the branches shall be evaluated monthly on the above basis. In case the competent authority feels that efforts made by the branch office for achievement of targets are not up to the mark, disciplinary action may be initiated.

All the BMs are therefore advised to make vigorous efforts to achieve the targets in full.

All concerned are advised to take a note of above and act accordingly.



(G S Sandhu)

Chairman & Managing Director

Encl: As above

Copy to:

1. All BOs/SOs
2. DGM (A&I) Ajmer/Jodhpur
3. Standard circulation at HO.
4. All Nodal Officers

RAJASTHAN FINANCIAL CORPORATION (FR-DDW SECTION)

BRANCHWISE TARGET OF RECOVERY OF DEFICIT / DECREETAL / WRITE OFF CASES
FOR F.Y 2010-11

(Rs.in lac)

S. No.	Branch	Deficit P.sum	Target 20%	Decreetal Amt.	Target 10%	Written off	Target 10%	Total O/s	Total Target
1	JAIPUR (CITY)	186.82	37.36	234.50	23.45	167.60	16.76	588.92	77.57
2	BHIWADI	1426.80	285.36	62.62	6.26	186.45	18.65	1675.87	310.27
3	JODHPUR	426.71	85.34	48.71	4.87	228.01	22.80	703.43	113.01
4	JAIPUR(RURAL)	1083.74	216.75	3.58	0.36	168.72	16.87	1256.04	233.98
5	BHILWARA	1006.97	201.39	125.97	12.60	332.16	33.22	1465.10	247.21
6	KISHANGARH	252.95	50.59	0.81	0.08	8.78	0.88	262.54	51.55
7	JAIPUR VKIA	114.85	22.97	0.00	0.00	140.91	14.09	255.76	37.06
8	BIKANER	120.82	24.16	3.85	0.39	31.54	3.15	156.21	27.70
9	UDAIPUR	632.33	126.47	20.45	2.05	134.36	13.44	787.14	141.95
10	KOTA	164.72	32.94	88.64	8.86	60.94	6.09	314.30	47.90
11	NEEMRANA	713.60	142.72	11.57	1.16	63.27	6.33	788.44	150.20
12	ALWAR	740.84	148.17	355.56	35.56	149.21	14.92	1245.61	198.65
13	JPR - SITAPURA	128.52	25.70	0.00	0.00	0.00	0.00	128.52	25.70
14	ABU ROAD	1264.07	252.81	0.00	0.00	247.93	24.79	1512.00	277.61
15	NAGAU	275.37	55.07	1.56	0.16	47.32	4.73	324.25	59.96
16	PALI	518.54	103.71	0.75	0.08	44.98	4.50	564.27	108.28
17	SIKAR	416.89	83.38	44.02	4.40	41.76	4.18	502.67	91.96
18	JHUNJHUNU	368.93	73.79	11.50	1.15	16.77	1.68	397.20	76.61
19	JALORE	427.34	85.47	0.75	0.08	9.50	0.95	437.59	86.49
20	AJMER	48.30	9.66	46.41	4.64	30.54	3.05	125.25	17.36
21	BEAWAR	50.76	10.15	23.05	2.31	16.55	1.66	90.36	14.11
22	MAKRANA	204.81	40.96	10.75	1.08	105.86	10.59	321.42	52.62
23	BHARATPUR	175.45	35.09	88.02	8.80	40.08	4.01	303.55	47.90
24	DHOLPUR	166.36	33.27	7.15	0.72	18.95	1.90	192.46	35.88
25	CHURU	396.06	79.21	32.60	3.26	124.00	12.40	552.66	94.87
26	HMG	345.10	69.02	6.34	0.63	25.62	2.56	377.06	72.22
27	SGNR	274.68	54.94	49.31	4.93	23.23	2.32	347.22	62.19
28	TONK	62.81	12.56	44.44	4.44	34.84	3.48	142.09	20.49
29	DAUSA	163.25	32.65	9.64	0.96	26.40	2.64	199.29	36.25
30	BALOTRA	69.77	13.95	0.00	0.00	18.54	1.85	88.31	15.81
31	JAISALMER	9.21	1.84	0.00	0.00	8.82	0.88	18.03	2.72
32	JHALAWAR	30.34	6.07	13.70	1.37	15.98	1.60	60.02	9.04
33	S.MADHOPUR	83.22	16.64	68.94	6.89	11.91	1.19	164.07	24.73
34	BANSWARA	359.34	71.87	1.08	0.11	14.08	1.41	374.50	73.38
35	RAJSAMAND	58.63	11.73	2.67	0.27	29.51	2.95	90.81	14.94
36	CHITTORGARH	136.76	27.35	28.29	2.83	9.46	0.95	174.51	31.13
37	BARAN	8.97	1.79	2.78	0.28	8.07	0.81	19.82	2.88
	TOTAL	12914.63	2582.93	1450.01	145.00	2642.65	264.27	17007.29	2992.19

RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)

No. RFC/23FR/HO/Policy-68/216

Dated : 14.05.2010

20

CIRCULAR
(FR No. 607)

Reg : Mechanism to monitor the units for the purpose of recovery

In order to have a focused attention on NPA Management and for ensuring close follow-up and regular monitoring of our assisted units so as to prevent slippages and up-gradation of NPAs to Standard, monitoring mechanism was prescribed vide Circular no. P&G 1224 (FR-515) dated 29.04.08. Besides this, norms for Inspection of assisted units have also been prescribed vide circular no. P&G 1221 (FR-498) dated 19.02.08. System of conducting review on every Monday by Follow-up & Recovery Committee (FRC) (Point no. 1.43 -1.45 of Chapter FR-1) is already prescribed in P&G.

Default Review Committees at BO level and HO level are also required to review the position of defaults on regular intervals.

Needless to mention that regular follow-up and close monitoring is the key for maintaining assets quality which is of paramount importance for a financial Institution.

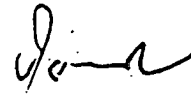
Despite well laid system of monitoring mechanism last year we witnessed considerable increase in NPA level. Keeping this in view it has been decided to take the following actions :-

1. Besides meeting of FRC on every Monday at BO level, the Branch level DRC meeting will be held every month. Branch level DRC will review all cases of default irrespective of amount of loan sanctioned / quantum of default.
2. Default Review Committee at HO level under the Chairmanship of GM(D) will review the cases having overdues above Rs. 20.00 lakh and upto Rs. 50.00 lakh every month (except DDW / BIFR / units under possession). This Committee will also review the progress of recovery in all the cases having sanctioned amount above Rs. 50.00 lakh and upto Rs. 1 crore (irrespective of default or no default).
3. Default Review Committee at HO level under the Chairmanship of ED will review the cases having overdues above Rs. 50.00 lakh every month (except DDW / BIFR / units under possession). This Committee will also review the progress of recovery in all the cases having sanctioned amount above Rs. Rs. 1 crore (irrespective of default or no default).

PTO

4. The new defaults and slippages will be reviewed every month by the concerned DGM (FR) and a report will be submitted to the GM (D) / CMD.
5. The DDW cases having deficit amount above Rs. 10.00 lakh will be reviewed every month by the GM (D) with the DGM (DDW).
6. The BIFR cases / cases of units under possession / OL cases will be reviewed every month by the GM (D) with the DGM (ARRC) and DGM (Law/I/c-Law).
7. The Stay cases will be reviewed every month by the GM (D) with the DGM (Law/I/c-Law) and concerned DGM (FR).
8. The Nodal Officers will ensure compliance of norms on "*Inspection of assisted units*" and will specifically mention in their visit reports about number of units required to be visited by the officers of Branch as per norms (prescribed vide Circular no. P&G 1221 (FR-498) dated 19.02.08) and actually visited during the month and reasons for non-compliance.

All concerned are advised to take a note of above and adhere to the time schedule prescribed.



(G.S. SANDHU)
CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs / SOs.
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. All Nodal Officers.
4. Standard circulation at HO.

**RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)**

Ref.No.RFC/23FR/HO/Policy-28(B)/217

Dated :17/20.05.10

**CIRCULAR
(FR- 608)**

Reg : Recovery Strategy : 2010-11

Year 2009-10 was tumultuous, as recession had engulfed the national economy. Industrial activity had slowed down. Real estate also bore the brunt. Despite all odds, Corporation was able to maintain its key parameters going on including recovery, such that we are able to recover higher interest over the last year which contributes to our income (tentative figure – Rs. 308.12 lac higher over the previous year).

Year 2010-11 is going to be a year of consolidation and growth where our emphasis would be on real estate sector having an exposure of Rs. 300.00 crores. During the year in hand, we on one hand would not only like to contain but reduce NPA level and on the other branches will be geared-up to approach each and every defaulter, take appropriate legal action and minimal correspondence with HO. Norms and procedures are well laid. Action is wanted. Habit of making references hinders recovery and shifts responsibility. Thus in first quarter itself, Branches will be required to review and decide the line of action in each case.

During the year 2009-10, the Corporation sanctioned Rs. 437.00 crores and disbursed Rs. 296.00 crores. Endeavour will be that no standard account may slip to lower category and the account of sub-standard category and doubtful as well be upgraded.

In order to achieve the object of quality recovery, reduction in NPA and regularizing the already slipped accounts and prevention of slippage we need to make strategic efforts in a planned manner by Regular Monitoring and Close Follow-up of assisted units which is the key of maintaining the assets quality.

Accordingly, as a part of recovery strategy for the FY : 2010-11 all concerned are advised to take the following actions:-

1. **REVIEW & DECIDE LINE OF ACTION IN EACH AND EVERY CASE OF DEFAULT:**

The Branch Manager should review each and every case irrespective of the loan being small or big. This exercise should be in relation to the line of action decided earlier and compliance thereof in relation to the commitments made in the last financial year and adherence. Future course of action should be decided so as to effect recoveries in the current year. Regular follow-up action should be taken during the year as per the line of action decided.

2. PREVENTION OF SLIPPAGE:

Prevention is better than cure. As per the new monitoring mechanism contained in Circular no. P&G-1224 (FR-515) dated 29.04.08 all the assisted units in the jurisdiction of the BO have been allotted to the Officers at BO who are acting as “*Supervisory Officers*” and also performing their duties as a DM/AM (FR) and are responsible for dealing / processing the FR files. If close and regular monitoring is done then slippages can be avoided. It is possible only when the person, to whom a particular unit has been allotted, keeps himself associated with the promoters of the unit. Before the next due date is reached, he should send intimation in advance about the amount of instalment of interest / principal sum and get the same deposited.

However, there may be cases in which there is default hence, following action should be taken:-

- (i) It may be ensured that in following cases legal action followed by action u/s 29 of SFCs Act may immediately be taken if there is default of more than two consecutive instalments of principal or interest.
 - a) Commercial complexes
 - b) Cases sanctioned under Assets Financing Scheme
 - c) Sanctions made from 1st April, 2000 and onwards
 - d) Deferred sale cases
 - e) Rescheduled cases
 - f) Hotel and restaurants
 - g) Hospitals and Nursing Homes
 - h) TUF Scheme
- (ii) In Standard accounts, action for recovery of dues should be initiated on the very first default. This may include a letter of warning and pre-intimation of interest falling due in the near future. The list of such defaulting units should be sent by BOs to GM (D) by 8th of every month without fail.
- (iii) In the cases under ‘*Good Borrower*’ Scheme, no default should be allowed. Default of even one instalment should draw attention of Branch Manager immediately. In case of inaction, Branch Manager will be held personally responsible.
- (iv) All cases need to be reviewed to ensure that those accounts remain in Standard category where possession of the assets was handed over back to the original loanee.

3. UPGRADATION FROM NPA TO STANDARD CATEGORY:

While we have to prevent the slippages in health code, we are also required to up-grade the NPAs to standard category. The key tools for up-gradation

are as follows :-

- (i) Clearance of entire overdues by persuasion or by resorting to legal action for recovery.
- (ii) Where it is found that the unit is not in a position to clear entire overdues then action for reschedulement may be taken as per norms after getting cleared entire interest overdues.

4. SETTLEMENT OF LOAN ACCOUNTS UNDER VARIOUS SETTLEMENT SCHEMES:

Like earlier years, the Corporation may come-up with various OTS Schemes for the FY 2010-11 for settlement of age old sticky accounts in order to reduce NPA level. The BMs should make wide publicity of these schemes and ensure that each and every loanee / guarantor is contacted personally by the officials to whom such units have been allotted and they should explain the benefits under the OTS Schemes and get the eligible cases registered.

5. VISIT / VERIFICATION OF COLLATERAL SECURITIES AND CALCULATION OF MRV:

Instructions already exist that MRV of prime assets as well as collateral security of all standard and NPA accounts having sanctioned amount above Rs. 1.00 lakh will be calculated on yearly basis in the first quarter of the FY.

Besides this, visit / verification of collateral securities is required to be done quarterly so as to ascertain whether the assets are intact or they have been diluted. This system should be complied with strictly.

You are accordingly advised to send the MRV calculations as per the prescribed procedure in all standard and NPA accounts having sanctioned amount above Rs. 1.00 lakh by 30.06.10 positively to the GM (D).

6. RECOVERY FROM DEFICIT / DECREE TAL & WRITE OFF CASES :

Deficit is such a sector where we cannot expect recovery simply by persuasions. We need to adopt an investigative approach for identification of properties, business or profession in which such promoters / guarantors are engaged and also adopt other measures of beating drums and distribution of pamphlets etc. so as to compel them to pay the dues or come to the settlement table. This is the sector in which the officials are expected to make extra ordinary efforts. Pro-active efforts are required to locate the properties of the promoters as well as guarantors. For this, efforts are required to study files and generate information regarding whereabouts of the promoters and guarantors and their properties and all information relating to promoters / guarantors / relatives / sister concerns / bankers etc.

should be collected. The officers of Branch Office should show their performance by maintaining good liaison with the Revenue Authorities at Distt. level so as to bring desired results.

The decreetal cases may be reviewed by Branch Manager on monthly basis. Cases where application for execution has not yet been filed, property of promoters / guarantors should be identified promptly and execution application be filed by 30.06.10. The cases where execution application has been filed before the Hon'ble Court after identifying properties of promoters / guarantors, earnest efforts should be made in consultation with concerned Advocate to garner recovery from decreed cases. BM should also monitor this activity personally and send casewise position with all details to the DGM (DDW) by 30.06.10.

7. REVIEW OF THE CASES PENDING WITH THE REVENUE AUTHORITIES :

Merely filing RODs cannot yield results. It requires continuous follow-up and persuasion by the BO with the concerned Revenue Authorities. The Branch Manager should review each and every case in which ROD has been sent to the Revenue Authorities and ascertain the stage of action (i.e. issuance of notice under LR Act, attachment of the properties and conducting auction of the same) and ensure to follow-up regularly. Monthly meetings of the Revenue Officers conducted by the District Collector should invariably be attended by the Branch Manager himself alongwith a Tehsil-wise list of cases pending with the Revenue Authorities. It should be ensured that details of properties of the defaulters are made available to the Revenue Authorities.

8 DISPOSAL OF UNITS UNDER POSSESSION:

If assets taken into possession are not sold promptly, it delays the recovery and also causes an additional loss to the Corporation for maintaining them. Assets in possession of Corporation should be disposed off in a timely manner. As soon as possession is taken over complete details of the case required for NIT alongwith site plan and MRV should be sent to DGM(ARRC) within 15 days of the date of take over of possession positively. Pro-active efforts are required to be made for locating suitable buyers for units under possession so as to ensure their disposal quickly at the competitive prices. No assets should remain un-disposed off after six months of taking into possession until and unless there are specific reasons and those reasons should be reported to the DGM (ARRC).

Visits and detailed periodical inspections of the units under possession should be carried-out in order to ensure effective watch and ward.

It should be ensured that assets sold through auction are handed over to the purchaser party within 30 days from the date of issue of sale letter after completion of requisite formalities. In case assets are not handed over within the stipulated period on account of failure on the part of the purchaser party and BM is of the opinion that no further time should be

allowed, sale letter issued may be cancelled after giving 15 days time through registered AD letter. The entire amount deposited by purchaser party may be forfeited and unit be put to re-auction by following the prescribed guidelines. Where BM feels that extension in time is required considering problems of the purchaser party, he should immediately seek approval from HO.

BMs should review all the cases where sale letters were issued upto 31st March, 2010 but required formalities are not completed as yet owing to which possession could not be handed over to purchaser party. This is important for the reason that in good number of cases field offices have failed to forfeit the amount deposited by purchaser party and also did not re-auction the unit even after lapse of one year. No case should remain pending after this period.

9. STAY CASES:

It has been observed that the cases in which there are stay orders against recovery by different courts are not being closely monitored as a result, stay orders continue for years together. It will be the personal responsibility of the BM and the Incharge (Legal Cell) at BO level as well as OIC to get the stay vacated and send progress to HO.

It has been decided that henceforth all the cases in which recovery involved is more than Rs. 10.00 lakh and stay is in operation for more than three months will be reviewed by the GM(D) on monthly basis with Manager (I/c-Law) and concerned OIC as per Circular No. FR-409 dated 18.03.08.

10. CASES SETTLED UNDER OTS SCHEMES:

If there is default of two consecutive instalments of settlement package, settlement may be treated as withdrawn and action may be taken to revert back to the original repayment schedule. BO will report such cases immediately to the concerned DGM(FR). In all such cases, immediate legal action followed by action u/s 29 of SFCs Act, 1951 should be taken.

Note :

- a. Branch Manager should prepare a list of cases by 15.05.10 where there is default of two consecutive instalments of settlement package and ensure that legal course of action as mentioned above is taken by 31.05.2010. A list of all these cases should be sent to the concerned DGM (FR) by 07.06.10 positively.
- b. BM should review all the cases that have been settled under various settlement schemes launched for the financial year 2009-10 and cases decided by Empowered Settlement Committees. They should send feedback to GM (D) indicating progress in each case by 15.05.10.

11. PDCs SHOULD INVARIABLY BE TAKEN IN THE FOLLOWING CIRCUMSTANCES :

- (i) At the time of reschedulement of loan
- (ii) At the time of withdrawal of legal notice.
- (iii) At the time of handing over possession to the original loanee.
- (iv) In deferred sale cases
- (v) In cases where settlement amount is accepted in instalments

12. TREATMENT OF DISHONOURED CHEQUES :

The dishonoured cheques invite criminal actions against the party. The tendency of bouncing of cheques is increasing, which needs to be curbed.

A timely action u/s 138(b) of the Negotiable Instruments Act has deterrent effect. To curb the increasing tendency of bouncing of cheques, the BOs are advised to take the following actions :-

1. The BMs / Supervisory Officers / Cashier should adopt a pro-active approach to get the PDCs cleared in time. It may be ensured by having constant and regular follow-up with the loanees.
2. PDCs are to be presented on due dates without any fail. If not daily, weekly reconciliation with bank statement is a must.
3. In case any cheque is dishonoured then immediate action to issue notice / initiating criminal action under Negotiable Instruments Act i.e. filing complaint within the stipulated time frame in the competent court should be taken in terms of Circular no. O&M/428 dated 02.07.1997, O&M/640 dated 27.12.05, O&M/650 dated 24.07.06 & O&M/656 dated 04.12.06.

For any laxity on part of the concerned Branch Manager / Supervisory Officer / Cashier disciplinary action will be initiated.

Branch Managers should initiate immediate action in such cases and also u/s 29 of SFCs Act for prime. Any failure on the part of Branch Manager shall attract disciplinary action.

13. CASES FILED U/S 31(1)(aa):

Guidelines have been issued vide FR Circular No. 332 dated 18.02.05 that Section 31(1) (aa) should be applied as a last resort where there is no chance of recovery by initiation of recovery action u/s 29 /30 and 32(G). Cases where action u/s 31(1)(aa) has already been initiated and application filed in the court should be reviewed and if recovery can be effected by taking over the possession and sale of primary / collateral security, then application be moved in the court for withdrawal of case filed u/s 31(1)(aa) reserving the right to file the case again, if required and action for recovery

be shifted to Section 30/29 and action u/s 29 may be taken. These guidelines should be complied with strictly.

14 CASES HAVING PRIMARY SECURITY BUT LEGAL ACTION HAS BEEN INITIATED U/S 32(G) :

Legal action u/s 29 is the most effective enforcement right available under SFCs Act. It has been observed that in some cases action u/s 32(G) has been initiated even against primary security. The Branch Manager should review such cases in the month of April itself and may consider to shift the action from 32(G) to 29 unless there are convincing reasons to continue u/s 32(G).

15 HOLDING FRC / DRC / DCRM :

The meetings of FRC / DRC / DCRM should be monthly conducted and cases should be reviewed in reference to the line of action decided and subsequent follow-up should be ensured to effect the recoveries.

16 MONITORING & INSPECTION :

- a) Branch officials should visit assigned units on regular basis as prescribed in the Circular No. PG 1221 (FR-498) dated 13/19.02.08 and maintain records in the prescribed register.
- b) Mere allotment of units to officials of BO is not sufficient. The visit reports submitted by these officials should be critically examined by the BM and line of action should be decided in order to effect the recoveries and NPA reduction.
- c) Branch-wise monitoring of Inspections of assisted units carried-out by the officials of Branch will be done by the concerned DGM(FR) at HO.

All concerned are advised to make the compliance of above guidelines.

**Sd/-
(G.S. SANDHU)
CHAIRMAN & MANAGING DIRECTOR**

Copy to :

- 1. All BOs/SOs.
- 2. DGM(A&I) Ajmer / Jodhpur.
- 3. Nodal Officers
- 4. Standard Circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(FR Section)

Udyog Bhawan,
Tilak Marg, JAIPUR

Ref.No. RFC/F/23FR/HO/Policy/93/ 235

Dated: 21.05.2010

24

CIRCULAR

(FR- 609)

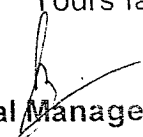
Reg: Monitoring of new defaults

The matter of recovery from big defaulting units was discussed in the BM conference held on 7.5.10 and it was decided to lay emphasis on big defaulting units so that such accounts may not slip to NPA category.

Vide circular No.FR-499 dated 18.02.2008; it was enjoined upon all Branch Managers to send the information by 8th of each month of the cases where from payments are not being received on due dates (including grace period). Much to the displeasure of the management this information is not being received from the Branch offices

You are therefore, advised to ensure timely dispatch of the aforesaid information in prescribed statement i.e, by 8th of each month so as to reach HO latest by 10th of the month failing which responsibility shall be fixed for dereliction.

Yours faithfully,


General Manager (Dev.)

Copy to:

All BOs/SOs
DGM (A&I) Ajmer /Jodhpur
Standard circulation at HO

RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)

No. RFC/23FR/HO/Policy-68/267

Dated : 31.5.2010

0106/10

CIRCULAR
(FR No. 610)

**Reg : AMNESTY SCHEME FOR SETTLEMENT OF NPA ACCOUNTS :
2010-11 (EXCEPT DDW CASES)**

In order to get rid of age old sticky accounts and reduce NPA portfolio, the Corporation has been launching OTS Schemes since last several years. The progress made has been reviewed and it has been observed that still a big number of such age old accounts have remained unsettled.

The matter has been placed before the Board of Directors of the Corporation in its meeting held on 31.05.10 in which the Board has decided to launch a transparent, non-discretionary and non-discriminatory Amnesty Settlement Scheme for NPA Accounts : 2010-11 (except DDW cases) as follows:-

1. ELIGIBILITY:

The cases having loan sanctioned amount upto Rs. 5.00 lakh (including Single Window / Composite Loan / Seed Capital Loan) and sanctioned upto 31.03.2001 and categorized as "Doubtful" and "Loss" as on 31.03.2006 shall be eligible.

Note :

- (i) There is no bar for registration of cases earlier closed / rejected by Empowered Settlement Committee (s) / competent authority / deferred sale cases or the cases which were settled upto 31.3.2009 with the consent of loanee but loanee either did not deposit any amount or deposited part amount, if these are otherwise eligible. However, the cases which were settled after 31.3.2009 by Empowered Settlement Committee (s) / competent authority with the consent of loanee shall not be registered afresh under the scheme.
- (ii) Deficit/Decretal/Written off cases will be covered under the prevailing Schemes of the Corporation and such cases shall not be considered / registered under this scheme.

2. OPERATIVE PERIOD OF THE AMNESTY SETTLEMENT SCHEME :

01.06.2010 to 31.10.10.

3. REGISTRATION FEE, UP-FRONT PAYMENT FORMULA FOR OTS AND COMPETENT AUTHORITIES :

AMNESTY SETTLEMENT SCHEME FOR NPA ACCOUNTS : 2010-11
(EXCEPT DDW CASES)

S.No	Loan sanctioned amount	Registration Fee (Rs.)	Up-front payment (Rs.)	Account to be settled at	Competent Authority(irrespective of quantum of sacrifice)
1	Upto Rs. 10,000/-	100	Nil	10% of P. sum + Other Money irrespective of any security	BM
2	Above Rs. 10,000/- and upto Rs. 50,000/-	500	10% of (P. sum + OM)	35% of P. sum + Other Money irrespective of any security	BM
3	Above Rs. 50,000/- and upto Rs. 1,00,000/-	1000/-	10% of (P. sum + OM)	50% of P. sum + Other Money irrespective of any security	BM
4	Above Rs. 1.00 lakh and upto Rs. 2.00 lakh	1000/-	10% of (P. sum + OM)	P. sum + Other Money irrespective of any security	BM
5	For Transport Loan cases having sanctioned amount above Rs. 2.00 lakh	1000/-	10% of (P. sum + OM)	P. sum + Other Money irrespective of any security	BM
6	For cases having loan sanctioned above Rs. 2.00 lakh but upto Rs. 5.00 lakh :				
	(i) Where MRV is less than or equal to P. sum outstanding.	2000/-	10% of (P. sum + OM)	P. Sum + Other Money	DLC
	(ii) Where MRV of Primary Assets / Equitable mortgage / collateral security is more than P. sum but upto 200% of P.sum outstanding as on 01.04.10	-do-	-do-	P. Sum + Other Money + (Interest equal to 20% of P. sum or total interest outstanding less unpaid Penal Intt; whichever is less)	DLC

(iii) Where MRV of Primary Assets / Equitable mortgage / collateral security is more than 200% and upto 300% of P. sum outstanding as on 01.04.10	-do-	-do-	P. Sum + Other Money + (Interest equal to 40% of P. sum or total interest outstanding less unpaid Penal Intt; whichever is less)	DLC
(iv) Where MRV of Primary Assets / Equitable mortgage / collateral security is more than 300% and upto 400% of P. sum outstanding as on 01.04.10	-do-	-do-	P. Sum + Other Money + (Interest equal to 60% of P. sum or total interest outstanding less unpaid Penal Intt; whichever is less)	DLC
(v) Where MRV of Primary Assets / Equitable mortgage / collateral security is more than 400% of P. sum outstanding as on 01.04.10	-do-	-do-	P. Sum + Other Money + (Interest equal to 80% of P. sum or total interest outstanding less unpaid Penal Intt; whichever is less)	DLC

Besides the above, a Scheme for Waiver of Penal Interest in the cases having loan sanctioned upto 31.03.01 having amount of sanction above Rs. 5.00 lakh and classified as 'Doubtful' / 'Loss' as on 31.03.06 is also launched as follows :-

Particulars	Registration Fee (Rs.)	Up-front payment (Rs.)	Account to be settled at	Competent Authority(irrespective of quantum of sacrifice)
Scheme for Waiver of Penal Interest for cases having loan sanctioned above Rs. 5.00 lakh	2000/-	15% of (P. sum + OM)	Entire unpaid penal interest may be waived irrespective of any security. <u>Mode of Payment</u> The recoverable amount will be required to be deposited in two monthly instalments from the date of issue of the letter conveying decision of waiver of penal interest alongwith Interest at applicable rate upto the date of final payment.	BM

The General conditions and other salient features are proposed as follows :-

- i. The cases having loans sanctioned upto Rs. 5.00 lakh belonging to SC / ST / disabled persons / Ex-serviceman / BPL Card holders will be exempted from paying registration fee. Such cases will be registered only by getting deposited the requisite up-front payment prescribed under the Scheme under which they are eligible for OTS.
- ii. In no eventuality the cases having loans sanctioned above Rs. 1.00 lakh will be settled below P. sum outstanding plus Other Money plus incentive paid / payable to the Revenue Authorities (where case has been filed u/s 32 (G) with the concerned Collector for action under LR Act). Likewise, the cases having loans sanctioned upto 10000/-, above 10000 but upto Rs. 50000 & above 50000 and upto Rs. 100000, will not be settled below 10%, 35% & 50% respectively of P. sum plus Other Money plus incentive paid / payable to the Revenue Authorities (where case has been filed u/s 32 (G) with the concerned Collector for action under LR Act).
- iii. In cases where other money is more than the principal sum then other money equivalent to principal sum on the date of settlement may be taken.
- iv. Effect of settlement will be given only after receipt of full amount.
- v. Cases where action under Section 31/32(G) has been initiated, the action may continue and the concerning court/authority may be informed when settlement is completed
- vi. Legal notices issued u/s 30/29 prior to registration of the case will be kept in abeyance till the party do not commit default in making payment of settlement amount.
- vii. **Payment of settlement amount by the party :**

In the cases having sanctioned amount upto Rs. 25,000/-, the party will be required to deposit the entire settlement amount within 30 days of the decision of settlement. However, in the cases having sanctioned amount above Rs. 25,000/-, if the party opts to make payment of the settlement amount in instalments then it may be allowed to deposit the settlement amount in monthly instalments from the date of settlement (not more than 6 monthly instalments). However, interest @ 13% p.a. shall be charged from the first day of the following month of the date of settlement on balance amount.

The last date of deposition of settlement amount (as full and final payment) should not be later than 31.03.2011 in any case. The case will not be allowed to spill-over in the next F.Y.

However, payment of settlement amount as per the Scheme for waiver of penal interest will be required to be paid as per the mode of payment indicated in the Chart

viii. APPEAL :

No appeal shall lie against the order of the BM/DLC unless the decision for settlement is against the provisions of the scheme. In such cases the Appeal against the decision of Branch Manager/DLC can be made to HOLC (there will be a provision of only one appeal) within 15 days of the date of conveying decision to the party by depositing upfront amount equivalent to 10% of principal outstanding and registration fees of Rs.5,000/-. No registration fee for appeal shall be charged from the entrepreneurs belonging to SC/ST/Disabled persons/Ex-Servicemen / BPL Card holders cases having loan sanctioned upto Rs.1,00,000/- and such cases will be registered only by getting the requisite upfront fee deposited. All the appeal cases shall be registered at branch level and proposal will be forwarded to HO so as to reach within 15 days of registration of Appeal for placing the same before HOLC.

ix. GENERAL:

Branch Level cases : Branch Manager/DLC shall decide within 30 days of registration.

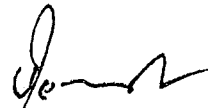
HO Level Appeal cases : Proposal of appeal should reach within 15 days to HO. The Appellate authority shall dispose of the same within 30 days of receipt of the proposal at HO.

- x. BMs will give wide publicity to the scheme and will also arrange display of the scheme on the notice board of the branch/DIC/Collector's office/office of the local bodies/Industries Association etc.
- xi. Branch Manager to ensure that all eligible cases are identified and distributed among the officials of the Branch for proper follow-up.
- xii. All parties to be contacted personally and given notice in writing. Concrete efforts should be made in this direction and it should be ensured that the notice about the scheme is delivered to the loanee/guarantor.

- xiii. A register will be maintained at Branch having S.No., date of Registration., Name of unit, Category, Registration fee, Upfront amount, Outstanding balance, Settlement amount, Instalment allowed if any, Date of settlement, If delay, reasons and Remarks.
- xiv. The branch will send monthly information by 5th of every month to the GM (D) about the No. of cases registered, amount settled and recovery effected.
- xv. The Nodal officer shall review the attainment made by the concerned branch on monthly basis and provide feed back to the GM (D).
- xvi. After deposition of the entire settlement amount "NO DUES CERTIFICATE" will be issued mentioning the fact that account is settled under OTS scheme of the Corporation and Corporation has sacrificed more than Rs.....
- xvii. All the officers of the branch to whom the cases are allotted, will ensure that eligible borrowers are intimated about the scheme, contacted personally and if needed pamphlets are distributed as per norms.
- xviii. There is no bar for registration of cases earlier closed /rejected by Empowered Settlement Committee (s) / competent authority / deferred sale cases or the cases which were settled upto 31.03.09 with the consent of loanee but loanee either did not deposit any amount or deposited part amount and time allowed has expired, if these are otherwise eligible. However, the cases which were settled after 31.03.09 by Empowered Settlement Committee (s) / competent authority with the consent of loanee shall not be registered afresh under the scheme.
- xix. Deficit/Decretal/Written off cases will be covered under the prevailing Schemes of the Corporation and such cases shall not be considered / registered under this scheme.
- xx. Competent authority will decide the case within 30 days from the date of registration. For delay the BM will be answerable.
- xxi. Doubts relating to interpretation of any term or clause or any ambiguity or confusion arising during interpretation or implementation of the scheme shall be referred to the CMD, who shall be the competent authority to issue necessary clarification.

It is mentioned that the Corporation will continue to consider cases of grievances and of hard nature having sanctioned amount above Rs. 5.00 lakh as per the existing mechanism of redressal of grievances.

All concerned are advised to take a note of above and ensure to settle all the eligible cases.


(G.S. SANDHU)

CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Standard circulation at HO.
4. Nodal Officers concerned.

RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)

No. RFC/23FR/HO/Policy-108/ 269

Dated : 31.05.2010
02.06.2010

CIRCULAR
(FR No. 611)

Reg : Wrong reporting of recovery figures by the BOs -
Attitudinal change

It has been noticed that some of the Branch Managers do not furnish correct information about progress of recovery / other statistics. The issue was also deliberated during the recently held BM's Conference on 07.05.10. The attitude of concealing actual recovery figures with an intention to keep a cushion to show better performance at a later date or releasing it at the year end is neither suits to the stature of a Branch Manager nor helps the top management in taking timely befitting remedial measures. The latest example is of Jaipur (Rural) Branch, which reported recovery of Rs. 414.10 lakh in place of Rs. 520 lakh for the month of April, 2010.

It has also been observed that instead of shouldering responsibility, Branch Managers try to avoid or shift or shirk from the responsibility by referring the matters to HO for guidance etc. though the PG and circulars issued from time to time are quite explicit. Such references should be avoided in future.

Thus, it is expected that Branch Managers will, henceforth, take decisions at their level as per the policies of the Corporation.


(G.S. SANDHU)
CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(FR-DDW SECTION)

No. RFC/HO/FR-DDW/Policy-2/256

Dated: 01.06.2010

CIRCULAR No. 612

Sub : Scheme for settlement of Deficit/written off cases 2010-11

The Corporation has large number of NPAs where a substantial amount is also involved in the category of Deficit /written off cases. Endeavour of the Corporation is to recover maximum amount from this sector.

In order to reduce the NPAs and to get rid off sticky accounts and also to effect recovery from Deficit/written off cases, the Corporation has been introducing settlement scheme from time to time, but it has been observed that the results are not encouraging and are far away from the expectations.

It has therefore been decided that settlement scheme for Deficit/Written off cases launched in the yester years may be further liberalized so as to settle maximum number of cases and effect recovery during the year 2010-11.

The salient features of the scheme are given below:

1. **Duration of the scheme:**

The scheme shall be operative from 1.6.2010 to 31.10.2010.

2. **Eligibility:**

- a) All Deficit/written off cases (excluding deficit-decreetal and written off - decreetal cases).
- b) Deficit/written off cases earlier registered but rejected/closed by the competent authority/ committee.
- c) Deficit/written off cases settled upto 31.3.09 but party did not deposit the settled amount.
- d) Deficit in seed capital account shall also be eligible for settlement under the scheme.

Note: All cases decided on or after 1.4.09 by the settlement committee and party consented to the settlement but payment could not be made as per schedule and now the party intends to get the case revived, then case can be revived by BM by charging interest @ 16% p.a. on simple basis on balance unpaid amount of settlement (as per circular No.FR-463 dt.7.7.2007). The last instalment of settlement amount (as full and final payment) should be received upto 28.2.2011 in any case.

3. Registration fee and upfront payment :

The case will be registered on deposition of registration fee and upfront payment as per the following table:

Deficit/written off amount	Regn. fee (Rs.)	Upfront payment (i.e.% of P.sum deficit/written off amount)
i) Upto Rs.10000/-	100/-	Nil
ii) Rs.10001/- to Rs.25000/-	100/-	5%
iii) Rs.25001/- to Rs.1.00 lac	500/-	10%
iv) Above Rs.1.00 lac	1000/-	10%

Note:

- 1) No registration fee shall be charged from the entrepreneurs belonging to SC/ST/Disabled person/Ex-Servicemen. Such cases will be registered only by getting the requisite upfront fee deposited. All the cases shall be registered at branch level.
- 2) The upfront payment, wherever applicable, shall be payable by the party at the time of registration of the case in one go or within 30 days from the date of deposition of registration amount.

4. Norms for Settlement for Deficit/Written off cases irrespective of sacrifice amount:

S. No	Principal Deficit / Written off amount	Settlement amount	Competent authority
i)	Upto Rs.10000/-	10% of P.sum deficit/written off amount + OM+ 5% recovery charges of 32G, if any.	BM
ii)	Rs.10001/- to Rs.25000/-	25% of P.sum deficit/written off amount + OM. + 5% recovery charges of 32G, if any.	BM
iii)	Rs.25001/- to Rs.50000/-	35% of P.sum deficit/written off amount + OM. + 5% recovery charges of 32G, if any.	BM
iv)	Rs.50001/- to Rs.75000/-	50% of P.sum deficit/written off amount + OM. + 5% recovery charges of 32G, if any.	BM
v)	Rs.75001/- to Rs.1.00 lac	60% of P.sum deficit/written off amount + OM. + 5% recovery charges of 32G, if any.	BM
vi)	Above Rs.1.00 to 5.00 lac	P.sum deficit/written off amount + OM. + 5% recovery charges of 32G, if any.	BM
vii)	Above Rs.5.00 lac : (a) Where security available is upto 200% of P. sum deficit / written off amount	P.sum deficit/written off amount + OM + 5% recovery charges of 32G, if any + (5% of P.sum deficit / written off amount on account of interest OR total interest outstanding, whichever is less).	DLC

	(b) Where security available is more than 200% but upto 300% of P. sum deficit / written off amount	P.sum deficit/written off amount + OM + 5% recovery charges of 32G, if any. + (25% of P.sum deficit / written off amount on account of interest OR total interest outstanding, whichever is less).	DLC
	(c) Where security available is more than 300% but upto 400% of P. sum deficit / written off amount	P.sum deficit/written off amount + OM + 5% recovery charges of 32G, if any. + (50% of P.sum deficit / written off amount on account of interest OR total interest outstanding, whichever is less).	DLC
	(d) Where security available is more than 400% but upto 500% of P. sum deficit / written off amount	P.sum deficit/written off amount + OM + 5% recovery charges of 32G, if any. + (75% of P.sum deficit / written off amount on account of interest OR total interest outstanding, whichever is less).	DLC
	(e) Where security available is more than 500% of P. sum deficit / written off amount	P.sum deficit/written off amount + OM + 5% recovery charges of 32G, if any. + (85% of P.sum deficit / written off amount on account of interest OR total interest outstanding, whichever is less).	DLC

5. **SECURITY:**

Criteria for calculation of value of primary assets / collateral security:

While deciding the case by the competent authority as per powers delegated, if primary assets are available then latest MRV shall be calculated as per existing guidelines. As far as value of collateral security is concerned, it shall be taken at present market rates.

Note: This is to clarify that while settling such cases, third party personal guarantee shall not be taken into account.

6. **Payment by party :**

In the cases having P. sum deficit / written off amount upto Rs. 1.00 lac, the party will be required to deposit the entire settlement amount in one go. However, in the cases having P.sum deficit/written off amount above Rs.1.00 lac, if the party opts to make payment of the settlement amount in instalments then it may be allowed to deposit the settlement amount in monthly instalments from the date of settlement (not more than 6 monthly instalments). The last date of deposition of settlement amount (as full and final payment) should not be later than 31.03.2011 in any case. The case will not be allowed to spill-over in the next financial year.

Me

7. **Appeal:**

No appeal shall lie against the order of the BM/DLC unless the decision for settlement is against the provisions of the scheme. In such cases the Appeal against the decision of Branch Manager/DLC can be made to HOLC (there will be a provision of only one appeal) within 15 days of the date of conveying decision to the party by depositing upfront amount equivalent to 10% of principal Deficit/written off amount and registration fees of Rs.5,000/-. No registration fee for appeal shall be charged from the entrepreneurs belonging to SC/ST/Disabled persons/Ex-Servicemen / cases having P. sum deficit / written off amount upto Rs..1.00 lac and such cases will be registered only by getting the requisite upfront fee deposited. All the appeal cases shall be registered at branch level and proposal will be forwarded to HO within 15 days by the date of registration of Appeal for placing the same before HOLC.

8. In case of any difficulty in implementation/interpretation of the scheme or any clarification/relaxation is required, CMD's decision will be final. CMD is authorized to allow registration/extension in making payment of settlement amount beyond the cut-off date, if required, depending upon merits of the case.

9. **GENERAL:**

- i) **Branch Level cases** Branch Manager/DLC shall decide within 30 days of registration.

HO Level Appeal cases Proposal of appeal should reach within 15 days to HO. The Appellate authority shall dispose of the same within 30 days of receipt of the proposal at HO.

- ii) BMs will give wide publicity to the scheme and will also arrange display of the scheme on the notice board of the branch/DLC/Collector's office/office of the local bodies/Industrial Associations etc.
- iii) Branch Manager to ensure that all eligible cases are identified and distributed among the officials of the Branch for proper follow up.
- iv) All parties to be contacted personally and given notice in writing. Concrete efforts should be made in this direction and it should be ensured that the notice about the scheme is delivered to the loanee/guarantor.
- v) A register will be maintained at Branch having S.No., date of Regn., Name of unit, Category, Regn.fee, Upfront amount, Outstanding balance, Settlement amount, Instalment allowed if any, Date of settlement, If delay, reasons and Remarks.
- vi) The Nodal officer shall review the attainment made by the concerned branch on monthly basis and provide feed back to the GM(D).

- vii) The branch will send monthly information by 5th of every month to DGM (DDW) about the No. of cases registered, amount settled and recovery effected.
- viii) After deposition of the entire settlement amount "NO DUES CERTIFICATE" will be issued mentioning the fact that account is settled under OTS scheme of the Corporation and Corporation has sacrificed more than Rs.....
- ix) All the officers of the branch to whom the cases are allotted, will ensure that eligible borrowers are intimated about the scheme, contacted personally and if needed pamphlets as per directions of HO vide circular letter No. RFC/HO-FR-DDW/Gen-89/2848 dated 14.12.09 are distributed. Branch will also ensure that all pending RODs are sent upto 30.6.2010.

All concerned are advised to give wide publicity to the scheme and ensure that majority of eligible cases in their portfolio are settled.



(G.S. Sandhu)

Chairman & Managing Director



Copy to:

1. All BOs/SOs
2. DGM (A&I), (WZ), Ajmer / Jodhpur
3. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(FR-DDW SECTION)

No. RFC/HO/FR-DDW/Policy-2/258

Dated : 01.06.2010

CIRCULAR No. 613

Sub : Scheme for settlement of Decreeal cases 2010-11

1. Duration of the scheme:

The scheme shall be operative from 1.6.2010 to 31.10.2010.

2. Eligibility:

- a) All Decreeal cases (including deficit-decreeal and deficit-write off cases, where decree was obtained upto 31.3.2010 (except compromise decree cases).
- b) Decreeal cases earlier registered but rejected/closed by the competent authority/committee.
- c) Decreeal cases settled upto 31.3.09 but party did not deposit the settled amount.

Note: All decreeal cases decided on or after 1.4.09 by the settlement committee and party consented to the settlement but payment could not be made as per schedule and now the party intends to get the case revived, then case can be revived by BM by charging interest @ 16% p.a. on simple basis on balance unpaid amount of settlement (as per FR Circular no. 463 dated 07.07.07). The last instalment of settlement amount (as full and final payment) should be received upto 28.2.2011 in any case.

3. Registration of case – Registration fee & upfront payment :

The case will be registered on deposition of registration fee and upfront payment as per the following table:

Decreeal amount	Regn. fee (Rs.)	Upfront payment (i.e % of Decreeal amount)
i) Upto Rs.10000/-	100/-	Nil
ii) Rs.10001/- to Rs.25000/-	100/-	5%
iii) Rs.25001/- to Rs.1.00 lac	500/-	10%
iv) Above Rs.1.00 lac	1000/-	10%

Note:

- 1) No registration fee shall be charged from the entrepreneurs belonging to SC/ST/Disabled person/Ex-Servicemen. Such cases will be registered only by getting the requisite upfront fee deposited. All the cases shall be registered at branch level.

- 2) The upfront payment, wherever applicable, shall be payable by the party at the time of registration of the case in one go or within 30 days from the date of deposition of registration amount.
- 3) The "Decreeal amount" wherever is appearing shall mean the amount that has been defined vide FR circular No.491 dated 03.01.2008 and FR Circular No.406 dt.9.10.2006.

4. **Norms for Settlement of Decreeal cases:**

As stated above, the compromise decree cases will be outside the purview of the settlement scheme. Except the compromise decree cases, the decree cases may be categorized in following two categories:

- (A) Cases in which decree has been obtained for recovery of deficit amount.
- (B) Other decreeal cases (except Deficit-Decreeal cases as mentioned at 4(A) above).

Formula for settlement of above two different types of categories will be as follows:

(A) CASES IN WHICH DECREE HAS BEEN OBTAINED FOR RECOVERY OF DEFICIT, DEFICIT-WRITTEN-OFF AMOUNT :			
S. No.	Decreeal amount	Settlement amount	Competent Authority
i)	Upto Rs.10000/-	10% of decreeal amount + OM	BM
ii)	Rs.10001/- to Rs.25000/-	25% of decreeal amount + OM.	BM
iii)	Rs.25001/- to Rs.1.00 lac	50% of decreeal amount + OM.	BM
iv)	Above Rs.1.00 to Rs.5.00 lac	Decreeal amount + OM	BM
v)	Above Rs.5.00 lac : (a) Where security available is upto 200% of Decreeal amount	Decreeal amount + OM + (5% of Decreeal amount on account of interest OR total interest outstanding, whichever is less).	DLC
	(b) Where security available is more than 200% but upto 300% of Decreeal amount	Decreeal amount + OM + (25% of Decreeal amount on account of interest OR total interest outstanding, whichever is less).	DLC
	(c) Where security available is more than 300% but upto 400% of Decreeal amount	Decreeal amount + OM + (50% of Decreeal amount on account of interest OR total interest outstanding, whichever is less).	DLC

	(d) Where security available is more than 400% but upto 500% of Decreeal amount	Decreeal amount + OM + (75% of Decreeal amount on account of interest OR total interest outstanding, whichever is less).	DLC
	(e) Where security available is more than 500% of Decreeal amount	Decreeal amount + OM + (85% of Decreeal amount on account of interest OR total interest outstanding, whichever is less).	DLC
B)	OTHER DECREEAL CASES (EXCEPT DEFICIT - DECREEAL / DEFICIT - WRITTEN OF - DECREEAL CASES AS MENTIONED AT 4 (A) ABOVE) :		
S. No	Loan sanctioned amount	Settlement amount	Competent authority
i)	Upto Rs.10000/-	10% of Decreeal amount + OM	BM
ii)	Rs.10001/- to Rs.25000/-	35% of Decreeal amount + OM.	BM
iii)	Rs.25001/- to Rs.1.00 lac	50% of Decreeal amount + OM.	BM
iv)	Above Rs.1.00 lac to Rs.2.00 lac	Decreeal amount + OM	BM
v)	Above Rs.2.00 lac to 5 lac:		DLC
	(a) Where MRV is less than Decreeal amount	Decreeal amount + OM	
	(b) Where MRV of Primary Assets / Equitable mortgage / collateral security is upto 150% Decreeal amount.	Decreeal amount + OM + (Interest equal to 15% of Decreeal amount OR total interest outstanding less unpaid penal interest, whichever is less).	DLC
	(c) Where MRV of Primary Assets / Equitable mortgage / collateral security is upto 200% Decreeal amount.	Decreeal amount + OM + (Interest equal to 30% of Decreeal amount OR total interest outstanding less unpaid penal interest, whichever is less).	DLC
	(d) Where MRV of Primary Assets / Equitable mortgage / collateral security is upto 300% Decreeal amount.	Decreeal amount + OM + (Interest equal to 50% of Decreeal amount OR total interest outstanding less unpaid penal interest, whichever is less).	DLC
	(e) Where MRV of Primary Assets / Equitable mortgage / collateral security is more than 300% Decreeal amount.	Account may be settled by Waiver of unpaid Penal Interest.	DLC
vi)	Above Rs. 5.00 lac	Account may be settled by Waiver of unpaid Penal Interest.	DLC

Note: Before settlement of such type of cases, the Branch Manager will certify that all efforts for execution of decree have been made, but no fruitful result has come out.

5. **SECURITY:**

Criteria for calculation of value of primary assets / collateral security:

While deciding the case by the competent authority as per powers delegated, if primary assets are available then latest MRV shall be calculated as per existing guidelines. As far as value of collateral security is concerned, it shall be taken at present market rates.

Note: This is to clarify that while settling such cases, third party personal guarantee shall not be taken into account.

6. **Payment by party :**

In the cases having decreetal amount upto Rs. 1.00 lac, the party will be required to deposit the entire settlement amount in one go. However, in the cases having decreetal amount above Rs.1.00 lac, if the party opts to make payment of the settlement amount in instalments then it may be allowed to deposit the settlement amount in monthly instalments from the date of settlement (not more than 6 monthly instalments). The last date of deposition of settlement amount (as full and final payment) should not be later than 31.03.2011 in any case. No case will be allowed to spill-over in the next F.Y.

7. **Appeal:**

No appeal shall lie against the order of the BM/DLC unless the decision for settlement is against the provisions of the scheme. In such cases the Appeal against the decision of Branch Manager/DLC can be made to HOLC (there will be a provision of only one appeal) within 15 days of the date of conveying decision to the party by depositing upfront amount equivalent to 10% of decreetal amount and registration fees of Rs.5,000/-. No registration fee for appeal shall be charged from the entrepreneurs belonging to SC/ST/Disabled persons/Ex-Servicemen / cases having decreetal amount upto Rs.1.00 lac and such cases will be registered only by getting the requisite upfront fee deposited. All the appeal cases shall be registered at branch level and proposal will be forwarded to HO within 15 days by the date of registration of Appeal for placing the same before HOLC.

8. In case of any difficulty in implementation/interpretation of the scheme or any clarification/relaxation is required, CMD's decision will be final. CMD is authorized to allow registration/extension in making payment of settlement amount beyond the cut-off date, if required, depending upon merits of the case.

9. **GENERAL:**

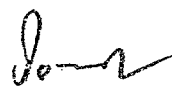
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MW

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- iii) Branch Manager to ensure that all eligible cases are identified and distributed among the officials of the Branch for proper follow up.
- iv) All parties to be contacted personally and given notice in writing. Concrete efforts should be made in this direction and it should be ensured that the notice about the scheme is delivered to the loanee/guarantor.
- v) A register will be maintained at Branch having S.No., date of Regn., Name of unit, Category, Regn.fee, Upfront amount, Outstanding balance, Settlement amount, Instalment allowed if any, Date of settlement, If delay, reasons and Remarks.
- vi) The Nodal officer shall review the attainment made by the concerned branch on monthly basis and provide feed back to the GM(D).
- vii) The branch will send monthly information by 5th of every month to DGM (DDW) about the No. of cases registered, amount settled and recovery effected.
- viii) After deposition of the entire settlement amount "NO DUES CERTIFICATE" will be issued mentioning the fact that account is settled under OTS scheme of the Corporation and Corporation has sacrificed more than Rs.....
- ix) All the officers of the branch to whom the cases are allotted, will ensure that eligible borrowers are intimated about the scheme, contacted personally and if needed pamphlets as per directions of HO vide circular letter No.RFC/HO-FR-DDW/Gen-89/2848 dated 14.12.09 are distributed. Branch will also ensure that all pending RODs are sent upto 30.6.2010.

All concerned are advised to give wide publicity to the scheme and ensure that majority of eligible cases in their portfolio are settled.


(G. S. Sandhu)

Chairman & Managing Director

Copy to:

- 1. All BOs/SOs
- 2. DGM (A&I), (WZ), Ajmer / Jodhpur
- 3. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)

No. RFC/23FR/HO/Policy-116/ 286

Dated : 03.06.2010

CIRCULAR
(FR No. 614)

Reg : Amnesty Scheme for Settlement of NPAs : 2010-11
and OTS Schemes for DDW cases

We have recently launched three OTS Schemes. These Schemes provide settlement of loan accounts in some of the categories even below P. sum.

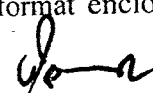
For successful implementation of these schemes, the BOs are to put in strenuous efforts for contacting the promoters / guarantors and making them aware about the benefits available under these schemes and getting the cases registered under OTS. These schemes provide that :-

- a) BMs will give wide publicity to the schemes and will also arrange display of the schemes on the notice board of the branch/DIC/Collector's office/office of the local bodies/Industries Association etc.
- b) Branch Manager to ensure that all eligible cases are identified and distributed amongst the officials of the Branch for proper follow-up.
- c) All loanee concerns to be contacted personally and explained relevant Schemes. Concrete efforts should be made in this direction and it should be ensured that copy of the scheme is delivered to the loanee/guarantor.

In order to make the process of implementation more target-oriented, time bound and to achieve better results, it has been decided to organize **Special fortnightly Campaigns for registration of cases** under these schemes in the months of June, July, August, September & October.

All the BMs are accordingly advised to ensure convening of Special Campaigns for registration of the cases every fortnight, ensuring that all the eligible loanees are contacted personally by the teams, making the promoters/guarantors aware of the benefits, personally delivering letters in the prescribed format as given in FR-Circular no. 458 dated 06.06.07 & No. FR-583 dated 15.10.09 (which may be suitably modified according to the current schemes, specifically mentioning the quantum of relief if account is settled) to the eligible loanees/guarantors under these schemes and getting the same registered.

Progress of these Campaigns be sent to the GM (D) every fortnight in the format enclosed herewith.


(G.S. SANDHU)

CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Month _____

Fortnight 1/II

Amnesty Scheme for Settlement of NPAs : 2010-11 and OTS Schemes for DDW cases

S.No.	Name of the Scheme	Total Eligible Cases		No. of cases personally contacted by the officials(allotted)	No. of cases registered	Total amount Involved in registered cases	No. of cases settled	Sacrifice passed on	Recovery effected (Amount)
		No.	Amt.						
1	2	3	4	5	6	7	8	9	10
(A)	Amnesty Scheme for Settlement of NPAs : 2010-11								
	a) Loans upto Rs. 10,000/-								
	b) 10,001/- to 50,000/-								
	c) 50,001/- to 1.00 lakh								
	d) 1.01 lakh to 2.00 lakh								
	e) Transport Loans above Rs. 2.00 lakh								
	f) 2.01 lakh to 5.00 lakh								
	TOTAL								
(B)	Scheme for Waiver of Penal Interest for cases having loans above Rs. 5.00 lakh								
(C)	Scheme for Deficit / Written of cases								
(D)	Scheme for Decreetal cases								
	TOTAL								

**RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)**

No. RFC/23FR/HO/Policy-8/287

Dated : 01/03.06.2010

**CIRCULAR
(FR No. 615)**

Sub : Re-constitution of Empowered Settlement Committees

The Board of Directors in its meeting held on 31.05.10 has decided to re-constitute the Grievance Redressal Committees called Empowered Settlement Committees. Accordingly, in partial modification of PG Circular no. 1163 dated 11/13.10.06 (FR Circular no. 408) and PG Circular no. 1259 dated 13/15.04.09 (FR Circular no. 558), the revised constitution of HOLC, Spl. HOLC & SLC and their jurisdiction will be as under :-

1. HEAD OFFICE LEVEL COMMITTEE (HOLC) :

1.	Executive Director	Chairman
2.	Executive Director (Fin.)	Member
3.	General Manager (Dev.)	Member
4.	DGM(Law)	Member
5.	Dy. Gen. Manager (FR)/ARRC/ concerned DDW	Member
6.	DGM(FR-1)	Member Secretary

Quorum : Five

Other DGM(s) may also be nominated by CMD from time to time.

HOLC will be empowered to entertain cases having financial implication upto Rs. 50.00 lakh and appeals against the decisions of DLC.

2. SPECIAL HEAD OFFICE LEVEL COMMITTEE (SPL. HOLC) :

1	CMD, RFC	Chairman
2	Executive Director, RFC	Member
3	Executive Director (Fin.)	Member
4	General Manager (Dev.)	Member
5	Dy. Gen. Manager (Law)	Member
6	Dy. Gen. Manager (FR)/ARRC/ DDW concerned	Member
7	DGM(FR-1)	Member Secretary

Quorum : Five

The jurisdiction of Special HOLC shall be as under:-

- i) Appeals against decisions of HOLC (there will be only one appeal) will lie with Spl. HOLC. Appeals against fresh decisions of Spl. HOLC will lie with SLC.
- ii) Cases having sacrifice amount of more than Rs. 50 lakh and upto Rs. 1 crore.
- iii) Granting extension in time, waiver of interest etc. in respect of settled cases by HOLC.
- iv) Redressal of all types of grievances of entrepreneurs and grant of relief, any dispute related to interest, MRV etc.
- v) Other matters where loanee concerns are aggrieved by any order or decision of the CMD.

3. STATE LEVEL COMMITTEE (SLC) :

1	CMD, RFC	Chairman
2	MD, RIICO	Member
3	Executive Director, RFC	Member
4	Representative of LIC	Member
5	General Manager, SIDBI	Member
6	Shri Kamal Mehta, Director RFC	Member
7	Executive Director (Fin.)	Member
8	General Manager (Dev.)	Member
9	Dy. Gen. Manager (Law)	Member
10	Dy. Gen. Manager (FR)/ARRC/ DDW concerned	Member
11	DGM(FR-1)	Member Secretary

Quorum : Six

Senior most Officer – CMD, RFC / RIICO will chair the meeting of the Committee.

The Committee will consider the cases where sacrifice amount is more than Rs. 1crore. Besides this, appeals against decision of Spl. HOLC; but for the appellate cases of HOLC; will be considered by this Committee (as only one appeal is allowed).

Jurisdiction of the Committees will be determined on the basis of amount to be sacrificed. The sacrifice amount will be the difference between the outstanding amount and the amount recommended by the Branch Manager. Further, the amount of sacrifice shall be determined on the date of decision of the Committee and not futuristic.

The Board also decided that there should be a regular system of reporting to the CMD. The decisions of HOLC are necessarily to be placed for the perusal of CMD.

Accordingly, clause 12.2(B) (C) and (D) of PG Chapter No. FR-12 regarding Empowered Settlement Committees be up-dated with the above changes.

All concerned are advised to take a note of above and act accordingly.

Sd/-
(G.S. SANDHU)
CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-5
(FR-DDW SECTION)

Ref.No. RFC/23FR/HO/DDW/Policy-2/ 284

Dated: 07.06.2010

CIRCULAR (No. 616)

Re: Scheme for settlement of Deficit / Written off / Decretal cases 2010-11

Attention is invited towards FR-DDW Circular No.612 & 613 dated 02.06.2010 through which above settlement schemes were circulated.

Clarification sought by the field offices on "upfront amount", "interest" and "period of payment in one go", is as under:

1. Upfront amount deposited is to be adjusted from the total settlement amount.
2. Interest @ 13% p.a. shall be payable on unpaid amount of settlement from 1st day of next month falling from the date of settlement.
3. The period of payment of one go means within one month from the date of issue of letter of settlement.

All concerned are advised to take a note of above and act accordingly.



(G S Sandhu)

Chairman & Managing Director

Copy to:

1. All BOs/SOs
2. DGM (A&I) Ajmer/Jodhpur
3. Standard circulation at HO.
4. All Nodal Officers



RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-96/ 306

Dated : 4th June, 2010

97

CIRCULAR
(FR-617)

Reg : Timely presentation of PDCs and criminal action
in the cases where cheques have been dishonoured

Instructions already exist (O&M Circular no. 428/02.07.97, 640/27.12.05, 650/24.07.06, 656/04.12.06 & FR Circular no, 554/09.03.09 and 593/03.02.10) that the matter with regard to dishonour of cheque(s) should be taken seriously and immediate legal action should be initiated followed by filing of complaint in the competent court within the stipulated period under the provisions of Section 138(b) of Negotiable Instruments Act.

Instances have been noticed that the post-dated cheques obtained from the loanees for repayment of Corporation dues are not presented on due dates. Further, it has also been observed that timely action for issuance of notice and filing case under N.I. Act is not being taken resulting into increasing tendency of bouncing of cheques.

It is, therefore, once again reiterated that the BMs should ensure that cheques are presented strictly on due dates and in the cases where cheques have been returned unpaid by the bankers, action for issuing prescribed registered notice should be taken within 3 days of receipt of the bounced cheque by the Branch Manager. After issue of legal notice, if the loanee concern fails to make good the payment against the dishonoured cheque within the notice period, then timely action should be taken for filing criminal complaint before the competent court within the stipulated time period under provisions of the NI Act.

Lapses, if any, in adherence of the aforesaid guidelines will attract disciplinary action against the BM, Supervisory Officer, Cashier & other delinquents.

All concerned are advised to make a note of the above and ensure compliance.


(G.S. SANDHU)

CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Standard circulation at HO.

**RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)**

No. RFC/23FR/HO/Policy- 39/310

Dated : 04/09.06.2010

**CIRCULAR
(FR No. 618)**

**Sub : (1) Processing fee / charges for various services / accommodations
being allowed by the Corporation to the loanee in Follow-up
& Recovery matters**
(2) Rate of Interest in case of Reschedulement by extension in LDR

As per P&G (Chapter LA-2 point no. 4.2 to 4.3) a fixed amount of processing charges is collected from the loanee at the time of sanction of loan to cover legal fee for drafting and finalization of loan documents and for completion of necessary legal formalities, cost of conducting valuation of the assets mortgaged with the Corporation and cost of regular Inspection of the industrial unit by the Officers of the Corporation.

Sometimes, in some cases, the loanee requires additional accommodations / services in FR matters like Reschedulement, permission for change in constitution, permission for merger / amalgamation, permission for public issue, permission for creation of charge on assets etc.

Presently we are charging processing fee / charges (non-refundable) in the cases of change in Management (circular no. FR-324 dated 06.01.05), Mutual sale (FR-474/27.09.07) and Reschedulment (in FAAS / CRE cases) (FR-573/16.06.09).

Since the Corporation is also required to extend other accommodations / reliefs and the decision making process requires detailed analysis / re-appraisal of the project and is also required to incur expenditure for recovery / visits / Inspections for the extended period of repayment; a proposal for charging additional processing fee / charges for the various accommodations / reliefs was placed before the Board in its meeting held on 31.05.10 in which it has been decided to charge additional processing fee / charges for the various other accommodations / reliefs also being allowed in FR matters as follows :-

S. No.	Particulars	Processing fee / charges
1	<u>Reschedulement :</u> a) Within Original LDR b) By extension in LDR	@ 0.10% of the existing outstanding. @ 0.10% of the existing outstanding in case LDR is extended by one year. Likewise for every further year or part thereof additional 0.10% will be charged.
2	Permission for change in Constitution of the concern i.e. from Sole-proprietorship to Partnership, from Partnership to Pvt. Ltd. or Limited, from Pvt. Limited to Limited Company i.e. change in the form.	Rs. 5000/-

3	Permission for Public Issue	Rs. 25,000/-
4	Permission for merger / amalgamation	Rs. 25,000/-
5	<u>Sale of units u/s 29 :</u> a)From every bidder b)From purchaser on cash down basis sale c)From the purchasers in deferred payment sale cases	Rs. 1000/- on account of bid application form. Rs. 5000/- @ 1% of the deferred payment sale price.
6	Permission for creation of IInd Charge / pari-passu charge	Rs. 2000/-
7	Request for waiver of penal interest in the cases which are not eligible under different OTS Schemes but waiver is considered on the basis of cash accruals and repayments made – as per audited Balance Sheets and P&L Accounts – as per P&G 2.40 (FR-2).	@ 0.50% of the quantum of the penal interest being waived off.

Further, it has also been decided by the Board that in case of reschedulement by extension in LDR then for the period beyond original LDR, the Corporation will charge interest 1% higher than the documented rate or prevailing rate at the time of expiry of LDR (whichever is higher).

All concerned are advised to take a note of above and act accordingly.

Sd/-
(G.S. SANDHU)
CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Standard circulation at HO.

**RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)**

No. RFC/23FR/HO/Policy-53/339

Dated : 11/1406.2010

**CIRCULAR
(FR No. 619)**

**Reg : Clear demarcation of land in the projects being
financed on converted land / freehold land**

Instructions already exist in P&G that while financing projects on freehold land and Agriculture Land converted for Industrial purposes it should be ensured that it is clearly demarcated and has unobstructed legal passage i.e. the entry to the site so converted should be nearer to main road from where the entry is free from any obstacle or objection. At the time of appraisal, the land area being mortgaged must be verified on the basis of certified copy of trace-map showing area of the freehold land / converted land, four boundaries of particular Khasra duly signed by Patwari and counter-signed by Tehsildar. Measurement at site should be verified keeping in view the approved site plan / trace-map.

Cases have come to notice where the instructions contained in P&G have not been followed strictly causing difficulties at the time of takeover of possession u/s 29 / 32(G) and disposal of such mortgaged land.

It is, therefore, enjoined upon all concerned that at the time of appraising projects on freehold land / converted land, a clear-cut demarcation should be got done by the promoter by four boundaries or by pillar foundation etc. covering four boundaries thereafter only loan should be sanctioned. In case it is felt that the construction of boundary wall or pillars will take some time in that case condition be imposed for prior to disbursement.

Further, projects financed on freehold land / converted land should be visited quarterly without fail so as to ensure that no fiduciary obligation is breached.

This supersedes all earlier orders in this behalf.

All concerned are advised to take a note of above and ensure compliance.

**Sd/-
(G.S. SANDHU)
CHAIRMAN & MANAGING DIRECTOR**

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(FR-DDW SECTION)
Udyog Bhawan, Tilak Marg
JAIPUR

Ref: RFC/23FR/HO/DDW/Policy-2/ 374

22nd June, 2010
23

CIRCULAR No. 620

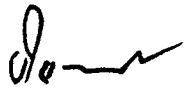
**Re: Display of details of properties attached by revenue authorities
on notice boards of branch offices and other SFCs**

It is noticed that properties of defaulters and their guarantors are identified within/ outside the State and action is initiated under 32-G of the SFCs Act followed by persuasion with concerned revenue authorities through letters and personal contacts. As a result of this continued persuasion, the properties of defaulters/guarantors so identified are attached by the revenue authorities under Land Revenue Act/Revenue Recovery Act.

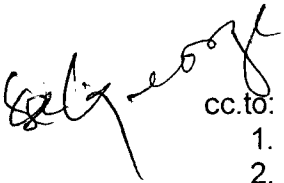
However, it has been observed that in most of the cases for want of proper buyer(s), the attached properties cannot be disposed of within a reasonable time/price. One of the reasons for this could be lack of adequate publicity.

Therefore, it has been decided that as soon as a particular property is attached by the revenue authorities, the details of such properties should be displayed on the notice board of the concerned Branch Office, local body office etc. In case the identified and attached property falls in other State, then the help of concerned SFCs should also be sought so that details of such attached properties are displayed on the Notice Board of their respective Branch Office and local bodies to attract potential buyers. Pamphlets containing details of attached properties, time, date, venue of auction may also be got printed and circulated nearby area/town of the attached property.

All concerned are advised to take note of the above and act accordingly.


(G.S. Sandhu)

Chairman & Managing Director


cc.to:

1. All BOs/SOs
2. DGM(A&I) Ajmer/Jodhpur
3. Standard circulation at HO
4. All Nodal Officers

RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref.No.RFC/FR/HO/Policy- 8/ 409

Dated: 29.06.2010
30

CIRCULAR
(FR No.621)

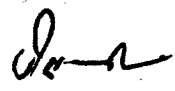
Reg: Deferment of legal action u/s 32 (G)

Under the Amnesty Scheme for settlement of NPA accounts: 2010-11, there is a provision that in the cases in which action u/s 32(G) has been initiated, the action may continue and the concerning authority may be informed when settlement is completed.

The matter was reviewed and it has been decided that in the cases where action u/s 32G has been initiated and the Borrower/Company registers his/her/its case under OTS, then the concerned Branch Manager shall request the revenue authorities for keeping the action in abeyance till realization of total settlement amount.

In case the Borrower/Company commits default in paying the settlement amount then the revenue authorities are to be requested to re-initiate the action from the stage it was kept in abeyance.

All concerned are advised to take a note of above and ensure compliance.


(G.S. SANDHU)
CHIAIRMAN & MANAGING DIRECTOR


Copy to:

1. All Branch Offices
2. All Nodal Officers
3. Standard Circulation at HO.
4. Collector, Bharatpur in reference to his DO letter No. 1421 dated 31.05.10.

RAJASTHAN FINANCIAL CORPORATION

H.O.: Udyog Bhawan, Tilak Marg, Jaipur - 302 005
(FR-DDW SECTION)

Ref.No.: RFC/FR-DDW/ 32(G)/Policy-45/440

Dated: 06.07.2010

07

CIRCULAR
(No. 622)

Reg: Stay against action u/s 32-G of SFCs Act, 1951 / L R Act, 1956
- intimation to Revenue Authorities.

We are taking legal action u/s 32-G of SFCs Act for recovery of the Corporation's dues as a last resort where RoDs are sent to Revenue Authorities for attachment of properties of defaulters/guarantors. After initiating the above action, defaulters / guarantors move against the same to different Courts and the Courts pass orders to stay the action initiated u/s 32-G / L R Act. **It is noticed that after passing the stay orders by the Courts, the same is not immediately conveyed to the Revenue Authorities to enable them to keep the action in abeyance to avoid contempt of court orders.**

Therefore, it is decided that henceforth the Revenue authorities should immediately be intimated of the Stay Orders by the Court as soon as it comes to the notice of the Branches immediately with a copy of the Court orders, so that they could keep the action in abeyance till the stay is in force. However, all efforts should be made to get the stay vacated at the earliest.

All concerned are directed to take note of the above and act accordingly.



(G.S. Sandhu)
Chairman & Managing Director

cc.to:

1. All BOs/SOs
2. DGM(A&I) Ajmer/Jodhpur
3. Standard circulation at HO
4. All Nodal Officers

**RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)**

Ref.No.RFC/23FR/HO/Policy-8/ 464

Dated : 9th/12th July, 2010

Addenda

(FR-623)

**Reg : _Amnesty Scheme for Settlement of NPA
Accounts : 2010-11**

While reviewing the captioned Scheme it has been felt that in certain type of cases, there is a need to go into greater details before accepting such cases for registration under the Scheme. In this sequel it is, therefore, enjoined upon all concerned that the cases earlier decided by the HOLC / Spl. HOLC / SLC and on a larger amount and which are also eligible under the Amnesty Scheme : 2010-11 should first be listed separately and be sent to HO with details for prior approval to entertain under the scheme.

Sd/-

(G.S. SANDHU)

CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan,
Tilak Marg,
Jaipur-302005

Ref.No.RFC/23FR/HO/Policy-116/484

Dated: 14-07-2011

CIRCULAR-LETTER

(FR-CIRCULAR-624)

All Branch Managers.

Reg: Schemes for settlement of NPAs 2010-11.

During the current F.Y. the Corporation launched three schemes for reduction of NPAs that included :

- i) Amnesty scheme for settlement of NPAs 2010-11.
- ii) Scheme for settlement of deficit/written off cases 2010-11.
- iii) Scheme for settlement of decreetal cases 2010-11.

All the above schemes provide settlement of loan accounts and for successful implementation of the schemes, the Branch Offices were required to put in strenuous efforts by way of contacting the promoters/guarantors, making them aware about the benefits of the schemes and getting the cases registered.

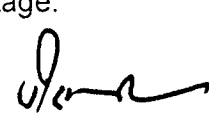
It was also expected that Branch Managers will give wide publicity to the schemes and ensure that all eligible cases are identified and the promoters of these eligible cases are contacted in person.

Having more than a month passed and from the results received at Headquarters, it is deduced that due effort has not been put in. As a result, in all the three areas the progress is dismal. This reflects lack of sincere efforts.

It is now, therefore, enjoined upon all concerned that:

- i) 100% files of the eligible cases must be prepared by 30th July and letters of Corporation's offer i.e. amount for settlement must reach to the Borrowers.
- ii) the history sheets of all cases supplemented by visit reports should invariably be placed on record.
- iii) the registration of all eligible cases is to be completed by 15th August and
- iv) the disposal of registered cases has to be completed by 31st August.

The status report of 30th July, 15th August and 31st August must reach to the GM (D) within a week's time on completion of each stage.


CHAIRMAN & MANAGING DIRECTOR

Google
Copy to :-

- 1) DGM (A&I) AJMER/JODHPUR
- 2) Standard circulation at H.O

RAJASTHAN FINANCIAL CORPORATION

H.O.: Udyog Bhawan, Tilak Marg, Jaipur – 302 005
(FR-DDW SECTION)

Ref.No.: RFC/FR-DDW/ *Policy-2/528*

Dated: 16.07.2010

CIRCULAR (No. 625)

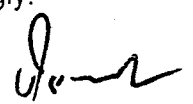
In the Branch Manager's Conference held on 12.07.2010, it was suggested that in the present settlement schemes for Deficit/Written off/Decreeal cases, provision was not made to adjust the amount deposited by the defaulters/guarantors in previous years against decree/upfront amount/settlement amount. Therefore, it was suggested to adjust the amount deposited in previous years' settlement schemes.

In view of the suggestions received, matter has been examined and following has been decided:

1. In FR Circular No.612 following clause may be added as Note at point 4:
"The amount deposited by the party after written off/written back towards shall be adjusted against the written off amount".
2. In FR Circular No.613 following clause may be added as Note No.2 at point 4:
"In any case, settlement shall not be done below the principal and other money outstanding on the date of settlement, however the amount deposited by the party after filing application u/s 31(1)(aa) for decree before the competent court, shall be adjusted against the Decreeal amount. Settlement in cases of below Rs.1.00 lac Decreeal amount/loan sanctioned amount cases can be considered below principal & OM."
3. The cases already decided in the past shall not be re-opened and no refund shall be made in any case.

The above revised guidelines would be applicable in the cases already registered / to be registered under the present settlement schemes 2010-11.

All concerned are directed to take note of the above and act accordingly.


(G.S. Sandhu)
Chairman & Managing Director


cc.to:

1. All BOs/SOs
2. DGM(A&I) Ajmer/Jodhpur
3. Standard circulation at HO
4. All Nodal Officers

**RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)**

No. RFC/23FR/HO/Policy- 75/ 488

Dated : 13.07.2010
19

**CIRCULAR
(FR No. 626)**

**Reg : Visits / Inspections of Commercial Real Estate
Sector (CRE) cases**

It was made incumbent on Branch officials that during their regular visits / Inspections they should ensure that the loanee has displayed a Board of 6'x8' at the site mentioning that *"the project has been financed by the Corporation and purchaser is required to obtain NOC from RFC before purchasing any area in the complex"*.

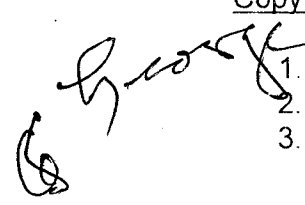
But it has been observed that instructions are not being complied with strictly.

It is, therefore, once again reiterated that all the BMs should ensure compliance of the above decision and furnish report to the effect that the required Boards have been displayed on all the projects assisted by their branch.




(SUKHVEER SAINI)
GENERAL MANAGER (DEV.)

Copy to:

- 
1. All BOs / SOs
 2. DGM(A&I), (WZ), Ajmer / Jodhpur.
 3. Standard circulation at HO.

**RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)**

**Udyog Bhawan,
Tilak Marg,
JAIPUR - 302 005**

Ref.No.RFC/23FR/HO/Policy-27/ **496**

Dated : 16th July, 2010
20th

**CIRCULAR
(FR-627)**

**Reg : Budget allocation for hiring of Taxis for recovery
purposes for the Financial Year 2010-11**

Vide Circular no. FR-602 dated 26/30.04.10. BOs (barring those where official vehicle is available) were allowed hiring of taxis / alternate vehicle for effecting recoveries initially for two months w.e.f. 01.05.10.

It has now been decided to extend the facility of hiring Taxis / alternate vehicle for the remaining part of the current financial year with the monthly monetary ceiling as contained in the aforesaid circular no. FR-602 dated 26/30.04.2010.

It is, therefore, enjoined upon all concerned to utilise the facility in best possible manner to contact the maximum eligible parties and register the cases under various OTS schemes introduced by the Corporation alongwith visits for effecting recoveries as well as identification of properties in DDW cases.

Needless to mention that record of hiring of taxis / alternate use and its use vis-à-vis recovery effected will be maintained properly so as to justify the amount spent.


**(SUKHVEER SAINI)
GENERAL MANAGER (DEV.)**

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

H.O.: Udyog Bhawan, Tilak Marg, Jaipur – 302 005
(FR-DDW SECTION)

Ref.No.: RFC/FR-DDW/Policy-2/ 547

Dated: 20.07.2010

CIRCULAR (No. 628)

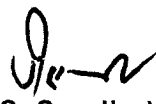
In continuation of FR Circular no.625 dated 16.07.2010, clarification was sought from the field regarding adjustment of the amount deposited by the party after written off / written back from the settlement amount or written off amount. Although it is clear in the above circular that amount deposited by the party after written off / written back shall be adjusted against the written off amount but to avoid any confusion, the following is the clarification of point no.1 of above circular.

"The amount deposited by the party after written off / written back shall be adjusted against the written off amount. The settlement amount would be worked out after deducting the amount deposited by the party after written off / written back from the written off amount."

Similarly there may be possibilities that after filing the application u/s 31(1)(aa) for decree before the competent court that party has deposited the amount in between, the date of filing the suit to date of decree and court adjusted the amount in the decreetal amount. Although this possibility is a rare chance but to avoid this possibility / confusion, the following is the clarification of point no.2 of the above circular.

"The amount deposited by the party in between, the date of filing the suit to date of decree order and court adjusted the amount in Decreeal amount would not be further adjusted from the Decreeal amount"

All concerned are directed to take note of the above and act accordingly.


(G.S. Sandhu)

Chairman & Managing Director

cc.to:

1. All BOs / SOs
2. DGM(A&I) Ajmer /Jodhpur
3. Standard circulation at HO
4. All Nodal Officers

RAJASTHAN FINANCIAL CORPORATION
(FR-DDW SECTION)

Udyog Bhawan, Tilak Marg, JAIPUR

Ref: RFC/HO/DDW/Policy-2/ 590

26th July, 2010

CIRULAR
(No.FR-629)

Reg: Settlement of Decreetal cases where BM is not empowered to settle the case

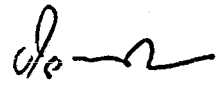
Vide FR circular No.613 dated 02.06.2010 scheme for settlement of Decreetal cases 2010-11 was circulated. As per provisions of the scheme, before settlement, the Branch Manager will certify that all efforts for execution of decree have been made, but no fruitful result has come out (Note of point no.4 of the circular). In the scheme no provision has been made for settlement, where efforts for execution of decree are made and recovery is expected by way of auction/attachment of properties of defaulters/guarantors.

References have been received from the branches for registration of such type of cases where execution of decree is likely to result recovery by way of auction of attached properties. In the cases which are out of purview of this scheme, parties who intend to settle their account, but Branch Manager/DLC is not empowered to settle the cases under the provisions of the settlement scheme. Further, no provision for appeal is made against the order of the BM/DLC, therefore, Branch Manager can not register the cases for appeal before Spl. HOLC.

In view of the above, it is decided that where Branch Manager is not empowered to settle the Decreetal cases, the same can be registered as a grievance case. Such cases will be placed before the Spl. HOLC for taking decision on merits of the case and following will be the modus-operandi:

1. In Decreetal cases where Branch Manager is not able to certify that all efforts for execution of decree have been made, but no fruitful result have come out, registration in such cases can be done by Branch Manager after receipt of registration fee of Rs.5000/- and upfront amount @ 10% of Decreetal amount as a grievance case.
2. The Branch Manager will forward such cases in the prescribed format with his recommendation to DGM (DDW) HO with full details i.e. amount of decree, value of security, outstanding in the account, loan disbursed, amount recovered so far, stage of auction/attachment of the property and other factors of the case within 30 days.

All concerned are advised to take note of the above and act accordingly.


(G.S. Sandhu)

Chairman & Managing Director

cc.to:

1. All BOs/SOs
2. DGM(A&I) Ajmer/Jodhpur
3. Standard circulation at HO
4. All Nodal Officers

RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)

No. RFC/23FR/HO/Policy-81 / 516

Dated : 27.07.2010

29

CIRCULAR
(FR No. 630)

Reg : Issuance of No Dues Certificate and release of original documents

Instructions already exist that No Dues Certificate should be issued immediately (i.e. within 15 days) on receipt of full and final payment in the loan account or on deposition of the settlement amount as reached by the Settlement Committee.

Instances have come to notice where action for issuance of No Dues Certificate and release of original documents have been delayed inordinately causing harassment to the borrowers impairing Corporation's credibility.

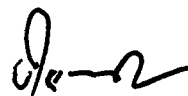
It has, therefore, been decided that each Branch Office will maintain a Register (format 'A' overleaf) so as to ensure timely action for issuance of No Dues Certificate followed by release of documents as per norms.

The aforesaid Register will be checked and signed by the BM fortnightly and will be counter checked by the concerned Nodal Officer during his visit to Branch Office.

Further, the Branch Managers are also advised to send a list (in the format 'B' overleaf) of the cases in which loan accounts have been cleared but No Dues Certificates have not been issued or original documents have not been released as yet.

The Branch Managers are, therefore, hereby directed to ensure that No Dues Certificate is immediately issued on clearance of the loan account and action for release of original documents is taken-up as per norms and prescribed procedure.

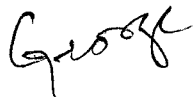
Any laxity will be viewed seriously.



(G.S. SANDHU)

CHAIRMAN & MANAGING DIRECTOR

Copy to:



1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Standard circulation at HO.
4. Nodal Officers.

PTO

FORMAT 'A'

**PROFORMA OF REGISTER FOR MONITORING ISSUANCE OF
NO DUES CERTIFICATE AND RELEASE OF ORIGINAL
DOCUMENTS**

S.No.	A/c No.	Name of the unit	Dues cleared on	No Dues Certificate issued on	Original documents released on	If not issued/released reasons	Remarks

FORMAT 'B'

**LIST OF THE CASES IN WHICH LOAN ACCOUNTS HAVE BEEN
CLEARED BUT NO DUES CERTIFICATE HAS NOT BEEN ISSUED AND
DOCUMENTS HAVE NOT BEEN RELEASED UPTO 30.07.2010**

S.No.	A/c No.	Name of the unit	Dues cleared on	No Dues Certificate issued on	Original documents released on	If not issued/released reasons	Remarks

RAJASTHAN FINANCIAL CORPORATION
(FR Section)

Udyog Bhawan,
Tilak Marg, JAIPUR

Ref.No. RFC/F/23FR/HO/Policy/8/528

Dated: 02/03.08.2010

CIRCULAR
(FR- 631)

Reg: Settlement of multiple account under ongoing settlement
Schemes for NPAs 2010-11

During the current financial year the corporation launched three schemes for reductions of NPAs that included:

- i) Amnesty scheme for settlement of NPAs 2010-11
- ii) Scheme for settlement of deficit/ written off cases 2010-11
- iii) Scheme for settlement of decreetal cases 2010-11

As per exiting guidelines/practices being followed all live accounts are clubbed for ascertaining the eligibility for settlement and ascertaining the settlement amount in cases where a borrower is having multiple accounts.

The issue regarding settlement of multiple accounts of borrower was discussed in the Branch Managers Conference held on 12.07.10 and it was decided that in case any branch feels that out of multiple accounts, a single account be settled, such proposals may be sent to HO for examination, where till all accounts are settled documents shall not be released.

The Branch Managers are, therefore, hereby advised to forward proposals of all such cases to HO in the prescribed format for OTS, alongwith full facts of the case and comments specially as to how settlement of single account is in the interest of the corporation.

Sd/-
(Sukhaveer Saini)
General Manager (Dev.)

Copy to:

- 1. All BOs/SOs
- 2. DGM (A&I) Ajmer /Jodhpur
- 3. Standard circulation at HO
- 4. All Nodal officers

/RFC/P&G/1341/

**RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)**

No. RFC/23FR/HO/Policy- 39/603

Dated : 18.08.2010

**CIRCULAR
(FR No. 632)**

**Sub : Processing fee / charges for various services /
accommodations being allowed by the Corporation to
the loanee in Follow-up & Recovery matters**

In continuation to circular no. P&G -1324 (FR-618) dated 09.06.10 on the subject cited above, it is clarified that in addition to the prescribed processing fee /charges, the Govt. levies such as Service Tax and Education Cess as applicable from time to time, shall also be charged as per norms.

All concerned are advised to make a note of above and ensure compliance.

Sd/-
(G.S. SANDHU)
CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Standard circulation at HO.

**RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)**

No. RFC/23FR/HO/Policy-39/604

Dated : 18.08.2010

**CIRCULAR
(FR No.633)**

**Reg : Rate of Interest and Processing Charges
in case of Reschedulement**

Clause 2.39 of Chapter FR-2 of P&G deals with "Rate of Interest" in case of "Reschedulement". Vide P&G Circular no.1324 (FR-618) dated 09.06.2010 and Circular No. FR-573 dated 16.06.09 certain amendments were made.

In order to have comprehensive details of the provisions / amendments made vide aforesaid circulars, Clause 2.39 (Chapter FR-2 of P&G) regarding rate of interest in case of reschedulement is hereby amended as follows :-

"2.39 RATE OF INTEREST :

Interest shall be charged as under :-

(I) FOR THE PERIOD UPTO ORIGINAL LDR :

a) *Reschedulement of Loans under FAAS & Commercial and Residential Complex Schemes :*

For reschedulement an increase of 2% over and above the existing documented rate of interest will be charged in such cases but in no case rate of interest after reschedulement shall be less than 14.50% and will not exceed the prevailing rate of interest of the Corporation under FAAS and CRE Sector.

b) *Reschedulement in other cases :*

Documented interest shall be charged upto original LDR.

(II) FOR THE PERIOD AFTER EXPIRY OF ORIGINAL LDR :

For the period beyond original LDR, the Corporation will charge interest 1% higher than the documented rate or prevailing rate (whichever is higher) at the time of expiry of LDR."

As regards, processing charges for Reschedulement, the same shall continue to be as per Circular no. P&G 1324 dated 09.06.2010 for which new clause 2.39(b) is added in P&G Chapter No. FR-2 as under :-

“2.39(b) Processing charges :

The Board in its decision dated 31.05.2010 decided to levy processing charges {Circular no. FR-618 (P&G – 1324) dated 09.06.2010} in case of reschedulement in lieu of extra services rendered by the Corporation as under :-

a)	<i>Reschedulement within original LDR</i>	:	<i>@ 0.10%* of the existing outstanding</i>
b)	<i>By extension in LDR</i>	:	<i>@ 0.10%* of the existing outstanding in case LDR is extended by one year. Likewise, for every further year or part thereof additional 0.10%* will be charged.</i>
<i>* Note : Government levies such as Service Tax & Education Cess applicable from time to time shall also be charged.”</i>			

It is also for general consumption that reschedulement in normal course should be allowed maximum two times in live accounts. For more than two the approval of the Chairman & Managing Director will be necessary.

(Note : In back drop of circular no. FR-604 dated 10.05.2010 reschedulement in FAAS and CRE Sector loans is not allowed.)

This supercedes circular no. FR-579 dated 16.06.09.

All concerned are advised to take a note of above and act accordingly.

Sd/-
(G.S. SANDHU)
CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Standard circulation at HO.

/RFC/P&G/1341/

RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)

No. RFC/23FR/HO/Policy- 39/ 603

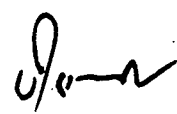
Dated : 18.08.2010

CIRCULAR
(FR No 632)

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All concerned are advised to make a note of above and ensure compliance.


(G.S. SANDHU)

CHAIRMAN & MANAGING DIRECTOR

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**RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)**

No. RFC/23FR/HO/Policy-39/ 604

Dated : 18.08.2010

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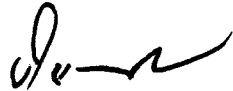
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This supercedes circular no. FR-579 dated 16.06.09.

All concerned are advised to take a note of above and act accordingly.


(G.S. SANDHU)
CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(FR-DDW SECTION)

Udyog Bhawan, Tilak Marg, JAIPUR

Ref: RFC/HO/DDW/Gm/97/820

7th September, 2010
09

CIRCULAR
(No.FR-634)

**Reg: Nodal Branch for regular follow up of pending RODs
at our adjoining states.**

It has been observed that in many cases, RoDs were sent to outside the state for recovery of Corporation dues u/s 32-G of SFCs Act and properties were identified but **due to lack of proper follow up and persuasion** of Revenue Authorities of concerned District outside our state, attachment of the properties / recovery could not be effected. Therefore, It is felt that a close follow up and persuasion with concerned revenue authorities of our adjoining states, where RoDs are pending, may be made for expeditious recovery of our dues. It is therefore decided that following branches will **work as Nodal Branches** for the states mentioned against their names for close follow up with the concerned Revenue Authorities and pursue them for expediting action for attachment of identified the properties, so as to effect the recovery in these cases.

Name of the Nodal Branch	Name of the State
Abu Road	Gujrat
Alwar	Haryana
Banswara	Madhya Pradesh
Bharatpur	Uttar Pradesh
Sriganganagar	Punjab

All Branch Managers are advised to forward complete details of pending RoDs related to above states to the above Nodal Branches for close follow up the concerned Revenue Authorities and pursue them for expedite action for attachment of the properties, so as to effect the recovery of the corporation in these cases.

All concerned are advised to take note of the above and act accordingly.

(G.S. Sandhu)

Chairman & Managing Director

cc.to:

1. All BOs/SOs
2. DGM (A&I) Ajmer/Jodhpur
3. Standard circulation at HO
4. All Nodal Officers

**RAJASTHAN FINANCIAL CORPORATION
(FR-DDW SECTION)**

Udyog Bhawan, Tilak Marg, JAIPUR

Ref: RFC/HO/DDW/ *Policy-2/ 990*

September 27, 2010

28

**CIRCULAR
(No. FR-635)**

Reg: Use of RTI Act for identification of properties / correct whereabouts of defaulters / guarantors / legal heirs.

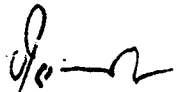
The Corporation has granted loans to various entrepreneurs but due to many factors we could not succeed in recovering full amount from many units even after sale of assets/ initiation of legal action u/s 31(1)(aa) / 32-G of SFCs Act.

Efforts have been made to recover the deficit/written off/NPA amount by initiating action u/s 31(1)(aa)/32-G of SFCs Act, but in absence of details of correct whereabouts/ properties of defaulters/guarantors/legal heirs we could not succeed in attachment of the properties through Courts/Revenue authorities. We are making efforts to search the properties by deputing our officials within state as well as out of state. We are also making efforts through publicity of name of defaulters/guarantors by distribution of pamphlets/through recorded voice of Rickshaws and by beating drums but even though not getting the clues about the whereabouts/properties of defaulters/guarantors/legal heirs.

After introduction of Right to Information Act, 2005 (RTI Act), now it would be possible to obtain the details of correct whereabouts/properties/sister concerns details from the local authorities/UITs/Zilla Parishad/Panchayat Samitis/Panchayats/ SDO Office/Tehsildar Office/Sub Registrar office/Co-operative Societies/Bankers/ PHED/State Electricity Companies/BSNL/District Election Office/ Income tax Department/RIICO/DIC/RHB/ Mining Department / RTO etc. by filing an application under RTI Act. The information can be sought by branches by providing the details available with them i.e. Name, Fathers Name, Date of Birth, PAN number, Telephone Number, available address, qualification etc. to the authority to whom they are asking for the information/ documents.

It is, therefore enjoined upon all branches to obtain such information/documents regarding the promoters/guarantors/legal heirs through filing an application under RTI Act by depositing requisite fee to ascertain correct whereabouts/properties details.

All concerned are advised to take note of the above and act accordingly.


(G.S. Sandhu)

Chairman & Managing Director

cc.to:

1. All BOs/SOs
2. DGM (A&I) Ajmer/Jodhpur
3. Standard circulation at HO
4. All Nodal Officers

Mr (ARRC) (12)

RAJASTHAN FINANCIAL CORPORATION
(FR-DDW SECTION)

Udyog Bhawan, Tilak Marg, JAIPUR

Ref: RFC/HO/DDW/ Policy-2/1101

October 13, 2010
14

CIRCULAR
(No. FR-636)

**Re: Special Campaign for settlement of DDW cases from 20th
October to 30th November, 2010**

The Corporation has large number of NPAs out of which a substantial amount is involved in the deficit, written off & decreetal (DDW) cases.

In order to reduce the NPAs, get rid off sticky accounts and to effect recovery from DDW cases, the Corporation has introduced schemes of settlement of Deficit/Written off /Decreetal cases 2010-11 vide FR- Circular no. 612 & 613. As per the Scheme last date for registration of eligible cases is 31.10.2010. **Now it is extended upto 30.11.2010.** These schemes were further amended/clarified as per the feed back received from the field offices.

First time, the Corporation has introduced DDW schemes for settlement of cases below principal where principal sum deficit/written off/decreetal amount involved is upto Rs.1.00 lac. But it has been observed that the results in registration for settlement and recovery in these cases are not encouraging and far away from the expectations. The progress made so far in respect of registration as well as recovery from DDW cases was reviewed and it has been observed that the results are not satisfactory looking to the amount involved/number of eligible cases. It has been observed that out of the 4931 eligible cases, only 821 cases have been registered upto 30.09.2010.

To boost up the recovery from DDW cases, it has been decided to hold a "Special Campaign for settlement of DDW cases from 20th October to 30th November, 2010 in which emphasis would be given for registration/settlement of DDW cases. During the special campaign following special concessions would be given:

1. No registration fee shall be charged.
2. 5% upfront payment shall be charged in place of 10%.
3. In the cases where principal deficit/written off/decreetal amount is upto Rs.1.00 lac settlement amount would be payable upto 31.12.10 without charging interest for the cases already settled/to be settled during the campaign period.

Action plan for the campaign

1. The branch officers/officials will contact promoters/guarantors/legal heirs of each case personally to elaborate about the settlement schemes of the DDW cases and also to explain the consequences if settlement is not made by them.

(M)

2. To review all earlier decided cases of DDW, which are not paying the instalments as per the settlement and take suitable action for recovery of balance settlement amount along with interest.
3. To pursue pending RODs through revenue authorities, so that the defaulters/guarantors/legal heirs may come forward for registration of their cases for settlement.
4. To make wide publicity through distribution of pamphlets of the schemes.
5. To allot targets to all officers/officials of the branch and progress made by them would be monitored by Branch Manager on daily basis.
6. To keep ready status of each case and progress on his table every time, so that progress can be intimated to any higher authorities as and when asked.
7. The Branch Manager will ensure that after receipt of settlement amount as per norms, **No Due Certificate be issued and documents be released as per norms within a period of 7 days.**
8. Instead of fortnightly progress report, weekly progress report of DDW cases be sent in the prescribed format.
9. At the end of campaign Branch Manager shall furnish a report specifically mentioned the reasons of not registering the DDW cases of above Rs.1.00 lac for settlement during the campaign and sent his report by 7th Dec., 2010 to the GM(D).
10. Permission for hiring of extra taxi will be granted on need base.

Branch-wise targets of registration/ recovery from DDW cases during campaign period are enclosed As Annexure-A&B.

All BOs are directed to achieve the above allotted targets of registration and recovery, as last date of the schemes for registration is 30.11.2010. The BO, who achieves the assigned targets of registration and recovery from DDW cases will be recorded in APARs and appreciated/awarded by way of appreciation letter and/or cash incentives.

Any laxity in this important portfolio will be viewed seriously.

All concerned are advised to take note of the above and act accordingly.



(G.S. Sandhu)

Chairman & Managing Director

cc.to:

1. All BOs/SOs
2. DGM (A&I) Ajmer/Jodhpur
3. Standard circulation at HO
4. All Nodal Officers

RAJASTHAN FINANCIAL CORPORATION

FR-DDW SECTION

DETAILS OF DDW CASES ELIGIBLE FOR SETTLEMENT & TARGET

during special campaign from 20th Oct. to 30th Nov, 2010

(Rs.in lac)

S. No.	Branch	Total eligible cases								Cases regd. upto 30.9.10	Target for campaign	
		Deficit		Decreetal		Written off		Total			Upto Rs. 1.00 lac	Above Rs. 1.00 lac
		No.	Amount	No.	Amount	No.	Amount	No.	Amount			
											(No.)	(No.)
1	JAIPUR (CITY)	65	137.11	72	219.23	133	120.41	270	476.75	23	103	57
2	BHIWADI	77	1180.92	11	62.70	38	184.45	126	1428.07	3	21	50
3	JODHPUR	42	330.01	15	155.09	127	215.16	184	700.26	20	76	34
4	JAIPUR(RURAL)	64	1077.63	9	10.24	603	124.89	676	1212.76	192	231	36
5	BHILWARA	79	999.25	37	186.47	544	295.51	660	1481.23	35	24	72
6	KISHANGARH	30	245.72	6	6.45	7	2.97	43	255.14	5	10	15
7	JAIPUR VKIA	9	167.46	0	0.00	35	302.07	44	469.53	2	12	15
	BIKANER	28	114.48	3	12.00	30	31.44	61	157.92	11	15	13
9	UDAIPUR	34	288.34	19	86.81	44	70.03	97	445.18	12	11	27
10	KOTA	36	162.09	60	202.90	89	63.04	185	428.03	30	63	35
11	NEEMRANA	43	1040.34	4	19.95	15	81.46	62	1141.75	5	7	26
12	ALWAR	126	766.89	36	196.14	109	146.70	271	1109.73	31	76	70
13	JPR-SITAPURA	12	130.29	0	0.00	0	0.00	12	130.29	0	2	5
14	ABU ROAD	114	1250.09	1	1.97	128	232.30	243	1484.36	21	43	81
15	NAGPUR	53	192.69	1	10.32	120	47.59	174	250.60	70	67	29
16	PALI	67	518.81	2	0.95	73	55.13	142	574.89	10	48	36
17	SIKAR	81	336.85	17	114.38	45	41.45	143	492.68	18	24	46
18	JHUNJHUNU	67	555.55	3	12.70	30	17.13	100	585.38	16	23	30
19	JALORE	58	330.07	1	0.75	29	4.87	88	335.69	12	25	27
20	AJMER	16	43.93	15	46.41	51	30.54	82	120.88	14	25	18
21	BEAWAR	10	52.81	12	23.09	19	16.19	41	92.09	5	10	9
22	MAKRANA	32	113.18	5	9.99	35	34.96	72	158.13	9	19	23
23	BHARATPUR	30	382.50	28	261.46	41	84.99	99	728.95	9	38	20
24	DHOLPUR	36	68.24	10	3.90	64	18.77	110	90.91	21	47	16
25	CHURU	45	375.27	9	26.06	24	124.93	78	526.26	8	10	29
26	HMG	37	336.96	7	6.34	35	23.26	79	366.56	8	24	19
27	SGNR	39	235.78	7	43.14	70	22.01	116	300.93	11	49	22
28	TONK	18	62.82	11	44.44	85	35.65	114	142.91	31	42	15
29	DAUSA	25	137.63	3	9.64	25	22.54	53	169.81	17	10	13
30	BALOTRA	14	66.61	0	0.00	48	18.54	62	85.15	34	23	6
31	JAISALMER	2	9.21	0	0.00	40	8.08	42	17.29	39	19	2
32	JHALAWAR	8	30.08	7	4.87	49	15.99	64	50.94	11	35	6
33	S.MADHOPUR	29	79.73	27	64.99	51	12.93	107	157.65	18	34	20
34	BANSWARA	29	337.41	3	1.08	56	12.49	88	350.98	35	25	15
35	RAJSAMAND	14	54.06	2	3.46	4	28.26	20	85.78	5	5	6
36	CHITTORGARH	27	136.44	11	28.30	50	6.84	88	171.58	24	27	15
37	BARAN	7	20.40	2	7.08	26	7.42	35	34.90	6	24	4
	TOTAL	1503	12367.65	456	1883.30	2972	2560.99	4931	16811.94	821	1571	962

RAJATHAN FINANCIAL CORPORATION

(FR-DDW SECTION)

Progress of Recovery in DDW cases upto 30.09.10 & target upto 30.11.10

(Rs.in lac)								
S. No	Branch	Achievement of last year	Target	Prorata target (40%)	Achievement upto 30.9.09	Achievement upto 30.9.10	Achievement as % to Prorata Target	Prorata target to be achieved upto 30.11.10 (60%)
1	JAIPUR (CITY)	13.90	77.57	31.03	3.94	6.58	21.21	46.54
2	BHIWADI	192.51	310.27	124.11	188.30	1.17	0.94	186.16
3	JODHPUR	57.30	113.01	45.21	35.70	20.39	45.11	67.81
4	JAIPUR(RURAL)	42.41	233.98	93.59	26.57	10.05	10.74	140.39
5	BHILWARA	61.71	247.21	98.88	38.36	7.82	7.91	148.32
6	KISHANGARH	19.75	51.55	20.62	12.00	2.13	10.33	30.93
7	JAIPUR VKIA	27.35	37.06	14.82	17.29	2.64	17.81	22.24
8	BIKANER	12.75	27.70	11.08	5.04	3.44	31.04	16.62
9	UDAIPUR	50.04	141.95	56.78	21.04	31.41	55.32	85.17
10	KOTA	72.23	47.90	19.16	52.07	7.46	38.93	28.74
11	NEEMRANA	50.77	150.20	60.08	20.83	46.42	77.26	90.12
12	ALWAR	20.54	198.65	79.46	6.39	40.29	50.71	119.19
13	JPR - SITAPURA	0.00	25.70	10.28	0.00	0.00	0.00	15.42
14	ABU ROAD	26.39	277.61	111.04	12.82	27.89	25.12	166.56
15	NAGAU	20.50	59.96	23.98	4.11	47.99	200.09	35.98
16	PALI	27.18	108.28	43.31	11.52	6.42	14.82	64.97
17	SIKAR	44.52	91.96	36.78	13.76	6.58	17.89	55.17
18	JHUNJHUNU	32.18	76.61	30.65	7.53	8.50	27.74	45.97
19	JALORE	43.19	86.49	34.60	4.60	22.15	64.02	51.90
20	AJMER	8.80	17.36	6.94	3.90	0.24	3.46	10.41
21	BEAWAR	5.32	14.11	5.64	0.44	3.35	59.35	8.47
22	MAKRANA	8.69	52.62	21.05	2.08	3.96	18.81	31.57
23	BHARATPUR	3.62	47.90	19.16	1.33	3.04	15.87	28.74
24	DHOLPUR	0.75	35.88	14.35	0.00	1.01	7.04	21.53
25	CHURU	54.73	94.87	37.95	24.34	2.54	6.69	56.92
26	HMG	26.06	72.22	28.89	3.98	3.59	12.43	43.33
27	SGNR	47.62	62.19	24.88	21.90	14.80	59.50	37.31
28	TONK	6.94	20.49	8.20	0.90	3.83	46.73	12.29
29	DAUSA	12.06	36.25	14.50	3.23	2.61	18.00	21.75
30	BALOTRA	3.88	15.81	6.32	0.23	3.46	54.72	9.48
31	JAISALMER	2.38	2.72	1.09	1.20	1.01	92.69	1.63
32	JHALAWAR	4.29	9.04	3.61	2.86	0.09	2.49	5.42
33	S.MADHOPUR	10.81	24.73	9.89	1.68	3.56	35.99	14.84
34	BANSWARA	18.38	73.38	29.35	1.69	12.37	42.14	44.03
35	RAJSAMAND	20.47	14.94	5.98	10.61	4.18	69.93	8.97
36	CHITTORGARH	10.16	31.13	12.45	6.17	1.56	12.53	18.68
37	BARAN	2.37	2.88	1.15	0.25	0.22	19.10	1.73
	TOTAL	1062.55	2992.19	1196.88	568.66	364.75	30.48	1795.32

Note:

Target of recovery from DDW Cases was circulated vide FR Circular No.606 dt.14.5.2010 i.e

April to June 15%	July to Sept. 25%	October to December 30%	January to March 30%

(16)

RAJASTHAN FINANCIAL CORPORATION
(FR-DDW SECTION)
Udyog Bhawan, Tilak Marg, JAIPUR

Ref: RFC/HO/DDWI Policy-2/1172

October 26, 2010

28

CIRCULAR
(No. FR-637)

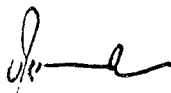
Reg: Scheme for settlement of Decretal cases 2010-11.

The above settlement scheme was circulated vide FR circular no.613 dated 02.06.10. The scheme is extended upto 30.11.10 vide Circular no.636 dated 14.10.10. Request for relaxations has been received from the field offices to allow them to register the Decretal cases for settlement by taking the upfront amount of P.sum instead of Decretal amount, for maximum registration of cases under the scheme.

Keeping in view the difficulties expressed by the field offices / borrowers, it has been decided to register the Decretal cases for settlement on deposition of 10% of P.sum and other money or written off amount as upfront amount.

However other features of the scheme shall remain unchanged.

All concerned are advised to take a note of above and act accordingly.


(G.S. Sandhu)
Chairman & Managing Director

cc.to:

1. All BOs/SOs
2. DGM (A&I) Ajmer/Jodhpur
3. Standard circulation at HO
4. All Nodal Officers

RAJASTHAN FINANCIAL CORPORATION
(FR Section)

Udyog Bhawan,
Tilak Marg, JAIPUR

Ref.No. RFC/F/23FR/HO/Policy/116/868

Dated: 28.10.2010
01.11.2010

CIRCULAR

(FR-638)

Reg: Amnesty Scheme for settlement of NPA Accounts: 2010-11
(except DDW cases)

In order to get rid of age old sticky accounts and reduce NPA portfolio of the Corporation Amnesty Scheme for settlement of NPA Accounts : 2010-11 (except DDW cases) was launched vide Circular No.FR-610 dated 31.05.10 / 01.06.10.

The progress made so far was reviewed and observed that the achievements are dismal. In order to achieve the targets it was considered to extend the operative period. Accordingly, following modifications relating to period and mode of payment are made :-

1. Cut-off date of registration:

Upto 28.02.2011

2. Mode of payment of the settlement amount:

a) Cases having sanctioned amount upto Rs.25,000/-

Deposit the entire settlement amount within 30 days of the decision of settlement.

b) Cases having sanctioned amount above Rs.25,000/- and upto Rs.5.00 lac

If the party opts to make payment of the settlement amount in installments, then it may be allowed to deposit the settlement amount in monthly installments from the date of settlement but in any case the entire settlement amount must be deposited by the

party alongwith the interest as per the scheme (i.e. @ 13% p.a. from the first day of the following month of the date of settlement amount on balance amount) latest by 31.03.2011. In any case the settlement amount will not be allowed to spill over in the next financial year.

c) **Scheme for waiver of penal interest for cases having loan sanctioned above Rs.5.00 lac**

The recoverable amount will be required to be deposited in two monthly installments from the date of issue of the letter of conveying decision of waiver of penal interest alongwith interest at applicable rate upto the date of final payment but in any case entire recoverable amount must be deposited by 31.03.11.

For compliance It is clarified that the cases registered upto 31.10.10 will have to deposit the recoverable amount as per the mode of payment contained in circular No. FR-610 dated 31.5.10 / 01.06.10. In case of failure to deposit the settlement amount, immediate legal action as per norms be taken.

All concerned are advised to make a note of above and ensure to register all the eligible cases.

Sd/-
(G.S.Sandhu)
Chairman and Managing Director

Copy to:

1. All BOs/SOs
2. DGM (A&I) Ajmer /Jodhpur
3. Standard circulation at HO

RAJASTHAN FINANCIAL CORPORATION
(FR-DDW SECTION)

Udyog Bhawan, Tilak Marg, JAIPUR

Ref: RFC/HO/DDW/*Policy 12* 1229

November 03, 2010

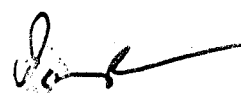
CIRCULAR
(No. FR-639)

Reg: Powers for registration of cases under OTS scheme
for settlement of DDW cases 2010-11

Schemes for settlement of Deficit/Written off and Decreetal cases were issued vide FR Circular No.612 & 613 dated 2.6.2010 respectively. As per the said circulars nowhere it has been mentioned that Sub Offices are not empowered for registration of cases under the prevailing OTS scheme, but instances have been reported that some Sub Offices are not registering the case. Therefore it is clarified that registration for settlement of DDW cases can be done at Sub Offices also.

Further, Sub Office, Delhi is allowed to register cases for settlement of DDW cases relating to all branches of the State. After registration, the Sub Office, Delhi will send these cases to the concerned branch for further action.

All concerned are advised to take a note of above.


(G S Sandhu)
Chairman & Managing Director

cc.to:

1. All BOs/SOs
2. DGM (A&I) Ajmer/Jodhpur
3. Standard circulation at HO
4. All Nodal Officers

RAJASTHAN FINANCIAL CORPORATION
(F&R SECTION)

No. RFC/23FR/HO/Policy- 24/ 939

Dated : 16.11.2010
24

CIRCULAR
(FR No. 640)

Reg : Cases in which legal action has been initiated u/s 32 (G)
for recovery under LR Act

It has been gathered that in some cases action is initiated u/s 32(G) for attachment of Primary Security / Collateral Security under LR Act for recovery of Corporation dues. Sometimes, in absence of primary security, action u/s 32(G) is initiated against collateral security for recovery of Corporation dues.

In this context, a question has been raised as to whether in such a situation such a case will be the subject matter of DDW or not especially when it is not a deficit case.

The issue has been examined and it is decided that in all the cases in which legal action has been initiated u/s 32(G) will be looked after by DDW Cell as monitoring of RODs falls within the jurisdiction of DDW.

It is further clarified that if such a case is a deficit / decreetal / write off then it will be considered for OTS under the Scheme for DDW cases and the cases other than DDW will be considered for OTS under the relevant scheme under which these are eligible.

All concerned are advised to take a note of above and act accordingly.



(G.S. SANDHU)

CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Standard circulation at HO.

**RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)**

Ref.No.RFC/23FR/HO/Policy-27/

948

Dated : 23.11.2010

25

**CIRCULAR
(FR-641)**

**Reg : Reimbursement of conveyance expenditure incurred
by the Officers on local visits, within city limits, for
recovery purposes**

During the Branch Managers Meeting held on 07.10.2010 an issue was raised to adequately compensate the officers for the expenses incurred by them on local visits (within City limits) by their own vehicles for recovery purposes.

The issue has been examined and it has been observed that provisions already exist in P&G for reimbursement of conveyance expenditure. However, sometimes the expenses actually incurred are much higher than the standard provisions for reimbursement as such it has been decided that there is a need to adequately reimburse the expenses incurred on recoveries of Corporation dues by officers within the City limits for which Branch Managers are hereby authorized to reimburse the actual expenses incurred by the officers on visiting the places in all nook and corners by their own vehicles or taxis (auto rickshaw / rickshaw) subject to the following conditions :-

1. The reimbursement will be out of the total monthly monetary ceiling not exceeding 25% of the total amount allowed to the Branch.
2. The reimbursement will not exceed the per Km. rates prescribed in P&G.
3. The Officers claiming actual expenses incurred on undertaking local journeys (within City limits) will not be allowed reimbursement of conveyance expenditure for which they are eligible as per P&G provisions i.e. only one facility can be availed in a month.
4. The Branch Managers will reimburse the actual amount according to the journeys undertaken by individual officials on receipt of their visit reports.
5. A separate register will be maintained about the local visits showing the journey undertaken by the officials, outcome of the visit and the payment made. This register will be inspected by the Visiting Officers from Head Office.

All concerned are advised to make a note of above and ensure that the facility so provided is reflected in the achievements.


(Arjun Ram Choudhary)
Executive Director

Copy to:

1. All BOs / SOs
2. DGM(A&I). (WZ), Ajmer / Jodhpur.
3. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(FR Section)

Udyog Bhawan,
Tilak Marg, JAIPUR

Ref.No. RFC/F/23FR/HO/Policy-39/ 74 957

Dated: 24.11.10

CIRCULAR
(FR- 642)

Reg: Reschedulement of loans under FAAS and CRE sector

Vide FR circular No 604 dated 10.05.10 it was decided not to allow reschedulement in FAAS and CRE sector loans. The position has been reviewed and it has been observed that the real estate sector has not yet come out of red. The branches are still referring the borrowers of CRE sector to HO with their genuine difficulties requesting to allow deferment / reschedulement including extension in repayment period. Accordingly, the matter was placed before the PC&CC in its meeting held on 27.10.10 and looking to the heavy defaults in CRE sector, the committee decided as under:

1. The promoters of FAAS / CRE sector loanee concerns be called at the level of GM(D) and efforts be made to recover the overdues and get the account regularized.
2. In case of CRE sector where borrower is not in position to clear the entire overdues, in such cases, reschedulement of principal be considered provided the entire interest overdues is cleared by the borrower
3. In cases sanctioned under FAAS where borrower is not in position to clear the entire overdues, the reschedulement be considered only in those cases which have rightly utilized the funds disbursed and are facing genuine difficulties provided the interest overdues are cleared.
4. It has also been decided that in the rescheduled cases, Corporation will not consider any further financial assistance upto one year from the date of reschedulement.

Action may be taken accordingly.



(G.S.Sandhu)

Chairman & Managing Director

Copy to:

1. All BOs/SOs
2. DGM (A&I) Ajmer /Jodhpur
3. Standard circulation at HO
4. All Nodal officers

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-5
(FR-DDW SECTION)

Ref.No. RFC/HO/DDW/Policy-2/ 1409

Dated: 03.12.2010
07

CIRCULAR (No. 643)

Sub: Extension of schemes for One Time Settlement –

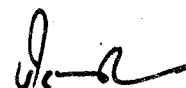
- 1) Scheme for settlement of Deficit/written off cases 2010-11
- 2) Scheme or settlement of Decretal cases 2010-11

----- X -----

This year the Corporation had launched two schemes – (i) Scheme for settlement of Deficit/written off cases 2010-11, (ii) Scheme or settlement of Decretal cases 2010-11 read with modifications thereof.

Looking to the over-whelming demand of field officers as well as loanes, it has been decided to extend the validity period of these schemes upto 31.3.2011. This may help a long way in getting rid off the sticky accounts and will also add to recovery from deficit/decretal/written off cases.

All concerned are advised to take a note of above and act accordingly.



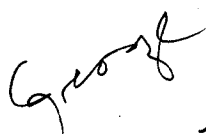
(G S SANDHU)

Chairman & Managing Director

Encl: As above

Copy to:

1. All BOs/SOs
2. DGM (A&I) Ajmer/Jodhpur
3. All Nodal Officers
4. Standard circulation at HO



RAJASTHAN FINANCIAL CORPORATION
Udyog Bhawan, Tilak Marg,
JAIPUR - 302 005

Ref.No.RFC/23FR/HO/Policy-91/1408

Dated : 07.12.2010

CIRCULAR
(FR-644)

Reg : Issuance of NOC and release of charge on particular plot in case of township projects

The Corporation is providing financial assistance for development of townships for which title documents of each individual plot as per the approved plan are mortgaged to the Corporation. The loanee concern, after development or constructing individual houses, sell the same to the prospective purchasers for which presently there is a provision of issuance of NOC.

It has been observed that merely issuance of NOC do not serve the purpose as the purchasers require title documents of that particular plot purchased by them.

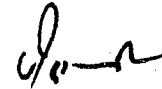
There has been a persistent demand from the loanee concerns in the background of the practical difficulties they face in sale of particular plot. The matter was accordingly placed before the PC & CC in which it has been decided that the Branch Managers may release the charge, in the cases of townships, against vacant plots or against independent constructed houses with the condition that the borrower will deposit the required amount as per the norms of the Scheme.

However, before issuance of NOC and release of charge, the Branch Managers should ensure that :-

1. There should be no overdues in the loan account of the concern as on the date of issuance of NOC / release of charge.
2. The loanee has deposited the amount on account of the proposed sale as per terms & conditions of loan sanction letter subject to the condition that such amount required to be deposited will not be less than the proportionate amount of loan.
3. If the NOC / release of charge is required for the corner plot or the plots located on main road then in such cases the amount so required to be deposited will be 10% extra.
4. The remaining security will be sufficient to cover the remaining outstanding loan.
5. There is proper demarcation for the plot proposed to be sold as well as for the remaining plots.
6. There is proper passage for the remaining plots and no encroachment is there.

It is clarified that in no case the aforesaid conditions will be relaxed.

All concerned are advised to make a note of above and act accordingly.



(G.S. SANDHU)

CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

**Udyog Bhawan, Tilak Marg,
JAIPUR – 302 005**

Ref.No.RFC/23FR/HO/Policy-115/ ~~140~~ 1031

Dated : 14.12.2010

20

**CIRCULAR
(FR- 645)**

**Reg : Regular Review and follow-up of BIFR/AAIFR/DRT/DRAT & Court Stay
etc. cases**

For last many years a good number of cases involving heavy outstanding dues are lying locked-up in BIFR/Court Stays hampering the process of recovery which adversely affect the interests of the Corporation.

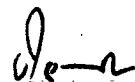
The issue was discussed in the recently held BMs Conference and a need was felt to ensure regular follow-up of BIFR/AAIFR/DRT/DRAT/Court Stay cases and for the purpose a Committee of the following Officers is hereby constituted to review all such cases on fortnightly/ monthly basis :-

1. General Manager (Dev)	:	Chairman
2. Dy. Gen. Manager (FR-1)/(FR-2)	:	Member
3. Dy. Gen. Manager (ARRC)	:	Member
4. Concerned OIC	:	Member
5. Manager (I/c-Law)	:	Member

(Note : For the BIFR/AAIFR/DRT/DRAT cases, the DGM(ARRC) will be the Member Secretary of the aforesaid Committee and for Court Stay cases, the Manager (I/c-Law) will be the Member Secretary).

The aforesaid Committee will review the progress periodically and decide further line of action for getting the stay vacated expeditiously by conducting review meetings on fortnightly intervals. If need arises it will also hold meeting with the concerned Advocates for expeditious action and submit its report to the CMD on the progress made.

All concerned are advised to take a note of above and act accordingly.



(G.S. SANDHU)

CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(FR Section)

Udyog Bhawan,
Tilak Marg, JAIPUR

Ref.No. RFC/F/23FR/HO/Policy/116/1032

Dated: 16/20.12.2010

CIRCULAR
(FR- 646)

Reg: Amnesty Scheme for settlement of NPA Accounts: 2010-11
(except DDW cases)

In order to get rid of age old sticky accounts and reduce NPA portfolio of the Corporation Amnesty Scheme for settlement of NPA Accounts : 2010-11 (except DDW cases) was launched vide Circular No.FR-610 dated 31.05.10 / 01.06.10.

As per provisions of above said scheme, the borrowers of the cases having sanctioned amount upto Rs.25000/- are required to deposit the entire settlement amount within 30 days of the settlement and in the cases having sanctioned amount above Rs.25000/-, if the party opt to make payment of settlement amount in installments, then it is allowed to deposit the settlement amount in monthly installments (not more than 6) along with interest @ 13% p.a from the first day of the following month of the date of settlement amount on balance amount, latest by 31.3.2011. However, in no case it will be allowed to spill over in the next financial year.

It has been observed that the promoters / guarantors of the cases of small loans say having sanctioned amount upto Rs.1.00 lac are of very small means and as such are not in a position to make payment of settlement amount in one go and also are not making payment as decided. The matter has also been reviewed in recent Branch Managers Review Meeting held on 2.12.10 and it was the general view that such borrowers may be allowed to deposit the settlement amount upto 31.3.11.

Accordingly, it has been decided that the BMs may condone the delay in settled cases having sanctioned amount upto Rs.1.00 lac so that settlement amount is recovered upto 31.3.11 with the condition that the borrowers are required to pay interest @ 13% p.a. from the first day of the following month from the date of settlement on balance amount, but in no case it will be allowed to spill over in the next financial year.

All concerned are advised to make a note of above and act accordingly.

(G.S.Sandhu)
Chairman and Managing Director

Copy to:

1. All BOs/SOs
2. DGM (A&I) Ajmer /Jodhpur
3. Standard circulation at HO

RAJASTHAN FINANCIAL CORPORATION
Udyog Bhawan, Tilak Marg,
Jaipur – 302 005
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-116/1071

Dated : 6th January, 2011

CIRCULAR
(FR- 648)

Reg : Amnesty Scheme for settlement of NPA Accounts : 2010-11
(except DDW cases)

Attention is drawn to FR Circular no. 646 dated 16/20.12.10 wherein Branch Managers were allowed to condone the delay in settled cases having sanctioned amount upto Rs. 1.00 lakh so that settlement amount is recovered upto 31.03.11 with interest @13% from the first day of the following month from the date of settlement on balance unpaid settlement amount. The matter was subsequently placed before the Board in its meeting held on 24.12.10 for ratification.

The Board ratified the above decision with the modification that the borrowers of the cases having sanctioned amount upto Rs. 25,000/- registered / settled under the Amnesty Scheme may be allowed to deposit the settlement amount in monthly installments upto 31.03.11 without charging any interest on the settlement amount.

It is also clarified that in no case the payment of settlement amount will be allowed to spill over in the next financial year. The cases registered / settled under the Amnesty Scheme in which entire settlement amount with delayed period interest has been received shall not be re-opened.

Sd/-
(G.S. SANDHU)
Chairman & Managing Director

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-5
(FR SECTION)

Ref.No. RFC/23FR/HO/Policy-29 /1057

Dated: 04-01-11

CIRCULAR

(No. 647)

Sub: Special Campaign for recovery and reduction in NPA
(from 10.01.2011 to 31.01.2011)

The Corporation, with a view to improve its financial health, is commemorating the financial year 2010-11 as "the year of consolidation and growth by way of quality recovery in terms of increased interest recovery, prevention of new slippages and reduction in NPAs". Keeping in view this object, Recovery Strategy was designed for the current financial year (Circular No.FR-608 dt.17/20.5.10) and a mechanism to monitor the recovery was issued vide Circular No.FR-607 dt.14/20.5.10.

Further, to achieve the aforesaid object, different settlement schemes were launched, which shall remain in operation till close of the year.

While review of progress made upto 30.11.10, it was observed that results achieved so far though good yet still better could have been achieved, therefore it has been decided to organize a special campaign for the following thrust areas:

1.	Period	10.01.2011 to 31.01.2011.
2.	Objectives	A. To effect maximum interest recovery not only from the standard assets but also from the NPAs may be by allowing reschedulement. i) 50% of recovery of interest overdues as on 31.3.10 from the units which were other than closed, under possession, deficit or under litigation including Court stay and BIFR etc. on 31.3.10. ii) 10% recovery of interest overdues from the units which were classified as closed, under possession, deficit, or under litigation including Court stay and BIFR etc. on 31.3.10. B. Restoring the category of those cases, which have slipped from standard to NPAs during the last and the current F.Y. C. To reduce overall NPA level of the Corpn. by 30% to 50%. D. To register at least 50% of the eligible cases under the on going OTS schemes specially, the cases having sanction amount above Rs.1.00 lac.

3.	Action plan	i) <u>Interest Recovery</u>: An exercise made on the basis of information available at HO category-wise interest overdues as on 31.3.10 and current interest to be due in the cases, which were standard as on 31.3.10 and also were not classified into the specified categories; the same is enclosed at Annex-A. BOs are required to effect interest recovery accordingly. ii) Each and every case, which has slipped from standard category to NPA, should be elevated to standard category. Likewise, the NPA cases should be reviewed and should either be upgraded to standard or accounts of such cases which are eligible under the ongoing settlement schemes should be settled as per provisions of these schemes. iii) All cases which are having interest overdues, should be thoroughly reviewed and party should be persuaded to clear the overdues. iv) The supervisory officers may contact each and every unit allotted to them and persuade the party to either clear the overdues or register the case for settlement, if it is eligible under the ongoing settlement schemes. v) The progress made so far under the scheme for waiver of penal interest is negligible. Therefore, the supervisory officer may persuade the eligible borrowers for registration and settlement of their account. vi) The cases, in which there is stay from the Court, should be reviewed and efforts should be made to contact the parties and pursue them to explore the possibilities for out of Court settlement without prejudice to the Court orders. vii) No NPA cases should be left without deciding firm line of action to effect recoveries and to regularize the account in such a way that maximum cases are upgraded to standard category by March,2011. viii) Each and every case of CRE should be reviewed and efforts should be made to effect recovery of entire interest as well as principal overdues. If recovery of overdues of principal is not possible, then proposals for reschedulement in deserving cases may be made in consultation with the promoters and forwarded to HO for consideration and necessary decision. ix) The cases in which cheques are bounced and complaint u/s 138(B) of NI Act has been filed or under filing, should be reviewed and promoters be persuaded to make the payment against bounced cheques, which will facilitate withdrawing the complaints and reducing the Court cases.

Contrary to the expectations during the year, some accounts of standard category have slipped to NPA, which needs to be elevated to standard category. Similarly, the interest recovery made so far though marginally higher, but on giving accounting effect to settlements, it may slide down. Therefore care be taken that in no eventuality your interest recovery, as per above parameters goes down. Further, although considerable number of cases have been registered and settled under on going settlement schemes, still more and more cases are to be covered.

The Branch Managers will personally monitor the progress of the campaign and will decide firm line of action in order to effect maximum interest recovery, elevate health-code category and prevent slippage of accounts. Similarly, the DGM (A&I), Western Zone and Central Zone will supervise and also monitor the progress of the campaign of the BOs falling under their jurisdiction.

BM's will also ensure that each and every unit is contacted by the supervisory officer during the campaign period and visit report is submitted. The BM should furnish progress report on closure of the campaign in the enclosed format as Annex-B during the campaign.

All concerned are advised to make a note of above and act accordingly.



(G S Sandhu)

Chairman & Managing Director

Encl: As above

Copy to:

1. All BOs/SOs
2. DGM (A&I) Ajmer/Jodhpur
3. Standard circulation at HO.
4. All Nodal Officers.

Annexure-B

RAJASTHAN FINANCIAL CORPORATION

BO : _____

PROGRESS REPORT OF CAMPAIGN

(Rs.in lac)

S. No	Particulars	Progress upto 09.01.2011	Progress during campaign	Total
1.	Interest Recovery: a) From standard assets b) From NPA: i) From the units other than closed, under possession, deficit or under litigation as on 31.3.10. ii) From the units which were closed, under possession, deficit or under litigation as on 31.3.10.			
2.	Units restored to standard out of No. units slipped to NPAs during last Amt. year and current F.Y. (Prin.only)			
3.	Position of NPA (principal only) as on			
4.	Progress of OTS cases registered under Amnesty scheme: a) Cases upto Rs.1.00 lac b) Cases above Rs.1.00 lac			
5.	Progress of OTS cases registered under Schemes for DDW and decretal: a) Cases upto Rs.1.00 lac b) Cases above Rs.1.00 lac			

Branch Manager

RAJASTHAN FINANCIAL CORPORATION															
BRANCHWISE POSITION OF OUTSTANDING AND TARGETS															
Rs.in lac															
1	BRANCH	TOTAL INTT O/S ON 31.03.10	INTT O/S IN UNITS UNDER POSSES SION ON 31.03.10	INTT O/S INCLOSED UNITS ON 31.03.10	INTT O/S IN BIFR UNITS ON 31.03.10	INTT O/S IN LITIGATION CASES (STAY CASES etc) ON 31.03.10	INTT O/S IN DEFICIT CASES ON 31.03. 10	NET INTT O/S ON 31.03.10	INTT. O/S IN CLOSED,BIFR LITIGATION etc CASES (EXCLUDING DEFICIT CASES) ON 31.03.10	NET TOTAL O/S ON 31.03.10	CURRENT INTT @14% ON NET O/S (INTT TO BE DUE DURING 2010-11)	INTEREST TO BE RECOVERED UP TO 31.03.11			
												100%OF CURRENT INTEREST	50% OF NET INTEREST OVERDUES	10% OF INTEREST OVERDUES IN CLOSED,POS SESSION BIFR LITIGATION CASES	TOTAL INTT TO BE RECOVERED UPTO 31.03.11
	2	3	4	5	6	7	8	9 (3-4to 8)	10(4+5+6+7)	11	12(14%of 11)	13	14(50% of 9)	15 (10% of 10)	16 (13+14+15)
1	Ajmer	511.32	3.35	434.21	0.00	10.48	19.33	43.95	448.04	1310.85	183.52	183.52	21.99	44.80	250.30
2	Banwar	252.27	0.00	4.23	0.00	106.62	58.21	84.21	110.85	768.30	107.56	107.56	42.11	11.09	160.75
3	Bhilwara	9142.67	225.72	3479.67	2771.79	121.58	1894.70	649.21	6598.76	2420.58	338.88	338.88	324.61	659.88	1323.36
4	Kishangarh	619.89	22.88	15.95	0.00	112.20	427.73	41.13	151.03	2263.54	316.90	316.90	20.57	15.10	352.56
5	Makrana	2384.39	19.12	261.85	0.00	242.32	148.88	1712.22	523.29	2880.28	403.24	403.24	856.11	52.33	1311.68
6	Alwar	3018.29	56.51	986.32	0.00	115.52	1363.71	496.23	1159.35	2484.92	347.89	347.89	248.12	115.84	711.84
7	Bharatpur	1197.70	149.58	810.16	0.00	11.40	216.32	10.24	971.14	709.51	99.33	99.33	5.12	97.11	201.57
8	Bhawadi	2537.17	79.51	1564.08	0.00	0.00	246.33	747.25	1643.59	11016.18	1542.27	1542.27	373.63	164.36	2080.20
9	Dholpur	930.07	57.94	124.40	0.00	295.58	116.55	335.60	477.92	764.14	106.98	106.98	167.80	47.79	322.57
10	Neemrana	461.21	0.00	3.19	0.00	0.00	278.51	179.51	3.19	1592.05	222.89	222.89	89.76	0.32	312.96
11	Bikaner	1030.44	4.53	208.43	0.00	528.41	50.06	239.01	741.37	1195.07	167.45	167.45	119.51	74.14	361.09
12	Churu	763.65	25.68	140.58	0.00	0.00	568.88	28.51	166.26	108.30	26.36	26.36	14.26	16.63	57.24
13	Hanumangarh	726.07	0.00	12.77	0.00	75.44	213.44	424.42	88.21	582.68	81.58	81.58	212.21	8.82	302.61
14	Nagaur	2232.99	16.30	1071.22	0.00	157.03	308.89	679.55	1244.55	1162.10	162.69	162.69	339.78	124.46	626.92
15	SGNR	534.46	0.00	62.85	0.00	90.53	29.14	351.94	153.38	1118.94	156.65	156.65	175.97	15.34	347.96
16	Dausa	790.77	8.53	140.44	0.00	2.43	618.18	21.19	151.40	641.13	89.76	89.76	10.60	15.14	115.49
17	Jaipur(City)	9668.05	291.50	6673.16	0.00	222.33	681.17	1799.89	7186.99	32516.77	4552.35	4552.35	899.95	718.70	6170.99
18	Jaipur(Rural)	2728.11	28.88	721.63	0.00	106.21	1368.83	502.56	856.72	5130.51	718.27	718.27	251.28	85.67	1055.22
19	Jaipur(Sitapura)	137.57	29.33	0.00	0.00	2.14	45.03	61.07	31.47	1846.09	258.45	258.45	30.54	3.15	292.13
20	Jaipur(VKIA)	747.94	19.88	55.80	0.00	569.32	52.58	50.36	645.00	4658.09	652.13	652.13	25.18	64.50	741.81
21	Jhunjhunu	1916.07	15.67	567.82	0.00	0.00	1107.92	224.66	583.49	529.73	74.16	74.16	112.33	58.35	244.84
22	Sikar	2051.14	46.29	251.72	0.00	78.09	352.26	1322.78	376.10	1638.18	229.35	229.35	661.39	37.61	928.35
23	Tonk	268.24	4.11	123.71	0.00	30.21	22.86	87.35	158.03	463.39	64.87	64.87	43.68	15.80	124.35
24	Ahmedabad	1262.86	33.89	450.04	0.00	0.00	778.59	0.34	483.93	238.85	33.16	33.16	0.17	48.39	81.72
25	Sirohi	2747.15	0.00	52.88	0.00	1.65	2516.96	175.66	54.53	309.36	43.31	43.31	87.83	5.45	136.59
26	Balotra	506.17	0.00	94.47	0.00	0.00	322.71	88.99	94.47	925.71	129.60	129.60	44.50	9.45	183.54
27	Jaisalmer	119.90	0.00	64.70	0.00	0.00	20.79	34.41	64.70	415.29	58.14	58.14	17.21	6.47	81.82
28	Jalore	782.26	119.22	37.11	0.00	0.00	580.72	46.21	156.33	114.60	16.04	16.04	23.11	15.63	54.78
29	Jodhpur	784.16	61.41	17.46	73.76	15.70	490.25	125.58	168.33	5572.53	780.15	780.15	62.79	16.83	859.78
30	Pali	1450.77	137.13	735.68	0.00	1.80	483.58	92.58	874.61	658.17	92.14	92.14	46.29	87.46	225.89
31	Baran	21.70	2.23	0.00	0.00	0.00	5.34	14.13	2.23	65.55	9.18	9.18	7.07	0.22	16.47
32	Jhalawar	357.57	37.87	238.46	0.00	0.00	17.83	63.41	276.33	396.13	55.46	55.46	31.71	27.63	114.80
33	Kota	1198.32	12.96	127.66	0.00	6.41	220.91	830.38	147.03	5292.29	740.92	740.92	415.19	14.70	1170.81
34	Bundi	303.58	7.49	14.21	0.00	0.00	24.23	258.05	21.70	289.84	40.58	40.58	129.03	2.17	171.77
35	S. Madhopur	627.98	77.33	65.05	0.00	7.06	35.71	442.83	149.44	648.31	90.76	90.76	221.42	14.94	327.12
36	Karauli	459.20	0.00	77.30	0.00	0.00	40.29	341.61	77.30	420.27	58.84	58.84	170.81	7.73	237.37
37	Banswara	560.45	7.20	131.98	0.00	0.00	407.80	13.47	139.18	730.59	102.28	102.28	6.73	13.02	122.84
38	Chittorgarh	181.04	0.00	8.30	0.00	27.04	11.57	134.13	35.34	1294.34	181.21	181.21	67.07	3.53	251.81
39	Rajsamand	56.49	4.81	8.35	0.00	5.91	29.05	8.37	19.07	610.11	85.42	85.42	4.19	1.91	91.51
40	Udaipur	725.86	31.42	314.19	0.00	67.22	101.74	211.29	412.83	2209.82	309.37	309.37	105.65	41.28	456.30
41	Dungarpur	314.41	20.41	44.68	0.00	0.00	248.21	1.11	65.09	37.54	5.26	5.26	0.55	6.51	12.32
	Grand Total	57212.75	1658.68	20196.71	2845.55	3010.63	16525.79	12975.39	27711.57	98109.63	13735.35	13735.35	6487.70	2771.16	22994.20

rfe

RAJASTHAN FINANCIAL CORPORATION
(FR Section)

Udyog Bhawan,
Tilak Marg, JAIPUR

Ref.No. RFC/F/23FR/HO/Policy-08/ 11 33

Dated: 20.01.2011

24

CIRCULAR
(FR- 649)

Reg: Settlement of cases financed against Government guarantee

In order to get rid of age old sticky account and reduce NPAs, the Corporation has introduced various settlement schemes during the current financial year. There are number of cases which were financed by the Corporation out of the funds made available by the Government and also against government guarantee especially cases financed under agency loan scheme of the Corporation. References are being received from some of the branches whether such cases which were financed under agency loan scheme of the Corporation can be settled under the ongoing settlement schemes.

The matter has been reviewed and it has been decided that these cases are very old and no recoveries are being received for last so many years and are being classified under NPA category. Therefore, such cases which were financed out of Corporation's fund under agency loan scheme against Government guarantee may be settled as per provisions of ongoing settlement schemes. It has also been decided that after settling these cases claims may be lodged with the Government, therefore, at the close of current financial year, details of such cases be forwarded to HO in the format given overleaf.

All concerned are advised to take a note of above.



(G.S.Sandhu)

Chairman and Managing Director

Copy to:

1. All BOs/SOs
2. DGM (A&I) Ajmer /Jodhpur
3. Standard circulation at HO

RAJASTHAN FINANCIAL CORPORATION

Details of cases financed against Government guarantee and settled under OTS

[illegible]

rfc

RAJASTHAN FINANCIAL CORPORATION
(FR Section)

Udyog Bhawan,
Tilak Marg, JAIPUR

Ref. No. RFC/FFR-Gen/JP(C)/1200

Dated: 11.02.2011

14

CIRCULAR
(FR- 650)

Reg: Issue of No Dues certificate/release of charge

Instructions on timely issue of 'No Dues Certificate' and release of original documents were issued vide Circular FR No.630 dated 29.7.2010. It was also enjoined upon the Branch Offices to issue No Dues Certificates immediately (in not more than 15 days) and also to send a list of cases where loan accounts had been cleared but the No Dues Certificates had not been issued.

2. It is regretted to note that a sizeable number of cases continue to exist where No Dues Certificates have not been issued and/or original documents have not been issued even after loan accounts had been cleared.

3. **All Branch Managers are directed to ensure completion of action for issue of No Dues Certificates and release the original documents by 28.02.11 in all cases where loan accounts have been closed up to 31.01.11. Information of the action taken must reach the Head Office by 3.3.2011.** In case this could not be completed in any case, the details of the case including the date of closure of account and the reasons behind not issuing No Dues Certificates must be mentioned.

4. In future also, the Branch Managers must ensure that the action for issue of No Dues Certificates and/or release of original documents is completed within 15 days of closure of loan account. List of cases which remain pending must reach Head Office by the 3rd of the following month. Needless to add any laxity on this account would be viewed adversely and attract serious consequences.


(Umesh Kumar)

Chairman and Managing Director

Copy to:

1. All BOs/SOs
2. DGM (A&I) Ajmer /Jodhpur
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RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg,

Jaipur -302 005

(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-15/ 1214

Dated : 14.02.2011

CIRCULAR

(FR- 651)

Reg : Change in Constitution / Change in Management of assisted units

Procedure and guidelines for dealing with requests for change in the Constitution of assisted units exist in P&G – Chapter FR – 6. Such changes in constitution or partners / directors or change in management are effective only after the unit has executed modification deed as well as execution of personal guarantee deed by the incoming partners / directors.

It has been observed that after according approval for change in constitution / change in management, the BOs fail to get the required legal documents executed from the incoming partners / directors and the outgoing directors / partners feel themselves relieved of their liability of paying Corporation dues whereas the fact remains that unless no dues / personal guarantee is released they continue to be liable for payment of dues, if any.

It is, therefore, once again reiterated that in case required legal documents / personal guarantee documents are not executed by incoming directors / partners then such approval accorded by the Corporation may be treated as withdrawn under intimation to the concern / partners / directors.

Accordingly, all the Branch Managers are directed to enlist all cases in which permission for change in constitution / management was accorded by the Corporation but necessary legal documents / personal guarantee documents have yet not been executed and get the necessary legal documents executed immediately, in any case within 15 days, failing which the approvals given for change in constitution / management should be withdrawn and necessary action for recovery be taken as per norms.


(UMESH KUMAR)

Chairman & Managing Director

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
UDYOG BHAWAN, TILAK MARG,
JAIPUR – 302 005
(F&R SECTION)

Ref. No. RFC/23FR/HO/Policy-75/1219

Dated : 17.02.2011

21

CIRCULAR
(FR No. 652)

Reg : Commercial Real Estate Sector (CRE) cases – display of Board

Attention is drawn to Circular no. FR – 600 dated 19/20.04.2010 wherein it was made incumbent on branch officials to ensure that the loanee has displayed at a board of size 6'x8' at the site "*The Project _____ is financed by Rajasthan Financial Corporation, Buyers are required to obtain NOC from RFC before booking / purchasing any area in the complex.*"

The above instructions were reiterated vide FR circular no. – 626 dated 13/19.07.2010 still it has been observed that instructions are not being complied with strictly.

It is, therefore, once again reiterated that the Branch Managers will ensure compliance of the above instructions and shall send a report to this office categorically specifying about the display of the above Boards.


(Sukhayeer Saini)
General Manager (Dev.)

Copy to:

1. All BOs / SOs
2. DGM(A&I). (WZ). Ajmer / Jodhpur.
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**RAJASTHAN FINANCIAL CORPORATION
UYDOG BHAWAN, TILAK MARG,
JAIPUR – 302 005
(FR SECTION)**

Ref.No.RFC/23FR/HO/Policy-9-C/ 1278

Dated : 07.03.2011
9

**CIRCULAR
(FR- 653)**

**Reg : Initiation of legal action u/s 30 and taking over of
possession u/s 29 against the defaulters**

Instructions already exist in Recovery Strategy – 2010-11 (FR-608 dated 17./20.05.2010) that in case of default of more than two consecutive instalments of principal or interest, immediate legal action u/s 30 followed by action u/s 29 is incumbent. During review it is observed that the BOs are not adhering to these instructions which can prompt new defaults causing slippages thus adversely affecting the NPA position.

2. All the Branch Managers are, therefore, directed to closely monitor, account of new default particularly where the default exceeds Rs. 10.00 lakh, and ensure to get the overdues cleared latest by 25.03.2011 failing which legal notice u/s 30 be issued in this month to be followed by action u/s 29 in April, 2011 on the expiry of notice period.


(UMESH KUMAR)

CHAIRMAN & MANAGING DIRECTOR

Copy to:

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RAJASTHAN FINANCIAL CORPORATION
UYDOG BHAWAN, TILAK MARG,
JAIPUR - 302 005
(FR SECTION)

Ref.No.RFC/23FRHO/P-96/1312

Dated : 14.03.2011

18

CIRCULAR
(FR - 655)

Reg : Timely presentation of cheques

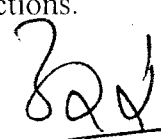
Instructions already exist (Circular no. FR - 554 dated 09.03.2009 and FR - 670 dated 09.06.2010) that PDCs should be presented strictly on due dates without any relaxation and pro-active approach is required to be adopted to get the PDCs cleared in time.

Instances have been noticed that the PDCs obtained from the loanees for repayment of Corporation dues are not presented on due dates and are presented late which further vitiates the process of legal action u/s 138(b) of the SFCs Act.

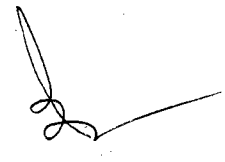
It is, therefore, once again reiterated to take the following actions in the matter of ensuring realization of post dated cheques :-

1. The BMs / Supervisory Officers / Cashier should adopt a pro-active approach and inform the borrower one week before the due date that the PDC shall be submitted on due date so that they should ensure that sufficient funds are available in their account.
2. It should be ensured that the PDCs are presented strictly on due dates without fail.

All concerned are advised to strictly adhere to the above instructions.


(UMESH KUMAR)

CHAIRMAN & MANAGING DIRECTOR



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3. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
UYDOG BHAWAN, TILAK MARG,
JAIPUR - 302 005
(FR SECTION)

Ref.No.RFC/F/23FRHO/MRV/1385

Dated : 28.03.2011
31

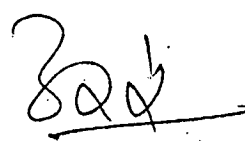
CIRCULAR
(FR - 656)

Reg : MRV of primary assets as well as collateral security
of all Standard assets and Non-Performing Assets
of the cases having sanctioned amount above Rs. 1.00
lakh

Instructions already exist that MRV of primary assets as well as collateral security of all Standard and NPA accounts having sanctioned amount above Rs. 1.00 lakh is to be calculated on yearly basis in the first quarter of the Financial Year so as to complete the task by 31st May each year. These instructions were also reiterated in the Recovery Strategy circulated this year. But it is regretted that despite above instructions and repeated reminders BOs are not calculating MRV and reporting it to HO.

The matter has been reviewed and it has been decided that henceforth the MRV of primary assets as well as collateral security of all accounts having sanctioned amount above Rs. 10.00 lakh is to be calculated on yearly basis in the first quarter of the Financial Year so as to complete the task by 31st May each year. For the cases having sanctioned amount above Rs. 1.00 lakh to Rs. 10.00 lakh MRV of primary assets as well as collateral security is to be calculated once over two years and be reported to HO by 31st May every third year.

It is, therefore, enjoined upon all concerned that MRV as above be got calculated in the first quarter of the Financial Year : 2011-12 and send the details by 10th June, 2011 to the GM(D) without fail.


(UMESH KUMAR)
CHAIRMAN & MANAGING DIRECTOR

Copy to:

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2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Standard circulation at HO

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-5

(FR SECTION)

Ref.No. RFC/23FR/HO/Policy-29 10

Dated: 01.04.2011

CIRCULAR

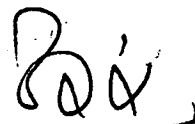
(No. 657)

Sub: Recovery Targets : 2011-12

Pending final results, the tentative recovery targets for the F.Y 2011-12 have been fixed at Rs.525 crore. Branch-wise targets are enclosed. These targets shall not include premature payments received, if any. The Branch Offices may further re-allocate the targets to the Sub-Offices falling under their jurisdiction.

All the Branch Managers are expected to make all efforts to achieve the targets assigned for the first quarter, on the basis of which performance shall be reviewed. The targets of interest recovery are without adjustments of rebates, etc.

It should also be ensured that accounts do not slip into inferior category.



(Umesh Kumar)

Chairman & Managing Director

Encl: As above

Copy to:

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2. DGM (A&I) Ajmer/Jodhpur
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4. All Nodal Officers.

**RAJASTHAN FINANCIAL CORPORATION
UDYOG BHAWAN, TILAK MARG,
JAIPUR -302 005
(FR Section)**

Ref. No. RFC/23FR/HO/Policy -28(B)/224/

Dated : 10.06.2011

**CIRCULAR
(FR - 658)**

Reg : Recovery Strategy : 2011-12

It is easier to arrest the slippages rather than up-gradation of an NPA. While the detailed modalities of FR activities have been jotted down in the P&G and also in the circular instructions issued from time to time, it would be appreciated if all the BMs function in a systematic manner adhering to the norms laid, it is not difficult to achieve the targets assigned.

Accordingly, in order to achieve the object of quality recovery, reduction in NPA and regularizing the already slipped accounts and prevention of slippage we need to make strategic efforts in a planned manner by Regular monitoring and close follow-up of assisted units which is the key for maintaining the assets quality. In this direction, as a part of recovery strategy for the FY : 2011-12, all concerned are advised to take the following actions :-

1. **REVIEW & DECIDE LINE OF ACTION IN EACH AND EVERY CASE OF DEFAULT:**

The Branch Manager should review each and every case irrespective of the loan being small or big. This exercise should be completed by the Branch Manager latest by 30.06.2011 and it should be ensured that line of action is decided in each and every case and regular follow-up action is taken during the year as per the line of action decided.

2. **PREVENTION OF SLIPPAGE:**

Prevention is better than cure. As per the new monitoring mechanism contained in Circular no. P&G-1224 (FR-515) dated 29.04.08 all the assisted units in the jurisdiction of the BO have been allotted to the Officers at BO who are acting as "Supervisory Officers" and also performing their duties as a DM/AM(FR) and are responsible for dealing / processing the FR files. If close and regular monitoring is done then slippages can be avoided. It is possible only when the person, to whom a particular unit has been allotted keeps himself associated with the promoters of the unit. Before the next due date is reached, he should send intimation in advance about the amount of instalment of interest / principal sum and get the same deposited.

However, there may be cases in which there is default hence, following action should be taken:-

- (i) It may be ensured that in following cases legal action followed by action u/s 29 of SFCs Act may immediately be taken if there is default of more than two consecutive instalments of principal or interest.
 - a) CRE Sector cases
 - b) Cases sanctioned under Financing Against Assets Scheme
 - c) Sanctions made from 1st April, 2000 and onwards
 - d) Deferred sale cases
 - e) Rescheduled cases
 - f) Hotel and restaurants
 - g) Hospitals and Nursing Homes
 - h) TUF Scheme
- (ii) In Standard accounts, action for recovery of dues should be initiated on the very first default. This may include a letter of warning and pre-intimation of interest falling due in the near future. The list of such defaulting units should be sent by BOs to GM(D) by 8th of every month without fail.
- (iii) In the cases under 'Good Borrower' Scheme, no default should be allowed. Default of even one instalment should draw attention of Branch Manager immediately. In case of inaction, Branch Manager will be held personally responsible.
- (iv) All cases need to be reviewed to ensure that those accounts remain in Standard category where possession of the assets was handed over back to the original loanee.

3. UPGRADATION FROM LOWER TO HIGHER HEALTH CODE CATEGORY:

While we have to prevent the slippages in health code, we are also required to up-grade the NPAs to standard category. The key tools for up-gradation are as follows :-

- (i) Clearance of entire overdues by persuasion or by resorting to legal action for recovery.
- (ii) Where it is found that the unit is not in a position to clear entire overdues then action for reschedulement may be taken as per norms after getting cleared entire interest overdues.

It should be ensured that the NPA level is brought down as per the "Vision Plan for Reduction of NPAs" (Circular no. FR-605 dated 14.05.2010).

4. **PREFERENTIAL TREATMENT TO PAYERS :**

Corporation has been treating all cases at par so far. It is made incumbent that coercive action i.e. u/s 29 be quickly taken in those cases where the borrower did not pay interest fallen due in the year 2010-11 and in others who paid amounts in the last year may be treated liberally in case of default of principal amounts.

5. **SETTLEMENT OF LOAN ACCOUNTS UNDER VARIOUS SETTLEMENT SCHEMES:**

Like earlier years, the Corporation may come-up with various OTS Schemes for the FY 2011-12 for settlement of age old sticky accounts in order to reduce NPA level. The BMs should make wide publicity of these schemes and ensure that each and every loanee / guarantor is contacted personally by the officials to whom such units have been allotted and they should explain the benefits under the OTS Schemes and get the eligible cases registered.

6. **VISIT / VERIFICATION OF COLLATERAL SECURITIES AND CALCULATION OF MRV:**

Instructions already exist that MRV of prime assets as well as collateral security of all standard and NPA accounts having sanctioned amount above Rs. 10.00 lakh will be calculated on yearly basis in the first quarter of the FY and the for the cases having sanctioned amount above Rs. 1.00 lakh to Rs. 10.00 lakh MRV of primary assets as well as Collateral Security is to be calculated once over two years (FR-656 dated 31.03.2011).

Besides this, visit / verification of collateral securities is required to be done quarterly so as to ascertain whether the assets are intact or they have been diluted. This system should be complied with strictly.

You are accordingly advised to send the MRV calculations as per the prescribed procedure in all standard and NPA accounts having sanctioned amount above Rs. 1.00 lakh by 30.06.2011 positively to the GM(D).

7. **RECOVERY FROM DEFICIT / DECREE TAL & WRITE OFF CASES :**

Deficit is such a sector where we cannot expect recovery simply by persuasions. We need to adopt an investigative approach for identification of properties, business or profession in which such promoters / guarantors are engaged and also adopt other measures of beating drums and distribution of pamphlets etc. so as to compel them to pay the dues or come to the settlement table. This is the sector in which the officials are

expected to make extra ordinary efforts. Pro-active efforts are required to locate the properties of the promoters as well as guarantors. For this, efforts are required to study files and generate information regarding whereabouts of the promoters and guarantors and their properties and all information relating to promoters / guarantors / relatives / sister concerns / bankers etc. should be collected. Wherever required use of RTI Act for identification of properties / correct whereabouts of defaulters/guarantors/legal heirs may be made (FR-635 dated 28.09.2010). The officers of Branch Office should show their performance by maintaining good liaison with the Revenue Authorities at Distt. level so as to bring desired results.

The decreetal cases may be reviewed by Branch Manager on monthly basis. Cases where application for execution has not yet been filed, property of promoters / guarantors should be identified promptly and execution application be filed by 30.06.11. The cases where execution application has been filed before the Hon'ble Court after identifying properties of promoters / guarantors, earnest efforts should be made in consultation with concerned Advocate to garner recovery from decreed cases. BM should also monitor this activity personally and send case-wise position with all details to the DGM (DDW) by 30.06.11.

8. REVIEW OF THE CASES PENDING WITH THE REVENUE AUTHORITIES :

Merely filing RODs cannot yield results. It requires continuous follow-up and persuasion by the BO with the concerned Revenue Authorities. The Branch Manager should review each and every case in which ROD has been sent to the Revenue Authorities and ascertain the stage of action (i.e. issuance of notice under LR Act, attachment of the properties and conducting auction of the same) and ensure to follow-up regularly. Monthly meetings of the Revenue Officers conducted by the District Collector should invariably be attended by the Branch Manager himself alongwith a Tehsil-wise list of cases pending with the Revenue Authorities. It should be ensured that details of properties of the defaulters are made available to the Revenue Authorities.

9. DISPOSAL OF UNITS UNDER POSSESSION:

If assets taken into possession are not sold promptly, it delays the recovery and also causes an additional loss to the Corporation for maintaining them. Assets in possession of Corporation should be disposed off in a timely manner. Pro-active efforts are required to be made for locating suitable buyers for units under possession so as to ensure their quick disposal at the competitive prices. No assets should remain indisposed off after six months of taking into possession until and unless there are specific reasons and those reasons should be reported to the DGM (ARRC).

Visits and detailed periodical inspections of the units under possession should be carried-out in order to ensure effective watch and ward.

It should be ensured that assets sold through auction are handed over to the purchaser party within 30 days from the date of issue of sale letter after completion of requisite formalities. In case assets are not handed over within the stipulated period on account of failure on the part of the purchaser party and BM is of the opinion that no further time should be allowed, sale may be cancelled after giving 15 days time through registered AD letter. The entire amount deposited by purchaser party may be forfeited and unit be put to re-auction by following the prescribed guidelines. Where BM feels that extension in time is required considering problems of the purchaser party, he should immediately seek approval from HO.

BMs should review all the cases where sale letters were issued upto 31st March, 2011 but required formalities are not completed as yet owing to which possession could not be handed over to purchaser party. This is important for the reason that in good number of cases field offices have failed to forfeit the amount deposited by purchaser party and also did not re-auction the unit even after lapse of one year. No case should remain pending after this period.

10. STAY CASES:

It has been observed that the cases in which there are stay orders against recovery by different courts are not being closely monitored as a result, stay orders continue for years together. It will be the personal responsibility of the BM and the In-charge (Legal Cell) at BO level as well as OIC to get the stay vacated and send progress to HO.

It has been decided that henceforth all the cases in which the process of recovery is stalled due to stay being in operation for more than three months will be reviewed by the GM(D) on fortnightly / monthly basis with Manager (I/c-Law), concerned DGM(FR) and concerned OIC (Circular No. FR-645 dated 20.12.2010).

11. CASES SETTLED UNDER OTS SCHEMES:

If there is default of two consecutive instalments of settlement package, settlement may be treated as withdrawn and action may be taken to revert back to the original repayment schedule. BO will report such cases immediately to the concerned DGM(FR). In all such cases, immediate legal action followed by action u/s 29 of SFCs Act, 1951 should be taken.

Note :

- a. Branch Manager should prepare a list of cases by 15.06.11 where there is default of two consecutive instalments of settlement package and ensure that legal course of action as mentioned above

is taken by 30.06.11. A list of all these cases should be sent to the concerned DGM (FR) by 20.06.11 positively.

- b. BM should review all the cases that have been settled under various settlement schemes launched for the financial year 2010-11 and cases decided by Empowered Settlement Committees. They should send feedback to GM(D) indicating progress in each case by 30.06.11.

12. PDCs SHOULD INVARIABLY BE TAKEN IN THE FOLLOWING CIRCUMSTANCES :

- (i) At the time of reschedulement of loan
- (ii) At the time of withdrawal of legal notice.
- (iii) At the time of handing over possession to the original loanee.
- (iv) In deferred sale cases
- (v) In cases where settlement amount is accepted in instalments

13. TIMELY PRESENTATION OF CHEQUES AND TREATMENT OF DISHONOURED CHEQUES :

The dishonoured cheques invite criminal actions against the party. The tendency of bouncing of cheques is increasing, which needs to be curbed.

A timely action u/s 138(b) of the Negotiable Instruments Act has deterrent effect. To curb the increasing tendency of bouncing of cheques, the BOs are advised to take the following actions :-

- 1. The BMs / Supervisory Officers / Cashier should adopt a pro-active approach and inform the borrower one week before the due date to get the PDCs cleared in time. It may be ensured by having constant and regular follow-up with the loanees (FR-655 dated 18.03.2011).
- 2. The BMs / Supervisory Officers / Cashier should adopt a pro-active approach and inform the borrower one week before the due date that the PDC shall be submitted on due date so that they should ensure that sufficient funds are available in their account.
- 3. If not daily, weekly reconciliation with bank statement is a must.
- 4. In case any cheque is dishonoured then immediate action to issue notice / initiating criminal action under Negotiable Instruments Act i.e. filing complaint within the stipulated time frame in the competent court should be taken in terms of Circular no. O&M/428 dated 02.07.1997, O&M/640 dated 27.12.05, O&M/650 dated 24.07.06 & O&M/656 dated 04.12.06.

For any laxity on part of the concerned Branch Manager / Supervisory Officer / Cashier disciplinary action will be initiated.

Branch Managers should initiate immediate action u/s 138(b) of the NI Action such cases and also u/s 29 of SFCs Act for prime security as per norms. Any failure on the part of Branch Manager shall attract disciplinary action.

14. CASES FILED U/S 31(1)(aa):

Guidelines have been issued vide FR Circular No. 332 dated 18.02.05 that Section 31(1) (aa) should be applied as a last resort where there is no chance of recovery by initiation of recovery action u/s 29 /30 and 32(G). Cases where action u/s 31(1)(aa) has already been initiated and application filed in the court should be reviewed and if recovery can be effected by taking over the possession and sale of security, then application be moved in the court for withdrawal of case filed u/s 31(1)(aa) reserving the right to file the case again, if required and action for recovery be shifted to Section 30/29 and action u/s 29 may be taken. These guidelines should be complied with strictly.

15. CASES HAVING PRIMARY SECURITY BUT LEGAL ACTION HAS BEEN INITIATED U/S 32(G) :

Legal action u/s 29 is the most effective enforcement right available under SFCs Act. It has been observed that in some cases action u/s 32(G) has been initiated even against primary security. The Branch Manager should review such cases and may consider to shift the action from 32(G) to 29 unless there are convincing reasons to continue u/s 32(G).

16. HOLDING FRC / DRC /DCRM :

The meetings of FRC / DRC / DCRM should be regularly conducted as per the prescribed mechanism (FR-607 dated 20.05.2010) and cases should be reviewed in reference to the line of action decided and subsequent follow-up should be ensured to effect the recoveries.

17. MONITORING & INSPECTION :

- a) Branch officials should visit assigned units on regular basis as prescribed in the Circular No. PG 1221 (FR-498) dated 13/19.02.08 and maintain records in the prescribed register.
- b) Mere allotment of units to officials of BO is not sufficient. The visit reports submitted by these officials should be critically examined by the BM and line of action should be decided in order to effect the recoveries and NPA reduction.

18. ISSUE OF NO DUES CERTIFICATE AND RELEASE OF CHARGE :

The Branch Managers must ensure that the action for issue of No Dues Certificates and / or release of original documents / charge is completed within 15 days of closure of loan account. List of cases which remain pending after 15 days must reach Head Office by the 3rd of the following month. Needless to mention that any laxity on this account would be viewed adversely and attract serious consequences as per circular no. FR-295 dated 22 / 29 January, 2004.

Last to add the acts of omissions and errors shall be looked into discreetly and where prima-facie it is found that the error committed is with malafide, due action shall be taken. It will particularly be true where the matter will relate to financial loss to the Corporation or accounting error.

All concerned are advised to make the compliance of above guidelines.

**Sd/-
(PRADEEP SEN)
CHAIRMAN & MANAGING DIRECTOR**

Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
3. Nodal Officers
4. Standard Circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
Udyog Bhawan, Tilak Marg, Jaipur – 302 005
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-27/245

Dated : 17th June, 2011

CIRCULAR
(FR-659)

Reg: Budget allocation for hiring of Taxis for the purpose of recovery and business promotion activities for the FY 2011-12

In order to ensure mobility of the officials of the field offices for effecting recoveries as well as procuring business, it has been decided to allow hiring of taxis / alternate vehicle to the branch offices with the maximum financial limit per month as indicated against each Branch hereunder for the current financial year : 2011-12 w.e.f. June, 2011 :-

(I)

S.No.	Name of the Branch	Monthly Monetary Ceiling
1	Alwar	Rs 8000/-
2	Kota (including Baran & SO-Bundi)	Rs. 8000/-
3	Bhilwara	Rs. 8000/-
4	Abu Road (including SO-Sirohi)	Rs. 8000/-
5	Nagaur	Rs. 5000/-
6	Sawimadhopur (including SO-Karauli)	Rs. 5000/-
7	Bharatpur	Rs. 5000/-
8	Dholpur	Rs. 5000/-
9	Jalore	Rs. 5000/-
10	Pali	Rs. 5000/-
11	SO-Delhi	Rs. 5000/-
12	Sriganganagar	Rs. 4000/-
13	Banswara	Rs. 4000/-
14	Chittorgarh	Rs. 4000/-
15	Rajsamand	Rs. 4000/-
16	Dausa	Rs. 4000/-
17	Hanumangarh	Rs. 3000/-
18	Tonk	Rs. 3000/-
19	Balotra	Rs. 3000/-
20	Jaisalmer	Rs. 3000/-
21	Jhalawar	Rs. 3000/-
22	SO-Dungarpur	Rs. 3000/-

(II) The following branches are allowed to jointly hire a taxi on monthly basis with maximum limit of Rs. 13,000/- per month which may be utilized / shared in the ratio of use by such branches as follows :-

S.No.	Name of the BOs	Ratio(in terms of days)
I	Bhiwadi and Neemrana	20:10
II	Jaipur (Rural) & VKIA	20:10
III	Sikar, Jhunjhunu, Churu	10:12:8
IV	Kishangarh, Ajmer, Beawar, Makrana	10:5:5:10

Note :

- i) BO, Jaipur (City) will spare the vehicle for BO Jaipur (Sitapura) for seven days per month.
- ii) BO, Jaipur (City) will also provide the vehicle for the purpose of regular follow-up of all 32(G) cases pending with the Revenue Authorities in Jaipur Distt.
- iii) No separate Budget will be provided for Business Promotion purposes.
- iv) Reimbursement of actual expenses incurred by the officers on local visits within city limits for recovery purposes or any other official work will be out of the total monthly monetary ceiling not exceeding 25% of the total amount allowed to the branch for hiring of taxis (as per circular no. FR-641 dated 25.11.2010).

The aforesaid permission has been granted by the CMD with the following stipulations:-

1. This facility will be available with effect from June, 2011 to 31st March, 2012.
2. The BOs will send output of the above facility monthly i.e., on 1st of next month in terms of achievements in the field of Recovery & Business.
3. The BOs will maintain the record of hiring of taxis and its use vis-à-vis, recovery effected and business procured.

The Branch Managers are advised to ensure a proper check so as to prevent any mis-use of the facility for which they have to be specific while hiring taxis i.e. the works to be undertaken must be well defined before proceeding to the field. The tour report be examined and record be maintained identifying the areas / units to be taken-up in the next tour / visit.

All concerned are advised to make a note of above and ensure that targets in Key Areas of all the activities are achieved and record of vehicle and achievements are maintained.


(ARJUN RAM CHOUDHARY)
EXECUTIVE DIRECTOR

Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
3. DGM(F)/DGM(GAD) for information and taking needful action.
4. Standard Circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(FR SECTION)

Ref.No.RFC/FR/HO/Policy- 122 / 268
Dated: 27-06-2011

CIRCULAR
(FR No. 660)

Sub: Charging interest in case of units (primary security) taken into possession U/S 32G and system of ascertaining surplus/deficit/at par in the cases where there is collateral security.

Ref: i) Circular No. FR-497 dated 29.01.2008.

ii) Circular No. RFC/F.11 (149)/586 dated 29.10.2010

iii) Circular No. RFC/F.11(149)/847 dated 09.02.2011

The Circular No. FR-497 dated 29.1.2008 had two components – one relating to charging interest in the case of units (primary security) taken into possession u/s 32G and second the system of ascertaining surplus/deficit at par in the cases where there is collateral security.

The matter regarding charging of interest has been set at rest vide Circular dated 9.2.2011. In regard to system of ascertaining surplus/deficit/at par in the cases where there is collateral security, the present policy is creating confusion, particularly when a unit opts for settlement.

To overcome any confusion in the field offices in the corporation, after detailed deliberations, it has been decided to withdraw Circular No. FR-497 dated 29.01.2008 with immediate effect.

(Pradeep Sen)

CHIAIRMAN & MANAGING DIRECTOR

Copy to:

1. All Branch Offices
2. Standard Circulation at HO.

r/c

RAJASTHAN FINANCIAL CORPORATION

(FR Section)

Udyog Bhawan,
Tilak Marg, JAIPUR

Ref.No. RFC/23FR/HO/Policy-57/312

Dated 15.07.2011

CIRCULAR
(FR - 661)

Sub: Monitoring of NPAs – Reduction of NPAs

Ref: Circular No.FR-658 dated 10.06.11 & Circular No.605 dated 14.05.10

While reviewing the information on NPAs furnished by the branches in FR closing statements, it was observed that as on 31st March, 2011 there were 186 cases reported as NPAs to which loan was sanctioned after 31.03.2000. In these cases a sum of Rs.93.20 crore was outstanding (cash outstanding of Rs.67.66 crore) and Rs.59.26 crore was overdue (including 23.01 crore of interest and other money). This band constitutes 29.46% of total NPAs of the Corporation since beginning and requires our immediate attention for upgradation of these accounts.

Keeping above object in view the Board of Directors of the Corporation in their meeting held on 07.07.11 decided to launch very liberal & lucrative one time settlement (OTS) schemes for NPAs.

It is, therefore, enjoined upon all concerned to lay maximum attention on reduction of NPAs by way of settlements or other tools for example reschedulement, enforcement of powers u/s 29 followed by disposal of units.


Executive Director

Copy to:

1. All BOs / SOs.
2. DGM(A&I) Ajmer / Jodhpur
3. Nodal Officers
4. Standard circulation at HO.

**RAJASTHAN FINANCIAL CORPORATION
UDYOG BHAWAN, TILAK MARG,
JAIPUR – 302 005
(FR SECTION)**

Ref.No.RFC/23FR/HO/Policy-8/314

Dated : 08/15.07.2011

**CIRCULAR
(FR- 662)**

Reg : One-time Settlement Schemes - 2011-12

With a view to doing away with old sticky loan accounts and reduce non-performing assets, the Corporation has been launching various one-time settlement (OTS) schemes each year, beginning 1993-94. Last in the series of such schemes were the OTS Schemes for the financial year 2010-11.

It has been observed that, despite such one-time settlement schemes in previous years, there still exist on the Corporation's books of accounts substantial NPAs which could be categorized as difficult cases from the point of view of recovery, besides deficit cases where the assets of the unit have been disposed off and yet there are outstanding amount against the borrowers.

It has also been observed that one-time settlement schemes, so far, have tended to focus on providing relief to NPA in terms of waiver of interest accumulated. In case of very small amounts advanced years ago, such schemes have allowed settlement of cases at a certain percentage of the principal sum. This has resulted in a situation where genuine defaulters (who continue to make repayments according to their capacity and which amounts get adjusted against mounting interest, leaving the principal amount standing as over-dues) stand to lose more than those who are more or less willful in defaulting and end up getting their accumulated interest over-dues waived off under such schemes.

It was felt that, it was time that this situation was rectified. Accordingly, the matter was placed before the Board in its meeting held on 28.06.2011 and 07.07.2011. The Board of Directors in its meeting held on 07.07.2011 has approved the following schemes for One-time settlement of NPAs : 2011-12 :-

A. One-time settlement scheme for settlement of NPAs (except DDW cases) :-

- I. OTS scheme for the cases where sanctioned amount is upto Rs. 2.00 lakhs (except DDW and Transport loan cases)

- II. OTS scheme for settlement of Transport loan cases (except DDW cases)
- III. OTS scheme for cases where the sanctioned amount is more than Rs. 2.00 lakhs and upto Rs. 10.00 lakhs (except DDW and Transport loan cases)
- IV. OTS schemes for cases where sanctioned amount is more than Rs. 10.00 lakhs except the cases where MRV of primary security plus collateral security is more than 200% of the total outstanding (except DDW and Transport loan cases)

B. One-time settlement scheme for settlement of DDW cases :-

- I. OTS scheme for deficit / written off cases
- II. OTS scheme for decreetal cases

Note : It is mentioned that the DDW cases having collateral security, if otherwise eligible, shall be registered by getting deposited the requisite registration fee and up-front payment as prescribed in different schemes for DDW cases and proposals shall be forwarded by the BOs to HO for placing the same before Special HOLC for taking decision.

The objective of the OTS schemes : 2011-12, eligibility criteria, operative period, details of requisite registration fee and up-front payment, settlement formula under different schemes and general conditions / guidelines to be followed while taking-up cases under any of the one-time settlement schemes for 2011-12, are enclosed herewith at Annexure 'A' to 'C'.

All the Branch Managers are advised to carefully go through these OTS schemes and list-out the cases eligible under different schemes and work-out the details required as per settlement formula latest by 25.07.2011 and send the category-wise details of the number of eligible cases and amount involved (principal interest and other money) to the GM(D) so as to reach latest by 31.07.2011 positively.

The Branch Managers should inform all eligible borrowers about the details of the schemes and the benefit available in the event of settlement latest by 31.07.2011 positively.

The Branch Managers should distribute all the cases eligible under different schemes amongst the different teams constituted for the purpose and these teams should ensure to contact the promoters / guarantors of these cases and make them aware

about the benefits which they will get in case of settlement under these schemes.

The Branch Managers will send monthly progress report to the DGM(FR-1) regarding the cases eligible under OTS scheme for NPAs (other than DDW cases and to the DGM(DDW) regarding the cases eligible under OTS scheme for DDW cases in the enclosed format at Annexure 'D' & 'E' respectively by 7th of the following month.

The Branch Managers are also advised to make wide publicity of these schemes through Press notes in the local news papers through DPR.

It is enjoined upon all the Branch Managers to make all out efforts to register all eligible cases so as to get rid off such old and sticky accounts thus facilitating reduction in NPA level.

Sd/-
(PRADEEP SEN)
CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs / SOs
2. DGM (A&I), Ajmer / Jodhpur.
3. Standard circulation at HO.

ANNEXURE – ‘A’

OBJECTIVES OF ONE-TIME SETTLEMENT

SCHEMES FOR NPAS : 2011-12

Section 24 of the State Financial Corporation Act, 1951, envisages for the boards of State Financial Corporations, for discharging their functions under the Act, to act on business principles giving due regard to the interests of industry, commerce and the general public. The conclusion derived from this Section of the SFC Act prompted the Rajasthan Financial Corporation to devise some mechanism for setting difficult and hard cases where early recovery is not possible whether it be on account of difficulties the unit faces to make re-payments or the non-viability of project itself or the inability of the unit to keep up with the changing economic scenario.

Accordingly, the Corporation has been bringing in one-time settlement schemes each year to settle its Non-Performing Assets (NPAs) through the mechanism of empowered settlement committees. With a view to getting rid of such accounts, improve its financial health and to provide relief in genuine cases.

The progress made so far has been reviewed and it has been observed that, despite such one-time settlement schemes in previous years, there still exist on the Corporation's books of accounts substantial NPAs which could be categorized as difficult cases from the point of view of recovery, besides deficit cases where the assets of the unit have been disposed off and yet there are outstanding amount against the borrowers.

It has been observed that one-time settlement schemes, so far, have resulted in a situation where genuine defaulters (who continue to make repayments according to their capacity and which amounts get adjusted against mounting interest, leaving the principal amount standing as over-dues) stand to lose more than those who are more or less willful in defaulting and end up getting their accumulated interest over-dues waived off. It has been felt that, it is time that we rectify this situation.

Accordingly, the One-Time Settlement Scheme – one for NPAs other than Deficit cases, and the other for Deficit-Decreetal-Written-off (DDW) case – for 2011-2012, are being launched keeping in view the following specific objectives :

(i)To reduce NPAs and improve the health code of loan portfolio of the Corporation; also, to reduce the number of old NPA accounts;

(ii)To provide relief to genuine defaulters who continue to repay the loan even after the same has turned an NPA and send a message to all other defaulters, who might choose not to repay the loan once it has turned an NPA in the expectation of a one-time settlement scheme in which their interest dues would get waived, that it pays to make repayments in time;

(iii)To effect maximum recovery from NPA accounts to make available to the Corporation funds that are stuck for long and which would be available at almost zero cost.

ONE-TIME SETTLEMENT SCHEMES – 2011-12

[A] ONE-TIME SETTLEMENT SCHEME FOR SETTLEMENT OF NPA ACCOUNTS (EXCEPT DDW CASES)

[1] Eligibility

Cases **sanctioned up to 31.03.2001** (including single window / composite loan / seed capital loan) and which stand categorized as "**doubtful**" or "**loss**" **as on 31.03.2006** shall be eligible.

Note:

(i) There is no bar for registration of cases closed / rejected earlier by the Empowered Settlement Committee(s) / competent authority / deferred sale cases or cases which were settled up to 31.03.2010 with the consent of the loanee but where the loanee either did not deposit any amount or deposited part amount only, if these are otherwise eligible. However, the cases which were settled after 31.03.2010 by the Empowered Settlement Committee(s) / competent authority with the consent of the loanee shall not be registered afresh under the scheme.

(ii) Deficit / decreetal / written-off cases will be covered under a separate scheme of the Corporation and such cases shall not be considered / registered under this scheme.

(iii) As per existing guidelines / practices being followed all live accounts are clubbed-up for ascertaining the eligibility for settlement and ascertaining the settlement amount in cases where a borrower is having multiple accounts.

In case any branch feels that out of multiple accounts, a single account be settled such proposals may be sent to HO; with full facts of the case and comments specially as to how settlement of single account is in the interest of the Corporation; for examination, where till all accounts are settled documents shall not be released.

[2] Operative period : 01.08.2011 to 31.12.2011

I OTS Scheme for the cases where sanctioned amount is up to Rs. 2.00 lakhs (except DDW and Transport loan cases)

Registration fee, up-front payment, formula for OTS and competent authorities

Loan sanctioned amount	Settlement formula	Registration Fee (Rs.)	Up-front payment (Rs.)	Competent Authority (irrespective of quantum of sacrifice)
Up to Rs. 25,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid / payable to the revenue authorities (if applicable) minus total payment made since inception till date of application OR 10% of principal sum outstanding + other money + incentive paid / payable to the revenue authorities (if applicable) whichever is lower.	100	10% of principal sum + 10% of other money	Branch Manager
Above Rs. 25,000/- and up to Rs. 50,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid / payable to the revenue authorities (if applicable) minus total payment made since inception till date of application OR 30% of principal sum outstanding + other money + incentive paid / payable to the revenue authorities (if applicable) whichever is lower.	100	10% of principal sum + 10% of other money	Branch Manager
Above Rs. 50,000/- and up to Rs. 1,00,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid / payable to the revenue authorities (if applicable) minus total payment made since inception till date of application OR 40% of principal sum outstanding + other money + incentive paid / payable to the revenue authorities (if applicable) whichever is lower.	500	10% of principal sum + 10% of other money	Branch Manager
Above Rs. 1,00,000/- and up to Rs. 2,00,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid / payable to the revenue authorities (if applicable) minus total payment made since inception till date of application OR 60% of principal sum outstanding + other money + incentive paid / payable to the revenue authorities (if applicable) whichever is lower.	1000	10% of principal sum + 10% of other money	Branch Manager
Note: There will be no refund of registration fee, or the up-front amount paid, whatsoever, in case one has already repaid to the Corporation over and above the settlement amount as per the applicable parameters, indicated above. However, in such a case the settlement amount will be equivalent to the amount of up-front payment (i.e., 10% of the principal sum outstanding plus 10% of other money as on date of registration).				

II OTS Scheme for Settlement of Transport Loan cases (except DDW cases)

Registration fee, up-front payment, formula for OTS and competent authorities

Loan sanctioned amount	Settlement formula	Registration Fee (Rs.)	Up-front payment (Rs.)	Competent Authority (irrespective of quantum of sacrifice)
Up to Rs. 25,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid / payable to the revenue authorities (if applicable) minus total payment made since inception till date of application OR 10% of principal sum outstanding + other money + incentive paid / payable to the revenue authorities (if applicable) whichever is lower.	100	10% of principal sum + 10% of other money	Branch Manager
Above Rs. 25,000/- and up to Rs. 50,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid / payable to the revenue authorities (if applicable) minus total payment made since inception till date of application OR 30% of principal sum outstanding + other money + incentive paid / payable to the revenue authorities (if applicable) whichever is lower.	100	10% of principal sum + 10% of other money	Branch Manager
Above Rs. 50,000/- and up to Rs. 1,00,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid / payable to the revenue authorities (if applicable) minus total payment made since inception till date of application OR 40% of principal sum outstanding + other money + incentive paid / payable to the revenue authorities (if applicable) whichever is lower.	500/-	10% of principal sum + 10% of other money	Branch Manager
Above Rs. 1,00,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid / payable to the revenue authorities (if applicable) minus total payment made since inception till date of application OR 60% of principal sum outstanding + other money + incentive paid / payable to the revenue authorities (if applicable) whichever is lower.	1000/-	10% of principal sum + 10% of other money	Branch Manager

Note: There will be no refund of registration fee, or the up-front amount paid, whatsoever, in case one has already repaid to the Corporation over and above the settlement amount as per the applicable parameters, indicated above. However, in such a case the settlement amount will be equivalent to the amount of up-front payment (i.e., 10% of the principal sum outstanding plus 10% of other money as on date of registration).

III OTS Scheme for cases where the sanctioned amount is more than Rs. 2.00 lakhs and up to Rs. 10.00 lakhs (except DDW and Transport loan cases)

Registration fee, up-front payment, formula for OTS and competent authorities

(a) Cases in which MRV of primary assets and collateral security is equal to or less than total outstanding

<i>Settlement amount</i>	<i>Registration Fee (Rs.)</i>	<i>Up-front payment (Rs.)</i>	<i>Competent authority (irrespective of quantum of sacrifice)</i>
Principal sum + other money + incentive paid / payable to the revenue authorities (if applicable)	2,000	10% of principal sum + 10% of other money	District Level Committee

(b) Cases in which MRV of primary assets and collateral security is more than total outstanding but less than 300% of total outstanding

<i>Total payment made since beginning</i>	<i>Settlement amount</i>	<i>Registration Fee (Rs.)</i>	<i>Up-front payment (Rs.)</i>	<i>Competent authority (irrespective of quantum of sacrifice)</i>
Thrice or more of principal sum disbursed	Principal sum + other money + incentive paid / payable to the revenue authorities (if applicable) + 10% of principal sum outstanding	2,000	10% of principal sum + 10% of other money	District Level Committee
Between twice to thrice the principal sum disbursed	Principal sum + other money + incentive paid / payable to the revenue authorities (if applicable) + 30% of principal sum outstanding	2,000	10% of principal sum + 10% of other money	District Level Committee
More than principal sum to twice the principal sum disbursed	Principal sum + other money + incentive paid / payable to the revenue authorities (if applicable) + 50% of principal sum outstanding	2,000	10% of principal sum + 10% of other money	District Level Committee
Equal to <u>OR</u> Less than the principal sum disbursed	Principal sum + other money + incentive paid / payable to the revenue authorities (if applicable) + 70% of principal sum outstanding	2,000	10% of principal sum + 10% of other money	District Level Committee

(c) Cases in which MRV of primary assets and collateral security is more than 300% of total outstanding sum outstanding will be considered at the level of the special HOLC. Registration fee and up-front payment will be same as above.

IV OTS Scheme for the cases where sanctioned amount is above Rs. 10.00 lakhs except the cases where MRV of primary security plus collateral security is more than 200% of the total outstanding amount as on the date of registration, shall be eligible (except DDW & transport loan cases)

Registration fee, up-front payment, and competent authorities

Registration fee	Up-front amount	Competent Authority
Rs. 5,000/-	10% of the principal sum, plus 10% of the other money, on the date of registration	Special Head Office Level Committee

[B] ONE-TIME SETTLEMENT SCHEME FOR SETTLEMENT OF DEFICIT, DECREETAL AND WRITTEN-OFF CASES

[1] Eligibility

All deficit, decreetal, written-off cases, **excluding compromise decree cases** and those decreetal cases in which decree was obtained after 31.03.2008.

The cases having collateral security, if otherwise eligible, shall be registered by getting deposited the requisite registration fee and up-front payment as prescribed in different schemes for DDW cases (on the basis of category of loan sanctioned amount); and placed before the Special HOLC for decision.

Note:

(i) There is no bar for registration of cases closed /rejected earlier by the Empowered Settlement Committee(s) / competent authority / deferred sale cases or cases which were settled up to 31.03.2010 with the consent of the loanee but where the loanee either did not deposit any amount or deposited part amount only, if these are otherwise eligible. However, the cases which were settled after 31.03.2010 by the Empowered Settlement Committee(s) / competent authority with the consent of the loanee shall not be registered afresh under the scheme.

(ii)As per existing guidelines / practices being followed all live accounts are clubbed-up for ascertaining the eligibility for settlement and ascertaining the settlement amount in cases where a borrower is having multiple accounts.

[2] Operative period : 01.08.2011 to 31.12.2011

I ONE-TIME SETTLEMENT SCHEME FOR DEFICIT/WRITTEN-OFF CASES

[i] Where sanctioned amount is up to Rs. 2,00,000/-

Registration fee, up-front payment, formula for OTS and competent authorities

Loan sanctioned amount	Settlement formula	Registration Fee (Rs.)	Up-front payment (Rs.)	Competent Authority (irrespective of quantum of sacrifice)
Up to Rs. 25,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid / payable to the revenue authorities (if applicable) minus total payment made since beginning till date of application (including net sale price of assets credited in the loan account) OR 5% of principal sum outstanding + other money+ incentive paid / payable to the revenue authorities (if applicable) whichever is lower.	100	5% of principal sum + 5% of other money	Branch Manager
Above Rs. 25,000/- and up to Rs. 50,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid / payable to the revenue authorities (if applicable) minus total payment made since beginning till date of application (including net sale price of assets credited in the loan account) OR 20% of principal sum outstanding + other money+ incentive paid / payable to the revenue authorities (if applicable) whichever is lower.	100	10% of principal sum + 10% of other money	Branch Manager
Above Rs. 50,000/- and up to Rs. 1,00,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid / payable to the revenue authorities (if applicable) minus total payment made since beginning till date of application (including net sale price of assets credited in the loan account) OR 30% of principal sum outstanding + other money+ incentive paid / payable to the revenue authorities (if applicable) whichever is lower.	500	10% of principal sum + 10% of other money	Branch Manager
Above Rs. 1,00,000/- and up to Rs. 2,00,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid / payable to the revenue authorities (if applicable) minus total payment made since beginning till date of application	1000	10% of principal sum + 10% of other money	Branch Manager

	(including net sale price of assets credited in the loan account) OR 50% of principal sum outstanding + other money+ incentive paid / payable to the revenue authorities (if applicable) whichever is lower.			

Note: There will be no refund of registration fee, or the up-front amount paid, whatsoever, in case one has already repaid to the Corporation over and above the settlement amount as per the applicable parameters, indicated above. However, in such a case the settlement amount will be equivalent to the amount of up-front payment (i.e., 5% / 10% of the principal sum outstanding plus 5% / 10% of other money as on date of registration).

[ii] Where sanctioned amount is more than Rs. 2,00,000/-

Registration fee, up-front payment, formula for OTS and competent authorities

Total payment, including net sale price credited in the loan account, made since beginning	Settlement amount	Registration Fee (Rs.)	Up-front payment (Rs.)	Competent authority (irrespective of quantum of sacrifice)
Four times or more of principal sum disbursed	50% of principal sum + other money + incentive paid / payable to the revenue authorities (if applicable)	1,000	5% of principal sum + 5% of other money	District Level Committee
Between thrice to four times of principal sum disbursed	60% of principal sum + other money + incentive paid / payable to the revenue authorities (if applicable)	1,000	5% of principal sum + 5% of other money	District Level Committee
Between twice to thrice the principal sum disbursed	70% of principal sum + other money + incentive paid / payable to the revenue authorities (if applicable)	1,000	5% of principal sum + 5% of other money	District Level Committee
More than the principal sum up to twice the principal sum disbursed	80% of principal sum + other money + incentive paid / payable to the revenue authorities (if applicable)	1,000	5% of principal sum + 5% of other money	District Level Committee
Equal to OR less than the principal sum disbursed	Principal sum + other money + incentive paid / payable to the revenue authorities (if applicable)	1,000	5% of principal sum + 5% of other money	District Level Committee

II ONE-TIME SETTLEMENT SCHEME FOR DECREE TAL CASES

(Except compromise decree cases and the cases in which decree has been obtained after 31.03.2008)

(A) Deficit / Written off decreetal - Cases in which decree has been obtained for recovery of deficit amount or written off amount:

[a] Where loan sanctioned amount is up to Rs. 2,00,000/-

Registration fee, up-front payment, formula for OTS and competent authorities

Loan sanctioned amount	Settlement formula	Registration Fee (Rs.)	Up-front payment (Rs.)	Competent Authority (irrespective of quantum of sacrifice)
Up to Rs. 25,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid / payable (if applicable) minus total payment made since beginning till date of application (including net sale price of assets credited in the loan account) OR 5% of principal sum outstanding + other money +incentive paid / payable whichever is lower.	100	5% of principal sum + 5% of other money	Branch Manager
Above Rs. 25,000/- and up to Rs. 50,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid / payable (if applicable) minus total payment made since beginning till date of application (including net sale price of assets credited in the loan account) OR 20% of principal sum outstanding + other money +incentive paid / payable whichever is lower.	100	5% of principal sum + 5% of other money	Branch Manager
Above Rs. 50,000/- and up to Rs. 1,00,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid / payable (if applicable) minus total payment made since beginning till date of application (including net sale price of assets credited in the loan account) OR 30% of principal sum outstanding + other money +incentive paid / payable whichever is lower.	500	5% of principal sum + 5% of other money	Branch Manager

Above Rs. 1,00,000/- and up to Rs. 2,00,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid / payable (if applicable) minus total payment made since beginning till date of application (including net sale price of assets credited in the loan account) OR 50% of principal sum outstanding + other money + incentive paid / payable whichever is lower.	1000	5% of principal sum + 5% of other money	Branch Manager

Note: (i) There will be no refund of registration fee, or the up-front amount paid, whatsoever, in case one has already repaid to the Corporation over and above the settlement amount as per the applicable parameters, indicated above. However, in such a case the settlement amount will be equivalent to the amount of up-front payment (i.e., 5% of the principal sum outstanding plus 5% of other money as on date of registration).

(ii) Before settlement of the above decretal cases, the Branch Manager will certify that all efforts for execution of decree have been made, but no fruitful result has come-out.

(b) Where loan sanctioned amount is more than Rs. 2.00 lakhs

Registration fee, up-front payment, formula for OTS and competent authorities

Total payment, including net sale price credited in the loan account, made since beginning	Settlement amount	Registration Fee (Rs.)	Up-front payment (Rs.)	Competent authority (irrespective of quantum of sacrifice)
Four times or more of principal sum disbursed	50% of principal sum + other money + incentive paid / payable (if applicable)	1,000	5% of principal sum + 5% of other money	District Level Committee
Between thrice to four times of principal sum disbursed	60% of principal sum + other money + incentive paid / payable (if applicable)	1,000	5% of principal sum + 5% of other money	District Level Committee
Between twice to thrice the principal sum disbursed	70% of principal sum + other money + incentive paid / payable (if applicable)	1,000	5% of principal sum + 5% of other money	District Level Committee

More than the principal sum to twice the principal sum disbursed	80% of principal sum + other money + incentive paid / payable (if applicable)	1,000	5% of principal sum + 5% of other money	District Level Committee
Equal to OR Less than principal sum disbursed	Principal sum + other money + incentive paid / payable (if applicable)	1,000	5% of principal sum + 5% of other money	District Level Committee

Note: Before settlement of the above decreetal cases, the Branch Manager will certify that all efforts for execution of decree have been made, but no fruitful result has come-out.

(B) Other than Deficit/Written off decreetal cases

(a) Cases having loan sanctioned up to Rs. 2.00 lakh

Registration fee, up-front payment, formula for OTS and competent authorities

Loan sanctioned amount	Settlement formula	Registration Fee (Rs.)	Up-front payment (Rs.)	Competent Authority (irrespective of quantum of sacrifice)
Up to Rs. 25,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid/payable (if applicable) minus total payment made since beginning till date of application OR 10% of principal sum outstanding + other money + incentive paid / payable (if applicable) whichever is lower.	100	10% of principal sum + 10% of other money	Branch Manager
Above Rs. 25,000/- and up to Rs. 50,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid/payable (if applicable) minus total payment made since beginning till date of application OR 30% of principal sum outstanding + other money + incentive paid / payable (if applicable) whichever is lower.	100	10% of principal sum + 10% of other money	Branch Manager
Above Rs. 50,000/- and up to Rs. 1,00,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid/payable (if applicable) minus total payment made since beginning till date of application OR 40% of principal sum outstanding + other money + incentive paid / payable (if applicable) whichever is lower.	500/-	10% of principal sum + 10% of other money	Branch Manager

Above Rs. 1,00,000/- and up to Rs. 2,00,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid/payable (if applicable) minus total payment made since beginning till date of application OR 60% of principal sum outstanding + other money + incentive paid / payable (if applicable) whichever is lower.	1000/-	10% of principal sum + 10% of other money	Branch Manager

Note: (i) There will be no refund of registration fee, or the up-front amount paid, whatsoever, in case one has already repaid to the Corporation over and above the settlement amount as per the applicable parameters, indicated above. However, in such a case the settlement amount will be equivalent to the amount of up-front payment (i.e., 10% of the principal sum outstanding plus 10% of other money as on date of registration).

(ii) Before settlement of the above decretal cases, the Branch Manager will certify that all efforts for execution of decree have been made, but no fruitful result has come-out.

(b) Cases having loan sanctioned more than Rs. 2.00 lakh and up to Rs. 10.00 lakh

Registration fee, up-front payment, formula for OTS and competent authorities

(i) Cases in which MRV of primary assets and collateral security is equal to or less than total outstanding

Settlement amount	Registration Fee (Rs.)	Up-front payment (Rs.)	Competent authority (irrespective of quantum of sacrifice)
Principal sum + other money + incentive paid / payable (if applicable)	2,000	10% of principal sum + 10% of other money	District Level Committee

(ii) Cases in which MRV of primary assets and collateral security is more than total outstanding but less than 300% of total outstanding

Total payment made since beginning	Settlement amount	Registration Fee (Rs.)	Up-front payment (Rs.)	Competent authority (irrespective of quantum of sacrifice)
Thrice or more of principal sum disbursed	Principal sum + other money + incentive paid / payable (if applicable) + 10% of principal sum outstanding	2,000	10% of principal sum + 10% of other money	District Level Committee
Between twice to thrice the principal sum disbursed	Principal sum + other money + incentive paid / payable (if applicable) + 30% of principal sum outstanding	2,000	10% of principal sum + 10% of other money	District Level Committee
More than principal sum to twice the principal sum disbursed	Principal sum + other money + incentive paid / payable (if applicable) + 50% of principal sum outstanding	2,000	10% of principal sum + 10% of other money	District Level Committee
Equal to OR Less than the principal sum disbursed	Principal sum + other money + incentive paid / payable (if applicable) + 70% of principal sum outstanding	2,000	10% of principal sum + 10% of other money	District Level Committee

Note: Before settlement of the above decreetal cases, the Branch Manager will certify that all efforts for execution of decree have been made, but no fruitful result has come-out.

(c) Cases having loan sanctioned above Rs. 10.00 lakhs except cases where MRV of primary security and collateral security is more than 200% of the total outstanding as on the date of registration

Registration fee, up-front payment, and competent authorities

Registration fee	Up-front amount	Competent Authority
Rs. 5,000/-	10% of the principal sum, plus 10% of the other money, on the date of registration	Special Head Office Level Committee

Note: Before settlement of the above decreetal cases, the Branch Manager will certify that all efforts for execution of decree have been made, but no fruitful result has come-out.

General conditions / guidelines to be followed while taking up cases under any of the One-Time Settlement Schemes for 2011-2012

The General conditions / guidelines to be followed while taking up case under any of the One-Time Settlement Schemes for 2011-2012, and other salient features are follows:

[a] The cases having loans sanctioned up to Rs. 5.00 lakhs belonging to SC / ST / disabled persons / ex-serviceman / BPL Card holders will be exempt from paying registration fee. Such cases will be registered only by getting the requisite up-front payment prescribed under the Scheme, under which they are eligible for OTS, deposited.

[b] In cases where other money is more than the principal sum then other money to be taken shall be limited to the principal sum.

[c] Effect of settlement will be given only after receipt of full amount.

[d] Cases where action under Section 31/32(G) has been initiated, and the party registers its case under OTS, then the concerned Branch Manager shall request the revenue authorities for keeping the action in abeyance till realization of settlement amount.

In case the party commits default in paying the settlement amount then the revenue authorities are to be requested to re-initiate the action from the stage it was kept in abeyance.

[e] Legal notices issued u/s 30/29 prior to registration of the case shall be kept in abeyance till such time as the party commits default in making payment of settlement amount.

[f] Payment of settlement amount by the party: The party will be required to deposit the entire settlement amount within 30 days of the decision of settlement. However, if the party opts to make payment of the settlement amount in installments then it may be allowed to deposit the settlement amount in monthly installments from the date of settlement, however, such installments will not be more than six. However, except in cases where the loan amount was less than Rs. 25,000/-, simple interest @ 13% p.a. shall be charged from the date 30 days after the date the decision of settlement.

The last date for depositing of the settlement amount (as full and final payment) should not be later than 31.03.2012 in any case. The case will not be allowed to spill-over to the next financial year.

[g] Appeal

There shall be a provision of only one appeal.

[i] Appeals against decisions of the Branch Manager /DLC:

No appeal shall lie against the order of the Branch Manager / District Level Committee (DLC) unless the decision on settlement is against the provisions of the scheme. In such cases appeal against the decision of the Branch Manager/DLC can be made to the Head Office Level Committee (HOLC).

[ii] Appeals against decisions of the Special HOLC:

Appeals against the decision of the Special HOLC shall lie with the State Level Committee.

All appeal cases shall be registered at the branch level and proposals for settlement shall be forwarded to the Head Office to reach within 15 days of the registration of appeal for placing the same before HOLC / State Level Committee.

All appeals shall be filed within 30 days after the decision of settlement (appealed against) is conveyed to the party.

An appeal shall be entertained only when an up-front amount equal to 10% of the principal outstanding and registration fees of Rs. 10,000/- is deposited. However, no registration fee for appeal shall be charged from the entrepreneurs belonging to SC/ST/disabled persons/ex-servicemen / BPL Card holders cases where sanctioned amount is up to Rs.2,00,000/-.

[h] General

Branch Level cases: Branch Manager/DLC shall decide within 30 days of registration.

HO Level Appeal cases: The Appellate authority shall dispose of the appeals within 30 days of receipt of the proposal at the Head Office.

[i] Branch Managers will give wide publicity to the schemes and will also arrange display of the schemes on the notice board of the branch/DIC/collector's office/office of the local bodies/industries associations, etc.

[j] Branch Managers shall ensure that all eligible cases are identified and distributed among the officials of the branch for proper follow-up.

[k] All parties should be contacted personally and given notice in writing. Concrete efforts should be made in this direction and it should be ensured that the notice about the scheme is delivered to the loanee / guarantor.

[l] A register shall be maintained at each Branch. This register shall have column for serial number, date of registration., name of unit, category, registration fee, upfront amount, outstanding balance, settlement amount, installment allowed, if any, date of settlement, if there is delay, reasons for the same, and, remarks.

[m] The branch will send monthly information by the 5th of each month to the General Manager (Development) about the number of cases registered, amount settled and recovery affected.

[n] After depositing the entire settlement amount “No Dues Certificate” shall be issued stating that the account is settled under OTS scheme of the Corporation and specify the amount that the Corporation has sacrificed while settling the account.

[o] All officers of the branch to whom the cases are allotted, will ensure that eligible borrowers are informed of the OTS schemes that parties are contacted personally, and, if needed, pamphlets are distributed as per norms.

[p] Doubts relating to interpretation of any term or clause or any ambiguity or confusion arising during interpretation or implementation of the scheme shall be referred to the CMD, who shall be the competent authority to issue necessary clarifications.

[q] The amount deposited by the party after the decision to write-off / write-back shall be adjusted against the written-off amount.

For the purpose of calculating settlement amount, the written-off amount less amount deposited after writing off, shall be the principal sum.

[r] Cases that have already been settled earlier under any one-time settlement scheme shall not be reopened.

[s] Cases financed under agency loan scheme against Government guarantee may be settled as per provisions of the settlement schemes. If such cases are settled in any branch office, the details of such cases shall be sent to the Head Office (in the format contained in circular no. FR-649 dated 24.01.2011) so that claims with the government could be lodged.

[t] Cases of willful defaulters/malfeasance/fraud and where criminal cases are pending will not be eligible for settlement.

The Corporation will continue to consider cases of grievances and of hard nature (not eligible under the above schemes) as per the existing mechanism of redress of grievances.

RAJASTHAN FINANCIAL CORPORATION
Udyog Bhawan, Tilak Marg,
Jaipur – 302 005
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-8/475

Dated : 11/12th August, 2011

Addendum
(FR- 664)

Reg : One-time Settlement Schemes – 2011-12

While reviewing the captioned Scheme, it has been felt that in certain type of cases, there is a need to go into greater details before accepting such cases for registration under the Scheme. In this sequel it is, therefore, enjoined upon all concerned that the cases earlier decided by the HOLC / Spl. HOLC / SLC and on a larger amount and which are also eligible under the One time Settlement Scheme : 2011-12 should first be listed separately and be sent to HO with details for prior approval to entertain under the scheme.

Sd/-
(MOOL CHAND)
General Manager (Dev.)

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-5
(FR-DDW SECTION)

Ref.No. RFC/HO/DDW/Policy-2/ 527

Dated: 10.08.2011

19

CIRCULAR

(No. 665)

Sub: Branchwise recovery targets for deficit/decreetal/written off cases for the Financial Year 2011-12

----- X -----

The target for recovery in deficit/decreetal/written off cases for the F.Y 2011-12 has been fixed at Rs.2749.86 lac on the basis of information furnished by the branches. The branch wise targets (including Sub-Offices) are as per Annexure-A.

It has been decided that the quarterly targets will be as follows:

Period of quarter	Percentage of to be equated monthly	(Rs.in lac)
		Amount
Upto September,2011	20%	549.97
October to December,11	45%	1237.44
January to March,2012	35%	962.45
Total		2749.86

The performance of the branches shall be evaluated monthly on the above basis. In case the competent authority feels that efforts made by the branch office for achievement of targets are not up to the mark, disciplinary action shall be initiated.

All the BMs are therefore advised to make vigorous efforts to achieve the targets in full.



(Yaduvendra Mathur)
Chairman & Managing Director

Encl: As above

Copy to:

1. All BOs/SOs
2. DGM (A&I) Ajmer/Jodhpur
3. Standard circulation at HO.
4. All Nodal Officers

RAJASTHAN FINANCIAL CORPORATION

(FR-DDW SECTION)

BRANCHWISE TARGET OF RECOVERY OF DEFICIT / DECREEAL / WRITE OFF
(P.sum + OM) FOR F.Y 2011-12

(Rs.in lac)

S. No.	Branch	Deficit	Target 20%	Decreeal	Target 10%	Written off	Target 10%	Total O/S	Total Target
1	JAIPUR (CITY)	136.32	27.26	84.10	8.41	92.22	9.22	312.64	44.90
2	BHIWADI	1397.20	279.44	4.08	0.41	210.39	21.04	1611.67	300.89
3	JODHPUR	338.53	67.71	86.19	8.62	179.72	17.97	604.44	94.30
4	JAIPUR(RURAL)	1080.09	216.02	1.15	0.12	86.69	8.67	1167.93	224.80
5	BHILWARA	995.36	199.07	133.59	13.36	285.18	28.52	1414.13	240.95
6	KISHANGARH	249.64	49.93	0.91	0.09	2.29	0.23	252.84	50.25
7	JAIPUR VKIA	117.55	23.51	0.00	0.00	106.13	10.61	223.68	34.12
8	BIKANER	119.28	23.86	3.90	0.39	28.91	2.89	152.09	27.14
9	UDAIPUR	293.86	58.77	44.03	4.40	62.23	6.22	400.12	69.40
10	KOTA	53.37	10.67	58.37	5.84	27.37	2.74	139.11	19.25
11	NEEMRANA	677.90	135.58	7.57	0.76	48.02	4.80	733.49	141.14
12	ALWAR	762.54	152.51	161.50	16.15	130.53	13.05	1054.57	181.71
13	JPR - SITAPURA	128.94	25.79	0.00	0.00	0.00	0.00	128.94	25.79
14	ABU ROAD	565.78	113.16	0.48	0.05	206.59	20.66	772.85	133.86
15	NAGAU	224.18	44.84	1.58	0.16	33.54	3.35	259.30	48.35
16	PALI	507.61	101.52	0.75	0.08	49.06	4.91	557.42	106.50
17	SIKAR	362.86	72.57	39.93	3.99	33.70	3.37	436.49	79.94
18	JHUNJHUNU	340.22	68.04	3.73	0.37	14.44	1.44	358.39	69.86
19	JALORE	448.05	89.61	0.00	0.00	3.37	0.34	451.42	89.95
20	AJMER	44.79	8.96	9.10	0.91	28.81	2.88	82.70	12.75
21	BEAWAR	43.97	8.79	12.97	1.30	14.00	1.40	70.94	11.49
22	MAKRANA	109.64	21.93	6.99	0.70	28.36	2.84	144.99	25.46
23	BHARATPUR	153.98	30.80	55.88	5.59	35.25	3.53	245.11	39.91
24	DHOLPUR	197.89	39.58	8.28	0.83	17.09	1.71	223.26	42.12
25	CHURU	389.95	77.99	16.09	1.61	124.16	12.42	530.20	92.02
26	HMG	327.93	65.59	0.82	0.08	23.45	2.35	352.20	68.01
27	SGNR	249.62	49.92	3.05	0.31	20.21	2.02	272.88	52.25
28	TONK	58.49	11.70	25.25	2.53	31.01	3.10	114.75	17.32
29	DAUSA	159.35	31.87	4.53	0.45	19.99	2.00	183.87	34.32
30	BALOTRA	68.29	13.66	0.00	0.00	6.82	0.68	75.11	14.34
31	JAISALMER	9.22	1.84	0.00	0.00	4.28	0.43	13.50	2.27
32	JHALAWAR	31.50	6.30	5.00	0.50	7.35	0.74	43.85	7.54
33	S.MADHOPUR	54.97	10.99	6.46	0.65	6.89	0.69	68.32	12.33
34	BANSWARA	332.79	66.56	2.41	0.24	4.85	0.49	340.05	67.28
35	RAJSAMAND	55.40	11.08	0.83	0.08	28.52	2.85	84.75	14.02
36	CHITTORGARH	123.62	24.72	32.74	3.27	4.19	0.42	160.55	28.42
37	BARAN	20.79	4.16	1.52	0.15	5.55	0.56	27.86	4.87
38	SIROHI	657.36	131.47	0.00	0.00	30.63	3.06	687.99	134.54
39	BUNDI	66.63	13.33	12.57	1.26	32.91	3.29	112.11	17.87
40	KARALI	22.82	4.56	28.76	2.88	2.66	0.27	54.24	7.71
41	DUNGARPUR	286.98	57.40	1.36	0.14	24.22	2.42	312.56	59.95
	TOTAL	12265.26	2453.05	866.47	86.65	2101.58	210.16	15233.31	2749.86

RAJASTHAN FINANCIAL CORPORATION
Udyog Bhawan, Tilak Marg,
Jaipur - 302 005
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-15/ 56.1 : Dated : 25th August, 2011
29th

CIRCULAR
(FR-666)

**Reg : Legal action in case of sale / change in Management
without permission of the Corporation**

Instructions already exist that where promoters have illegally entered into sale agreement (of assets of unit) with another person without permission of the Corporation, legal action for recovery is to be initiated (para 4.3(d) of Chapter FR-4 of PG).

Instances have come to notice where the Branch Offices are not adhering to the existing instructions, causing financial loss to the Corporation. It is, therefore, enjoined upon all concerned that in cases where promoters have entered into sale agreement / change in directors, leading to change in management, without permission of the Corporation, legal action becomes incumbent.

Hence, Branch Managers are directed to be vigilant on the above count particularly, in company cases where simply by filing Form-32 in ROC, change of Directors is registered.

Any laxity in this regard may invite reprimand.


(Yaduvendra Mathur)

Chairman & Managing Director

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Nodal Officers.
4. Standard circulation at HO.

rfc

RAJASTHAN FINANCIAL CORPORATION

(FR Section)

Udyog Bhawan,
Tilak Marg, JAIPUR

Ref.No. RFC/23FR/HO/Policy/28-C/ 573

Dated 29.08.2011

30

CIRCULAR
(FR - 667)

Sub: Wilful defaulters and action there against

Attention is drawn to Circular No.FR-531 dated 22.08.08 vide which latest definition of "Wilful Default" as per SIDBI guidelines was circulated with an advice to take necessary action as per revised guidelines issued by SIDBI. It was also enjoined upon all concerned that in the first step they should screen the cases with regard to units having aggregate outstanding of Rs.25.00 lac and above. It was also directed to mention the justification in detail while categorizing the cases in a particular category on the basis of proof in support of such justification and the information should reach to GM(D) latest by 07th of next month.

It has been observed that not a single defaulter has been categorized as a "wilful defaulter" so far and in majority of the cases information is not being sent regularly.

The matter has been reviewed and it has been decided that Branch Managers are to ensure that each and every allotted unit falling in the category of the defaulter be examined in detail in respect of the definition prescribed vide above referred circular (FR-531) and report is sent to HO on quarterly basis.

All concerned are directed to take note of the above for strict compliance and send details on regular basis.


(Moolchand)
General Manager (D)

Copy to:

1. All BOs / SOs.
2. DGM(A&I) Ajmer / Jodhpur
3. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

(FR-DDW SECTION)

Udyog Bhawan, Tilak Marg, JAIPUR

Ref: RFC/HO/DDW/Policy-2/ 655

Dated: 20.09.2011

3.7.2011

CIRCULAR
(No. FR-668)

Sub: Appropriation of sale price as per 70:30 policy of state government.

Attention is invited to Circular No. FR-662 dated 15.07.2011 laying the policy for settlement of Deficit cases. References have been received from Branch Offices for treatment to be given for the amount debited in the account against government department dues while arriving at the settlement amount as per the present settlement scheme.

It is clarified that for the purpose of arriving at the settlement amount, the share should be treated / considered as part of other money and not part of principal sum, so that the share of the government departments 'dues can be recovered in full at the time of settlement of loan account..

All concerned are advised to take a note of above and act accordingly.


(Yaduvendra Mathur) 3/x
Chairman & Managing Director

cc.to:

1. All BOs/SOs
2. DGM (A&I) Ajmer/Jodhpur
3. Standard circulation at HO
4. All Nodal Officers

RAJASTHAN FINANCIAL CORPORATION
Udyog Bhawan, Tilak Marg, Jaipur - 302 005
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-27/786

Dated : 27th Sept., 2011

05-10-11

CIRCULAR

(FR-669)

Reg : Budget allocation for hiring of Taxis for the purpose
of recovery and business promotion activities for the
FY 2011-12

Vide Circular no. FR-659 dated 17/20.06.2011, Branch-wise Budget allocation (with monthly monetary ceiling) was made for each branch for hiring of taxis / alternate vehicle for the purpose of mobility of the officials in order to effect recoveries and procuring business.

There has been persistent demand, to increase the budget allocation, from some of the branch offices. The issue has been looked into and keeping in view the recent increase in the fuel prices it has been decided to increase the budget allocation by 15% and accordingly the monthly monetary ceiling indicated in Circular no. FR-659 dated 17/20.06.2011 and letter no. 409 dated 02.08.2011 (for BOs Bhiwadi & Neemrana) and letter no. 600 dated 06.09.2011 (for BOs Sikar, Jhunjhunu, Churu, Kishangarh, Ajmer, Beawar & Makrana) stands enhanced by 15% w.e.f. Oct., 2011.

Further, it has also been decided to allow the BOs to utilize the unutilized monthly monetary ceiling in the subsequent months of the current financial year.

The terms & conditions for hiring of taxis / alternate vehicle will be the same as contained in Circular no/ FR-659 dated 17/20.06.2011.

All concerned are advised to make a note of above and ensure that the targets in key areas of all the activities are achieved and record of the utilization of the vehicle vis-à-vis achievements is maintained.


(MOOL CHAND)
GENERAL MANAGER (DEV.)

Copy to :

1. All BOs/SOs.
2. DGM(A&I), Ajmer/Jodhpur.
3. DGM(F) for information and taking further necessary action for making revision in the budget estimates.
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
Udyog Bhawan, Tilak Marg, Jaipur - 302 005
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy- 8 / 895 Dated : 19th October, 2011
24

CIRCULAR
(FR-670)

Reg : Suggestions for removal of anomalies in the OTS
Scheme : 2011-12

The OTS Schemes : 2011-12 are operative w.e.f. 01.08.11. The progress made so far is not encouraging as only 498 cases have been registered out of the total 5533 eligible cases.

There have been some references from some of the BOs detailing the anomalies in the OTS Schemes.

In order to remove the anomalies, if any, a High Power Committee has been constituted under the Chairmanship of the Executive Director. This committee will examine the suggestions being received from the BOs and submit its report for making need based changes in these schemes.

All the BMs and Nodal Officers are, therefore, advised to send their suggestions to remove the anomalies, if any, to the DGM(FR-1) latest by 04.11.2011 for consideration of the High Power Committee constituted for the purpose.

#2 24/11/11
(Mool Chand)
General Manager (Dev.)

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Nodal Officers.
4. Standard circulation at HO.

rfc

RAJASTHAN FINANCIAL CORPORATION
(FR Section)

Udyog Bhawan,
Tilak Marg, JAIPUR

Ref.No. RFC/23FR/HO/Policy/98/ 924

Dated 01.11.11
03

CIRCULAR
(FR - 671)

Sub : Reports & returns from assisted units and their analysis

In the loan agreements executed between the loanee concerns and the Corporation a condition is stipulated that the loanee unit shall have its accounts audited in the manner prescribed in the Indian Companies Act, 1956 and shall submit the audited accounts to the Corporation within six months from the date of closing of each financial year. This condition further provides that in case the borrower fails to comply with this provision, the Corporation shall have right to get accounts audited at the expenses of loanee unit.

Similarly, instructions also exist that certain reports & returns shall be called from the assisted units on regular basis (para 1.19 of Chapter FR-1 of PG).

It has been observed that above condition as well as instructions contained in P&G are not being complied with. It has also been observed that in case if audited accounts and other returns are submitted by the loanee concerns, the same are not being analyzed properly.

The SIDBI, in its Performance Evaluation Report of the Corporation, has observed that Corporation may introduce a system of obtaining reports and analyze the same to evaluate the performance as well as health of the units.

It is, therefore, reiterated that all concerned may ensure strict compliance of the aforesaid condition as contained in the loan agreement and also provisions of P&G,

Copy to:

1. All BOs / SOs.
2. DGM(A&I) Ajmer / Jodhpur
3. Standard circulation at HO.

K.2 02/11/11
(Moolchand)
General Manager(Dev.)

rfc

RAJASTHAN FINANCIAL CORPORATION
(FR Section)

Udyog Bhawan,
Tilak Marg, JAIPUR
Dated 01.11.11

Ref.No. RFC/23FR/HO/Policy/118/925
CIRCULAR
(FR - 672)

03

Sub : Insurance of assets of assisted units

Instructions already exist in P&G (Chapter FR-8) that Branch Offices should ensure that the assets of the assisted units are kept insured throughout the currency of the loan and the insurance policies are renewed timely during the currency of the loan.

It has been observed that the aforesaid provisions contained in PG (Chapter FR-8) are not being strictly followed by the branches.

SIDBI in its Inspection Report has stressed that the Corporation should ensure annual review of Insurance policies for all live accounts in order to safeguard the interest of the Corporation

It is, therefore, reiterated that all concerned may ensure strict compliance of the aforesaid provisions as contained in the PG (Chapter FR-8).

[Signature]
(Moolchand)
General Manager(Dev.)

Copy to:

1. All BOs / SOs.
2. DGM(A&I) Ajmer / Jodhpur
3. Standard circulation at HO.

[Signature]
03/11

RAJASTHAN FINANCIAL CORPORATION
Udyog Bhawan, Tilak Marg, Jaipur – 302 005
(FR SECTION)

Ref.No.RFC/23FR/HO/Policy-104/ 990

Dated : 11.11.2011

21

CIRCULAR
(FR-673)

**Reg : Scheme for Incentive to BOs out of the recoveries being
made by way of OTS of small loan accounts and decreetal
cases**

The Corporation has launched OTS Schemes : 2011-12 operative w.e.f 01.08.2011. The progress made upto 31.10.2011 has been reviewed and it is a matter of serious concern that progress made so far is far behind the expectations as only 600 cases have been registered out of 5500 old accounts. It all shows that there is lack of sincerity on this front which calls for stringent action against the BMs and other officials posted in the BOs for which action is being initiated separately.

However, in order to motivate, it has been decided to give incentive to the BOs as follows :-

1. The cases having loan sanctioned upto Rs. 50000/- and eligible under OTS Scheme 2011-12, in which the quantum of total settlement amount is upto Rs. 5000/-, the amount of recovery may be allowed to be utilized by the concerned BO for meeting out its office expenses including hiring of taxis for recovery purposes.
2. The decreetal cases in which execution applications have been filed but same has been rejected for want of property and which are eligible under the ongoing OTS scheme : 2011-12 and now recovery is made by way of settlement under the scheme then in such cases 5% of the recovered amount (with the upper ceiling of Rs. 10000/- per case) may be allowed to be utilized by the BO for meeting out office expenses including hiring of taxis for recovery purposes.

This incentive for utilizing for OE and hiring of taxis will be over and above the Budget allocated to the concerned branch. Formal branch-wise approval for the same will be issued by Finance Division on receipt of details of the recoveries effected out of the above category of cases.

All concerned are advised to make a note of above and ensure settlement of maximum number of cases.



(YADUVENDRA MATHUR)

CHAIRMAN & MANAGING DIRECTOR

Copy to :

1. All BOs/SOs.
2. DGM(A&I) Ajmer / Jodhpur.
3. DGM(F)/DGM(GAD) for information and taking needful action.
4. Standard Circulation at HO.

**RAJASTHAN FINANCIAL CORPORATION
UDYOG BHAWAN, TILAK MARG, JAIPUR
(FR SECTION)**

Ref.No.RFC/23FR/HO/Policy-81/ 998

Dated : 17.11. 2011
23

**CIRCULAR
(FR-674)**

Reg : Feed back from customers

The Corporation is constantly looking for avenues through which it may multiply its quality business. It has been observed that a regular system of feed back from the customers may facilitate the Corporation in fine tuning its policies / products / services so as to make the same competitive and customer oriented in order to serve its customers better and multiply its business.

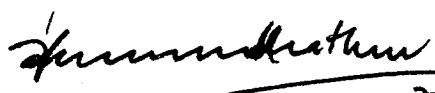
The issue of introduction of a system for getting regular feed back from the customers was deliberated at length in the PC&CC meeting held on 20.10.2011 in which it has been decided that Branch Managers will get feed back from its loanee concerns at the time of closure of accounts or in the event of switching over to other Financial Institutions.

Accordingly, all the Branch Managers are advised to get the feed back in the enclosed "**Customer Feed Back Form**" and ensure to send the same **on monthly basis**, with their comments and recommendations, to the **DGM(CAS-1)** who will put up detailed analysis before the PC&CC for discussions and taking decisions for fine tuning its policies so as to make the same competitive and customer oriented.

The Branch Managers will also ensure to communicate back with the customers on the actions taken on the feed back given by them.

All concerned are advised to make a note of above and ensure compliance.

PA
23/11


(YADUVENDRA MATHUR)
CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs / SOs
2. DGM(A&I), (WZ), Ajmer / Jodhpur.
3. Standard circulation at HO.

BO : _____

RAJASTHAN FINANCIAL CORPORATION**CUSTOMER FEED BACK FORM**

1	Name & Address of the unit	:	
2	Name of the promoter(s)	:	i) ii) iii) iv)
3	Name & address of the key promoter(s)	:	
4	Contact No(s)	:	Phone (With STD Code) :
		:	Mobile :
		:	Email :
5	Account No(s)	:	Amount (Rs. In lakh)
	Date		
	Details of loan	:	
	Sanction	:	
	Disbursed	:	
	Date of closure of the accounts	:	
(A)	Rating of the working of the Corporation?	:	Excellent () Good () Average () Not satisfactory () (Indicate reasons if you rate "Average or Not satisfactory")
(B)	Rating the working / behaviour of the officials of the Corporation?	:	Excellent () Good () Average () Not satisfactory () (Indicate specific instance if you rate "Average or Not satisfactory")
(C)	Upto what extent you are satisfied with the services extended by the Corporation	:	Fully () Partly () Not satisfied () (Indicate reasons if not fully satisfied)

(D)	Are you switching over your loan account with other Financial Institution / bank?	:	Yes / No (If yes, please give reasons for switching over)
(E)	Your suggestions to improve the working / image of the Corporation and its officials	:	System Procedure Behaviourial aspect of the official(s)
(F)	Any other suggestions for improvement so as to serve you better	:	

Date :

Place :

**Signature of the Entrepreneur
(Name & correspondence address)**

Comments of the BM :

Signature of the Branch Manager

DGM(CAS)

rfc

RAJASTHAN FINANCIAL CORPORATION
(FR Section)

Udyog Bhawan,
Tilak Marg, JAIPUR

Ref.No. RFC/23FR/HO/Policy-29/1068

Dated 28.11.2011
36

CIRCULAR
(FR - 675)

Sub: Recovery targets 2011-12

Total recovery targets for the F.Y 2011-12 were fixed at Rs.525 crore and branchwise targets were circulated vide circular No.FR 657 dated 01.04.11. Subsequently, vide FR circular No. FR-665 dated 19.08.11, separate targets for deficit / decreetal / written off cases for the FY 2011-12 were circulated.

The targets are further bifurcated for Standard assets, NPA excluding DDW and DDW and branchwise targets are given overleaf. These targets shall not include premature payments received, if any. The BOs may further re-allocate the targets to the sub offices falling under their jurisdiction.

All the BMs are advised to make all out efforts to achieve the targets fixed.


(Moolchand)

General Manager (Dev.)

Copy to:

1. All BOs.
2. DGM(A&I) Ajmer / Jodhpur
3. Nodal Officers
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

RECOVERY TARGETS FOR THE YEAR F.Y.2011-12

Rs in lac

Sl.No.	Branch	Targets of std assets			Targets of NPA (excluding DDW)			Targets of DDW	Total Targets		
		Prin.	Intt.&OM	Total	Prin.	Intt.&OM	Total		Prin.	Intt.	Total
1	Ajmer	276.00	132.89	408.89	21.25	87.11	108.36	12.75	310.00	220.00	530.00
2	Beawar	181.43	85.07	266.49	7.08	44.93	52.02	11.49	200.00	130.00	330.00
3	Bhilwara	233.04	147.37	380.41	486.01	1702.63	2188.64	240.95	960.00	1850.00	2810.00
4	Kishangarh	649.07	396.09	1045.16	100.68	63.91	164.59	50.25	800.00	460.00	1260.00
5	Makrana	283.62	169.52	453.14	120.92	410.48	531.40	25.46	430.00	580.00	1010.00
6	Alwar	631.04	427.55	1058.59	167.25	512.45	679.70	181.71	980.00	940.00	1920.00
7	Bharatpur	95.48	61.80	157.28	114.61	238.20	352.81	39.91	250.00	300.00	550.00
8	Bhiwadi	3191.74	1724.12	4915.86	587.37	575.88	1163.25	300.89	4080.00	2300.00	6380.00
9	Dholpur	85.19	52.16	137.35	102.69	207.84	310.53	42.12	230.00	260.00	490.00
10	Neemrana	565.75	364.49	930.24	13.11	35.51	48.62	141.14	720.00	400.00	1120.00
11	Bikaner	231.71	114.59	346.30	41.15	175.41	216.56	27.14	300.00	290.00	590.00
12	Churu	27.32	16.81	44.14	40.66	163.19	203.84	92.02	160.00	180.00	340.00
13	Hanumangarh	25.35	14.20	39.55	76.64	175.80	252.44	68.01	170.00	190.00	360.00
14	Nagaur	95.04	53.52	148.56	126.61	426.48	553.09	48.35	270.00	480.00	750.00
15	SGNR	287.06	134.07	421.13	30.69	125.93	156.62	52.25	370.00	260.00	630.00
16	Dausa	222.03	128.96	350.99	123.65	201.04	324.69	34.32	380.00	330.00	710.00
17	Jaipur(City)	4636.32	2742.25	7378.57	3058.78	2557.75	5616.53	44.90	7740.00	5300.00	13040.00
18	Jaipur(Rural)	1170.76	630.00	1800.76	324.44	700.00	1024.44	224.80	1720.00	1330.00	3050.00
19	Sitapura Jaipur	306.99	180.27	487.25	167.22	69.73	236.96	25.79	500.00	250.00	750.00
20	Jaipur(VKIA)	1068.87	609.95	1678.82	297.01	150.05	447.06	34.12	1400.00	760.00	2160.00
21	Jhunjhunu	88.85	51.95	140.80	61.29	298.05	359.34	69.86	220.00	350.00	570.00
22	Sikar	219.18	141.65	360.83	130.88	338.35	469.23	79.94	430.00	480.00	910.00
23	Tonk	93.76	54.95	148.71	28.92	45.05	73.97	17.32	140.00	100.00	240.00
24	Aburoad	98.82	55.40	154.22	162.78	754.60	917.38	268.40	530.00	810.00	1340.00
25	Balotra	299.14	135.95	435.09	26.52	84.05	110.57	14.34	340.00	220.00	560.00
26	Jaisalmer	82.42	47.66	130.08	35.31	22.34	57.65	2.27	120.00	70.00	190.00
27	Jalore	6.17	3.45	9.62	53.88	166.55	220.43	89.95	150.00	170.00	320.00
28	Jodhpur	1122.84	640.33	1763.17	332.86	199.67	532.53	94.30	1550.00	840.00	2390.00
29	Pali	81.04	45.75	126.79	142.46	304.25	446.71	106.50	330.00	350.00	680.00
30	Baran	27.27	12.74	40.01	7.86	27.26	35.12	4.87	40.00	40.00	80.00
31	Jhalawar	55.47	32.79	88.26	46.99	67.21	114.20	7.54	110.00	100.00	210.00
32	Kota	1505.68	742.52	2248.20	107.20	257.48	364.68	37.12	1650.00	1000.00	2650.00
33	S.Madhpor	68.84	40.89	109.73	51.12	189.11	240.23	20.04	140.00	230.00	370.00
34	Banswara	157.00	93.11	250.10	105.72	136.89	242.62	67.28	330.00	230.00	560.00
35	Chittorgarh	285.05	126.78	411.83	6.53	53.22	59.75	28.42	320.00	180.00	500.00
36	Rajsamand	181.61	91.54	273.15	24.37	18.46	42.83	14.02	220.00	110.00	330.00
37	Udaipur	526.39	358.52	884.91	394.26	411.48	805.74	129.35	1050.00	770.00	1820.00
	Total	19163.34	10861.66	30025.00	7726.77	11998.34	19725.11	2749.89	29640.00	22860.00	52500.00

rfc

RAJASTHAN FINANCIAL CORPORATION
(FR Section)

Udyog Bhawan,
Tilak Marg, JAIPUR

Ref.No. RFC/23FR/HO/Policy-127/1237

Dated 22.12.2011

CIRCULAR
(FR - 676)

Sub: Sector-wise outstanding data for effective
monitoring of Industry Exposures

The SIDBI in its performance evolution report of the Corporation has suggested that the corporation may maintain sector-wise outstanding data for effective monitoring of Industry Exposures and should also formulate a separate risk management policy to fix the Industry-wise exposures norms with the approval of the Board of Directors.

To implement the above suggestion and to formulate a risk management policy, it has been decided to maintain sector-wise outstanding data for the cases sanctioned upto 31.03.2000 and after 31.03.2000 separately. Accordingly all BOs / SOs are advised to send sector-wise (type of industry) position of the live accounts as on 15.12.2011 in the enclosed formats 'A' & 'B' to the concerned DGM (Operations) on email / CD as well as in hard copy for compilation at the earliest but not later then 31.12.2011. The DGM (Operations) concerned will send the compiled position of the branches falling under his jurisdiction to the DGM (RRMD) by 07.01.2012.

All concerned are advised to take necessary action accordingly.

22/12/11

(Mool Chand)
General Manager (Dev.-RRM)

Encl.: As above.

Copy to:

- 1 All BOs/ SOs.
- 2 All DGM (Operations)
- 3 Standard circulation at HO.
- 4 A&I Ajmer / Jodhpur

S.NO	SECTOR

[illegible]

RAJASTHAN FINANCIAL CORPORATION
SECTORWISE (TYPE OF INDUSTRY) POSITION

[illegible]

[illegible]

RAJASTHAN FINANCIAL CORPORATION
SECTORWISE (TYPE OF INDUSTRY) POSITION

NOT SANCTIONED AFTER 31.03.2000

Rs in lac

[illegible]

**RAJASTHAN FINANCIAL CORPORATION
UDYOG BHAWAN, TILAK MARG, JAIPUR
(RRM DIVISION)**

Ref. No. RFC/HO/23FR/Policy-125/1245

Dated : 19.12.2011
03-01-2012

**CIRCULAR
(FR - 677)**

Sub : One Time Settlement Schemes : 2011-12

Schemes for one-time settlement of NPAs have been launched vide circular no. FR-662 dated 8/15.07.2011 which are operative upto 31.12.2011.

The Board of Directors of the Corporation; in its meeting held on 01.12.2011, after review of the performance under these schemes; has **decided to extend** the operative period of the OTS schemes : 2011-12 upto **31.03.2012 with the following changes / modifications** in the provisions and general terms & conditions of the aforesaid Circular :-

1. Registration fee & Up-front payment :

The **registration fee and up-front payment** in the cases having loans sanctioned **above Rs. 2.00 lakh** being registered from **01.01.2012** onwards will be the **double** than that prescribed in the aforesaid circular.

However, it is clarified that there is no change in the registration fee and up-front payment for the cases having loans upto Rs. 2.00 lakh.

2. Competent Authority :

The competent authority for taking decision for settlement under the OTS Schemes - 2011-12 wherever mentioned as **"Special HOLC"**, will now be the respective Empowered Settlement Committee (i.e. **HOLC or SLC**) in accordance with their jurisdiction as defined in Circular no. P&G-1404 dated 13.12.2011.

3. Clarification / relaxation :

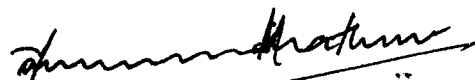
The existing **Clause "(p)"** contained in Annexure 'C' of the aforesaid Circular No. FR-662 dated 08/15.07.2011 is hereby **substituted** by the following :-

*"(u) **Clarification / Relaxation** : In case of any difficulty in implementation / interpretation of the scheme or any clarification / relaxation is required, CMD's decision will be final. CMD is also authorized to allow registration / extension in making payment of settlement amount beyond the cut-off date, if required, depending upon merits of the case."*

It is further mentioned that there will be no new OTS Scheme w.e.f. 01.04.2012 as such, for the cases which are otherwise eligible under the OTS Scheme : 2011-12 but do not apply for registration for OTS upto 31.03.2012, the Corporation is actively working on the proposal to treat, such cases which are eligible for settlement as per specified formula defined in the OTS Schemes-2011-12, as '**deemed settled**' as on 31.03.2012 and a case-wise list of such cases will be published clearly depicting the amount of settlement as on 31.03.2012 which the party may deposit along with interest @ 16% w.e.f. 01.04.2012 (Needless to mention that as per provision (f) of Annexure-C of the OTS Schemes : 2011-12, the rate of interest in the cases settled upto 31.3.2012 will be 13%, if the amount is paid by the party as per terms of settlement).

All concerned are, therefore, advised to list-out the cases which are otherwise eligible under the OTS Schemes : 2011-12 but do not apply for registration by 31.03.2012 (in which settlement amount is to be calculated as per specified formula in the scheme) and send the list of such cases to HO (indicating name of the unit, date of sanction, loan sanctioned, name of scheme under which it is eligible, total outstanding (Principal, Interest & Other Money), whether it was settled earlier (if yes, then amount of settlement) and the amount of settlement as per formula prescribed in the OTS Scheme : 2011-12) so as to reach the GM (Dev.- RRM) latest by 07.04.2012.

It is enjoined upon all the Branch Managers / DGM (Operations) to make all out efforts to register all the eligible cases, so as to get rid of such old and sticky accounts facilitating reduction in NPAs.



(YADUVENDRA MATHUR)
CHAIRMAN & MANAGING DIRECTOR

Copy to :

1. All BOs/SOs
2. All DGM(Operations)
3. Standard circulation at HO.

rfc

RAJASTHAN FINANCIAL CORPORATION
(RRMD)

Udyog Bhawan,
Tilak Marg, JAIPUR

Ref.No. RFC/DDW/Audit-5/ 1248

Dated 09.01.2012

CIRCULAR

(FR - 678)

**Sub: Maintenance of information regarding prime assets, guarantees
as well as properties of promoters and guarantors**

The instructions already exist for maintaining the details of primary security in R-12 as well as collateral security in a register prescribed vide Circular No.FR-528 dated 05.07.2008 but it has been observed that these registers are not being maintained properly. Hence it is reiterated that these registers may be maintained properly as prescribed.

Similarly details of Net Worth of the promoter(s) are being taken in the prescribed performa alongwith the loan application and the properties owned by them is also verified at the time of verification of antecedents. Besides above the affidavit regarding properties is also being obtained at the time of execution of documents. But no separate record is maintained for details of properties owned by the promoters / guarantors taken alongwith the loan application at the time of execution of documents. Due to non maintenance of proper records, difficulties are faced at the time of initiation of legal action specially u/s 32-G of the SFCs Act for recovery of Corporation dues. The Public Undertaking Committee of Rajasthan Legislative Assembly has also viewed seriously and recommended evolving suitable mechanism for maintenance of proper record of properties owned by promoters / guarantors.

Therefore, it has now been decided that beside maintaining Registers for primary security and collateral security, a separate register for keeping details of the other properties owned by promoters / guarantors, details of which are obtained alongwith loan application as well as at the time of execution of loan documents may also be maintained at BO level. This will enable the Corporation to keep track of the properties of the promoters / guarantors.

It is enjoined upon that all above registers are completed by 29.02.2012. The concerned DGM (Operations) would ensure that branches have started maintaining proper registers during their inspection of the branch. The Internal Audit would also invariably check the maintenance of registers and report their observation in the audit report.

All concerned are advised to take necessary action accordingly.


(Yashuendra Matfir)
Chairman & Managing Director

Copy to:

- 1 All BOs/ SOs.
- 2 All DGM (Operations)
- 3 Standard circulation at HO.
- 4 A&I Ajmer / Jodhpur

RAJASTHAN FINANCIAL CORPORATION
UDYOG BHAWAN, TILAK MARG, JAIPUR
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-8/1251

Dated : 16.01.2012
17

CIRCULAR
(FR-679)

Reg : One Time Settlement Schemes : 2011-12 - change in competent authority for settlement in the cases in which competent authority is DLC as per circular no. FR-662 dated 15.07.2011

In the wake of re-organization, the concept of DGM(Operations) has been introduced and accordingly the various committees have been re-constituted vide circular no. P&G-1404 dated 13.12.2011.

The OTS Schemes : 2011-12 are in operation under which the eligible cases under some of the categories are to be decided by DLC. It has been observed that out of the cases required to be placed before the DLC majority of them are such in which settlement amount is required to be calculated on the basis of repayments made and there is no link with MRV of primary security / collateral security and as such there is hardly any point for the DLC to apply its wisdom with regard to soundness of MRV or otherwise. Sometimes, decisions in such cases are delayed for want of convening meeting of DLC which are fixed as per programme of visit of the concerned DGM(Operations).

In order to ensure quick decisions on the settlement requests of the eligible loanes, following changes are hereby made in the competent authority for settlement mentioned in the aforesaid circular no. FR-662 dated 15.07.2011 :-

1. The cases in which settlement formula is not based on the MRV of assets or cases are not required to be segregated as per MRV and settled in which presently competent authority is DLC, the Branch Manager will be competent authority (irrespective of quantum of sacrifice) in place of DLC.
2. The cases in which settlement formula is based on the MRV of assets / cases are required to be segregated as per MRV and settled in which presently DLC is the competent authority will continue to be placed before the DLC under the chairmanship of DGM(Operations).

All concerned are advised to make a note of above and ensure to make all out efforts to register and settle all the eligible cases under the OTS Schemes : 2011-12 so as to reduce the NPAs.



(YADUVENDRA MATHUR)
CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs / SOs
2. All DGM(Operations)
3. DGM(A&I), (WZ), Ajmer / Jodhpur.
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-5
(FR SECTION)

Ref.No. RFC/23FR/HO/Policy-17/ 15.62

Dated: 18.01.2012

CIRCULAR (No.FR-680)

Sub: Format of Proposal for settlement of loan account/ Redressal of Grievances

Instructions already exist in the format of proposal for settlement of loan account/ Redressal of grievances that information about details of properties (mortgaged as well as other properties not mortgaged) owned by promoters/guarantors along with details of efforts made for identification of other properties not mortgaged to the Corporation be given, but some of the branches are not giving complete details. These details are required to facilitate the concerned empowered settlement committee in making decision.

Therefore, it is reiterated that the above information along with present financial position of the promoter/guarantor may invariably be given in the proposal format and Branch Manager may also ensure that the information given are absolutely true and correct.

All concerned are advised to take necessary action accordingly.

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.


General Manager (D)

RAJASTHAN FINANCIAL CORPORATION
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-25/ 1278

Dated: 01-02-2012

CIRCULAR
(FR-68)

Reg: Delegation of powers – to expedite decision making process

The over all position of recovery was reviewed and it is observed that the achievements made so far are not at all encouraging as compared to corresponding period of the previous financial year. To expedite the decision making process including initiation of legal action, it has now been decided to delegate the powers with regard to reschedulement and initiation of legal action including action u/s 29 except in joint finance cases, CRE cases and cases of SC/ST entrepreneurs, to DGM (Operations) with immediate effect till 31.03.2012.

It is, therefore, enjoined upon all the DGMs (Operation) to exercise the delegated powers by abiding the procedure laid down and ensure attainment of the assigned targets in all FR activities.


(YADUVENDRA MATHUR)
CHAMAN & MANAGING DIRECTOR

Copy to:

1. All Branch Offices
2. DGM (Operations)
3. A&I, Ajmer/Jodhpur.
4. Standard Circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
UDYOG BHAWAN, TILAK MARG,
JAIPUR - 302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-3/1281

Dated : 06.02.2012

CIRCULAR
(FR-682)

Reg : Addendum issued vide circular no. FR-664 after
launching OTS Schemes : 2011-12

Attention is invited to circular no. FR-662 dated 08/15.07.2011 vide which OTS Schemes : 2011-12 were launched, in which under the head "**Eligibility**" it is mentioned, with regard to the cases earlier settled, that :-

"Note : (i) There is no bar for registration of cases closed / rejected earlier by the Empowered Settlement Committees / competent authority / deferred sale cases or cases which were settled upto 31.03.2010 with the consent of the loanee but where the loanee either did not deposit any amount or deposited part amount only, if these are otherwise eligible. However, the cases which were settled after 31.03.2010 by the Empowered Settlement Committees / competent authority with the consent of the loanee shall not be registered afresh under the Scheme."

After launching the OTS Schemes : 2011-12, an Addendum was issued vide circular no. FR-664 dated 11/12.08.2011 that the cases earlier decided by the HOLC / Spl. HOLC / SLC and on a larger amount and which are also eligible under the OTS Schemes : 2011-12 should first be listed separately and be sent to HO with details for prior approval to entertain under the scheme.

Accordingly, details have been received from the branches and for working-out a formula / modus-operandi to examine and decide such cases, the matter was placed before the SLC in its meeting held on 25.01.2012. The SLC observed that when the Corporation has declared a general scheme and if a case is eligible as per the provisions of the scheme then it will not be fair and justified to debar it just on the grounds that it had earlier been decided on a higher amount. If a case is debarred just on this ground then it may invite unwanted litigation specially when a similarly placed case (in which the party had never shown its intentions to pay off the dues of the Corporation) will be comparatively benefited which is against the basic objectives of the OTS Schemes : 2011-12. Moreover, the

— scheme approved by the Board has no bar for registration of such cases decided upto 31.03.2010 and therefore, addendum issued vide circular no. FR-664 dated 12.08.2011 has created a lot of confusion and misgivings paving way for discretion and discrimination which is against the objective of transparency and has conveyed a wrong message in the field. After detailed deliberations, it has been decided to withdraw the aforesaid addendum.

Accordingly, the addendum issued vide circular no. FR-664 dated 12.08.2011 is hereby withdrawn with immediate effect.

All concerned are advised to take a note of it and register the eligible cases strictly as per the provisions of the OTS Schemes contained in circular no. FR-662 dated 15.07.2011.



(YADUVENDRA MATHUR)
CHAIRMAN & MANAGING DIRECTOR

6/2/12

Copy to:

1. All BOs / SOs
2. All DGM(Operations)
3. DGM (A&I), (WZ), Ajmer / Jodhpur.
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-96/ 1290

Dated: 23-02-2012

CIRCULAR (FR-683)

Sub: Timely presentation of PDCs and criminal action against dishonoured cheques

In view of the reduced business plan, the targets for sanction for the year 2011-12 have been revised. Accordingly, SIDBI has also reduced the refinance facilities to the Corporation resulting into financial crunch. To overcome this situation, we have to arrange funds by way of effecting maximum recovery. Therefore in super-cession of all previous circulars, all BMs are directed to ensure that PDCs are presented strictly on due dates and the powers of deferment currently being exercised by the Branch Managers are withdrawn with immediate effect. If any cheque is returned unpaid, the Branch Manager immediately on receipt of the bounced cheque will take necessary further action. In case of any lapse in presentation of PDCs followed by further action in the matter of bouncing of cheque, the BM will be held responsible.

In the cases where the party is facing genuine problem, the cheques would be presented for realisation on due date. However, for taking further action, the BM would send the matter along with his recommendation to the concerned DGM (Operation) and action for filing complaint u/s 138(b) would be initiated only after decision from HO.

All concerned are advised to take action accordingly.



(YADUVENDRA MATHUR)

CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BO/SO Offices
2. DGM (Operations)
3. A&I, Ajmer/Jodhpur.
4. Standard Circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-5
(RRM DIVISION)

Ref.No. RFC/23FR/HO/MRV/ 1304

Dated: 29.02.2012

CIRCULAR (No.FR-684)

Sub: Maintenance of Asset Register & MRV of primary assets as well as collateral security of all standard assets and NPA of the cases having sanctioned amount above Rs.1.00 lac

----- X -----

Attention is invited to Circular No.FR-656 dated 31.03.2011 vide which it was directed that MRV of primary assets as well as collateral security of all accounts having sanctioned amount above Rs.10.00 lac is to be calculated on yearly basis in the first quarter of the financial year so as to complete the task by 31st May each year. For the cases having sanctioned amount above Rs.1.00 lac to Rs.10.00 lac, the same is to be calculated once in two years and be reported to HO by 31st May every third year.

The SIDBI in its Performance Evaluation Report of the Corporation has insisted for maintaining a separate Asset Register at branch level and for getting the data compiled on yearly basis.

Therefore, the matter was reviewed and it has been decided that branches may maintain a separate Asset Register. Valuation (MRV) of primary assets as well as collateral security of all standard and NPA accounts having sanctioned amount above Rs.1.00 lac may be got carried out by a technical officer during the first quarter of the financial year so as to complete the task by 31st May each year and keep the Asset Register updated. It has also been decided that data regarding valuation (MRV) as carried out above are to be sent to GM(D) by 10th June every year for onward submission to SIDBI.

All concerned are advised to take note of above.



(Yaduvendra Mathur)
Chairman & Managing Director

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005

(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-25/ 1312

Dated: 05-03-2012

CORRIGENDUM

(FR - 685)

Reg: Delegation of powers – to expedite decision making process.

In partial modifications to Circular No. 681 dated 1.2.2012, it is clarified that the powers vested in CMD & GM (D) in FR matters (with regard to reschedulement, initiation of legal action u/s 29 except in Joint Finance cases, CRE cases and cases of SC/ST entrepreneurs) will be exercised by the DGM (Operations) till 31.3.2012.

All concerned are advised to take a note of above and act accordingly.



(YADUVENDRA MATHUR)

CHIRMAN & MANAGING DIRECTOR

Copy to:

1. All BO/SO Offices
2. DGM (Operations)
3. A&I, Ajmer/Jodhpur.
4. Standard Circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-8/1321

Dated: 30-03-2012

31

CIRCULAR (No.FR-686)

Sub: OTS Scheme 2011-12

Schemes for One Time Settlement of NPAs launched vide circular No. FR-662 dated 8/15.7.2011, are operative upto 31.03.2012 and as such, it is enjoined upon all concerned that :

1. No case shall be registered for OTS after 31.03.2012.
2. The cases registered upto 31.03.2012 are to be settled as per provisions of OTS Schemes for NPAs 2011-12 by the competent authority as stipulated in the schemes. In the cases where the Branch Manager/DLC is the competent authority, the cases may be settled immediately and decision may be conveyed. And for the cases which are to be considered by HOLC/SLC, proposals in the prescribed format may immediately be forwarded to the concerned DGMs (Operation).
3. To send category wise summarized position along with list of cases which are settled under the OTS schemes 2011-12 to the DGMs (Operation) in the enclosed proforma (Annexure-A).
4. To send category wise list of cases, which were eligible for settlement under the OTS Schemes 2011-12, but not registered or rejected to the DGM (Operation) in the enclosed proforma (Annexure-B).
5. Category wise list of cases, which were registered and settled, but only part payment made in the enclosed proforma (Annexure-C).
6. To send list of cases, which were registered under OTS 2011-12 and pending for decision of settlement in the enclosed format (Annexure-D).

DGMs (Operation) are advised to collect the above information from the BOs and submit the same duly compiled to GM(D) through email along with soft copy within 15 days positively.


(Yaduvendra Mathur)
Chairman & Managing Director

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/DDW/Policy-1/ 1358

Dated : 11.05.2012

CIRCULAR
(FR - 691)

14

Reg : Writing off/writing back the amount in the cases in which assets and promoters/ guarantors both are missing and no chances of recovery

The Corporation has been considering cases for writing off the amount as bad debt on merits of each case, depending upon the availability of revenue surplus where it has been found that recovery of the amount is difficult and account is classified as "Loss Category" at the close of the financial year.

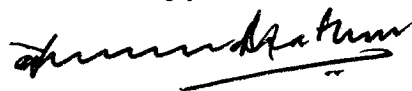
During the process of recovery, it was observed that there are certain hard pressed cases where recovery is difficult, as assets and promoters both are missing and despite having introduced OTS Schemes, the cases are not being registered and settled.

The committee constituted by the Board of Directors while considering the proposed OTS Schemes, also decided that the cases in which assets and promoters both are missing and there are no chances of recovery may be identified by the BMs and case-wise details, with recommendations to finally write off, may be sent to HO, so that the same may be placed before the Board for decision.

It is, therefore, enjoined upon all Branch Managers to identify the cases written off earlier and cases from NPA (including DDW), in which assets and promoters both are missing and there are no chances of recovery and send the proposals for finally writing off to the concerned DGM (Op) by 25.05.2012 in enclosed format with full justification and clear cut recommendation with all required information/documents. The DGM (Op) will further process the proposal of each and every unit and submit the same with their comments and recommendations for finally writing off the amount to the GM(D).

Since these cases are to be finally written off meaning thereby no further action for recovery is to be taken, as such the BMs should satisfy themselves and certify that there are no chances of recovery from these cases.

All concerned are advised to take a note of above and act accordingly.



(Yaduvendra Mathur)
CHAIRMAN & MANAGING DIRECTOR

Encl: As above

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

HO : Udyog Bhawan, Tilak Marg, JAIPUR-302 005

(RRM DIVISION)

Name of Branch : _____

Proposal for write off the amount in the cases in which assets and promoters/ guarantors both are missing and there are no chances of recovery

Part – I : BASIC DATA:

1.	Name & Address of the concern				
2.	Account No.				
3.	Scheme code No.				
4.	Name & address of promoter(s)/legal heirs, if promoter(s) expired.				
5.	Name & address of guarantor(s)/ legal heirs of guarantor(s), if guarantors expired				
6.	Details of financial assistance:				
	a] Loan sanctioned with date				
	b] Purpose of loan:	Sanctioned	Disbursed		
	- Land				
	- Building				
	- Plant & Machinery				
	TOTAL				
	c) Line of product				
	d] Date of first & last disbursement				
7.	Outstanding as on 31.03.2012	<u>Principal</u>	<u>Interest</u>	<u>O.M</u>	<u>Total</u>
8.	Details of total repayment made by the party since beginning including sale price if unit is sold				
9.	Whether whereabouts of promoters/ guarantors/legal heirs and assets are not known				
10.	Efforts made till date for locating whereabouts of promoters/guarantors/legal heirs.				
11.	Efforts made to ascertain the details of properties owned by promoters/ guarantors/legal heirs.				

Part – II : Details of deficit cases:

1.	Date of possession				
2.	Outstanding as on date of possession	<u>Principal</u>	<u>Interest</u>	<u>O.M</u>	<u>Total</u>
3.	Amount of penal interest				
4.	Other money debited after take over				
5.	Total outstanding as on date of sale	Rs.	Date		
6.	Sale consideration & date of agreement to sale	Rs.	Date		

Certificate

Despite best efforts it has not been possible to recover the dues in the case of M/s _____ as neither promoters/guarantors or their legal heirs nor assets are available, therefore, the case is recommended to finally write off.

()
Name & signature of Branch Manager

Comments and recommendations of DGM (Operation): _____

()
Name & signature of DGM (Operation-) _____

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-68/1322

Dated: 30-03-2012
24

CIRCULAR (FR-687)

Sub: Mechanism to monitor the units for the purpose of recovery - Reconstitution of Default Review Committees

In order to ensure effective follow-up and to facilitate decisions about the line of action, the system of review by the Default Review Committees (DRCs) is prescribed in P&S (at point No.1.58 of Chapter FR-1).

In the background of recent re-organization, it has been felt that there is a need to make the system of review more effective and result-oriented by clearly defining the role, scope and responsibility/accountability of DRCs so as to have a focused attention on recovery of Corporation dues, NPA management, close follow-up and regular monitoring of assisted units thus enabling the Corporation in maintaining assets quality by prevention of slippages and up-gradation of NPAs.

The Default Review Committees will review and analyze the causes of default in each and every case under their respective jurisdiction and will be responsible/ accountable for timely recovery of Corporation dues, new defaults and slippages.

The Default Review Committees are hereby re-constituted as under:-

(I) BRANCH LEVEL DEFAULT REVIEW COMMITTEE :

i)	Branch Manager	:	Chairman
ii)	DM/AM (Fin./Project monitoring at BO)	:	Member
iii)	DM/AM (FR)	:	Convener

(a) Branch Level DRC will meet once in months.

(b) Jurisdiction :

- 1) All cases of default irrespective of loan sanctioned/quantum of default and progress of recovery in all loan accounts under the jurisdiction of branch.
- 2) All DDW cases.
- 3) All cases of units under possession.
- 4) All Court cases.
- 5) All Suit filed cases.
- 6) All the cases in which legal action u/s 32G has been initiated.
- 7) New Defaults and slippages.
- 8) All the cases in which legal action u/s 30 has been initiated.
- 9) Rescheduled cases, cases in which units have been handed over back to the original promoter, cases in which PDCs have been taken for recovery of Corporation dues, complaints lodged u/s 138(b) of NI Act.
- 10) FIR lodged cases.

(II) DRC AT DGM (OPERATIONS) LEVEL:

i)	Dy. Gen. Manager(Operations)	:	Chairman
ii)	Branch Manager	:	Member
iii)	DM/AM (Fin./Project monitoring at BO)	:	Member
iv)	DM/AM (FR)	:	Convener

- (a) DGM (Operations) level DRC will meet every month.

(b) **Jurisdiction :**

- 1) All cases of default having overdues above Rs.5.00 lakh
- 2) Progress of recovery in all cases having loan sanctioned above Rs.10 lac (irrespective of default or no default).
- 3) All DDW cases.
- 4) All cases of units under possession.
- 5) All Court Stay cases/BIFR/AAIFR/OL cases
- 6) All suit filed cases.
- 7) All the cases in which legal action u/s 32G has been initiated.
- 8) New Defaults and slippages.
- 9) All the cases in which legal action u/s 30 has been initiated.
- 10) Rescheduled cases, cases in which units have been handed over back to the original promoter, cases in which PDCs have been taken for recovery of Corporation dues, complaints lodged u/s 138(b) of NI Act.
- 11) FIR lodged cases.
- 12) Compliance of norms of Inspection of assisted units.
- 13) Compliance of prescribed monitoring mechanism (P&G-1224).

(III) **DRC AT HO LEVEL UNDER THE CHAIRMANSHIP OF GM (D - RRM) :**

i)	General Manager (Dev.)	:	Chairman
ii)	Dy. Gen. Manager (Operations)	:	Member
iii)	Dy. Gen. Manager (CP&M Div)	:	Member
iv)	Dy. Gen. Manager (FMD)	:	Member
v)	Dy. Gen. Manager (Law Div.)	:	Member
vi)	Dy. Gen. Manager (RRM Div.)	:	Member Secretary
vii)	Manager/DM (I/c) concerned Section of RRM Division at HO	:	Member

- (a) DRC at HO level under the chairmanship of General Manager (DRRM) will meet once in two months.

(b) **Jurisdiction :**

- 1) All cases of default having overdues above Rs.20.00 lakh
- 2) Progress of recovery in all cases having loan sanctioned above Rs.50 lac (irrespective of default or no default).
- 3) All DDW cases having overdues above Rs.10 lakh.
- 4) All cases of units under possession.
- 5) All Court Stay cases/BIFR/AAIFR/OL cases
- 6) All cases of new defaults.
- 7) All cases of new slippages.
- 8) Rescheduled cases, cases in which units have been handed over back to the original promoter, cases in which PDCs have been taken for recovery of Corporation dues, complaints lodged u/s 138(b) of NI Act.
- 9) All the cases in which legal action u/s 30 has been initiated.
- 10) All cases of willful defaulters.
- 11) Will monitor, in general, progress of recovery and follow up.
- 13) Sectoral analysis of defaults.

(IV) **DRC AT HO LEVEL UNDER THE CHAIRMANSHIP OF ED :**

i)	Executive Director	:	Chairman
ii)	GM (F)/FA/ED (F)	:	Member
iii)	General Manager (Dev.)	:	Member
iv)	Dy. Gen. Manager (Operations) concerned	:	Member

v)	Dy. Gen. Manager (CP&M Div.)	:	Member
vi)	Dy. Gen. Manager (FMD)	:	Member
vii)	Dy. Gen. Manager (Law Div.)	:	Member
viii)	Dy. Gen. Manager (RRM Div.)	:	Member Secretary
ix)	Manager/DM (I/c) concerned Section of RRM Division at HO	:	Member

(a) DRC at HO level under the chairmanship of Executive Director will meet every quarter.

(b) **Jurisdiction :**

- 1) All cases of default having overdues above Rs. 50.00 lakh
- 2) Progress of recovery in all cases having sanctioned amount above Rs.1.00 crore (irrespective of default or no default).

Besides the above, it is reiterated that the Branch Managers will conduct review of each and every case as per the system of conducting review on every Monday by the Follow-up & Recovery Committee (FRC) as P&G (Point No.1.43 - 1.45 of Chapter FR-1). Details about new defaults must be sent to DGM (RRMD) by 8th of the due month.

The minutes of Branch level DRC meeting will be sent to the DGM (Operations) every month who will critically examine the line of action decided/course of action being adopted for recovery by branch and will issue necessary instructions for effective action for timely recovery. Likewise, the minutes of the DRC meeting held under the Chairmanship of DGM (Operations) will be sent to the GM (D), who will take necessary action to issue instructions if he is not satisfied with the line of action and efforts and in case inaction/slackness in efforts at the level of Branch/DGM (Operations) is noted.

The DGM (RRM) will ensure that the DRCs are conducted regularly at HO. Likewise, he will also monitor that the DRCs at BO level and DGM (Operations) level are being conducted as per above prescribed schedule.

The DGM (RRM) will also put up a review note, on monthly basis, for perusal of CMD regarding the cases having overdues above Rs.1 crore, new defaults, slippages, up-gradation, industry-wise/sectoral analysis of defaults, willful defaulters, recovery in rescheduled cases, progress in the cases in which action u/s 138(b) is being initiated/initiated, cases of legal action u/s 30/29, FIR lodged cases, note on compliance of norms of Inspection of assisted units and compliance of prescribed monitoring mechanism, progress in BIFR/AAIFR/OL/ stay cases, progress of disposal of units under possession, suit field cases, cases in which action u/s 32G is going on, progress of recovery in DDW cases and a detailed note on the progress of recovery and risk management highlighting potential threats so as to mitigate risks and take preventive steps based on the early alert signals to take care of the same while taking policy decisions for further financing etc.

All concerned are advised to take a note of above and act accordingly.


(YADUVENDRA MATHUR) 2/6
CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BO/SO Offices
2. DGM (Operations)
3. A&I, Ajmer/Jodhpur.
4. Standard Circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-5
(RRM DIVISION)

Ref.No. RFC/23FR/HO/ Policy-8/ 1329

Dated: 03.04.2012

10-04-2012

CIRCULAR (No.FR-688)

Sub: Charging interest rate for the delayed period on
unpaid settlement amount

Attention is invited to Circular No.FR-463 dated 07.07.2007 whereby it was conveyed that "in the cases to be settled now onwards 13% p.a. interest on simple basis instead of 16% p.a shall be charged, if settled amount is accepted in instalments. In case the party defaults as per schedule of payment, extension with the approval of competent authority will be done by charging interest @ 16% p.a. on simple basis".

As per existing practice, on depositing the entire settlement amount with delayed period interest, proposals received from the BOs for condonation of delay for approval from the competent authority i.e. CMD, which causes delay in decision making. Therefore the matter was reviewed and to facilitate the borrowers and speedy disposal of such matters, following decisions have been taken with immediate effect:

- (i) To charge interest @ 13% p.a. instead of 16% p.a. on simple basis for the delayed period on the unpaid settlement amount.
- (ii) The competent authority to decide such matter would be the Dy.General Manager (Operations)

All concerned are advised to take note of above and act accordingly.


(Yaduvendra Mathur)
Chairman & Managing Director

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur -302 005
(RRM DIVISION)

Ref. No. RFC/23FR/HO/Policy-28/ 1349

Dated : 01.05.2012
02

CIRCULAR
(FR - 689)

Reg : Recovery Strategy & Risk Management Policy : 2012-13

It is easier to arrest the slippages rather than up-gradation of an NPA. While the detailed modalities of FR activities have been jotted down in the P&G and also in the circulars/ instructions issued from time to time, it would be appreciated if all the BMs function in a systematic manner adhering to the norms laid, it is not difficult to achieve the targets assigned.

Accordingly, in order to achieve the object of quality recovery, reduction in NPA and regularizing the already slipped accounts and prevention of slippage we need to make strategic efforts in a planned manner by regular monitoring and close follow-up of assisted units which is the key for maintaining the assets quality. In this direction, as a part of recovery strategy for the FY : 2012-13, all concerned are advised to take the following actions :-

1. REVIEW & DECIDE LINE OF ACTION IN EACH AND EVERY CASE OF DEFAULT:

The Branch Manager should review each and every case irrespective of the loan being small or big. This exercise should be completed by the Branch Manager latest by 31.05.2011 and it should be ensured that line of action is decided in each and every case and regular follow-up action is taken during the year as per the line of action decided.

2. PREVENTION OF SLIPPAGE:

Prevention is better than cure. As per the new monitoring mechanism contained in Circular no. P&G-1224 (FR-515) dated 29.04.08 all the assisted units in the jurisdiction of the BO have been allotted to the Officers at BO who are acting as "Supervisory Officers" and also performing their duties as a DM/AM(FR) and are responsible for dealing / processing the FR files. If close and regular monitoring is done then slippages can be avoided. It is possible only when the person, to whom a particular unit has been allotted keeps himself associated with the promoters of the unit. Before the next due date is reached, he should send intimation in advance about the amount of instalment of interest / principal sum and get the same deposited.

However, there may be cases in which there is default hence, following action should be taken:-

- (i) It may be ensured that in following cases legal action followed by action u/s 29 of SFCs Act may immediately be taken if there is default of more than two consecutive instalments of principal or interest:

- a) CRE Sector cases
- b) Cases sanctioned under Financing Against Assets Scheme
- c) Sanctions made from 1st April, 2000 and onwards
- d) Deferred sale cases
- e) Rescheduled cases
- f) Hotel and restaurants
- g) Hospitals and Nursing Homes
- h) TUF Scheme

- (ii) In Standard accounts, action for recovery of dues should be initiated on the very first default. This may include a letter of warning and pre intimation of interest falling due in the near future. The list of such defaulting units should be sent by BOs to GM(D) by 8th of every month without fail.
- (iii) In the cases under 'Good Borrower' Scheme, no default should be allowed. Default of even one instalment should draw attention of Branch Manager immediately. In case of inaction, Branch Manager will be held personally responsible.
- (iv) All cases need to be reviewed to ensure that those accounts should remain in Standard category where possession of the assets was handed over back to the original loanee.

3. UPGADATION FROM LOWER TO HIGHER HEALTH CODE CATEGORY:

While we have to prevent the slippages in health code, we are also required to up-grade the NPAs to standard category. The key tools for up-gradation are as follows :-

- (i) Clearance of entire overdues by persuasion or by resorting to legal action for recovery.
- (ii) Where it is found that the unit is not in a position to clear entire overdues then action for reschedulement may be taken as per norms after getting cleared entire interest overdues.

It should be ensured that the NPA level is brought down as per the "Vision Plan for Reduction of NPAs" (Circular no. FR-605 dated 14.05.2010).

4. PREFERENTIAL TREATMENT TO PAYERS :

Corporation has been treating all cases at par so far. It is made incumbent that coercive action i.e. u/s 29 be quickly taken in those cases where the borrower even did not pay interest fallen due in the year 2011-12 and in others who paid amounts in the last year may be treated liberally in case of default of principal amounts.

5. SETTLEMENT OF LOAN ACCOUNTS UNDER VARIOUS SETTLEMENT SCHEMES:

Like earlier years, the Corporation may come-up with various OTS Schemes for the FY 2012-13 for settlement of age old sticky accounts in order to reduce IPA

level. The BMs should make wide publicity of these schemes and ensure that each and every loanee / guarantor is contacted personally by the officials to whom such units have been allotted and they should explain the benefits under the OTS Schemes and get the eligible cases registered.

6. VISIT / VERIFICATION OF COLLATERAL SECURITIES AND CALCULATION OF MRV:

Instructions already exist that MRV of prime assets as well as collateral securities of all standard and NPA accounts having sanctioned amount above Rs.1.00 lakh will be calculated on yearly basis in the first quarter of the FY. A separate Assets register is also to be maintained (FR-684 dated 29.02.2012).

Besides this, visit / verification of collateral securities is required to be done quarterly so as to ascertain whether the assets are intact or have been diluted. This system should be complied with strictly.

BMs are accordingly advised to send the MRV calculations as per the prescribed procedure in all standard and NPA accounts having sanctioned amount above Rs. 1.00 lakh by 30.06.2011 positively to the GM(D) and the register as prescribed vide circular No.FR-684 dated 29.02.2012 should be updated.

7. RECOVERY FROM DEFICIT / DECREETAL & WRITE OFF CASES :

Deficit is such a sector where we cannot expect recovery simply by persuasions. We need to adopt an investigative approach for identification of properties, business or profession in which such promoters / guarantors are engaged and also adopt other measures of beating drums and distribution of pamphlets etc. so as to compel them to pay the dues or come to the settlement table. This is the sector in which the officials are expected to make extra ordinary efforts. Pro-active efforts are required to locate the properties of the promoters as well as guarantors. For this, efforts are required to study files and generate information regarding whereabouts of the promoters and guarantors and their properties and all information relating to promoters / guarantors / legal heirs / relatives / sister concerns / bankers etc. should be collected. Wherever required use of RTI Act for identification of properties / correct whereabouts of defaulters/guarantors/legal heirs may be made (FR-635 dated 28.09.2010). The officers of Branch Office should show their performance by maintaining good liaison with the Revenue Authorities at Distt. level so as to bring desired results.

The decretal cases may also be reviewed by Branch Manager on monthly basis. Cases where application for execution has not yet been filed, property of promoters / guarantors should be identified promptly and execution application be filed by 30.06.12. The cases where execution application has been filed before the Hon'ble Court after identifying properties of promoters / guarantors, earnest efforts should be made in consultation with concerned Advocate to garner recovery from decreed cases. BM should also monitor this activity personally and send case-wise position with all details to the DGMs (Operation) by 30.06.12.

8. REVIEW OF THE CASES PENDING WITH THE REVENUE AUTHORITIES :

Merely filing RODs cannot yield results. It requires continuous follow-up and persuasion by the BO with the concerned Revenue Authorities. The Branch

Manager should review each and every case in which ROD has been sent to the Revenue Authorities and ascertain the stage of action (i.e. issuance of notice under LR Act, attachment of the properties and conducting auction of the same) and ensure to follow-up regularly. Monthly meetings of the Revenue Officers conducted by the District Collector should invariably be attended by the Branch Manager himself alongwith a Tehsil-wise list of cases pending with the Revenue Authorities. It should be ensured that details of properties of the defaulters are made available to the Revenue Authorities.

9. DISPOSAL OF UNITS UNDER POSSESSION:

If assets taken into possession are not sold promptly, it delays the recovery and also causes an additional loss to the Corporation for maintaining them. Assets in possession of Corporation should be disposed off in a timely manner. Pro-active efforts are required to be made for locating suitable buyers for units under possession so as to ensure their quick disposal at the competitive prices. No assets should remain indisposed off after six months of taking into possession until and unless there are specific reasons and those reasons should be reported to the DGMs (Operation) as well as to DGM (RRM).

Visits and detailed periodical inspections of the units under possession should be carried-out in order to ensure effective watch and ward.

It should be ensured that assets sold through auction are handed over to the purchaser party within 30 days from the date of issue of sale letter after completion of requisite formalities. In case assets are not handed over within the stipulated period on account of failure on the part of the purchaser party and BM is of the opinion that no further time should be allowed, sale may be cancelled after giving 15 days time through registered AD letter. The entire amount deposited by purchaser party may be forfeited and unit be put to re-auction by following the prescribed guidelines. Where BM feels that extension in time is required considering problems of the purchaser party, he should immediately seek approval from HO.

BMs should review all the cases where sale letters were issued upto 31st March, 2012 but required formalities are not completed as yet owing to which possession could not be handed over to purchaser party. This is important for the reason that in good number of cases field offices have failed to forfeit the amount deposited by purchaser party and also did not re-auction the unit even after lapse of one year. No case should remain pending after this period.

10. STAY CASES:

It has been observed that the cases in which there are stay orders against recovery by different courts are not being closely monitored as a result, stay orders continue for years together. It will be the personal responsibility of the BM and the In-charge (Legal Cell) at BO level as well as OIC to get the stay vacated and send progress to HO.

It has been decided that henceforth all the cases in which the process of recovery is stalled due to stay being in operation for more than three months will be

reviewed by the GM(D) on fortnightly / monthly basis with Dy.Gen.Manager (Law), concerned DGMs (Operation) and concerned OIC.

11. CASES SETTLED UNDER OTS SCHEMES:

If there is default of two consecutive instalments of settlement package, settlement may be withdrawn and action may be taken to revert back to the original repayment schedule. BO will report such cases immediately to the concerned DGM (Operation). In all such cases, immediate legal action followed by action u/s 29/32G of SFCs Act, 1951 should be taken.

Note : Branch Manager should prepare a list of such cases by 15.05.12 where there is default of two consecutive instalments of settlement package and ensure that legal course of action as mentioned above is taken by 31.05.11. A list of all these cases should be sent to the concerned DGM (Operation) by 20.05.12 positively, who will send the compiled position to GM(D).

12. PDCs SHOULD INVARIABLY BE TAKEN IN THE FOLLOWING CIRCUMSTANCES

- (i) At the time of reschedulement of loan
- (ii) At the time of withdrawal of legal notice.
- (iii) At the time of handing over possession to the original loanee.
- (iv) In deferred sale cases
- (v) In the cases where settlement amount is accepted in instalments

13. TIMELY PRESENTATION OF CHEQUES AND TREATMENT OF DISHONOURD CHEQUES:

Directions already exists and also reiterated vide circular No.FR-683 dated 23.02.2012 to present all the cheques on due dates. All BMs are advised to ensure the compliance strictly.

The dishonoured cheques invite criminal actions against the party. The tendency of bouncing of cheques is increasing, which needs to be curbed. Timely action u/s 138(b) of the Negotiable Instruments Act has deterrent effect. To curb the increasing tendency of bouncing of cheques, the BOs are advised to take the following actions :-

1. The BMs / Supervisory Officers / Cashier should adopt a pro-active approach and inform the borrower one week before the due date that the PDC shall be submitted on due date so that they should ensure that sufficient funds are available in their account and the cheque is cleared on due date.
2. If not daily, weekly reconciliation with bank statement is must.
3. In case any cheque is dishonoured then immediate action to issue notice / initiating criminal action under Negotiable Instruments Act i.e. filing complaint within the stipulated time frame in the competent court should be taken in terms of Circular no. O&M/428 dated 02.07.1997, O&M/640 dated 27.12.05, O&M/650 dated 24.07.06, O&M/656 dated 04.12.06 and No.683 dated 23.02.2012.

4. In the cases where the party is facing genuine problem, the cheques would be presented on due date. However, for taking further action the BM would send the matter along with his recommendations to the concerned DGMs (Operation) and action for lodging complaint u/s 138(b) of N.I. Act would be initiated only after decision from HO (Circular No.FR-683 dated 23.2.2012).

For any laxity on part of the concerned Branch Manager/Supervisory Officer/ Cashier, disciplinary action will be initiated.

Branch Managers should initiate immediate action u/s 138(b) of the NI Act such cases and also u/s 29 of SFCs Act for prime security as per norms. Any failure on the part of Branch Manager shall attract disciplinary action.

14. CASES FILED U/S 31(1)(aa):

Guidelines have been issued vide FR Circular No. 332 dated 18.02.05 that Section 31(1) (aa) should be applied as a last resort where there is no chance of recovery by initiation of recovery action u/s 29 /30 and 32(G). Cases where action u/s 31(1)(aa) has already been initiated and application filed in the court should be reviewed and if recovery can be effected by taking over the possession and sale of security, then application be moved in the court for withdrawal of case filed u/s 31(1)(aa) reserving the right to file the case again, if required and action for recovery be shifted to Section 30/29/32G. These guidelines should be complied with strictly.

15. CASES HAVING PRIMARY SECURITY BUT LEGAL ACTION HAS BEEN INITIATED U/S 32(G) :

Legal action u/s 29 is the most effective enforcement right available under SFCs Act. It has been observed that in some cases action u/s 32(G) has been initiated even against primary security. The Branch Manager should review such cases and may consider to shift the action from 32(G) to 29 unless there are convincing reasons to continue u/s 32(G).

16. HOLDING DEFAULT REVIEW COMMITTEE:

The meetings of Default Review Committees (DRCs) should be regularly conducted as per the prescribed mechanism (FR-687 dated 02.04.2012) and cases should be reviewed in reference to the line of action decided and subsequent follow-up should be ensured to effect the recoveries.

17. MONITORING & INSPECTION :

- a) Branch officials should visit assigned units on regular basis as prescribed in the Circular No. PG 1221 (FR-498) dated 13/19.02.08 and maintain records in the prescribed register.
- b) Mere allotment of units to officials of BO is not sufficient. The visit reports submitted by these officials should be critically examined by the BM and line of action should be decided in order to effect the recoveries and NPA reduction.

- c) DGMs (Operation) may ensure that branch officials are visiting the assigned unit and also submitting reports. During their visit, they may review the progress and also check and countersign the Inspection Register being maintained.

18. ISSUE OF NO DUES CERTIFICATE AND RELEASE OF CHARGE :

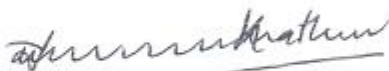
The Branch Managers must ensure that the action for issue of No Dues Certificates and / or release of original documents / charge is completed within 15 days of closure of loan account. List of cases which remain pending after 15 days must reach Head Office by the 3rd of the following month. Needless to mention that any laxity on this account would be viewed adversely and attract serious consequences as per circular no. FR-295 dated 22 / 29 January, 2004.

19. INSURANCE OF ASSETS:

Provision/instructions exist in PG (Chapter FR-8) for insurance of assisted units are to be strictly complied.

Last to add the acts of omissions and errors shall be looked into discreetly and where prima-facie it is found that the error committed is with malafide, due action shall be taken. It will particularly be true where the matter will relate to financial loss to the Corporation or accounting error.

All concerned are advised to make the compliance of above guidelines.



CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur -302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-29/1350

Dated : 02.05.2012
03

CIRCULAR
(FR - 690)

Reg : Recovery targets for F.Y 2012-13

The recovery targets for the Financial Year 2012-13 have been fixed at Rs.500 crore (including recovery target of Rs.26.30 crore relating to DDW cases) without considering pre-matured payments received, if any. Branch-wise targets of recovery for Standard & NPA cases bifurcated into principal and interest segments are as per Annexure-A (overleaf). The BOs may further re-allocate the targets to the Sub-Offices under their jurisdiction.

It has been decided that monthly targets will be as follows:

S.No.	Month	Target as %age of total per month
1.	April, May, July, August, October, November, January & February	5%
2.	June, September, December and March	15%

Note: DDW Targets would be bifurcated on monthly basis.

Performance of the BOs will be revaluated monthly on the above basis.

All the Branch Managers are advised to make vigorous efforts to achieve the targets in full and should ensure that the same are exceeded particularly in the interest segment. Targets of interest recovery are without adjustment of rebate i.e. net cash recoverable. It should be the endeavour to recover maximum amount from NPA accounts, so that NPA of the Corporation are reduced. It should be ensured that recovery in standard accounts is realized strictly on due dates and there should be no slippage in standard accounts and also in cases sanctioned after 31.03.2000.


(Yaduvendra Mathur)
CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
Recovery Targets for the F.Y.2012-13

Rs. in Lac

Sl.No.	Branch	Targets of std assets			Targets of Net NPAS (excluding ddw)			Targets of DDW	Total Targets		
		Prin.	Intt.	Total	Prin.	Intt.	Total		Prin.	Intt.	Total
OPERATION I											
1	UDAIPUR	820	460	1280	135	490	625	125	1080	950	2030
2	BHILWARA	350	195	545	450	2710	3160	230	1030	2905	3935
3	RAJSAMAND	180	100	280	10	10	20	15	205	110	315
4	CHITTORGARH	265	150	415	10	50	60	25	300	200	500
5	AJMER	200	115	315	10	165	175	15	225	280	505
6	BEAWAR	155	85	240	5	75	80	10	170	160	330
7	BANSWARA	165	90	255	35	5	40	60	260	95	355
	TOTAL	2135	1195	3330	655	3505	4160	480	3270	4700	7970
OPERATION II											
1	JODHPUR CITY	830	465	1295	35	70	105	35	900	535	1435
2	JODHPUR RURAL	380	210	590	60	45	105	60	500	255	755
3	ABU ROAD	200	110	310	10	100	110	260	470	210	680
4	PALI	100	55	155	100	265	365	105	305	320	625
5	JALORE	20	10	30	5	20	25	85	110	30	140
6	BALOTRA	235	130	365	20	15	35	25	280	145	425
7	JAISALMER	125	65	190	30	30	60	5	160	95	255
8	KISHANGARH	765	425	1190	55	75	130	45	865	500	1365
	TOTAL	2655	1470	4125	315	620	935	620	3590	2090	5680
OPERATION III											
1	JAIPUR-(City)	4200	2300	6500	1165	3555	4720	40	5405	5855	11260
2	JAIPUR (VKIA)	930	535	1465	20	250	270	35	985	785	1770
3	SIKAR	385	145	530	80	430	510	70	535	575	1110
4	JHUNJHUNU	100	65	165	25	190	215	65	190	255	445
5	CHURU	25	15	40	25	45	70	85	135	60	195
	TOTAL	5640	3060	8700	1315	4470	5785	295	7260	7530	14780
OPERATION IV											
1	KOTA	1510	835	2345	70	325	395	30	1610	1160	2770
2	JHALAWAR	70	40	110	50	115	165	5	125	155	280
3	S.MADHOPUR	120	65	185	50	220	270	25	195	285	480
4	BARAN	25	15	40	5	0	5	5	35	15	50
5	TONK	60	30	90	85	80	165	15	160	110	270
6	SITAPURA JPR	345	205	550	110	25	135	25	480	230	710
	TOTAL	2130	1190	3320	370	765	1135	105	2605	1955	4560
OPERATION V											
1	ALWAR	735	410	1145	140	455	595	165	1040	865	1905
2	BHIWADI	3120	1680	4800	255	640	895	275	3650	2320	5970
3	NEEMRANA	410	230	640	5	15	20	135	550	245	795
4	BHARATPUR	80	45	125	155	365	520	40	275	410	685
5	DHOLPUR	155	65	220	185	195	380	40	380	260	640
6	DAUSA	280	145	425	45	25	70	35	360	170	530
	TOTAL	4780	2575	7355	785	1695	2480	690	6255	4270	10525
OPERATION VI											
1	BIKANER	195	110	305	20	265	285	25	240	375	615
2	JAIPUR-(Rural)	1410	790	2200	75	305	380	220	1705	1095	2800
3	SGNR	195	110	305	15	125	140	50	260	235	495
4	HANUMAN GH.	25	15	40	70	175	245	70	165	190	355
5	MAKRANA	440	245	685	85	740	825	30	555	985	1540
6	NAGAU	105	60	165	145	325	470	45	295	385	680
	TOTAL	2370	1330	3700	410	1935	2345	440	3220	3265	6485
	GRAND TOTAL	19710	10820	30530	3850	12990	16840	2630	26190	23810	50000

RAJASTHAN FINANCIAL CORPORATION
UDYOG BHAWAN, TILAK MARG, JAIPUR - 302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-8/1372

Dated : 14.05.2012

23

CIRCULAR
(FR-692)

Reg : One-time Settlement Scheme for NPA accounts

In order to reduce NPA and to improve health code portfolio, the Corporation has been bringing One Time Settlement Schemes since 1994 making certain changes year after year restricting / liberalizing some of the parameters. Last in the series were the OTS Schemes : 2011-12 providing more relief to those who had repaid comparatively more to the Corporation.

The progress made under the OTS Schemes : 2011-12 has been reviewed by the Committee constituted by the Board and it has been observed that out of total 5536 eligible cases, 1169 cases have been finally settled and still there are more than 4000 age old sticky accounts as on 31.03.2012 and getting rid of them is of vital importance for the Corporation.

It has been observed that sometimes the eligible loanees do not come forward for settlement in the hope of more liberal schemes in the years to come and this is one of the significant reasons for slow progress and is proving counter-productive for the Corporation.

The Committee felt that there is a need to convey clearly that the Schemes being launched for OTS will not be further liberalized in any way in future. The Committee decided to introduce perpetual and ongoing settlement schemes having non-discretionary and non-discriminatory character.

Accordingly, OTS Schemes are being launched (**Annexure 'A'**) as a perpetual and an ongoing OTS policy of the Corporation to provide an exit route to age old sticky NPA accounts fulfilling eligibility criteria prescribed under the enclosed Schemes. The salient features of these schemes are as follows :-

- 1) The settlement amount arrived at as per the prescribed formula under the scheme will be termed as **"deemed settlement amount as on 31.03.2012"**.
- 2) The eligible loanee will be required to deposit the requisite registration fee and up-front payment as prescribed for relevant category under the scheme.

- 3) The deemed settlement amount as on 31.03.2012 plus simple interest @13% p.a. w.e.f. 01.04.2012, till the date of deposit, will be required to be deposited within 30 days of the letter communicating decision of settlement.

However, if the party opts to make payment of the aforesaid amount in instalments then maximum six monthly instalments may be allowed alongwith continuing simple interest @13% on the unpaid amount till the date of deposit.

4) ***Rebate for prompt payment :***

- a) *Rebate of 3% of the settlement amount shall be allowed to the applicant who pays the entire settlement amount (i.e. deemed settlement amount as on 31.03.2012 plus interest w.e.f. 01.04.2012 to the date of final payment) including the up-front payment within a period of one month from the date of issue of letter communicating decision of settlement.*
- b) *However, such rebate for prompt payment shall not result in any sacrifice in the deemed settlement amount i.e. this rebate of 3% shall be out of the interest payable w.e.f. 01.04.2012 / from the date of sale (in the cases of units sold in deficit after 31.03.2012).*
- 5) • Under the Scheme, in some category of cases, the eligibility is linked with MRV. In such cases, the BM should ensure to get the MRV calculated and decide as to whether a particular case is covered under the Scheme or not. This process should be completed latest by 15.06.2012.

While calculating MRV, due weight-age should be given to the defects / damages in the building and other factors affecting MRV and condition of assets (i.e. Building, Plant & Machinery) with balanced application of mind as to what price it may actually fetch, so as to have a realistic valuation of assets (i.e. primary security and collateral security).

The assessment of value of securities at BO level will be subject to random checking by the DGM(Operations) / Head Office and if in random checking variation is found to be more than 10% either side, shall be viewed seriously and may call for the action against the BM/ Branch In-charge / Officers who assessed the MRV.

This action for random checking will be completed by the concerned DGM(Operations) by 30.06.2012.

- 4) The Branch Managers will list-out eligible cases under the scheme and ensure to calculate the deemed settlement amount as on 31.03.2012 as per the prescribed formula and will ensure to intimate the eligible loanees and guarantors latest by 15.07.2012.

Copy of the list of eligible cases showing the amount of deemed settlement as on 31.03.2012 will be sent by the BM to the DGM(Operations) by 05.07.2012.

- 5) The aforesaid list of cases eligible for settlement will be final and no new case will be added in future except the cases in which sale by the Corporation results into deficit after 31.03.2012.
- 6) Loans not eligible for settlement under this scheme are required to be paid over & above the settlement amount of eligible loans within the scheduled time period allowed for payment of settlement amount.

The eligibility criteria, settlement formula, details of registration fee and up-front payment under different schemes are at **Annexure - 'A'**. The general conditions / guidelines to be followed while taking-up cases under any of the one time settlement schemes are enclosed at **Annexure - 'B'**.

All the Branch Managers are advised to carefully go through these OTS schemes and list-out the cases eligible under different schemes and work-out the details required as per settlement formula latest by 30.06.2012 and send the category-wise details of the number of eligible cases, amount involved (principal interest and other money) and the deemed settlement amount as on 31.03.2012 to the DGM(Operations) so as to reach latest by 05.07.2012 positively. The DGM(Operations) will submit the consolidated information (branch-wise) to the GM(D), along with the list of eligible cases and details of deemed settlement amount as on 31.03.2012, latest 10.07.2012.

The Branch Managers should inform all eligible borrowers about the details of the schemes and the benefit available in the event of settlement latest by 15.07.2012 positively. It should be clearly informed that the schemes being launched are final and will be perpetual and there will be no change in the eligibility criteria and no relaxation will be made in terms and conditions of the scheme as such the eligible loanes should come forward at the earliest and get their accounts settled to avoid burden of continuing interest on the deemed settlement amount.

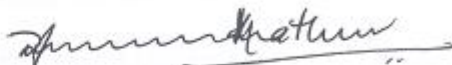
The Branch Managers should distribute all the cases eligible under different schemes amongst the different teams constituted for the purpose and these teams should ensure to contact the promoters / guarantors of these cases and make them aware about the benefits which they will get in case of settlement under these schemes.

The Branch Managers will send monthly progress report to the DGM(RRM) regarding the cases eligible under OTS schemes in the enclosed format at **Annexure 'C'** by 7th of the following month.

The Branch Managers are also advised to make wide publicity of these schemes through Press notes in the local news papers through DPR.

It is enjoined upon all the Branch Managers to make all out efforts to register all eligible cases so as to get rid off such old and sticky accounts thus facilitating reduction in NPA level.

The cases in which assets and promoters both are missing and there are no chances of recovery may be identified by the BMs and case-wise details, with recommendations to finally write off, may be sent to the GM(D) through concerned DGM(Operations) with clear-cut and categorical recommendations, which after detailed scrutiny will be placed before the Board of Directors for final decision regarding writing off.



(YADUVENDRA MATHUR)
CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs / SOs
2. DGM (Operations I to VI)/ A&I Offices Ajmer / Jodhpur.
3. Standard circulation at HO.

ONE-TIME SETTLEMENT SCHEMES

PART - I : NPA CASES AND THOSE DDW CASES IN WHICH THERE IS PRIMARY AND / OR COLLATERAL SECURITY (EXCLUDING CASES OF COMPROMISE DECREE AND CASES IN WHICH DECREE WAS OBTAINED BY RFC AFTER 31.03.2009) EXCEPT JOINT FINANCE CASES, BIFR / AAIFR / OL CASES AND FAAS / CRE CASES

[1] Eligibility :

(a) NPA cases sanctioned upto 31.03.2001 (including Single Window / Composite Loan / Seed Capital Loan / Transport Loan) and which stand categorized as "doubtful" or "loss" as on 31.03.2006 shall be eligible.

(b) All DDW cases having primary and / or collateral security. However, compromise decree cases and the cases in which decree has been obtained after 31.03.2009 shall not be eligible.

Note:

(i) There is no bar for registration of the cases closed / rejected by the Empowered Settlement Committee(s), competent authority upto 31.03.2011 or cases which were settled upto 31.03.2011 with the consent of the loanee but where the loanee either did not deposit any amount or deposited part amount only, if these are otherwise eligible.

(ii) The cases which were settled after 31.03.2011, by the Empowered Settlement Committee(s) / competent authority or the cases in which although settlement decision was taken upto 31.03.2011 but time allowed to deposit the settlement amount has not expired upto 31.03.2012 shall not be considered for settlement afresh under the scheme and these borrowers are required to pay the unpaid settlement amount along with interest @13% p.a. on simple basis for the delayed period. In such cases the concerned DGM(Operations) shall be the competent authority to revive the settlement and allow paying the unpaid settlement amount along with interest for the delayed period.

The cases registered under the OTS Schemes : 2011-12 and still pending shall be settled as per the provisions of the OTS Schemes : 2011-12.

The cases closed / rejected by the Empowered Settlement Committee(s) / competent authority after 31.03.2011 shall not be eligible under the scheme.

(iii) The amount so worked-out as per prescribed formula given in the concerned OTS Scheme under which a case is eligible, will be termed as the **"amount of deemed settlement as on 31.03.2012"**. Such borrowers would be required to pay the amount of deemed settlement along with **simple interest @ 13% p.a. w.e.f. 01.04.2012** to the date of final payment plus required registration fee.

The party will be required to deposit the entire settlement amount within 30 days of the letter communicating decision of settlement. However, if the party opts to make payment of the settlement amount in instalments, then they may be allowed to deposit the same along with interest as above in maximum six monthly instalments.

(iv) **Rebate for prompt payment :**

- a) Rebate of 3% of the settlement amount shall be allowed to the applicant who pays the entire settlement amount (i.e. deemed settlement amount as on 31.03.2012 plus interest w.e.f. 01.04.2012 to the date of final payment) including the up-front payment within a period of one month from the date of issue of letter communicating decision of settlement.
- b) However, such rebate for prompt payment shall not result in any sacrifice in the deemed settlement amount i.e. this rebate of 3% shall be out of the interest payable w.e.f. 01.04.2012 / from the date of sale (in deficit sale cases).

(v) As per existing guidelines / practices being followed all live accounts are clubbed-up for ascertaining the eligibility for settlement and ascertaining the settlement amount in cases where a borrower is having multiple accounts.

(vi) Deficit cases of units sold after 31.03.2012 (i.e. sale documents executed after 31.03.2012), the deficit amount will be settled as per the formula prescribed for settlement and simple interest @13% p.a. shall be payable on such settlement amount w.e.f. the date of sale to the date of final payment of the settlement amount.

[2] **Date of deemed settlement : 31.03.2012 or the date of sale (in case of deficit sale cases) whichever is later.**

[3] **Competent authority (irrespective of quantum of sacrifice) : Branch Manager / Branch In-charge.**

[A] CASES WHERE SANCTIONED AMOUNT IS UPTO RS. 2.00 LAKH :

Loan sanctioned amount	Settlement formula	Registration Fee (Rs.)	Up-front payment (Rs.)
Up to Rs. 25,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid / payable to the revenue authorities (if applicable) minus total payment made since inception till date of application OR 10% of principal sum outstanding + other money + incentive paid / payable to the revenue authorities (if applicable) whichever is less.	200	10% of sum (principal + other money)
Above Rs. 25,000/- and up to Rs. 50,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid / payable to the revenue authorities (if applicable) minus total payment made since inception till date of application OR 30% of principal sum outstanding + other money + incentive paid / payable to the revenue authorities (if applicable) whichever is less.	200	20% of sum (principal + other money)
Above Rs. 50,000/- and up to Rs. 1,00,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid / payable to the revenue authorities (if applicable) minus total payment made since inception till date of application OR 40% of principal sum outstanding + other money + incentive paid / payable to the revenue authorities (if applicable) whichever is less.	1000	20% of sum (principal + other money)
Above Rs. 1,00,000/- and up to Rs. 2,00,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid / payable to the revenue authorities (if applicable) minus total payment made since inception till date of application OR 60% of principal sum outstanding + other money + incentive paid / payable to the revenue authorities (if applicable) whichever is less.	2000	20% of sum (principal + other money)

Note: There will be no refund of registration fee, or the up-front amount paid, whatsoever, in case one has already repaid to the Corporation over and above the settlement amount as per the applicable parameters, indicated above. However, in such a case the settlement amount will be equivalent to the amount of up-front payment (i.e., 10% / 20% of the principal sum outstanding plus 10% / 20% of other money as on date of registration).

[B] CASES WHERE SANCTIONED AMOUNT IS MORE THAN RS. 2.00 LAKH AND UPTO RS. 10.00 LAKH :

- (1) Cases in which MRV of primary assets and collateral security is equal to or less than total outstanding :**

<i>Settlement formula</i>	<i>Registration Fee (Rs.)</i>	<i>Up-front payment (Rs.)</i>
Principal sum + other money + incentive paid / payable to the revenue authorities (if applicable)	4,000	20% of sum (principal + other money)

- (2) Cases in which MRV of primary assets and collateral security is more than total outstanding but less than 300% of total outstanding :**

<i>Total payment made since beginning</i>	<i>Settlement formula</i>	<i>Registration Fee (Rs.)</i>	<i>Up-front payment (Rs.)</i>
Thrice or more of principal sum disbursed	Principal sum + other money + incentive paid / payable to the revenue authorities (if applicable) + 10% of principal sum outstanding OR 50% of MRV whichever is less.	4,000	20% of sum (Principal + Other Money)
Between twice to thrice the principal sum disbursed	Principal sum + other money + incentive paid / payable to the revenue authorities (if applicable) + 30% of principal sum outstanding OR 60% of MRV whichever is less.	4,000	20% of sum (Principal + Other Money)
More than principal sum to twice the principal sum disbursed	Principal sum + other money + incentive paid / payable to the revenue authorities (if applicable) + 50% of principal sum outstanding OR 70% of MRV whichever is less.	4,000	20% of sum (Principal + Other Money)
Equal to OR Less than the principal sum disbursed	Principal sum + other money + incentive paid / payable to the revenue authorities (if applicable) + 70% of principal sum outstanding OR 80% of MRV whichever is less.	4,000	20% of sum (Principal + Other Money)

Note : i) But in no case, settlement will be below the outstanding principal sum plus other money plus incentive paid / payable / other money being debited, if any.
 ii) The cases having loans sanctioned above Rs. 2.00 lakh and upto Rs. 10.00 lakh in which MRV of primary assets plus collateral security is more than 300% of total outstanding shall not be eligible for settlement under the scheme.

[C] CASES WHERE SANCTIONED AMOUNT IS MORE THAN RS. 10.00 LAKH IN WHICH MRV OF PRIMARY ASSETS AND COLLATERAL SECURITY IS EQUAL TO OR LESS THAN TOTAL OUTSTANDING :

Total payment made since beginning	Settlement amount	Registration Fee (Rs.)	Up-front payment (Rs.)
Thrice or more of principal sum disbursed	Principal sum + other money + incentive paid / payable to the revenue authorities (if applicable) + 30% of interest outstanding OR 50% of MRV whichever is less	10,000	20% of sum (principal + other money)
Between twice to thrice the principal sum disbursed	Principal sum + other money + incentive paid / payable to the revenue authorities (if applicable) + 40% of interest outstanding OR 60% of MRV whichever is less	10,000	20% of sum (principal + other money)
More than principal sum to twice the principal sum disbursed	Principal sum + other money + incentive paid / payable to the revenue authorities (if applicable) + 50% of interest outstanding OR 70% of MRV whichever is less	10,000	20% of sum (principal + other money)
Equal to OR Less than the principal sum disbursed	Principal sum + other money + incentive paid / payable to the revenue authorities (if applicable) + 60% of interest outstanding OR 80% of MRV whichever is less	10,000	20% of sum (principal + other money)

Note : i) But in no case settlement will be below the outstanding Principal sum plus other money plus incentive paid / payable / other money being debited, if any.
 ii) The cases having loans sanctioned above Rs. 10.00 lakh in which MRV of primary assets plus collateral security is more than total outstanding shall not be eligible for settlement under the scheme.

PART - II ONE-TIME SETTLEMENT SCHEME FOR SETTLEMENT OF DEFICIT, DECREETAL AND WRITTEN-OFF CASES

[1] Eligibility :

Deficit / Written off cases and Deficit - Written off decreetal cases not having primary and / or collateral security, but excluding following category of cases, will be eligible under the scheme :

- a) Cases having primary and / or collateral security;
- b) Compromise decree cases;
- c) Cases in which decree was obtained after 31.03.2009
- d) FAAS / CRE cases

Note:

(i) There is no bar for registration of the cases closed / rejected by the Empowered Settlement Committee(s), competent authority upto 31.03.2011 or cases which were settled upto 31.03.2011 with the consent of the loanee but where the loanee either did not deposit any amount or deposited part amount only, if these are otherwise eligible.

(ii) The cases which were settled after 31.03.2011, by the Empowered Settlement Committee(s) / competent authority or the cases in which although settlement decision was taken upto 31.03.2011 but time allowed to deposit the settlement amount has not expired upto 31.03.2012 shall not be considered for settlement afresh under the scheme and these borrowers are required to pay the unpaid settlement amount along with interest @13% p.a. on simple basis for the delayed period. In such cases the concerned DGM(Operations) shall be the competent authority to revive the settlement and allow paying the unpaid settlement amount along with interest for the delayed period.

The cases registered under the OTS Schemes : 2011-12 and still pending shall be settled as per the provisions of the OTS Schemes : 2011-12.

The cases closed / rejected by the Empowered Settlement Committee(s) / competent authority after 31.03.2011 shall not be eligible under the scheme.

(iii) The amount so worked-out as per prescribed formula given in the concerned OTS Scheme under which a case is eligible, will be termed as the **"amount of deemed settlement as on 31.03.2012"**. Such borrowers would be required to pay the amount of deemed settlement along with **simple interest @ 13% p.a. w.e.f. 01.04.2012** to the date of final payment plus required registration fee.

The party will be required to deposit the entire settlement amount within 30 days of the letter communicating decision of settlement. However, if the party opts to make payment of the settlement amount in instalments, then they may be allowed to deposit the same along with interest as above in maximum six monthly instalments.

(iv) **Rebate for prompt payment :**

- a) Rebate of 3% of the settlement amount shall be allowed to the applicant who pays the entire settlement amount (i.e. deemed settlement amount as on 31.03.2012 plus interest w.e.f. 01.04.2012 to the date of final payment) including the up-front payment within a period of one month from the date of issue of letter communicating decision of settlement.

- b) However, such rebate for prompt payment shall not result in any sacrifice in the deemed settlement amount i.e. this rebate of 3% shall be out of the interest payable w.e.f. 01.04.2012 / from the date of sale (in deficit sale cases).
- (v) As per existing guidelines / practices being followed all live accounts are clubbed-up for ascertaining the eligibility for settlement and ascertaining the settlement amount in cases where a borrower is having multiple accounts.
- (vi) Deficit cases of units sold after 31.03.2012 (i.e. sale documents executed after 31.03.2012), the deficit amount will be settled as per the formula prescribed for settlement and simple interest @13% p.a. shall be payable on such settlement amount w.e.f. the date of sale to the date of final payment of the settlement amount.
- [2] Date of deemed settlement : 31.03.2012 or the date of sale (in case of deficit sale cases) whichever is later.

- [3] Competent authority (irrespective of quantum of sacrifice) : Branch Manager / Branch In-charge.

DEFICIT / WRITTEN-OFF CASES (INCLUDING DEFICIT / WRITTEN OFF DECREEAL CASES)

- [A] Where sanctioned amount is up to Rs. 2,00,000/- having no primary and / or collateral security :

Loan sanctioned amount	Settlement formula	Registration Fee (Rs.)	Up-front payment (Rs.)
Up to Rs. 25,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid / payable to the revenue authorities (if applicable) minus total payment made since beginning till date of application (including net sale price of assets credited in the loan account) OR 5% of principal sum outstanding + other money + incentive paid / payable to the revenue authorities (if applicable) whichever is less.	200	5% of sum (principal + other money)
Above Rs. 25,000/- and up to Rs. 50,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid / payable to the revenue authorities (if applicable) minus total payment made since beginning till date of application (including net sale price of assets credited in the loan account) OR 20% of principal sum outstanding + other money + incentive paid / payable to the revenue authorities (if applicable) whichever is less.	200	20% of sum (principal + other money)
Above Rs. 50,000/- and up to Rs. 1,00,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid / payable to the revenue authorities (if applicable) minus total payment made since beginning till date of application (including net sale price of assets credited in the loan account) OR 30% of principal sum outstanding + other money + incentive paid / payable to the revenue authorities (if applicable) whichever is less.	1000	20% of sum (principal + other money)
Above Rs. 1,00,000/- and up to Rs. 2,00,000/-	Amount disbursed + other money debited in the account since beginning + incentive paid / payable to the revenue authorities (if applicable) minus total payment made since beginning till date of application (including net sale price of assets credited in the loan account) OR 50% of principal sum outstanding + other money + incentive paid / payable to the revenue authorities (if applicable) whichever is less.	2000	20% of sum (principal + other money)

Note: There will be no refund of registration fee, or the up-front amount paid, whatsoever, in case one has already repaid to the Corporation over and above the settlement amount as per the applicable parameters, indicated above. However, in such a case the settlement amount will be equivalent to the amount of up-front payment (i.e., 5% / 20% of the principal sum outstanding plus 5% / 20% of other money as on date of registration).

[B] Where sanctioned amount is more than Rs. 2,00,000/- having no primary and / or collateral security :

Total payment, including net sale price credited in the loan account, made since beginning	Settlement formula	Registration Fee (Rs.)	Up-front payment (Rs.)
Four times or more of principal sum disbursed	50% of principal sum + other money + incentive paid / payable to the revenue authorities (if applicable)	2,000	10% of sum (principal + other money)
Between thrice to four times of principal sum disbursed	60% of principal sum + other money + incentive paid / payable to the revenue authorities (if applicable)	2,000	10% of sum (principal + other money)
Between twice to thrice the principal sum disbursed	70% of principal sum + other money + incentive paid / payable to the revenue authorities (if applicable)	2,000	10% of sum (principal + other money)
More than the principal sum up to twice the principal sum disbursed	80% of principal sum + other money + incentive paid / payable to the revenue authorities (if applicable)	2,000	10% of sum (principal + other money)
Equal to OR less than the principal sum disbursed	Principal sum + other money + incentive paid / payable to the revenue authorities (if applicable)	2,000	10% of sum (principal + other money)

General conditions / guidelines to be followed while taking up cases under any of the "Schemes for Deemed One-Time Settlement"

The General conditions / guidelines to be followed while taking up case under any of the "Schemes for Deemed One-Time Settlement", and other salient features are follows :

- 1) The cases having loans sanctioned up to Rs. 5.00 lakh belonging to SC / ST / disabled persons / ex-serviceman / BPL Card holders will be exempt from paying registration fee. Such cases will be registered only by getting the requisite up-front payment prescribed under the Scheme, under which they are eligible for OTS, deposited.
- 2) In cases where other money is more than the principal sum then other money to be taken shall be limited to the principal sum.
- 3) Effect of settlement will be given only after receipt of full amount.
- 4) Cases where action under Section 31/32(G) has been initiated, and the party registers its case under OTS, then the concerned Branch Manager shall request the revenue authorities for keeping the action in abeyance till realization of settlement amount.

In case the party commits default in paying the settlement amount then the revenue authorities are to be requested to re-initiate the action from the stage it was kept in abeyance.

- 5) Legal notices issued u/s 30/29 prior to registration of the case shall be kept in abeyance till such time as the party commits default in making payment of settlement amount.
- 6) **Payment of settlement amount by the party :** The amount so worked-out as per prescribed formula given in the concerned OTS schemes, as per eligibility, will be the **"amount of deemed settlement" as on 31.03.2012**. The loanee / guarantor will be required to pay the above amount of deemed settlement along with **interest @ 13% p.a. w.e.f. 01.04.2012**. The loanee / guarantor will be required to get its case registered under the Scheme by deposition of requisite registration fee and up-front payment. The Branch Office will communicate the amount payable under the Scheme within seven days of registration. The loanee / guarantor will deposit the entire settlement amount **within 30 days** of the letter communicating the decision of settlement. However, if the party opts to make payment of the settlement amount in instalments, then they may be allowed to deposit the same in **maximum six monthly instalments** alongwith continuing interest @13%.
- 7) **Rebate for prompt payment :**
 - a) *Rebate of 3% of the settlement amount shall be allowed to the applicant who pays the entire settlement amount (i.e. deemed settlement amount as on 31.03.2012 plus interest w.e.f. 01.04.2012 to the date of final payment) including the up-front payment within a period of one month from the date of issue of letter communicating decision of settlement.*
 - b) *However, such rebate for prompt payment shall not result in any sacrifice in the deemed settlement amount i.e. this rebate of 3% shall be out of the interest payable w.e.f. 01.04.2012 / from the date of sale (in the cases of units sold in deficit after 31.03.2012).*

8) **Appeal**

There shall be a provision of only one appeal.

[i] **Appeals against decisions of the Branch Manager / Branch In-charge :**

No appeal shall lie against the order of the Branch Manager unless the decision on settlement is against the provisions of the scheme. In such cases appeal against the decision of the Branch Manager can be made to the Head Office Level Committee (HOLC).

(ii) Appeal cases shall be registered at the branch level and proposals for settlement shall be forwarded to the Head Office to reach within 15 days of the registration of appeal for placing the same before HOLC.

(iii) Appeals shall be filed within 30 days from the date of letter communicating the decision of settlement.

(iv) Appeal shall be entertained only when an up-front amount equal to 10% of the principal outstanding and registration fees of Rs. 10,000/- is deposited. However, no registration fee for appeal shall be charged from the entrepreneurs belonging to SC/ST/disabled persons/ex-servicemen / BPL Card holders cases where sanctioned amount is up to Rs.2,00,000/-.

(v) **Disposal of appeals at HO:** The Appellate authority shall dispose of the appeals within 30 days of receipt of the proposal at the Head Office.

9) The amount deposited by the party after the decision to write-off / write-back shall be adjusted against the written-off amount.

For the purpose of calculating settlement amount, the written-off amount less amount deposited after writing off, shall be the principal sum.

10) Accounts already closed shall not be re-opened under any circumstances.

11) Cases financed under agency loan scheme against Government guarantee may be settled as per provisions of the settlement schemes. If such cases are settled in any branch office, the details of such cases shall be sent to the Head Office (in the format contained in circular no. FR-649 dated 24.01.2011) so that claims with the government could be lodged.

12) The benefit of OTS shall not be extended to the cases of wilful default, fraud or malfeasance committed by unscrupulous borrowers / guarantors etc. and where criminal cases are pending (except the cases wherein complaints have been lodged u/s 138(b) of the Negotiable Instruments Act).

However, if OTS is found a better exit route of recovery, such cases may be processed with due care and be referred to HO through the respective DGM(Operations) for permission for considering under the OTS Schemes.

However, One time Settlement of such loan accounts will be without prejudice to any action / out-come of any criminal case(s) initiated / to be initiated by the Corporation / other Law enforcing Agencies.

Further, the borrowers of such cases shall not be absolved from any action and his / her their liability on account of wilful default / fraud / malfeasance committed with any other financial Institution Agencies.

13) Subsidy / Interest free loan (IFL), if any, shall be recovered separately as per norms. Settlement will be subject to payment of settlement amount along with the entire outstanding dues of all ineligible loans - pertaining to that particulars loanee concern.

- 14) In the cases of loan accounts of purchasers or units sold by the Corporation u/s 29, amount of sale price shall be considered as sanctioned amount for ascertaining the category under the scheme.
- 15) In "mutual consent sale cases", the sanctioned amount will be that amount which has been sanctioned to the original / first loanee pertaining to the accounts settlement of which is eligible and considered under the scheme.
- 16) While arriving at the settlement amount in deficit cases, the amount debited in the loan account against Govt. Deptt. dues will be treated / considered as part of other money and not part of principal sum, so that the share of Govt. Deptt. dues can be recovered in full at the time of settlement of loan account (Policy decision conveyed vide circular no. FR-668 dated 03.10.2011 will be applicable in letter and spirit).
- 17) In the cases where RFC has obtained a decree from a competent court with or without interest on the decreed amount, the settlement amount will be the decree amount alongwith interest, if any, or the settlement arrived under the Scheme, whichever is less.
- 18) Cases under litigation / pending with BIFR /AAIFR/ OL will be treated as settled when loanee concerned withdraws the case filed by it and commits to this effect in writing.
- 19) Recovery action may be initiated in case of first default in repayment of settlement amount.
- 20) Joint Finance cases (except deficit cases), BIFR cases, AAIFR cases, OL cases, cases where the winding-up proceedings have been passed and where BIFR / AAIFR has recommended / taken a view for winding-up - such cases, if otherwise eligible, shall be referred to HO for placing the same before the Empowered Settlement Committee for taking decision for settlement.
- 21) Cases where a decision has been taken for sale of assets of units under possession of the Corporation u/s 29 of the SFCs Act, 1951 or under SARFAESI Act, 2002 or in possession of Revenue Authorities under LR Act pursuant to action u/s 32(G) initiated by the Corporation, shall be considered for OTS only in the event of cancellation of sale. In such cases, highest bid / sale consideration or the calculated settlement amount whichever is higher shall be the settlement amount in case of non-materialization of sale / auction for whatever reasons.
- 22) In the cases of units under possession, account is to be settled considering the interest for the possession period as per norms of the Corporation prescribed for handing over back the possession of the unit to the original promoter.
- 23) In the deficit cases having collateral security, account is to be settled considering the interest on deficit amount, chargeable as per norms, from the date of sale.
- 24) For settlement of decretal cases, the Branch Manager / Branch In-charge will either certify that all efforts for execution of decree have been made but to no fruitful result has come-out OR to record reasons of not affecting recovery through execution of decree and specify clearly as to how settlement is in the interest of the Corporation.
- 25) Where security (MRV of primary security plus collateral security) is more than the prescribed limits (wherever applicable) will not be eligible under the Scheme.

However, in case of objection by the loanee with regard to correctness / soundness of MRV assessment, screening of the value can be done as per the process hereunder :-

- a) The loanee concern will deposit a fee of Rs. 5000/- in case of loans above Rs. 2.00 lakh but upto Rs. 10.00 lakh and Rs. 10,000/- in case of loans above Rs. 10.00 lakh for getting the value of securities (i.e. primary security and collateral security) re-assessed.
- b) The BM / Branch In-charge will ensure re-assessment of value of securities within 15 days from the date of deposition of the fee.

The assessment of the value of securities at BO level will be subject to random checking by the DGM(Operations) / HO and if in random checking variation is found to be more than 10% either side, shall be viewed seriously and may call for the action against the BM / Branch In-charge / Officers who assessed the MRV.

- 26) the cases; in which No Dues Certificate has been issued; but loan accounts are still showing debit balance; will also be considered under the Scheme, if otherwise eligible.
- 27) Branch Managers will give wide publicity to the schemes and will also arrange display of the schemes on the notice board of the Branch/DIC/Collector's office/office of the local bodies/Industries Associations, etc.
- 28) Branch Managers shall ensure that all eligible cases are identified and distributed among the officials of the branch for proper follow-up.
- 29) All parties should be contacted personally and given notice in writing. Concrete efforts should be made in this direction and it should be ensured that the notice about the scheme is delivered to the loanee / guarantor.
- 30) A register shall be maintained at each Branch. This register shall have column for serial number, date of registration, name of unit, category, registration fee, upfront amount, outstanding balance, deemed settlement amount, installment allowed, if any, date of letter conveying decision of settlement, if there is delay, reasons for the same, and, remarks.
- 31) The branch will send monthly information by the 7th of each month to the General Manager (Development) about the number of cases registered, amount settled and recovery affected.
- 32) After depositing the entire settlement amount "No Dues Certificate" shall be issued stating that the account is settled under OTS scheme of the Corporation and specify the amount that the Corporation has sacrificed while settling the account.
- 33) All officers of the branch to whom the cases are allotted, will ensure that eligible borrowers are informed of the OTS schemes that parties are contacted personally, and, if needed, pamphlets are distributed as per norms.
- 34) Doubts relating to interpretation of any term or clause or any ambiguity or confusion arising during interpretation or implementation of the scheme or any clarification / relaxation is required, CMDs decision will be final.

The Corporation will continue to consider cases of grievances and of hard nature (not eligible under the above schemes) as per the existing mechanism of redress of grievances.

RAJASTHAN FINANCIAL CORPORATION - Branch-----
Progress under our time settlement schemes (Deemed Settlement)

S.No.	Name of the Scheme	Total Eligible Cases		No. of cases in which letters issued	No. of cases personally registered for settlement	Cases decided for settlement		Cases finally settled (full amount repaid and rebate passed) and recovery effected		Total recovery effected	Sacrifices passed on	
		No.	Prin & OM Amt.			No.	Settlement amount	No.	Prin & OM Amt.		No.	Prin & OM Amt.
(A). One-time settlement scheme for NPA and DDW cases having primary and collateral securities												
1. Loans upto Rs. 2.00 lakhs												
	i) Up to 25,000/-											
	ii) Rs. 25,000/- - 50,000/-											
	iii) Rs. 50,000/- - 1.00 lakh											
	iv) Rs. 1.00 - 2.00 lakhs											
	TOTAL											
1. Loans more than Rs. 2.00 lakhs and upto 10.00 lakhs :												
	i) MRV equal to OR less than total outstanding											
	ii) MRV more than total outstanding but less than 500% of total outstanding											
	➤ Total payment three or more of principal disbursed											
	➤ Twice to three of principal disbursed											
	➤ More than P. sum to twice of principal disbursed											
	➤ Equal to OR less than principal disbursed											
	TOTAL											
11. Loans above Rs. 10.00 lakhs -												
	MRV is equal or less than total outstanding											
	➤ Total payment three or more of principal disbursed											
	➤ Twice to three of principal disbursed											
	➤ More than P. sum to twice of principal disbursed											
	➤ Equal to OR less than principal disbursed											
	TOTAL											
GRAND TOTAL												

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref:No.RFC/23FR/HO/Policy-8/ 1932

Dated : 13.07.2012

TC

CIRCULAR
(FR - 693)

Re: One-Time Settlement Schemes

Scheme for One time settlement for NPA accounts (Deemed Settlement Scheme) have been launched vide circular No.FR-692 dated 23.05.2012. A reference was received from BO, Jaipur-City to clarify whether the amount of net sale price is also to be included in the total amount paid by the party in the settlement scheme of NPA cases and DDW cases having collateral.

It is clarified that total payment made also includes the net sale price and the same is applicable in both the schemes i.e. Scheme for NPA cases and Scheme for DDW cases.

All concerned are advised to take a note of above and act accordingly and ensure that maximum number of cases are registered and settled under the above scheme.



(Yaduvendra Mathur)
CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-25/1933

Dated: 12-07-2012

16

CIRCULAR
(FR-694)

Reg: Delegation of powers to expedite decision making process

In order to ensure quick decision in recovery matters so as to effect maximum recoveries and regularising the account in the current Financial Year, it has been decided to delegate the powers of reschedulement of default in principal amount and initiation of legal action vested in GM (D) and CMD except in Joint Finance cases, CRE cases to the DGM (Operations) with immediate effect till 31.3.2013.

The DGM (Operations) are also authorised to make reschedulement of principal amount for more than two times till 30.09.2012.

It is therefore enjoined upon all the DGMs (Operation) to exercise the delegated powers by abiding the procedure laid down and regularise the accounts.



(YADUVENDRA MATHUR)
CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BO/SO Offices
2. DGM (Operations)
3. A&I, Ajmer/Jodhpur.
4. Standard Circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23/FR/Policy-124/1941

Dated: 25.07.2012

CIRCULAR (FR-695)

Sub: Grievance cases discussed at the level of Hon'ble Minister/CMD -
Further line of action

Instances have come to the notice that in the cases where following a decision taken by the competent authority after grievance has been heard, and then the borrower failed to comply with the decision, further action is being taken for affecting recovery without notice/knowledge of the competent authority i.e. CMD. This compromises the earlier decision and therefore it has been decided that henceforth in such cases no stern action would be taken without obtaining prior permission from the CMD.

All concerned are advised to take a note of above and act accordingly.



(Yaduvendra Mathur)

CHAIRMAN & MANAGING DIRECTOR

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-118/ 1975

Dated: 06.09.2012

CIRCULAR (FR-696)

Reg:- Insurance of assets of assisted units

Attention is invited to P&G circular 1289/2009(FR-584) dated 03.11.2009 along with which revised Chapter No.FR-A of P&G on insurance of assets was circulated and vide circular No.FR-672 dated 03.11.2011, it was reiterated that branches may ensure strict compliance of the same.

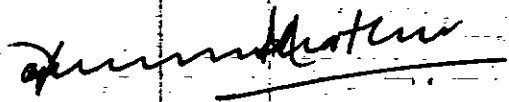
As per the revised policy assets of assisted units are kept insured throughout the currency of the loan as per terms & conditions of sanction/loan agreement and branch office has to watch and ensure that assets of the assisted unit are through out kept insurance and the insurance policies are timely renewed during the currency of the loan.

Procedure for renewal of insurance policy in the case where the insurance policy is not renewed by the loanee concern has also been laid down. As per this procedure, policies are to be renewed by the branch office of the Corporation from the same Insurance Company, to which previous insurance policy belongs and debit the amount of premium and also liquidated damages equal to the premium amount to the loan account of the concern.

It has been observed that provisions contained in P&G (Chapter FR-A) are not being strictly followed by the branches.

It is again reiterated that all concern may ensure strict compliance of the provisions regarding insurance of assets of assisted unit and their renewal as contained in P&G (Chapter FR-A). It is further directed that possibilities may also be explored of getting insurance done through General Insurance Company (GIC).

All concerned are advised to take a note of above and act accordingly.



Chairman & Managing Director

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-68/ 1977

Dated: 04.09.2012

07

CIRCULAR

(FR-697)

Sub: Default Review Committee

Attention is invited to Circular No.FR-687 dated 02.04.2012 vide which revised reconstitution of Default Review Committee at various levels along with their jurisdiction was circulated. Accordingly, first meeting of DRC under the chairmanship of GM(D) was held on 27.07.2012. The committee during review noticed that there is over-lapping by which the cases to be reviewed by DGM (Op) are also come under the purview of committee headed by GM(D) due to missing of a text i.e. limitation of the amount in the circular referred to above. The committee, therefore, recommended that the matter to be put up before the competent authority so as to clarify the jurisdiction of various committees i.e. DGM (Op), GM(D) and ED level. Accordingly, the matter was placed before the competent authority and now the jurisdiction of GM(D) level committee will remain as under:

- i) All cases of default having overdues above Rs.20 lac and upto Rs.50 lac including cases of unit under possession/BIFR/AAIFR and the cases of new default, slippage and rescheduled cases.
- ii) Progress of recovery in all cases having loan sanctioned above Rs.50 lac and upto Rs.100 lac and are in default, however details of cases which are regular, information may be called in a statement format.
- iii) All DDW cases having principal overdues above Rs.10 lakh.

All the cases below the above amount will be reviewed by the committee headed by DGM(Op) and the cases above amount will be reviewed by the committee headed by ED. However, DGM (Op) will be responsible for over all review and monitoring of the cases in default.

All concerned are advised to take a note of above and act accordingly.

 6/9

Chairman & Managing Director

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-25/ 1978

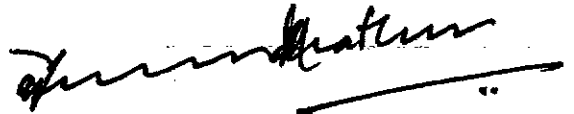
Dated: 06.09.2012

CIRCULAR
(FR-698)

Sub: Delegation of powers

Attention is invited to Circular No.FR-694 dated 16.07.2012 vide which powers of reschedulement and initiation of legal action vested in GM (D) and CMD except joint finance cases, CRE cases were delegated to the DGM (Operations) till 31.03.2013, but no specific mention about initiation of action u/s 29 particularly in the cases of SC/ST category was made in the above circular, whereas as per norms prescribed in PG, in such cases action u/s 29 of SFCs Act is to be taken with the permission of CMD. To avoid any ambiguity, it is clarified that in SC/ST category loans, action u/s 29 is to be taken only after obtaining permission from CMD.

All concerned are advised to take a note of above and act accordingly.


Chairman & Managing Director

Copy to:

1. All BOs/SOs
2. A&T, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

rfc

RAJASTHAN FINANCIAL CORPORATION
(RRMD)

Udyog Bhawan,
Tilak Marg, JAIPUR

Ref.No. RFC/23FR/HO/Policy-8/ 1989

Dated 21.09.2012
26

CIRCULAR
(FR - 699)

Sub: **One time settlement scheme for NPA Accounts.**

In order to reduce the NPA and to improve health code portfolio, the Corporation has introduced "One time settlement scheme for NPA Accounts" (deemed settlement scheme) vide Circular No. FR-692 dated 23.05.2012. As per this scheme, the cases are settled with the conditions laid down in the aforesaid scheme.

The SLC in its meeting held on 28.06.2012 recommended to modify the condition no.14 given hereunder:

"In the cases of loan accounts of purchasers of units sold by the Corporation u/s 29, amount of sale price shall be considered as sanctioned amount for ascertaining the category under the scheme."

Accordingly, the matter was placed before the Board in its meeting held on 14.09.2012 and after considering all aspects decided to modify condition no.14 as under:

"In the cases of loan account of purchasers of unit sold by the Corporation u/s 29, deferred amount i.e. net amount payable shall be considered as sanctioned amount for ascertaining the category under the scheme."

All concerned are advised to take a note of above & modify the condition no.14 of annexure B of the aforesaid circular and take further action accordingly.



(Yaduvendra Mathur)

Chairman & Managing Director

Copy to:

- 1 All BOs/ SOs.
- 2 All DGM (Operations)
- 3 Standard circulation at HO.
- 4 A&I Ajmer / Jodhpur

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-8/ 1996

Dated: 04.10.2012
12

CIRCULAR (FR-700)

Reg:- Finally writing off of accounts of the cases having aggregate loan sanctioned upto Rs.2.00 lac covered under the OTS Scheme for NPA Accounts

The Board of Directors, while considering the position of eligible cases under Deemed Settlement Scheme and progress made upto 31st July, 2012, was of the view that chances of recovery from the cases having loan amount upto Rs.2.00 lac and sanctioned on or before 31.03.2001 eligible under the scheme are remote. Therefore, it was decided to finally write off the entire outstanding in the loan accounts having loan sanctioned upto Rs.2.00 lac (including the cases having sanctioned amount upto Rs.2.00 lac in which decision to write off was taken in the past retaining the right of recovery). As per information furnished by branches, there are 2488 cases involving principal sum outstanding of Rs.933.40 lac, interest outstanding of Rs.7951.06 lac and other money of Rs.48.71 lac which are subject to re-checking. The accounts already closed/settled shall not be reopened and no refund shall be made.

Accordingly the Branch Managers are advised to take following actions :

1. Re-check the name of the unit, amount outstanding and also ensure that the cases pertains to category of loan sanctioned only upto Rs. 2.00 lac and also fulfill the eligibility criteria of deemed settlement scheme (if there is more than one account for the same promoter then total of all loans is to be considered for this purpose) and forward following two lists to the DGM (Operation) for onward transmission to the DGM (FMD) for making necessary entries in the books of accounts:—
 - (i) List of live accounts along with name of scheme, A/c No, name of the unit amount outstanding (principal , interest and other money separately)
 - (ii) List of written off cases having details like name of the unit, year of earlier written off and amount written off and written back.
2. Withdraw the recovery proceedings initiated, if any, against the aforesaid loanee concern and the promoters/guarantors etc.

The DGM (Operations) are also advised to monitor and ensure for furnishing the details as mentioned above within a period not more than 15 days.


(Yaduvendra Mathur)
Chairman & Managing Director

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

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RAJASTHAN FINANCIAL CORPORATION
(RRMD)

Udyog Bhawan,
Tilak Marg, JAIPUR

Ref.No. RFC/23FR/HO/Policy-27/ 1998

Dated 11.10.2012
15

CIRCULAR

(FR - 701)

Reg: Budget allocation for hiring of taxis for the purpose of recovery and business promotion activities for the F.Y. 2012-13.

In order to ensure mobility of the official of the BOs for effecting recoveries as well as procuring business, it has been decided to authorize DGM (Operations) to allow hiring of taxi's / alternative vehicle to the BOs with the maximum financial limits per month as indicated hereunder for the current financial year 2012-13 w.e.f. October, 2012:

S.No.	Monthly monitoring ceiling	Branches
1	Rs.10000/-	Bhilwara, Kota (including Baran & Bundi SO), Alwar, Bhiwadi & Abu Road (including Sirohi SO)
2	Rs.5000/-	Pali, Jalore, SO-Delhi, Bharatpur, Dholpur, Nagaur, Sawai Madhopur (including SO Karauli), Sikar, Jhunjhunu, Neemrana
3	Rs.4000/-	Rajsamand, Chittorgarh, Banswara, Kishangarh, Dausa, Tonk, Makrana, Sriganganagar
4	Rs.3000/-	Ajmer, Beawar, Balotra, Jaisalmer, Churu, Jhalawar, Bikaner, Hanumangarh

Note:

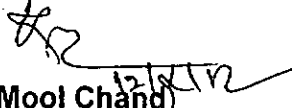
1. Office Vehicle of Jodhpur Branch will be shared between Jodhpur City and Jodhpur Rural Branch for 15 days each. Similarly the Udaipur branch will provide office vehicle to the Dungarpur SO as per requirement.
2. For the branches at Jaipur, it has been decided that they may be allowed to hire full time taxi on the agreed rates which will be decided separately by GAD and vehicle will be shared by BO Jaipur City with Jaipur VKIA and BO Jaipur Rural with Jaipur Sitapura.
3. No separate budget will be provided for business promotion purposes.
4. Reimbursement of actual expenses incurred by the officers on local visits within city limits for recovery purposes or any other official work will be out of total monthly monitory ceiling not exceeding 25% of the total amount allowed to the branches for hiring of taxi's

*

The aforesaid permission may be granted with the following stipulations:

1. This facility will be available w.e.f. 01.10.2012 to 31.03.2013.
2. The BOs will send output of the above facility monthly i.e. on 1st of next month in terms of achievement in the field of recovery and business.
3. The BOs will maintain a record of hiring of taxi's and its use vis-à-vis recovery effected and business procured

All concerned are advised to take a note of above and ensure that targets in key areas of all the activities are achieved and record of vehicle and achievement are maintained.


(Mool Chand)
General Manager (Dev)

Copy to:

- 1 All DGM (Operations) for information and taking needful action.
- 2 DGM (GAD) / DGM (FMD) for information and taking necessary action.
- 3 All BOs/ SOs.
- 4 Standard circulation at HO.
- 5 A&I Ajmer / Jodhpur

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-27/

1208

Dated: 01.11.2012

CIRCULAR (FR-702)

Reg:- Budget allocation for hiring of taxis for recovery and business promotion activities for the F.Y.2012-13

In order to ensure mobility of the officials for effecting recovery and procuring business, the DGM (Operations) were authorized to allow the BOs (except the BOs located at Jaipur) for hiring taxis/ alternative vehicle vide circular No.FR-701 dated 15.10.2012.

The matter with regard to hiring full time taxi to the BOs at Jaipur was examined in detail and it was decided to authorize the DGM (Operations) concerned to allow maximum financial limit per month as indicated hereunder for the F.Y.2012-13:

S.No.	Monthly monitoring ceiling	Name of Branch
1.	Rs.20,000/-	Jaipur (City)
2.	Rs.10,000/-	Jaipur (Rural)
3.	Rs.4,000/- each	Jaipur-VKIA and Sitapura

Note: BO, Jaipur-City will also provide the vehicle for the purpose of regular follow up of 32G cases pending with revenue authorities at Jaipur within the above monitory ceiling.

Other terms & conditions of circular No.FR-701 dated 15.10.2012 shall remain unchanged.

All concerned are advised to take a note of above and act accordingly.


(R.P.Meena)

General Manager (Operations)

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-8/ 1927

Dated: 09.11.2012

CIRCULAR (FR- 703)

Reg:- Finally writing off of accounts of the cases having aggregate loan sanctioned upto Rs.2.00 lac covered under the OTS Scheme for NPA Accounts

Attention is invited to circular No.FR-700 dated 12.10.2012 vide which Branch Managers were advised to take following actions :

1. Re-check the name of the unit, amount outstanding and also ensure that the cases pertaining to category of loan sanctioned only upto Rs. 2.00 lac and also fulfill the eligibility criteria of deemed settlement scheme (if there is more than one account for the same promoter then total loans is to be considered for this purpose) and forward following two lists to the concerned DGM (Operation) for onward transmission to the DGM (FMD) for making necessary entries in the books of accounts.
 - (i) List of live accounts along with name of scheme, A/c No, name of the unit amount outstanding (principal, interest and other money separately)
 - (ii) List of written off cases having details like name of the unit, year in which the cases were written off and amount written off and written back.
2. Withdraw the recovery proceedings initiated, if any, against the aforesaid loanee concern and the promoters/guarantors etc.

The DGM (Operations) were also advised to monitor and ensure for furnishing the details as mentioned above within a period not more than 15 days.

A time of more than 15 days has already passed but desired information has not been received which has been viewed seriously by the management and it has been decided that the final certified lists are sent to DGM (FMD) by 21st Nov.,2012. Any lapses by Operations/Branches should lead to initiation of action for disobedience of Board's directions/Government announcement.

It is also reiterated that BMs may withdraw the recovery proceedings initiated, if any, against the aforesaid loanee concerns and the promoters/guarantors etc.

All concerned are advised to take action as above.


Executive Director

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-17/ 1241

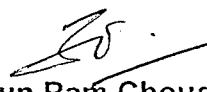
Dated: 22.11.2012

CIRCULAR (FR- 704)

Reg:- Reconstitution of various committees

Consequent upon creation of post of General Manager (Operations) and assigning work of recovery to him, it has been decided that GM (Operations) will be member of all committees related to Follow-up & Recovery viz-a-viz Empowered Settlement Committees (HOLC & SLC), HO level Sale-cum-negotiation committee and ED level Default Review Committee (DRC). It has also been decided that the General Manager (Operations) will be the chairman of the GM level DRC at HO in place of General Manager (D).

All concerned are advised to take a note of above and act accordingly.


(Arjun Ram Choudhary)
Executive Director

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-39/ 1346

Dated: 29.01.2013

CIRCULAR

(FR-705)

Reg:- Rate of interest in case of reschedulement

As per existing guidelines (para 2.39 of Chapter FR-2 of P&G) higher rate of interest is charged while considering reschedulement within LDR in cases of loan under FAAS and commercial complex. Similarly for the period beyond original LDR, the Corporation is charging interest 1% higher than the documented rate or prevailing rate (whichever is higher) at the time of expiry in all cases.

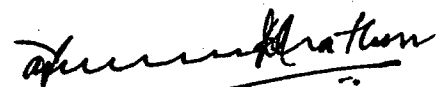
The matter regarding charging of interest in case of reschedulement was considered by PC&CC in its meeting held on 16.01.2013 and after detailed discussions the committee decided that in case of reschedulement, documented rate of interest shall be charged upto LDR (extended if any) and after expiry of LDR, documented rate of interest or prevailing rate of interest whichever is higher shall be applicable.

Accordingly, the para 2.39 of Chapter FR-2 of P&G is hereby amended as follows:

2.39. RATE OF INTEREST:

1. For the period upto LDR (extended if any), documented rate of interest shall be charged.
2. For the period after expiry of LDR (extended if any), documented rate of interest or prevailing rate of interest, whichever is higher, shall be charged.

All concerned are advised to take a note of above and act accordingly.



(Yaduvendra Mathur)

Chairman & Managing Director

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-39/ 1347

Dated: 29.01.2013

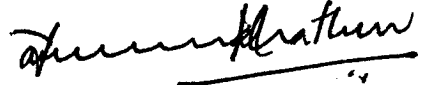
CIRCULAR

(FR-706)

Reg:- Powers for reschedulement

The PC&CC in its meeting held on 16.01.2013 decided that powers regarding reschedulements of principal sum (including second and subsequent) may be delegated to the DGM (Operations) upto 30.06.2013 provided that the interest overdues are cleared by 31.03.2013. The reschedulement may be considered by granting moratorium of one quarter or upto 01.09.2013, whichever is earlier in repayment of principal sum.

Accordingly all DGM (Operations) are authorized to take action as per above decision of PC&CC.


(Yaduvendra Mathur)
Chairman & Managing Director

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-24/ 1362

Dated: 06.02.2013

CIRCULAR

(FR-707)

Reg: Motivational incentive to Govt.officials contributing to recovery of Corporation dues

Attention is invited to FR Circular No.420 dated 04.01.2007 wherein it was directed that incentive u/s 32G of SFCs Act, 1951 being paid to the Revenue officials shall be sent to the Collector concerned through a D.O. letter from CMD. The matter has been reviewed and it has been decided that now onwards letters may only be sent at the level of CMD where incentives are of Rs.10,000/- or more.

Accordingly, all concerned are enjoined upon to send the details of incentives of Rs.10,000/- or more being paid on quarterly basis to concerned DGM(Op) by the end of following month from the date of quarter ended in the proforma prescribed vide above referred circular (FR-420) regularly. D.O. letter addressed to the Collector concerned will be sent to the BO and the branch will deliver the letter alongwith cheque of-requisite amount to the District Collector personally.

All concerned are advised to take a note of above and act accordingly.


(Arjun Ram Choudhary)
Executive Director

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

rfc

RAJASTHAN FINANCIAL CORPORATION
(RRM Division)

Udyog Bhawan,
Tilak Marg, JAIPUR

Ref.No. RFC/23FR/HO/Gen/Policy-8/40

Dated 18.04.2013

CIRCULAR

(FR - 708)

**Reg: Cases settled by Empowered Settlement Committees
i.e. HOLC & SLC upto 31.03.2012**

Dear Sir,

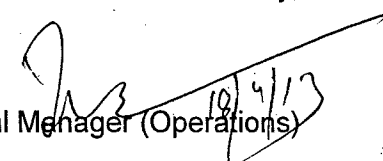
The list of cases settled earlier prior to 31.03.12 was reviewed and observed that some borrowers have paid part payment of settlement amount, but in majority of cases have not paid any amount after the settlement.

As per terms and condition of settlement, if the borrower makes default in two consecutive instalments, the settlement should have been treated as cancelled.

For such cases it has been decided by competent authority that the cases in which settlement was reached upto 31.03.2012 and the borrowers have failed to adhere the terms of the settlement may be treated as cancelled and recovery action may be initiated immediately.

All concerned are advised to take action accordingly.

Yours faithfully,


General Manager (Operations)

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/ Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.
5. PS to ED/ CMD

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur -302 005
(RRM DIVISION)

Ref. No. RFC/23FR/HO/Policy-28/ 50

Dated : 04.04.2013
01.05.2013

CIRCULAR
(FR - 709)

Reg : Recovery Strategy & Risk Management Policy : 2013-14

It is easier to arrest the slippages rather than up-gradation of an NPA. While the detailed modalities of FR activities have been jotted down in the P&G and also in the circulars/ instructions issued from time to time, it would be appreciated if all the BMs function in a systematic manner adhering to the norms laid, it is not difficult to achieve the targets assigned.

Accordingly, in order to achieve the object of quality recovery, reduction in NPA and regularizing the already slipped accounts and prevention of slippage we need to make strategic efforts in a planned manner by regular monitoring and close follow-up of assisted units which is the key for maintaining the assets quality. In this direction, as a part of recovery strategy for the F.Y : 2013-14, all concerned are advised to take the following actions :-

1. REVIEW & DECIDE LINE OF ACTION IN EACH AND EVERY CASE OF DEFAULT:

The Branch Manager should review each and every case irrespective of the loan being small or big. This exercise should be completed by the Branch Manager latest by 31.05.2013 and it should be ensured that line of action is decided in each and every case and regular follow-up action is taken during the year as per the line of action decided.

2. PREVENTION OF SLIPPAGE:

Prevention is better than cure. As per the new monitoring mechanism contained in Circular no. P&G-1224 (FR-515) dated 29.04.08 all the assisted units in the jurisdiction of the BO have been allotted to the Officers at BO who are acting as "Supervisory Officers" and also performing their duties as a DM/AM(FR) and are responsible for dealing / processing the FR files. If close and regular monitoring is done then slippages can be avoided. It is possible only when the person, to whom a particular unit has been allotted keeps himself associated with the promoters of the unit. Before the next due date is reached, he should send intimation in advance about the amount of instalment of interest / principal sum and get the same deposited.

However, there may be cases in which there is default hence, following action should be taken:-

- (i) It may be ensured that in following cases legal action followed by action u/s 29 of SFCs Act may immediately be taken if there is default of more than two consecutive instalments of principal or interest:

7

- a) CRE Sector cases
 - b) Cases sanctioned under Financing Against Assets Scheme
 - c) Sanctions made from 1st April, 2000 and onwards
 - d) Deferred sale cases
 - e) Rescheduled cases
 - f) Hotel and restaurants
 - g) Hospitals and Nursing Homes
 - h) TUF Scheme
- (ii) In Standard accounts, action for recovery of dues should be initiated on the very first default. This may include a letter of warning and pre-intimation of interest falling due in the near future. The list of such defaulting units should be sent by BOs to GM(D) by 8th of every month without fail.
- (iii) In the cases under 'Good Borrower' Scheme, no default should be allowed. Default of even one instalment should draw attention of Branch Manager immediately. In case of inaction, Branch Manager will be held personally responsible.
- (iv) All cases need to be reviewed to ensure that those accounts should remain in Standard category where possession of the assets was handed over back to the original loanee.

3. UPGADATION FROM LOWER TO HIGHER HEALTH CODE CATEGORY:

While we have to prevent the slippages in health code, we are also required to upgrade the NPAs to standard category. The key tools for up-gradation are as follows:

- (i) Clearance of entire overdues by persuasion or by resorting to legal action for recovery.
- (ii) Where it is found that the unit is not in a position to clear entire overdues then action for reschedulement may be taken as per norms after getting cleared entire interest overdues.

It should be ensured that the NPA level is brought down as per the "Vision Plan for Reduction of NPAs" (Circular no. FR-605 dated 14.05.2010).

4. PREFERENTIAL TREATMENT TO PAYERS :

Corporation has been treating all cases at par so far. It is made incumbent that coercive action i.e. u/s 29 be quickly taken in those cases where the borrower even did not pay interest fallen due in the year 2012-13 and in others who paid amounts in the last year may be treated liberally in case of default of principal amounts.

5. SETTLEMENT OF LOAN ACCOUNTS UNDER DEEMED SETTLEMENT SCHEME:

The Corporation has announced a non-discretionary and non-discriminatory deemed settlement scheme during 2012-13 and any other scheme will be launched in future. The performance of the scheme during 2012-13 has not been

encouraging. Therefore, the BMs should make wide publicity of the scheme and ensure that each and every loanee / guarantor is contacted personally by the officials to whom such units have been allotted and they should explain the benefits under the Scheme and get the eligible cases registered.

6. VISIT / VERIFICATION OF COLLATERAL SECURITIES AND CALCULATION OF MRV:

Earlier as per instructions circulated vide circular No.FR-684 dated 29.02.2012, MRV of prime assets and collateral security of all standard and NPA accounts having sanctioned amount above Rs.1.00 lac was to be collected in the first quarter of the F.Y. Since now the loan accounts having sanctioned amount upto Rs.2.00 lac have been written off finally during 2012-13, therefore, this exercise is to be undertaken in the loan cases having sanctioned amount above Rs.2.00 lac.

Besides this, visit / verification of collateral securities is required to be done quarterly so as to ascertain whether the assets are intact or have been diluted. This system should be complied with strictly.

BM's are accordingly advised to send the MRV calculations as per the prescribed procedure in all standard and NPA accounts having sanctioned amount above Rs. 2.00 lakh by 30.05.2013 positively to the DGMs(Op) and the register as prescribed vide circular No.FR-684 dated 29.02.2012 should be updated. The DGMs (Op) will submit the consolidated statement to the GM(D) by 15.07.2013.

7. RECOVERY FROM DEFICIT / DECREETAL & WRITE OFF CASES :

Deficit is such a sector where we cannot expect recovery simply by persuasions. We need to adopt an investigative approach for identification of properties, business or profession in which such promoters / guarantors are engaged and also adopt other measures of beating drums and distribution of pamphlets etc. so as to compel them to pay the dues or come to the settlement table. This is the sector in which the officials are expected to make extra ordinary efforts. Pro-active efforts are required to locate the properties of the promoters as well as guarantors. For this, efforts are required to study files and generate information regarding whereabouts of the promoters and guarantors and their properties and all information relating to promoters / guarantors / legal heirs / relatives / sister concerns / bankers etc. should be collected. Wherever required use of RTI Act for identification of properties / correct whereabouts of defaulters/guarantors/legal heirs may be made (FR-635 dated 28.09.2010). The officers of Branch Office should show their performance by maintaining good liaison with the Revenue Authorities at Distt. level so as to bring desired results.

The decretal cases may also be reviewed by Branch Manager on monthly basis. Cases where application for execution has not yet been filed, property of promoters / guarantors should be identified promptly and execution application be filed by 30.06.13. The cases where execution application has been filed before the Hon'ble Court after identifying properties of promoters / guarantors, earnest efforts should be made in consultation with concerned Advocate to garner recovery from decreed cases. BM should also monitor this activity personally and send case-wise position

with all details to the DGMs (Op) by 30.06.13. The DGMs (Op) will submit the consolidated statement to the GM(D) by 15.07.2013.

8. REVIEW OF THE CASES PENDING WITH THE REVENUE AUTHORITIES :

Merely filing RODs cannot yield results. It requires continuous follow-up and persuasion by the BO with the concerned Revenue Authorities. The Branch Manager should review each and every case in which ROD has been sent to the Revenue Authorities and ascertain the stage of action (i.e. issuance of notice under LR Act, attachment of the properties and conducting auction of the same) and ensure to follow-up regularly. Monthly meetings of the Revenue Officers conducted by the District Collector should invariably be attended by the Branch Manager himself alongwith a Tehsil-wise list of cases pending with the Revenue Authorities. It should be ensured that details of properties of the defaulters are made available to the Revenue Authorities.

The DGMs (Op) while visiting the BOs, will also contact the District Collector for follow up action in the cases pending with revenue authorities.

9. DISPOSAL OF UNITS UNDER POSSESSION:

If assets taken into possession are not sold promptly, it delays the recovery and also causes an additional loss to the Corporation for maintaining them. Assets in possession of Corporation should be disposed off in a timely manner. Pro-active efforts are required to be made for locating suitable buyers for units under possession so as to ensure their quick disposal at the competitive prices. No assets should remain indisposed off after six months of taking into possession until and unless there are specific reasons and those reasons should be reported to the DGMs (Operation) as well as to DGM (RRM).

Visits and detailed periodical inspections of the units under possession should be carried-out in order to ensure effective watch and ward.

It should be ensured that assets sold through auction are handed over to the purchaser party within 30 days from the date of issue of sale letter after completion of requisite formalities. In case assets are not handed over within the stipulated period on account of failure on the part of the purchaser party and BM is of the opinion that no further time should be allowed, sale may be cancelled after giving 15 days time through registered AD letter. The entire amount deposited by purchaser party may be forfeited and unit be put to re-auction by following the prescribed guidelines. Where BM feels that extension in time is required considering problems of the purchaser party, he should immediately seek approval from HO.

BM/DGMs(Op) should review all the cases where sale letters were issued upto 31.03.2013 but required formalities are not completed as yet owing to which possession could not be handed over to purchaser party. This is important for the reason that in good number of cases field offices have failed to forfeit the amount deposited by purchaser party and also did not re-auction the unit even after lapse of one year. No case should remain pending after this period.

10. STAY CASES:

It has been observed that the cases in which there are stay orders against recovery by different courts are not being closely monitored as a result, stay orders continue for years together. It will be the personal responsibility of the BM and the In-charge (Legal Cell) at BO level as well as OIC to get the stay vacated and send progress to HO.

It has been decided that henceforth all the cases in which the process of recovery is stalled due to stay being in operation for more than three months will be reviewed by the GM(D) on fortnightly / monthly basis with Dy.Gen.Manager (Law), concerned DGMs (Operation) and concerned OIC.

11. CASES SETTLED UNDER OTS SCHEMES:

If there is default of two consecutive instalments of settlement package/settlement during the year 2012-13 may be withdrawn and action may be taken to revert back to the original repayment schedule. BO will report such cases immediately to the concerned DGM (Operation). In all such cases, immediate legal action followed by action u/s 29/32G of SFCs Act, 1951 should be taken.

Note : Branch Manager should prepare a list of such cases by 20.05.13 where there is default of two consecutive instalments of settlement package and ensure that legal course of action as mentioned above is taken by 31.05.13. A list of all these cases should be sent to the concerned DGM (Operation) by 31.05.13 positively, who will send the compiled position to GM(D).

12. PDCs SHOULD INVARIABLY BE TAKEN IN THE FOLLOWING CIRCUMSTANCES

- (i) At the time of reschedulement of loan
- (ii) At the time of withdrawal of legal notice.
- (iii) At the time of handing over possession to the original loanee.
- (iv) In deferred sale cases
- (v) In the cases where settlement amount is accepted in instalments

13. TIMELY PRESENTATION OF CHEQUES AND TREATMENT OF DISHONoured CHEQUES:

Directions already exists and also reiterated vide circular No.FR-683 dated 23.02.2012 to present all the cheques on due dates. All BMs are advised to ensure the compliance strictly.

The dishonoured cheques invite criminal actions against the party. The tendency of bouncing of cheques is increasing, which needs to be curbed. Timely action u/s 138(b) of the Negotiable Instruments Act has deterrent effect. To curb the increasing tendency of bouncing of cheques, the BOs are advised to take the following actions :-

1. The BMs / Supervisory Officers / Cashier should adopt a pro-active approach and inform the borrower one week before the due date that the PDC shall be submitted on due date so that they should ensure that sufficient funds are available in their account and the cheque is cleared on due date.

RAJASTHAN FINANCIAL CORPORATION											Annex 'A'	
Calculation of Recovery Targets for the F.Y.2013-14												
Sl.N o.	Branch	Targets of std assets			Targets of Net NPAS (excluding ddw)			TARGET OF DDW	Total Targets			Rs. in Lac
		Prin.	Intt.&OM	Total	Prin.	Intt. & OM	Total		Prin.	Intt.	Total	
OPERATION I												
1	AJMER	40.83	22.86	63.69	4.18	74.03	78.21	9.08	54.09	96.90	150.99	
2	BANSWARA	136.65	75.12	211.77	24.54	4.86	29.40	62.38	223.57	79.98	303.55	
3	BEAWAR	121.93	68.28	190.21	2.30	29.63	31.92	9.63	133.85	97.91	231.76	
4	BHILWARA	274.45	154.64	429.09	441.75	2786.28	3228.03	210.03	926.22	2940.92	3867.14	
5	CHITTORGARH	279.72	156.38	436.10	0.00	0.00	0.00	20.69	300.41	156.38	456.79	
6	RAJSAMAND	189.26	105.98	295.24	7.53	7.90	15.43	11.44	208.22	113.89	322.11	
7	UDAIPUR	712.18	390.17	1102.34	160.75	227.87	388.61	62.32	935.24	618.03	1553.27	
	TOTAL	1755.02	973.44	2728.45	641.03	3130.57	3771.60	385.55	2781.60	4104.01	6885.61	
OPERATION II												
1	ABU ROAD	173.54	97.56	271.10	40.43	41.00	81.43	262.50	476.48	138.56	615.04	
2	BALOTRA	191.50	107.24	298.74	4.64	5.93	10.57	22.27	218.41	113.17	331.58	
3	JAISALMER	130.23	72.95	203.18	24.70	30.24	54.94	2.38	157.31	103.19	260.50	
4	JALORE	29.71	17.00	46.71	4.51	11.28	15.78	68.11	102.32	28.28	130.59	
5	JODHPUR CITY	709.31	355.17	1064.48	23.66	57.38	81.04	24.65	757.62	412.55	1170.17	
6	JODHPUR RURAL	399.23	223.31	622.53	32.41	3.16	35.56	55.72	487.35	226.46	713.81	
7	KISHANGARH	762.28	365.89	1128.17	3.67	7.83	11.50	39.58	805.53	373.72	1179.25	
8	PALI	69.27	38.79	108.06	135.50	153.20	288.70	96.97	301.74	191.99	493.73	
	TOTAL	2465.06	1277.91	3742.97	269.51	310.01	579.52	572.18	3306.75	1587.92	4894.66	
OPERATION III												
1	CHURU	18.87	10.57	29.44	5.23	12.92	18.14	84.70	108.80	23.49	132.29	
2	JAIPUR CITY	2414.48	1332.05	3746.52	1059.96	3364.07	4424.02	29.54	3503.97	4696.12	8200.09	
3	JAIPUR VKIA	639.64	357.10	996.74	68.11	309.32	377.43	30.31	738.05	666.42	1404.47	
4	JHUNJHUNU	79.99	44.80	124.79	16.95	60.89	77.84	56.16	153.10	105.68	258.78	
5	SIKAR	279.86	156.72	436.58	42.35	173.39	215.74	59.92	382.13	330.12	712.24	
	TOTAL	3432.84	1901.24	5334.07	1192.58	3920.59	5113.17	260.64	4886.05	5821.82	10707.87	
OPERATION IV												
1	BARAN	37.09	20.77	57.86	2.01	0.17	2.17	5.50	44.59	20.94	65.53	
2	JHALAWAR	60.59	33.93	94.51	33.00	14.59	47.59	5.19	98.77	48.52	147.29	
3	KOTA	1029.97	576.78	1606.76	1.34	50.13	51.47	22.37	1053.67	626.92	1680.59	
4	S.MADHOPUR	145.91	77.96	223.87	20.51	15.76	36.27	13.89	180.31	93.72	274.03	
5	SITAPURA JPR	313.99	173.87	487.86	68.60	13.82	82.42	24.35	406.94	187.69	594.63	
6	TONK	33.46	18.74	52.20	62.80	15.04	77.83	17.40	113.66	33.78	147.44	
	TOTAL	1621.01	902.05	2523.06	188.24	109.50	297.74	88.69	1897.94	1011.56	2909.50	
OPERATION V												
1	ALWAR	634.85	355.08	989.93	104.46	313.46	417.92	152.82	892.13	668.54	1560.67	
2	BHARATPUR	100.53	57.38	157.91	44.67	51.91	96.58	41.88	187.08	109.29	296.37	
3	BHIWADI	3344.03	1866.79	5210.82	135.99	351.21	487.20	283.94	3763.95	2218.00	5981.95	
4	DAUSA	105.29	58.37	163.66	50.67	18.55	69.22	30.57	186.52	76.92	263.44	
5	DHOLPUR	88.56	49.59	138.15	94.92	139.66	234.58	11.66	195.13	189.25	384.39	
6	NEEMRANA	336.12	188.23	524.35	7.92	8.52	16.44	128.80	472.84	196.75	669.58	
	TOTAL	4609.38	2575.44	7184.81	438.62	883.31	1321.93	649.66	5697.65	3458.75	9156.40	
OPERATION VI												
1	BIKANER	167.62	93.61	261.23	5.30	6.32	11.62	20.31	193.22	99.93	293.15	
2	HANUMANGARH	36.12	20.23	56.34	59.78	168.11	227.88	66.74	162.64	188.33	350.97	
3	JAIPUR RURAL	1094.19	609.61	1703.80	169.11	235.58	404.68	202.85	1466.14	845.19	2311.33	
4	MAKRANA	438.88	245.77	684.65	37.53	448.88	486.40	20.65	497.05	694.65	1191.70	
5	NAGAUR	93.57	52.40	145.97	88.59	291.62	380.21	36.17	218.32	344.02	562.34	
6	SGNR	116.14	65.04	181.18	3.59	8.71	12.29	42.99	162.72	73.75	236.47	
	TOTAL	1946.51	1086.65	3033.16	363.88	1159.22	1523.09	389.70	2700.08	2245.87	4945.96	
	GRAND TOTAL	15829.80	8716.73	24546.53	3093.85	9513.20	12607.05	2346.42	21270.07	18229.93	39500.00	

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-8/ 133

Dated: 09-05-2013

CIRCULAR
(FR-710)

Re: Amendment in Deemed Settlement Scheme

Attention is invited towards circular No.FR-692 dated 23.05.2012 vide which One Time Settlement Scheme for NPA accounts (Deemed settlement Scheme) was circulated.

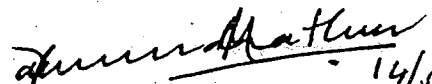
The progress of the scheme upto 28.02.2013 was reviewed by the SLC in its meeting held on 13.03.2013 and noted that the performance under the scheme is far away from satisfactory, therefore, the committee felt that there is a need of wide publicity and few riders of the scheme needs review. The recommendations of the SLC were placed before the Board of Directors in its meeting held on 28.03.13 and the Board after detailed discussions has considered the recommendations of the SLC for waiver of interest in the cases registered under deemed settlement scheme during 2012-13 which either paid full settlement amount except interest from 01.04.12 to the date of settlement or paid only part settlement amount.

The matter was also placed before the PC&CC in its meeting held on 02.05.2013 and to comply with the decision of the Board, following decisions were taken:

- (i) The cases where settlement amount has been fully paid by the borrower as per the deemed settlement scheme except interest during F.Y.2012-13, may be treated as 'finally settled'. However in no case any refund is to be made.
- (ii) The cases where the borrower pays the settlement amount by 30.09.13, total interest chargeable on deemed settlement amount upto 31.03.13 shall be waived and the borrowers has to pay interest @ 13% w.e.f. 01.04.13 to the date of final payment on unpaid settlement amount.
- (iii) The cases where the borrower pays the settlement amount after 01.10.13 but upto 31.03.14, 75% of interest chargeable on deemed settlement for the year 2012-13 shall be waived but the borrowers has to pay interest @ 13% w.e.f. 01.04.13 to the date of final payment on unpaid settlement amount.

All other terms & conditions of Deemed Settlement Scheme shall remain unchanged.

All concerned are advised to take a note of above.


(Yaduvendra Mathur)
Chairman & Managing Director

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-29/ 134

Dated : 20.05.2013

CIRCULAR
(FR - 711)

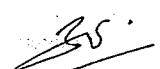
Reg : Recovery targets for F.Y 2013-14

The recovery targets for the Financial Year 2013-14 have been fixed at Rs.395.00 crore (including recovery target of Rs.23.46 crore relating to DDW cases). Branch-wise targets of recovery for Standard & NPA cases bifurcated into principal and interest segments are as per Annexure-A (overleaf). The BOs may further re-allocate the targets to the Sub-Offices under their jurisdiction.

It has also been decided that the total targets should be divided on monthly basis as under:

S.No.	Month	Target as %age of total per month
1.	April, May, July, August, October, November, January & February	5%
2.	June, September, December and March	15%

All the Branch Managers are advised to make vigorous efforts to achieve the targets in full and should ensure that the same are exceeded particularly in the interest segment. It should be the endeavour to recover maximum amount from NPA accounts, so that NPAs of the Corporation are reduced. It should be ensured that recovery in standard accounts is realized strictly on due dates and there is no slippage in standard accounts.


(Arjun Ram Choudhary)
Executive Director

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2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-29/ 134

Dated: 20.05.2013

CIRCULAR
(FR - 711)

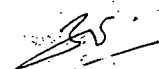
Reg : Recovery targets for F.Y 2013-14

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It has also been decided that the total targets should be divided on monthly basis as under:

S.No.	Month	Target as %age of total per month
1.	April, May, July, August, October, November, January & February	5%
2.	June, September, December and March	15%

All the Branch Managers are advised to make vigorous efforts to achieve the targets in full and should ensure that the same are exceeded particularly in the interest segment. It should be the endeavour to recover maximum amount from NPA accounts, so that NPAs of the Corporation are reduced. It should be ensured that recovery in standard accounts is realized strictly on due dates and there is no slippage in standard accounts.


(Arjun Ram Choudhary)
Executive Director

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4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-25/ 168

Dated: 05.06.2013

CIRCULAR (FR- 712)

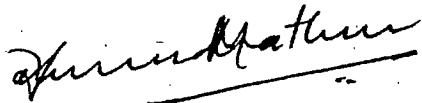
Sub: Delegation of powers

Attention is invited to Circular No. FR-694 dated 16.07.2012 and Circular No. FR-698 dated 07.09.2012 vide which the powers of reschedulement and initiation of legal action u/s 30/29 of SFCs Act already vested in GM (D) and CMD were delegated to DGM (Operations) till 31.03.2013.

In order to ensure quick decision in recovery matters so as to effect maximum recoveries and regularizing the NPA accounts in the current financial year also, it has now been decided to extend the delegated powers for initiation of legal action 30/29 of SFCs Act, 1951 vested in GM (D) and CMD (except in Joint Finance cases, Cases of SC/ST category and CRE cases) to the DGM (Operations) till 31.03.2014.

The DGM (Operations) are also authorized to make reschedulement of principal amount for more than two times till 30.09.2013.

It is therefore, enjoined upon all the DGMs (Operation) to exercise the delegated powers by abiding the procedure laid down and to ensure attainment of the assigned targets in all FR activities.


(Yaduvendra Mathur)
Chairman & Managing Director

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

rfc

राजस्थान वित्त निगम

RAJASTHAN FINANCIAL CORPORATION

H.O. : Udyog Bhawan, Tilak Marg, C-Scheme, JAIPUR-302005

Ref:No.RFC / एफ.आर./मुख्या./पोलिसी-28 | 178

Dated : 18.06.2013

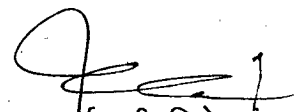
परिपत्र

(एफ.आर.क्रमांक: 713)

विषय – निगम अधिकारियों द्वारा शाखा कार्यालयों व वित्तीय सहायता प्राप्त इकाइयों के निरीक्षण बाबत।

राज्य सरकार के प्रशासनिक सुधार (टाइम्स) विभाग व उद्योग विभाग द्वारा प्रशासन में कार्य कुशलता व त्वरित गति से कार्य सम्पादन करने के उद्देश्य से पूर्व में निगम द्वारा जारी परिपत्र क्रमांक: आरएफसी/ए एण्डआई दिनांक 05.03.2013 का अवलोकन करें जिसमें सभी संबंधित उप महाप्रबन्धक (आपरेशन)/शाखा प्रबन्धक/उप शाखा प्रबन्धक यह सुनिश्चित करने के निर्देश जारी किए गए थे कि वे प्रत्येक माह के अंत में उनके द्वारा किये गये निरीक्षणों की रिपोर्ट निर्दिष्ट प्रारूप में महाप्रबन्धक (आपरेशन्स) को परीक्षण हेतु भिजवायें ताकि महाप्रबन्धक (आपरेशन्स) के द्वारा निगम प्रबन्ध को उपलब्धियों से अवगत कराया जा सके।

इसके साथ-साथ पी.जी.की अनुसूची संख्या: एफआर(5)3/3 का भी अवलोकन करें जिसमें निगम द्वारा वित्त पोषित इकाइयों के निरीक्षण के प्रावधान निर्देशित किए गये हैं परन्तु यह देखने में आया है कि उक्त प्रावधानों का पालन नहीं किया जा रहा है। अतः भविष्य में उक्त निर्देशों के अनुसार निरीक्षण रिपोर्ट तैयार कर महाप्रबन्धक (आपरेशन्स) को प्रतिमाह भिजवाना सुनिश्चित करें।


कार्यकारी निदेशक

प्रतिलिपि –

1. समस्त उप महाप्रबन्धक(आपरेशन)
2. समस्त शाखा/उप शाखा प्रबन्धक
3. महाप्रबन्धक(आपरेशन्स)
4. स्टेण्डर्ड सर्कूलेशन, मुख्यालय

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-27/ 208

Dated: 22.07.2013

CIRCULAR (FR-714)

Reg:- Budget allocation for hiring of taxis for inspection of units.

In order to ensure mobility of the officials for inspecting the units, it has been decided to authorize the DGM (Operations) to allow the BOs for hiring taxis / alternative vehicle with the maximum financial limits for the month of July, 2013 indicated hereunder:

Monthly ceiling	Name of Branch
Rs.10,000/-	Jaipur City, Jaipur (Rural), Bhilwara, Kota (including Baran & Bundi SO), Alwar Bhiwadi & Abu Road (including Sirohi SO)
Rs.5,000/-	Pali, Jalore, SO-Delhi, Bharatpur, Dholpur, Nagaur, Sawaimadhopur, (including SO Karauli), Sikar, Jhunjhunu, Neemrana
Rs.4,000/-	Rajsamand, Chittorgarh, Banswara, Kishangarh, Dausa, Tonk, Makrana, Sriganganagar, Jaipur-VKIA and Sitapura, Ajmer, Beawar, Balotra, Jaisalmer, Churu, Jhalawar, Bikaner, Hanumangarh

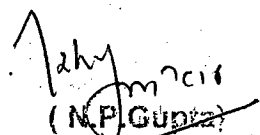
NOTE:

1. Office vehicle of Jodhpur Branch will be shared between Jodhpur City and Jodhpur Rural for 15 days each. Similarly the Udaipur branch will provide office vehicle to Dungarpur SC as per requirement.
2. Reimbursement of actual expenses incurred by the officers on local visits within city limits for recovery purposes or any other official work will be out of total monthly monetary ceiling not exceeding 25% of the total amount allowed to the BOs for hiring of taxis.

The aforesaid permission granted with the following stipulations:

- (i) This facility will be available till 31.07.13.
- (ii) The BOs will maintain a record of hiring of taxis and its 'use vis-à-vis recovery effected.
- (iii) DGM (Operations) will ensure that the task is completed within the stipulated time and record of vehicles and achievements are maintained.

All concerned are advised to take a note of above.


(N.P. Gupta)
General Manager (Dev.)

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATIONUdyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)Ref.No.RFC/23FR/HO/Policy-97/ 224Dated: 07.08.2013**CIRCULAR**
(No.FR-715)**Re: Release of collateral security/Mortgager guarantor**

Attention is invited to O&M circular No.563 dated 23.10.2001. As per the circular, the documents of collateral security can only be released after the loan account is fully squared up.

Further, vide O&M circular No.627 dated 21.05.2005, change of mortgagor guarantor was considered where the mortgagor-guarantor offers collateral security of higher market value than the existing security available with the Corporation subject to the condition that the said revised security shall not be released till clearance of dues of the Corporation.

References have come from the mortgager guarantors for release of collateral security where value of primary assets & collateral security is much higher than the outstanding balance. The matter was placed before the PC&CC in its meeting held on 25.06.13. After detailed discussions, the committee noted that ensuring recovery of dues is the critical event rather than holding additional security and therefore decided that release of additional collateral security may be considered on merits of each case keeping in view the available security and its marketability ensuring that the remaining security is sufficient to secure the loan outstanding against the unit. The PC&CC will be the competent authority in such matter.

All concerned are advised to take a note of above and act accordingly.


(Yaduvendra Mathur) 7/8/13
Chairman & Managing Director

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RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-25/ 225

Dated: 07.08.2013

CIRCULAR
(FR-716)

Sub: Delegation of powers vested with GM(D) to GM (Operations)

Attention is invited to Order (HRD-28) No. RFC/F.PA-9(6)/701 dated 21.06.2013 vide which the work related to HO Recovery Division and CRE shall be looked after by General Manager (Operations), whereas as per powers delegated in PG Schedule 3/1 of FR-S, this work earlier was being looked after by General Manager (Development).

Accordingly powers of General Manager (D) are now delegated to General Manager (Operations) (except joint finance cases) as detailed below:-

1. **Reschedulement:**

- (a) Subsequent reschedulements after second reschedulement (circular No.FR-314 dated 27.09.2004).
- (b) Principal & Interest - Reschedulement with extension of LDR upto 5 years (circular No.FR-340 dt. 15.04.2005).

2. **Legal Notice to running units:**

Take over possession u/s 29 of SFCs Act, 1951 in the cases where sanctioned amount is above Rs.150 lac.

3. **Grant of pari-passu charge**

4. **Change in constitution of HO level sanctioned cases.**

5. **Mutual Sale in the cases having balance outstanding above Rs.40.00 lac.**

All concerned are advised to take a note of above.



(Yaduvendra Mathur)
Chairman & Managing Director

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RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-08/ 235

Dated: 12.08.2013

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CIRCULAR

(FR- 717)

Sub : Redressal of grievances of Transport Loanees whose sanctioned amount above Rs.2.00 lac – Deemed Settlement Scheme

References were received from the transport loanees stating that in DDW cases recoverable amount according to the formula prescribed in the OTS scheme 2011-12 for transport loan cases was more than the NPA cases where the vehicles are with the borrowers whereas in deficit cases the primary assets i.e. vehicles were sold by the Corpn. under the OTS scheme for transport loan cases (NPA) the cases were proposed to be settled as per prescribed formula, irrespective of security available and the BM was competent authority whereas in DDW cases having collateral security no formula was prescribed and the cases were required to be placed before Spl.HOLC and the committee was deciding the cases based on the value of security available.

The matter was discussed at various levels and ultimately to overcome to the ambiguity, the cases were taken at par to the general loanees of SSI units, which were linked with the security in the Deemed OTS Scheme launched vide circular No.FR-692 dated 23.05.2012. This scheme was introduced to maintain transparency and non-discrimination, yet some of the loanees are still representing that the cases in which primary assets i.e. vehicles have been sold, may be considered as per parameters of transport loan scheme of 2011-12.

Representations were also made before the Hon'ble Industry Minister, by the loanees of Makrana on the above lines and after discussions, it was decided that in the cases of loan sanctioned under the SEMFEX Scheme and SC/ST borrower where the primary assets i.e. vehicles have been sold by the Corporation and the borrowers are ready to pay the balance principal sum after deducting the amount paid by them including sale price of vehicles, a sympathetic view may be taken.

The matter was placed before SLC in its meeting held on 12.06.2013 and it was noted by the committee that though there are guarantees in the form of collateral securities / personal guarantee in these cases but chances of recovery are remote due to location of the securities. Therefore, it was decided that in Transport Loan cases sanctioned to SC/ST and Ex-Servicemen under SEMFEX who have paid more than P.sum since beginning the accounts may be treated as settled suo-moto, what-so-ever documents available with the Corporation may be released and to withdraw recovery action initiated under section 31 / 32-G. List of such cases provided by BOs is enclosed.

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It has also decided in the meeting that in other Transport cases of SC/ST and SEMFEX where the loanees had paid less than the P.sum disbursed, the accounts may be settled on amount disbursed + OM less amount paid by borrower since beginning. List of such cases as provided by BOs is enclosed for further needful.

All concerned are advised to take a note of above.


(Yaduvendra Mathur) 13/8
Chairman & Managing Director

Encl: As above

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RAJASTHAN FINANCIAL CORPORATION

(RRM - DIVISION)

LIST OF TRANSPORT CASES HAVING SANCTION AMOUNT ABOVE Rs.2.00 LAC (Including Written off cases)

List of cases in which borrowers have paid more than amount disburse, Principal since beginning

S. NO	Operation	Branch	A/C NO.	Name of the Unit	Class (Ex-serviceman/S C/s/ Others)	Category	Details of sanction		Amount Disb.	Total Recovery made since beginning to 31.12.12	Difference between recovery & disbursement (Recovery-Disb)	Amount outstanding as on 31.12.2012				MRV		Amount of Deemed settlement as per deemed settlement	Details of court case & present position	Present position of the case	Remarks
							Date	Amount				Prin.	Intt.	OM	Total	Vehicle	collateral security				
1	IV	Jaipur City	1108	Shri Chaju Ram Verma	SC/ST	W/O	22.12.80	2.17	2.17	2.33	0.16	0.58	0.82	0.00	1.40	NO	NO	0.47		No Court case	
2	IV	Tonk	5088	Maya Travels	SC/ST	Written Off	6.6.81	2.35	2.35	2.72	0.37	1.33	0.00	0.00	1.33	0.00	0.00	1.13		No Court case	
3	III	Jaipur City	W/O	M/s. Moolchand taxman das	SC/ST	W/O	06.06.81	2.35	2.35	2.99	0.64	2.30	81.90	0.00	84.20	NO	NO	1.98		No Court case	
4	IV	Kota	4280	Khichi Travels	SC/ST	Written Off	6.6.81	2.35	2.35	3.08	0.73	3.01	0.88	0.05	3.94	0.00	0.00	2.56		32G case under process DRA Baran	
5	III	Jaipur City	W/O	M/s. Sampat Ram Ashok Kumar	SC/ST	W/O	06.06.81	2.35	2.35	3.49	1.14	0.33	3.02	0.00	3.35	NO	NO	0.28		No Court case	
6	IV	Jhalawar	606	Balram Motilal	SC/ST	Written Off	5.11.81	2.32	2.32	3.89	1.57	0.51	0.13	0.00	0.64	0.00	0.00	0.33		32 G case lodge with RA	
7	III	Jaipur City	W/O	M/s. Mehrauli Bus Service	SC/ST	W/O	06.06.81	2.35	2.35	4.24	1.89	1.12	20.24	0.00	21.36	NO	NO	1.01		No Court case	
8	IV	Sawai madhopur	3045	Jaskaran Meena	SC/ST	Deficit	24.3.88	2.52	1.89	2.30	0.41	1.56	0.00	0.03	1.59	0.00	0.00	1.62		32G case pending at Tehsildar Swm	
9	III	Jhunjhunu	5674	Rameshwar Harilal	SC/ST	Deficit	06.06.81	2.35	2.35	2.82	0.47	1.11	3.92	0.00	5.03	Sold	0.00	0.89	No	Proprietor expired recovery difficult	
						Total	2	4.87	4.24	5.12	0.88	2.67	3.92	0.03	6.62	0.00	0.00	2.51			
						GRAND TOTAL - A	9	21.11	20.48	27.86	7.38	11.85	110.91	0.08	122.84	0.00	0.00	10.27			
10	VI	Nagaur	804	Bannu Khan Panne Kban	Ex. Serviceman	Deficit					0.00	0.52	0.02	0.00	0.54						
11	VI	Nagaur		Hamid Khan Amani Khan	Ex. Serviceman	Deficit					0.00	0.16	0.00	0.00	0.16						
12	VI	Nagaur	7179	Ram Narain Manga Ram	Ex. Serviceman	Deficit					0.00	0.00	0.04	0.00	0.04						
13	VI	Nagaur	5231	Mohan Lal Rawat Ram	Ex. Serviceman	Deficit					0.00	0.23	0.17	0.00	0.40						
14	VI	Nagaur	808	Bhanwar Singh Bhaglrath	Ex. Serviceman	Deficit	27.7.92	3.52	3.51	3.60	-0.09	3.38	6.88	0.04	10.30	0	5.38	3.42	ROD to be send		
15				Sher Singh	Ex. Serviceman	Deficit		0.37	0.37		0.37	0.37	0.03		0.40						
16	V	Bharatpur	5890	Raja Ram	Ex. Serviceman	Deficit	09.05.91	3.00	3.00	3.42	0.42	2.38	16.41	0.00	18.79	Nil		2.51	Assets of collateral security attached u/s 32-G, to be auctioned	To be auction in March, 2013	
17	VI	Nagaur	808	Bannu Khan Panne Khan	Ex. Serviceman	Deficit	31.3.92	4.03	3.93	4.39	0.46	2.60	6.09	0.08	8.77	0	6.96	3.36	ROD pending at Tehsildar, Jayal		
18	III	Jaipur City	5550	Nihal Singh	Ex. Serviceman	Deficit	04.01.91	1.73	1.73	2.24	0.51	0.48	0.00	0.00	0.46	NO	Yes	0.69		No court case	
19	III	Sikar		Nemi Chand Jat	Ex. Serviceman	Deficit	27.07.91	3.79	3.79	4.37	0.58	3.69	1.32	0.04	5.05	0	6.46	5.51	Case pending with ACJM, Khandela against 32-G	Case pending with ACJM, Khandela against 32-G	
20	VI	Nagaur	5230	Mohan Lal Rawat Ram	Ex. Serviceman	Deficit	10.3.92	3.99	3.92	4.90	0.98	3.24	4.31	0.14	7.69	0	3.62	3.78	ROD pending at Tehsildar, Jayal		
21	VI	Makrana	5302	Nand Singh	Ex. Serviceman	Deficit	08.05.92	3.28	3.28	4.32	1.03	2.33	3.23	0.04	5.60	0	3.50	2.01	Court case at HC, Jodhpur		
22	VI	Makrana	7822	Sainik Motors	Ex. Serviceman	Deficit	31.03.92	3.94	3.93	4.99	1.06	3.93	33.26	0.02	37.21	0	4.00	4.68	32-G Initiated		
23	VI	Nagaur	7183	Raina Ram Trpt.Co.	Ex. Serviceman	Deficit	16.3.92	3.99	3.93	5.07	1.14	2.00	5.50	0.24	7.74	0	3.92	2.35	ROD pending at Tehsildar, Jayal		
24	VI	Nagaur	7120	Ranjeet Khan	Ex. Serviceman	Deficit	17.4.89	2.41	2.41	3.72	1.31	1.90	1.74	0.06	3.70	0	5.48	1.96	ROD to be send		
25	VI	Nagaur	806	Bangra Trpt.Co.	Ex. Serviceman	Deficit	4.8.92	3.52	3.45	4.91	1.46	3.30	11.63	0.16	15.09	0	7.63	3.63	ROD pending at Tehsildar, Jayal		
26	III	Sikar	3478	Jagdish Prasad Jat	Ex. Serviceman	Deficit	01.02.91	2.52	2.52	4.05	1.53	0.77	0.53	0.01	1.31	0	23.75		Court stay writ pending with HC, Jaipur		
27	VI	Nagaur	3084	Hamid Khan Amani Khan	Ex. Serviceman	Deficit	20.3.92	3.92	3.92	5.71	1.79	1.99	3.08	0.00	5.07	0	2.50	2.25	ROD pending at Tehsildar, Nagaur		
28	V	Alwar	4337	Karan Singh Jat	Ex. Serviceman	Deficit / Decretal	17.11.92	3.51	3.51	5.39	1.88	1.15	0.00	0.08	1.23		4.5	Not eligible	Case for execution of decree	Pending in the court	Loanee also filed application pending at High Court, Jaipur

RAJASTHAN FINANCIAL CORPORATION

(RRM - DIVISION)

LIST OF TRANSPORT CASES HAVING SANCTION AMOUNT ABOVE Rs.2.00 LAC (Including Written off cases)

List of cases in which borrowers have paid more than amount disburse, Principal since beginning

(Rs. in lac)

S. NO	Operation	Branch	A/C NO.	Name of the Unit	Class (Ex-serviceman/S C/s/ Others)	Category	Details of sanction		Amount Disb.	Total Recovery made since beginning to 31.12.12	Difference between recovery & disbursement (Recovery-Disb)	Amount outstanding as on 31.12.2012				MRV		Amount of Deemed settlement as per deemed settlement	Details of court case & present position	Present position of the case	Remarks
							Date	Amount				Prin.	Intt.	OM	Total	Vehicle	collateral security				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18				
29	VI	Nagaur	3907	Jameswar Golden Trpt.	Ex. Serviceman	Deficit	9.3.92	3.99	3.92	5.89	1.97	2.33	4.76	0.07	7.16	0	4.18	2.52	ROD pending at Tehsildar, Jaisal	ROD pending with SDM, Sikar	
30	III	Sikar	7312	Sundra Singh Balai	Ex. Serviceman	Deficit	17.08.91	3.79	3.71	5.69	1.98	3.47	3.91	0.13	7.51		20.56	1.68	ROD pending at Tehsildar, Jaisal		
31	VI	Nagaur	7178	Ram Narain Manga Ram	Ex. Serviceman	Deficit	7.8.91	3.79	3.79	5.83	2.04	1.51	3.57	0.09	5.17	0	4.57				
32	V	Alwar	3417/3418	Ishab Khan	Ex. Serviceman	Deficit	15.07.91	3.72	3.72	5.90	2.18	0.99	0.85	0.00	1.84		11.56	Not eligible		Promoter expired.	Not eligible for settlement as per value of collateral is more than
33	VI	Nagaur	4339	KMC Shashi	Ex. Serviceman	Deficit	12.4.91	3.42	3.42	5.82	2.40	2.78	1.41	0.24	4.43	0	4.31	3.21	Court case pending at H.C., Jodhpur		
34	II	Jodhpur City	3982	Janu Khan	Ex. Serviceman	Deficit	30.04.91	2.96	2.96	5.53	2.57	1.22	0.02	0.00	1.24	0	16.84	Not eligible as security is more than 300% of total O/S			
35	VI	Nagaur	7928	Sugan Singh Trpt.Co.	Ex. Serviceman	Deficit	27.3.92	4.03	3.92	6.53	2.61	2.20	2.44	0.07	4.71	0	5.81	2.38	ROD pending at Tehsildar, Nagaur		
36	III	Sikar	3914	Kaluram Ramjilal	Ex. Serviceman	Deficit	26.08.92	3.45	3.45	6.30	2.85	2.06	0.78	0.00	2.84	0	21.15	3.2	writ pending with HC, Jaipur	Case settled by HOLC on 29.06.12 but party did not pay settlement amount.	
37	VI	Nagaur	3069	Hakam Ali Khan	Ex. Serviceman	Deficit	20.4.91	3.00	3.00	5.86	2.86	2.53	0.94	0.06	3.53	0	1.77	2.72	ROD pending at Tehsildar, Mertacity		
38	VI	Nagaur	7149	Rameshwar Lal N.Singh	Ex. Serviceman	Deficit	9.3.91	3.45	3.45	6.49	3.04	2.52	5.57	0.04	8.13	0	3.80	2.69	ROD pending at Tehsildar, Mertacity		
39	VI	Nagaur	1078	Chotu Singh Mahesh K.	Ex. Serviceman	Deficit	25.3.92	3.94	3.92	7.24	3.32	2.46	5.91	0.18	8.55	0	3.33	2.96	Court case pending at H.C. Jodhpur		
40	VI	Nagaur	827	Banu & Ayub Ali	Ex. Serviceman	Deficit	4.12.93	3.56	3.54	7.61	4.07	3.38	6.88	0.04	10.30	0	1.92	0	This case was settled by HOLC dt.25.5.06 in Rs.3.22 lac. Party has deposited entire settlement amount up to 31.03.11 but not deposited delayed period interest.		
41	IV	Baran	6821	Ranjeet Singh	Ex. Serviceman	Deficit	16.9.91	2.02	2.02	6.24	4.22	2.02	0.05	0.00	2.07	0.00	0.00	2.12	Interim relief to the party by High Court	Case pending at a/c U/s 32	
42	II	Jodhpur City	3983	Janu Khan	Ex. Serviceman	Deficit	30.04.91	0.59	0.57			0.07	0.43	0.00	0.50	0.00	0.00			32G case pending at SDO Luni	
43	VI	Nagaur	5503	Nawab Khan Kasam Kh	Ex. Serviceman	Deficit						0.53	0.21	0.00	0.74						
44	VI	Nagaur	123	Alphkhani Trpt.Co.	Ex. Serviceman	Deficit						0.62	0.28	0.00	0.90						
45	VI	Nagaur	786	Bazid Transport Co.	Ex. Serviceman	Deficit						0.35	0.00	0.00	0.35						
46	VI	Nagaur	4356	Kishan Singh Trpt.Co.	Ex. Serviceman	Deficit						0.60	1.07	0.00	1.67				& ROD pending at Tehsildar, Jaisal		
47	VI	Nagaur	1079	Chotu Singh Mahesh K.	Ex. Serviceman	Deficit						0.14	0.08	0.00	0.22				& ROD pending at Tehsildar, Jaisal		
48	I	Dungarpur	35	Abdul Aziz			17.04.91	0.57	0.57			0.37	0.06	0.00	0.43	0	0				
						Total	39	93.81	93.17	142.01	50.72	66.55	133.46	1.83	201.84	0.00	181.70	59.63			
49	V	Neemrana		Data Ra, Girkar Boddharam	Ex. Serviceman	Decretal	19.02.91	2.91	2.91	3.14	0.23	2.63	23.92	0.08	26.63		8	2.93	DJ Court Alwar, appeal filed by the promoter against the decree awarded.		
50	V	Alwar	4323/4324	Kartar Singh Yadav	Ex. Serviceman	Decretal	05.05.91	3.42	3.11	4.64	1.53	1.51	33.65	0.04	35.20		4.85	1.57	Case for execution of decree	Pending in the court	
						Total	2	6.33	6.02	7.78	1.76	4.14	57.57	0.12	61.83	0.00	12.85	4.50			
						GRAND TOTAL - B	41	100.14	99.19	149.79	52.48	70.69	191.03	1.95	263.67	0.00	194.55	64.13			

RAJASTHAN FINANCIAL CORPORATION

(RRM - DIVISION)

LIST OF TRANSPORT CASES HAVING SANCTION AMOUNT ABOVE Rs.2.00 LAC (Including Written off cases)

List of cases in which borrowers have paid more than amount disburse, Principal since beginning

(Rs. In lac)

S. NO	Operation	Branch	A/C NO.	Name of the Unit	Class (Ex-serviceman/S C/ST/ Others)	Category	Details of sanction		Amount Disb.	Total Recovery made since beginning to 31.12.12	Difference between recovery & disbursement (Recovery-Disb)	Amount outstanding as on 31.12.2012				MRV		Amount of Deemed settlement as per deemed settlement	Details of court case & present position	Present position of the case	Remarks
							Date	Amount				Prin.	Intt.	OM	Total	Vehicle	collateral security				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18				
GRAND TOTAL - A + B							50	121.25	119.67	177.65	59.86	82.54	301.94	2.03	386.51	0.00	194.55	74.40			
51	III	Jaipur City	7211	M/s. Ranglal Meena	SC/ST	NPA	30.04.82	2.16	2.16	2.20	0.04	1.51	0.05	0.00	1.56	NO	NO	1.51		No court case	
52	IV	Karauli	3073	Jagdish Prasad	SC/ST	NPA	1.12.83	2.20	2.06	2.40	0.34	0.97	4.05	0.01	5.03	0.00	0.00	1.03	0	32G case pending with Tehsildar	
53	III	Jaipur City	6430	M/s. Prahla RSZ 9731	SC/ST	NPA	--	2.35	2.30	3.20	0.90	0.05	0.00	0.00	0.05	NO	NO	0.05		Account to be checked	
54	V	Dausa	4251	Kailash Chand Ram Karan	SC/ST	NPA	17.7.85	2.25	1.08	2.24	1.16	1.08	3.20	0.01	4.29	0	0	1.14	No		
55	III	Jaipur City	4018	M/s. Jal Narain Meena	SC/ST	NPA	16.03.82	2.15	2.02	3.42	1.40	0.86	0.00	0.01	0.87	NO	NO	0.53		No court case	
Total							5	11.11	9.62	13.46	3.84	4.27	7.30	0.03	11.60	0.00	0.00	4.26			
56	VI	Nagaur	1436	Daya Ram Budha Ram	Ex.Serviceman						0.00	0.25	0.23	0.00	0.48						
57	III	Jaipur City	1109	M/s. Chandra Bhan Punia	Ex.Serviceman	NPA	26.07.88	0.35	0.00	0.00	0.00	0.35	1.40	0.00	1.75						
58	VI	Makrana	7099	Shivji Ram	Ex.Serviceman	NPA	3.11.91	0.34	0.34	0.42	0.08	0.01	0.00	0.00	0.01	0	0.00	0.01	Accounting error.		
59	VI	Makrana	473	B. Ram S. Ram	Ex.Serviceman	NPA	26.09.87	2.25	1.97	2.28	0.31	0.05	0.86	0.00	0.91	0	0.00	0.05	Accounting error.		
60	VI	Makrana	2831	Hari Ram Dhanna Ram	Ex.Serviceman	NPA	24.03.86	1.74	1.50	1.88	0.38	0.08	1.41	0.00	1.49	0	0.00	0.08	Accounting error.		
61	V	Neemrana		Shiv Lal Yadav	Ex.Serviceman	NPA	14.11.91	1.70	1.87	2.06	0.39	0.75	4.02	0.11	4.88			0.33	Munsif court, Behror	Case pending for decision.	
62	VI	Nagaur	5215	Munsi Khan Jassu Kh.	Ex.Serviceman	NPA	27.5.91	3.60	3.60	4.30	0.70	0.91	10.51	0.00	11.42	0	4.50	1.42	ROD Pending at		
63	VI	Makrana	4065	Kana Ram	Ex.Serviceman	NPA	24.01.87	1.89	1.89	2.76	0.86	0.09	0.14	0.00	0.23	0	3.00	0.09	Case settled entire payment		
64	VI	Makrana	6875	Rameshwar Lal	Ex.Serviceman	NPA	22.10.87	3.99	2.14	3.20	1.06	0.03	0.41	0.00	0.44	0	0.00	0.03	Accounting error.		
65	III	Jaipur City	1106	M/s. Chandra Bhan Punia	Ex.Serviceman	NPA	11.05.88	1.72	2.07	3.22	1.15	0.38	0.00	0.00	0.38					No court case	
66	VI	Makrana	2866	Hanuman Ram	Ex.Serviceman	NPA	27.07.91	3.79	3.79	5.54	1.75	3.69	38.78	0.00	42.47	0	4.00	3.88	Case settled entire payment		
67	VI	Nagaur	7904	Sainik Motors	Ex.Serviceman	NPA	18-7-91	3.10	3.10	5.35	2.25	0.00	0.00	0.00	0.00	0	6.16	0	Term loan a/c was settled &		
68	III	Jaipur City	2806	M/s. Gopal Chand	Ex.Serviceman	NPA	27.07.92	3.96	3.96	7.28	3.32	0.15	0.69	0.00	0.84	NO	NO	0.15		No court case	
69	VI	Makrana	4906	Merliya Travels	Ex.Serviceman	NPA	08.03.94	6.25	6.11	10.11	4.00	0.02	0.24	0.00	0.26	0	0.00	0.02	Accounting error.		
70	III	Jhunjhunu	6463	Shiv chand Singh	Ex.Serviceman	NPA	10.04.91	3.29	3.29	7.56	4.27	2.44	53.88	0.00	56.32	N.A.	4.00	HOLC on No		Delay period intt. Pending Rs.0.25 lac	
71	VI	Nagaur	1435	Daya Ram Budha Ram	Ex.Serviceman	NPA	20-2-91	3.49	3.41	7.75	4.34	1.26	1.76	0.00	3.02	0	2.98				
72	II	Sikar	776	Bagria Carrier	Ex.Serviceman	NPA	31.03.92	4.03	3.95	9.23	5.28	2.77	35.27	0.00	38.04	Not trace			0 This case was settled by writ pending with HC, writ pending with HC, Jaipur		
73	VI	Nagaur	7905	Sainik Motors	Ex.Serviceman	NPA	5/8/1991	0.82	0.82		0.00	0.62	1.05	0.00	1.67				07-08 but semfex a/c alive		
74	VI	Nagaur	9052	Vishnu Golden Trpt.Co.	Ex.Serviceman	NPA					0.00	0.59	1.12	0.00	1.71						
75	VI	Nagaur	5216	Munsi Khan Jassu Kh.	Ex.Serviceman	NPA					0.00	0.44	0.70	0.00	1.14						
Total							20	46.11	43.41	72.93	30.14	14.88	152.47	0.11	167.46	0.00	24.64	6.06			
GRAND TOTAL - B							25	57.22	53.03	86.39	33.98	19.15	159.77	0.14	179.06	0.00	24.64	10.32			
Great GRAND TOTAL - B							75	178.47	172.70	264.04	93.84	101.69	461.71	2.17	565.57	0.00	219.19	84.72			

RAJASTHAN FINANCIAL CORPORATION

(RRM - DIVISION)

LIST OF TRANSPORT CASES HAVING SANCTION AMOUNT ABOVE Rs.2.00 LAC (Including Written off cases)

(Rs. In lac)

S. NO	Operation	Branch	A/C NO.	Name of the Unit	Class (Ex-serviceman/S C/ST/ Others)	Category	Details of sanction		Amount Disb.	Total Recovery made since beginning to 31.12.12	Difference between recovery & disbursement (Recovery-Disb)	Amount outstanding as on 31.12.2012				MRV		Amount of Deemed settlement as per deemed settlement	Details of court case & present position	Present position of the case	Remarks
							Date	Amount				Prin.	Intl.	OM	Total	Vehicle	collateral security				
1																					
1	III	Jaipur City	W/O	M/s. Chaliya Bus Services	SC/ST	W/O	06.06.81	2.35	2.35		-2.35	2.11	7.63	0.00	9.74	NO	NO	2.24		No Court case	
2	V	Bharatpur		Sagar Bus Service	SC/ST	Write off	06.06.81	2.35	2.35	0.46	-1.89	1.63	4.45	0.00	6.08	Nil	8.00	1.72	Action u/s 32-G	Properties to be attached.	
3	II	Pali	1477	Doongar Mal Sohanlal	SC/ST	Written Off	06.06.81	2.35	2.35	0.52	-1.83	2.21	16.87	0.00	19.08	0.00	0.00	2.21	ROD pending at Collector PDR Jaipur		
4	V	Bharatpur		Ishwar Chand	SC/ST	Write off	05.06.81	2.35	2.35	0.79	-1.56	1.46	2.74	0.00	4.20	Nil	5.00	1.53	Action u/s 32-G	Properties to be attached.	
5	V	Bharatpur		Sumanlata Paharia	SC/ST	Decretal / write off	05.06.81	2.35	2.35	0.80	-1.55	2.44	10.03	0.00	12.47	Nil	10.00	2.5	RHC case.		
6	V	Bharatpur		Nathi Lal Amar Singh	SC/ST	Write off	06.06.81	2.35	2.09	0.72	-1.37	1.97	5.94	0.00	7.91	Nil	5.00	1.97	Case u/s 31(1)(aa) withdrawn	Being persuaded in 32-G and OTS. ROD sent on 19.05.10	
7	III	Jaipur City	W/O	M/s. Gangwal & Salidia Travels	SC/ST	W/O	06.06.81	2.35	2.35	1.01	-1.34	2.23	46.59	0.00	48.82	NO	NO	2.35		No Court case	
8	III	Jaipur City	W/O	M/s. Monu Bus Services	SC/ST	W/O	06.06.81	2.35	2.35	1.06	-1.29	2.29	50.05	0.00	52.34	NO	NO	2.41		No Court case	
9	II	Jaipur City	W/O	Shri Hansraj Madhav	SC/ST	W/O	14.05.82	2.25	2.25	1.20	-1.05	2.06	5.37	0.00	7.43	NO	NO	2.16		No Court case	
10	V	Alwar	BDR	Chiranji Lal Koli	SC/ST	Written off / Decretal	10.12.82	2.01	2.01	1.01	-1.00	2.01	1.79	0.00	3.80			2.03	Case for execution of decree	Pending in the court	Next date 15.02.13
11	V	Alwar	BDR	Kishan Lal Meena	SC/ST	Written off / Decretal	14.10.82	2.36	2.36	1.40	-0.96	2.51	7.95	0.00	10.46			2.54	Case for execution of decree	Pending in the court	Promoter expired.
12	III	Jaipur City	W/O	Smt. Chunni Pachi Devi	SC/ST	W/O	06.06.81	2.35	2.35	1.48	-0.87	2.06	0.03	0.00	2.09	NO	NO	2.10		Court case pending	
13	III	Jaipur City	W/O	M/s. Khinchi Pedwal Bus Service	SC/ST	W/O	06.06.81	2.35	2.35	1.59	-0.76	1.87	6.37	0.00	8.24	NO	NO	1.99		No Court case	
14	I	Beawar		Tulsa / Mohan Lal	SC/ST	Written off	09.06.81	2.35	2.35	1.64	-0.71	2.01	47.81	0.00	49.82	Nil	Nil	2.03	ROD sent but same has been returned due to want of property. The above loanee is BPL category.		
15	III	Jaipur City	W/O	Shri Babu Lal	SC/ST	W/O	28.03.87	2.09	1.57	0.86	-0.71	1.58	2.57	0.00	4.15	NO	NO	1.66		No Court case	
16	III	Jhunjhunu	7447	Suraj Yatri Service	SC/ST	Write off	06.06.84	2.35	2.35	1.76	-0.59	1.75	6.99	0.03	8.77	N.A.	0.00	DLC on 14.10.08 Rs. 1.76 lac	No	Balance amount deposit before 31st March, 13	
17	III	Jaipur City	W/O	M/s. Bhagirath Ram (W/O decree)	SC/ST	W/O+Decretal	20.02.81	2.32	2.17	1.72	-0.45	2.08	6.47	0.00	8.55	NO	NO	2.17		Execution file is pending	
18	III	Sikar	5026	Nand Ram Madan Lal	SC/ST	Write off	06.06.81	2.35	2.35	1.91	-0.44	2.31	3.34	0.00	5.65			2.42		ROD pending at Tehsildar Danta Ramgarh	
19	III	Jaipur City	8925	Shri Rajendra Kumar Sanshi	SC/ST	Deficit+W/O	21.09.85	2.33	1.82	1.40	-0.42	1.82	1.54	0.00	3.36	NO	NO	1.82		Court case pending	
20	III	Sikar	3862	Meena Bus Service	SC/ST	Write off	13.05.82	2.25	2.25	1.86	-0.39	2.22	1.37	0.00	3.59	0	0	2.33		ROD pending with SDM, Sikar	
21	IV	Bundi	1002	Chittar Lal Meena	SC/ST	Written Off	4.11.81	2.36	2.36	2.03	-0.33	1.42	0.68	0.00	2.10	0.00	0.00	1.44	Degree execution application filed for Kudki warrant	Case pending at Adj -2 court Bundi	Case rejected by Spl. HOLC on 9.2.11
22	III	Jaipur City	W/O	Shri Shyam Lal Madan Lal Verma	SC/ST	W/O	06.06.81	2.35	2.30	2.26	-0.04	2.17	4.84	0.00	7.01	NO	Yes	2.28		No Court case	Settled in F.Y 2012-12 and entire settlement amount received.
23	III	Jaipur City	W/O	M/s. Gajendra Bus Services	SC/ST	W/O	06.06.81	2.35	2.35	2.33	-0.02	1.89	3.95	0.00	5.84	NO	NO	1.92		No Court case	
24	III	Jaipur City	2782	Ganpat Lal Babu Lal	SC/ST	Deficit	06.06.81	2.35	2.35	1.30	-1.05	2.28	1.40	0.05	3.73	NO	NO	2.41		Court case	
25	II	Pali	5022	Nem Ram Sargra	SC/ST	Deficit	08.09.81	2.06	2.06	1.29	-0.77	2.01	2.41	0.04	4.46	0.00	0.00	2.05		ROD pending at SDM Pali	
26	III	Jaipur City	2786	Gordhan Lal Meena	SC/ST	Deficit	24.01.83	2.05	2.05	2.00	-0.05	1.53	0.60	0.00	2.13	NO	Yes	1.65		No court case	

RAJASTHAN FINANCIAL CORPORATION

(RRM - DIVISION)

LIST OF TRANSPORT CASES HAVING SANCTION AMOUNT ABOVE Rs.2.00 LAC (Including Written off cases)

(Rs. in lac)

S. NO.	Operation	Branch	A/C NO.	Name of the Unit	Class (Ex-serviceman/S C/s/T/ Others)	Category	Details of sanction		Amount Disb.	Total Recovery made since beginning to 31.12.12	Difference between recovery & disbursement (Recovery-Disb)	Amount outstanding as on 31.12.2012				MRV		Amount of Deemed settlement as per deemed settlement	Details of court case & present position	Present position of the case	Remarks
							Date	Amount				Prin.	Intt.	OM	Total	Vehicle	collateral security				
27	III	Jhunjhunu	678	Baba Bhomia Travels	SC/ST	Decretal	06.06.81	2.35	2.35	0.31	-2.04	2.25	75.83	0.00	78.08	N.A.	0.00	2.32	Decree execution under process	T C may be issued.	
28	V	Dausa		Ram Kishan Meena	SC/ST	Decretal	9.1.83	2.11	2.04	1.44	-0.60	2.06	1.89	0.00	3.95	Sold	Sold by guarantor	1.19	Execution application filed	W/off on 31.03.95	Decree amount 3.19 lac
29	V	Dausa		Babu Lal Mahawar	SC/ST	Decretal	10.5.83	2.11	1.97	1.40	-0.57	1.97	4.49	0.00	6.46	Sold	-1.19	1.97	Case not transfer from Jaipur	W/off on 31.03.95	Decree anyibi 5.03 lac
30	IV	Karauli	3026	Chaju Ram Nanga Ram	SC/ST	Decretal	24.5.82	2.25	2.25	2.15	-0.10	1.23	0.43	0.18	1.84	0.00	0.00	1.23	Execution application filed		
31	VI	Makrana		Babaramdev Bus Yatri	Ex. Serviceman	Written off	10.09.81	2.35	2.35	2.16	-0.19	1.19	1.86	0.00	3.05	0	3.00	1.25	32-G initiated		
32	V	Dholpur		Deevan Singh	Ex. Serviceman	Write off		3.00	2.84	0.98	-1.86	2.83	4.34	0.00	7.17	-	-	2.83		Promoter & Property not traceable.	
33	VI	Makrana	5161	Mangal Lal Joram	Ex. Serviceman	Deficit	16.04.91	3.49	3.49	0.91	-2.58	3.48	8.96	0.08	12.52	0	4.00	3.74	32-G initiated		
34	VI	Nagaur	4365	Kasam Khan Nenu Kh.	Ex. Serviceman	Deficit	27.12.92	3.72	3.68	1.60	-2.08	3.67	5.39	0.11	9.17	0	4.39	3.78	ROD to be send		
35	VI	Makrana	8842	Vishnoi Travels	Ex. Serviceman	Deficit	27.07.92	3.52	3.45	1.66	-1.79	3.34	11.19	0.10	14.63	0	4.00	3.62	32-G initiated		
36	III	Jhunjhunu	5743	Radhey Shyam	Ex. Serviceman	Deficit	05.10.91	3.84	3.82	2.10	-1.72	3.73	0.05	0.00	3.78	Sold	2.00	3.79	Court case stay order continue	Case dealt at High Court, Jaipur	
37	VI	Nagaur	785	Bazid Transport Co.	Ex. Serviceman	Deficit	31.3.92	3.73	3.72	2.11	-1.61	3.07	5.70	0.20	8.97	0	12.00	3.61	ROD to be send		
38	VI	Makrana	870	Choudhary Trans	Ex. Serviceman	Deficit	25.03.92	4.01	4.04	2.53	-1.48	4.01	3.64	0.10	7.75	0	4.00	3.7	32-G initiated		
39	V	Neemrana		Sher Singh	Ex. Serviceman	Deficit	23.02.91	1.85	1.85	0.40	-1.45	1.69	0.84	0.07	2.60		5.7	2.56		It is a deficit case settled by HO, last year but party not adhere the settlement.	
40	V	Alwar	3419	Inder Singh	Ex. Serviceman	Deficit / Decretal	20.10.92	3.93	3.44	2.16	-1.28	3.44	1.93	0.06	5.43		7.5	5.95	Case for execution of decree	Pending in the court	
41	VI	Nagaur	5502	Nawab Khan Kasam Kh	Ex. Serviceman	Deficit	17.4.89	3.18	3.17	2.14	-1.03	2.45	2.74	0.06	5.25	0	5.00	3.19	ROD Pending at Tehsildar, Jajal, Nagaur		
42	V	Alwar	4326/4327	Kedarnath Bhasin	Ex. Serviceman	Deficit	18.09.91	3.94	3.93	2.92	-1.01	3.92	101.02	0.29	105.23		10	4.26	Case by legal heir of	Pending in the court	
43	VI	Nagaur	122	Alphkhani Trpt.Co.	Ex. Serviceman	Deficit	30.9.92	4.00	3.13	2.16	-0.97	3.06	2.78	0.00	5.84	0	5.00	3.86	ROD Pending at Tehsildar, Jajal, Nagaur		
44	VI	Nagaur	8230	Tandi Golden Trpt.Co.	Ex. Serviceman	Deficit	16.3.92	3.43	3.43	2.50	-0.93	3.41	6.20	0.05	9.66	0	2.86	3.63	ROD Pending at Tehsildar, Jajal, Nagaur		
45	VI	Nagaur	1061	Chauhan Trpt.Co.	Ex. Serviceman	Deficit	6.5.92	3.29	3.29	2.52	-0.77	3.23	7.15	0.01	10.39	0	3.25	3.40	ROD Pending at Tehsildar, Didwana		
46	VI	Makrana	6265	Pusaram Tikuram	Ex. Serviceman	Deficit	17.09.93	3.86	3.79	3.05	-0.74	3.72	5.60	0.01	9.33	0	4.00	3.92	32-G initiated		
47	VI	Nagaur	4348	Kishan Singh Trpt.Co.	Ex. Serviceman	Deficit	27.7.92	3.99	3.75	3.02	-0.73	2.85	15.69	0.25	18.79	0	5.72	3.93	Court case pending at H.C., Jodhpur		
48	VI	Makrana	5180	Mohanram Shivdan Ram	Ex. Serviceman	Deficit	25.02.92	2.18	2.10	1.46	-0.64	1.99	1.36	0.26	3.58	0	3.00	2.39	32-G initiated		
49	III	Sikar	755	Bhagwan Singh Meena	Ex. Serviceman	Deficit	19.02.91	3.49	3.19	2.60	-0.59	3.49	3.21	0.13	6.83	0	6.87	5.5		ROD pending with SDM Danta Ramgarh	
50	V	Neemrana		Ram Avtar Khatri	Ex. Serviceman	Deficit		0.40	0.40		-0.40				0.00			0.00		No court case	
51	III	Jaipur City	5553	Nihal Singh	Ex. Serviceman	Deficit	26.02.91	0.34	0.34	0.00	-0.34	0.34	0.17	0.00	0.51	NO	NO	0.00			
52	I	Dungarpur	21	Abdul Aziz	Ex. Serviceman	Deficit	15.03.91	2.85	2.79	2.62	-0.27	2.87	17.59	0.00	20.46	0	32.18	10.79	N.A.	ROD pending with revenue authority	Property situated in Muslim Mohalla.
53	VI	Makrana	5291	Nuna Ram Bhera Ram	Ex. Serviceman	Deficit	25.09.91	2.08	2.03	1.87	-0.16	1.85	1.95	0.00	3.80	0	2.25	2	32-G initiated		
54	III	Jhunjhunu	4337	Mohd. Hassan	Ex. Serviceman	Deficit	25.03.91	2.18	2.04	1.96	-0.08	0.14	0.00	0.00	0.14	Sold	2.00	17.12.07 Rs.1.09 lac	DLC on No	Balance amount awaited upto Feb., 13	
55	VI	Nagaur	6315	Patasi & Prahlad	Ex. Serviceman	Deficit	4.8.92	3.45	3.45	3.39	-0.06	3.45	15.97	0.33	19.75	0	3.34	4.01	Court case pending at H.C., Jodhpur		
56	V	Neemrana		Ram Avtar Khatri	Ex. Serviceman	Deficit	19.09.91	2.42	2.02	1.98	-0.04	1.39	0.00	0.04	1.43			1.5	Application filed to withdraw the case as action u/s 32-G are to be taken.	Deficit case running a court case in 31(1)(aa)	
57	V	Neemrana		Mool Chand Jat	Ex. Serviceman	Decretal	03.11.91	3.29	3.08	1.21	-1.87	3.08	2.60	0.09	5.77			3.6	ADJ, Behror for execution of decree.		

RAJASTHAN FINANCIAL CORPORATION

(RRM - DIVISION)

LIST OF TRANSPORT CASES HAVING SANCTION AMOUNT ABOVE Rs.2.00 LAC (Including Written off cases)

(Rs. In lac)

S. NO	Operation	Branch	A/C NO.	Name of the Unit	Class (Ex-serviceman/S C/s/T/ Others)	Category	Details of sanction		Amount Disb.	Total Recovery made since beginning to 31.12.12	Difference between recovery & disbursement (Recovery-Disb)	Amount outstanding as on 31.12.2012				MRV		Amount of Deemed settlement as per deemed settlement	Details of court case & present position	Present position of the case	Remarks
							Date	Amount				Prin.	Intt.	OM	Total	Vehicle	collateral security				
58	I	Ajmer	6714	Shri Ram Dayal Jat	Ex. Serviceman	Decretal	05.12.90	2.88	2.88	1.15	-1.73	2.58	66.90	0.09	69.57	Tata Truck	9.28	3.36	Application for execution of documents is under process with ADJ-3, Ajmer. Attachment order has been issued and Cell Ameen is taking action for attachment of property.		
59	V	Alwar	6628	Ram Avtar Yadav	Ex. Serviceman	Decretal	26.08.92	2.16	2.16	1.22	-0.94	1.64	72.23	0.09	73.96		7	1.75	Case for execution of decree	Pending in the court	
60	V	Neemrana		Mool Chand Jat				0.65	0.62		-0.62	0.38	0.12	0.00	0.50						
61	V	Neemrana		Data Ra, Girkar Boddharam				0.58	0.58		-0.58	0.12	0.42	0.00	0.54						
62	I	Ajmer	6717	Shri Ram Dayal Jat	Ex. Serviceman	Decretal	28.12.90	0.57	0.53	0.00	-0.53	0.53	0.09	0.00	0.62	Tata Truck					
63	III	Jaipur City	7242	M/s. Ram Dhan Meena	SC/ST	NPA	23.03.89	2.50	2.47	0.27	-2.20	2.42	51.16	0.01	53.59	NO	Yes	2.55	No court case		
64	I	Ajmer	6232	Shri Prithviraj Bairwa	SC/ST	NPA	25.11.81	2.90	2.90	1.04	-1.86	2.78	220.67	0.15	223.60	Tranker - Truck	Documents are lying with advocate, Jaipur	2.93	N.A.	The promoter and guarantor expired, assets missing and where about of legal heirs of promoter could not be traced out after all out efforts and details of profit/loss and guarantor assets with documentary proof are not available. (original documents are lying)	The legal heirs of promoter are being traced out.
65	III	Sikar	6553	Ram Narain Gumana	Ex. Serviceman	NPA	27.07.91	3.93	3.83	0.33	-3.50	3.83	196.50	0.00	200.33	Not trace	3.95	4.02	ROD pending with SDM,		
66	VI	Makrana	5297	Nathu Singh	Ex. Serviceman	NPA	10.03.92	3.94	3.92	0.56	-3.36	3.92	216.56	0.06	220.54	0	4.00	4.18	32-G initiated		
67	VI	Makrana	5182	Moti Ram	Ex. Serviceman	NPA	31.03.92	3.94	3.80	1.32	-2.48	3.80	173.91	0.00	177.71	0	4.00	3.99	32-G initiated		
68	VI	Makrana	6932	Rai Kanwar	Ex. Serviceman	NPA	07.09.91	3.94	3.94	1.60	-2.34	3.94	208.27	0.01	212.22	0	4.00	4.2	32-G initiated		
69	VI	Makrana	126	Amra Ram Pokhar Ram	Ex. Serviceman	NPA	24.04.92	4.03	3.99	1.66	-2.33	3.99	211.88	0.00	215.85	0	4.00	4.19	32-G initiated		
70	III	Sikar	4780	Mangal chand Ishwar	Ex. Serviceman	NPA	08.06.94	3.60	3.60	1.63	-1.87	3.56	81.78	0.05	85.39	Not trace	15.20	3.78	Case pending with	Case pending with arguments MJM, Sikar	
71	III	Jhunjhunu	3468	Kayum Ali	Ex. Serviceman	NPA	26.04.90	4.21	4.06	2.24	-1.82	4.06	92.54	0.00	96.60	N.A.	3.00	DLC on No	Balance amount awaited upto Feb., 13		
72	II	Pali	5083	Nathmal Choudhary	Ex. Serviceman	NPA	31.03.92	3.29	3.29	2.10	-1.19	3.04	125.37	0.06	128.47	0.00	4.68	3.11	ROD pending at Collector PDR Palt	Promoter Died.	
73	VI	Makrana	650	Baba Ramdev	Ex. Serviceman	NPA	26.02.92	3.99	3.69	2.62	-1.07	3.69	98.00	0.00	101.69	0	4.00	3.88	32-G initiated		
74	VI	Nagaur	9051	Vishnu Golden Trpt.Co.	Ex. Serviceman	NPA	31.3.92	3.94	3.94	2.91	-1.03	2.47	71.95	0.00	74.42	0	4.31	3.21	ROD Pending at		
75	VI	Makrana	4130	Kadwa Transport	Ex. Serviceman	NPA	30.04.92	3.94	3.94	3.12	-0.82	3.16	100.37	0.00	103.53	0	4.00	3.32	32-G initiated		
76								0.65	0.65		-0.65	0.00	0.04	0.00	0.04			0.67	Accounting error.		
77	VI	Makrana	6947	Rajput Transport	Ex. Serviceman	NPA	30.04.92	4.03	4.03	3.69	-0.34	0.67	2.24	0.00	2.91	0	3.00				
78								0.34	0.28		-0.28	0.09	0.51	0.00	0.60			3.07	Court case at HC, Jodhpur		
79	VI	Makrana	2500	Ganesh Dutt	Ex. Serviceman	NPA	11.03.91	3.49	3.49	3.35	-0.14	2.94	41.43	0.08	44.45	0	4.00				
						Total		213.81	207.97	122.42	-85.55	184.70	2593.27	3.14	2781.11	0.00	237.29	201.66			

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-08/270

Dated:03.09.2013

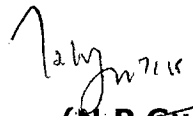
CIRCULAR

(FR-718)

Re: **Issue of NOC and release of documents in written off cases of loan sanctioned upto Rs.2.00 lac**

The Corporation has written off the cases having loan sanctioned amount upto Rs.2.00 lac and eligible under the deemed settlement scheme vide Circular No.FR-700 dated 12-10-2012. References are being received from the Branches about issue of NOC and release of the documents. Since the Corporation has already written off the cases, documents available with the Corporation are to be released with the letter in the enclosed format. However, in the cases where court case is pending, letter/documents shall be issued/released only after withdrawal of court case.

All concerned are advised to take a note of above.


(N.P.Gupta)
General Manager(D)

Encl: As above

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1. All BOs / SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
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राजस्थान वित्त निगम
शाखा कार्यालय :

Phone : _____
E-mail: info@rfc.rajasthan.gov.in

Ref.No.RFC/

Dated: _____.2013

(यह प्रमाण अदेयता प्रमाण-पत्र नहीं है)

श्री _____ (मालिक/भागीदार)

श्री _____ (जमानती)

पुत्र/पुत्री/पत्नी श्री _____

पुत्र/पुत्री/पत्नी श्री _____

पता _____

पता _____

विषय : रुपये 2.00 लाख तक के स्वीकृत ऋण खातों को ऋणी एवं जमानती द्वारा अदायगी न किये जाने के कारण अपलिखित किये जाने के सम्बन्ध में।

सन्दर्भ: ऋण खाता संख्या _____
मैसर्स _____ पूरा पता _____

महोदय,

राजस्थान वित्त निगम द्वारा उन इकाईयों के ऋण खाते जिनमें ऋण स्वीकृत राशि रुपये 2.00 लाख तक है परन्तु निगम द्वारा पूर्व में किये गये वसूली हेतु अथक / सार्थक प्रयासों के बावजूद भी ऋणी द्वारा बकाया राशि की अदायगी नहीं की गई, को राज्य सरकार की मंशा के अनुसार निगम की संचालक मण्डल की बैठक में रखा गया। संचालक मण्डल द्वारा वे ऋण खाते जो निगम की डीमड सेटलमेन्ट योजना में पात्रता रखते हैं, को अपलिखित करने का निर्णय लिया गया।

उपरोक्त श्रेणी में आपकी इकाई का ऋण खाता भी श्रेणीगत है। आपके ऋण खाते में दिनांक 31.03.2012 को कुल बकाया राशि रुपये _____ (अक्षरे रुपये _____) थी तथा इकाई का खाता गैर-निष्पादित आस्तियां (एन. पी. ए.) की श्रेणी में परिवर्तित हो गया तथा आप द्वारा निगम की बकाया राशि की अदायगी नहीं करने के कारण उक्त बकाया (डिफाल्ट) राशि को अपलिखित करने से निगम को रुपये _____ (अक्षरे रुपये _____) की आर्थिक हानि हुई है।

सूचनार्थ।

भवदीय,

शाखा प्रभारी

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/ARRC/GEN-77/ 284

Dated: 09.09.2013

CIRCULAR
(FR-719)Re: Expenses relating to NITs for sale of units

In accordance with the provisions contained at para 7(a), Chapter GAD-10(BP-1) of Procedure & Guidelines, presently, the expenses incurred by the Corporation on publication of sale notices in the newspapers for sale of units taken over into possession are debited equally in the loan accounts of the units.

It is observed that the policy of debiting the expenses equally irrespective of size of loan which is ranging between Rs.2.00 lakh and Rs.20 crore is not justified, as sometimes in smaller loan accounts the interest outstanding is comparatively higher.

The matter was placed before the Board in its meeting held on 29.08.2013 and it was decided that the expenses being incurred by the Corporation on publication of sale notices (for inviting offers for sale of assets of units taken over into possession by the Corporation for recovery of dues and incidental thereof) will be debited proportionately in the ratio of principal sum outstanding in the loan accounts of the units.

Accordingly, the wordings at para 7(a), Chapter GAD-10(BP-1) of the Procedure & Guidelines i.e. "equally debiting the expenditure" may be replaced with "will be debited proportionately in the ratio of principal sum outstanding".

All concerned are advised to take a note of above and act accordingly.



(Yaduvendra Mathur)
Chairman & Managing Director

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3. All DGM (Operations)
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/RRMD/23 FR/P- 8/287

Dated: 09.09.2013

CIRCULAR (FR-720)

Reg:- Deemed settlement scheme – Finally write off the cases having sanctioned amount above Rs.2.00 lac but disbursed amount upto Rs.2.00 lac

To get rid off the NPA accounts, a decision has already been taken to finally write off the cases having sanctioned loan upto Rs.2.00 lac and are eligible under deemed settlement scheme vide circular No.FR-700 dated 12.10.2012.

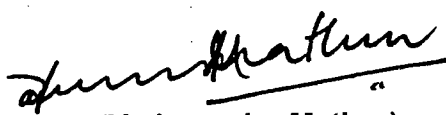
References were received from the loanees stating that though in their cases loan sanctioned amount was more than Rs.2.00 lac but they have availed loan below Rs.2.00 lac and also fulfill the eligibility criteria of deemed settlement scheme, therefore they may also be considered at par as considered to the loanees having sanctioned amount upto Rs.2.00 lac for finally writing off their cases.

The matter was reviewed and as per information received from branches, there are 81 cases where sanctioned amount is more than Rs.2.00 lac and disbursed amount is below Rs.2.00 lac. Out of 81 cases, 67 cases are of DDW category and out 67 cases, 33 cases have already been written off and in most of the cases, primary assets were sold and recovery chances of deficit amount are very remote.

The details of the cases were placed before the Board in its meeting held on 29.08.2013 and decided to finally write off the entire outstanding in 81 cases. The list of such cases as provided by the Branches is enclosed for necessary action.

All concerned are advised to take a note of above and withdraw the recovery proceedings against these borrowers immediately. However, the action for release of NOC and original documents, if any, may be taken in accordance with the guidelines issued vide circular No.FR-718 dated 03.09.2013.

Encl : As above .


(Yaduvendra Mathur)
Chairman & Managing Director

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RAJASTHAN FINANCIAL CORPORATION

(RRM DIVISION)

STATEMENT OF CASES HAVING SANCTIONED AMOUNT MORE THAN Rs.2.00 LAC BUT DISBURSED AMOUNT IS UPTO Rs..2.00 LAC AND COVERED UNDER DEEMED SETTLEMENT SCHEME

(Rs.in lac)

S. No.	Op.	Branch	Name & Address of Unit	Name & Address of the promoters	Sanctioned amount	Disbursed	Outstanding Balance as on 31.03.12				Amount of OM debited	MRV of prime /	Amount of deemed	Status of the unit	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
1	VI	Makrana	M/s. Hari Ram Dhanna Ram, V & P Bamna	Shri Hari Ram S/o Sh. Dhanna Ram Puniya V & P Bamna Tehsil Degana	1.74	1.50	0.08	1.27	0.00	1.35	0.00	0.00	0.08	A/c already squarred up. Accounting error.	A/c error
2	VI	Makrana	M/s. Kunana Ram, Midiyan Tehsil Makrana	Sh. Kunana Ram Vill. Midiyan Tehsil Makrana	1.89	1.89	0.09	0.14	0.00	0.23	0.00	0.00	0.09	A/c already squarred up. Accounting error.	A/c error
				<i>Total.</i>	3.63	3.39	0.17	1.41	0.00	1.58	0.00	0.00	0.17		
3	II	Jalore	M/s. R K Offset Printes, Muslim Musafir Khana, Jalore	Shri Firdos S/o Shri Nazim Khan, Kole Ki Ghatti, Jalore	2.50	1.67	1.67	3.98	0.00	5.65	Nil	Not available at site (prime assets) Rs.6.91 lac on 13.08.10 (Coll. Security)	3.34	Unit closed	Closed Unit
4	V	Bharatpur	M/s. Bansal Oil Mill	Shri Mukat Bihari S/o Shri Babu Lal, Jugla Patti,	2.38	1.37	0.64	9.32	0.00	9.96	0.02	0.00	0.41	Closed	Closed Unit
5	V	Bharatpur	M/s. Bansal Oil Mill				0.99	21.35	0.00	22.34	0.03	0.00	0.63		Closed Unit
6	V	Bharatpur	M/s. Jai Shreeram Oil Mill	Shri Rakesh Singh S/o Shri Devendra Singh V. Raisis Tehsil Nodba	4.00	1.42	1.42	19.11	0.07	20.60	0.05	1.45	0.97	Closed	Closed Unit
7	VI	Jaipur Rural	M/s. N R Stone Crushing		2.17	1.90	0.08	2.15	0.00	2.23	0.00	0.00	0.08	NPA case	Closed Unit
8	VI	SGNR	Shri Navratna Rubber & Plastic Udyog, Udyog Vihar, SGNR	Shri Kishan Lal Singhal	2.71	1.55	1.01	0.40	0.00	1.41	0.05	0.00	1.06	Write off case.	Closed Unit
				<i>Total.</i>	13.76	7.91	5.81	56.31	0.07	62.19	0.15	1.45	6.49		
9	I	Bhilwara	M/s. Bharat Cement Pipe		2.70	1.85	1.85	4.12	2.28	8.25	0.00	5.55	4.13	Under possession. Court case	court case
10	V	Neemrana	Shri Shiv Lal Yadav S/o Shri Bholu Ram Yadav	Shri Shiv Lal Yadav S/o Shri Bholu Ram Yadav Vill. Sasedi Tehsil Behror Distt. Alwar (TL)	1.70	1.67	0.74	4.02	0.11	4.87	0.00	To be calculated	0.17	Court case.	court case
11	V	Neemrana	Shri Shiv Lal Yadav S/o Shri Bholu Ram Yadav	Seed Capital	0.34	0.28	0.09	0.51	0.00	0.60	0.00	0.00	0.02		court case
12	VI	Jaipur Rural	M/s. Devil Pcks		2.90	1.15	1.15	7.88	0.12	9.15	0.00	0.00	1.27	Court case pending at High Court and dispute is for not handing entire P&M.	court case

STATEMENT OF CASES HAVING SANCTIONED AMOUNT MORE THAN Rs.2.00 LAC BUT DISBURSED AMOUNTS UPTO Rs.2.00 LAC AND COVERED UNDER DEEMED SETTLEMENT SCHEME

(Rs.in lac)

S. No.	Op.	Branch	Name & Address of Unit	Name & Address of the promoters	Sanctioned amount	Disbursed	Outstanding Balance as on 31.03.12				Amount of OM debited	MRV of prime /	Amount of deemed	Status of the unit	
1	2	3	4	5	6	7	Prin.	Intt.	OM	Total	12	13	14	15	16
13	VI	SGNR	M/s. Bajindra Entt. Udyog. Chak 36 GB, Anoopgarh Road, Sribijay Nagar	(1) Shri Bakshish Singh S/o Sh. Hajara Singh (2) Shri Bajindra Singh S/o Sh. Bakshish Singh	2.19	1.13	0.59	2.24	0.00	2.83	0.14	7.00	1.03	Running but in litigation (High Court)	court case
14	VI	SGNR	M/s. Hargovind Plastic Inds., P.No.342-43, Gandhi Basti, Purani Abadi, Sriganaganagar	Shri Hem Chand S/o Sh. Hardwari Lal Vill. Bahadur Distt. Sangrue (Punjab)	2.50	1.88	0.14	2.25	0.01	2.40	0.06	0.35	0.21	Deferred payment case. Given in supurdgi by court to corporation.	court case
				Total	12.33	7.96	4.56	21.02	2.52	28.10	0.20	12.90	6.83		
15	V	Alwar	M/s. Kanishka Constructions India, MIA, Alwar	Shri Mukesh Khandelwal S/o Late Shri R D Khandelwal, 86, Lajpat Nagar, Alwar	3.90	1.94	1.77	0.00	0.03	1.80	0.00	0.00	1.45	Decreetal	Decreet al
16	VI	Makrana	M/s. Bharna Paliwal Udyog, I. A. Makrana	Shri Ravindra Nath Bohara S/o Shri Ramnarayan Bohara, 52-B, MIG, DDA Flates, Motiya Khan, Pahargani, Delhi	3.06	1.65	1.65	0.70	0.60	2.95	0.00	0.00	2.10	Deficit / write off/ Decreetal case.	Decreet al
17	VI	SGNR	Shri Mahendra Kr. Sharma S/o Shri Radhey Shyam Chak 5 E choti, Tehsil Sriganaganagar (TL)	Shri Mahendra Kumar Sharma	2.01	1.86	1.82	21.44	0.93	24.19	0.00	0.00	2.16	Deferred payment case. Deficit / Decreetal	Decreet al
					8.97	5.45	5.24	22.14	1.56	28.94	0.00	0.00	5.71		
18	II	Jaisalmer	M/s. Sharda Crushing Co	Shri Gulab Prasad, Bhadwania School, Jodhpur	3.50	1.42	1.27	21.43	0.01	22.71	0.07	0.00	1.35	Deficit case	Deficit case
19	I	Ajmer	M/s. Baba Ram Dev Hath Kargha Udyog	Shri Sujan Mal S/o Shri Hagarimal Vill. Lavera, P.S. Srinagar Distt. Aimer	2.15	1.00	1.00	4.11	0.29	5.40	0.09	0.00	1.38	Deficit.	Deficit.
20	I	Bhilwara	M/s. Kesarianath Granite		4.75	0.86	0.86	3.03	0.00	3.89	0.00	0.00	0.88	Deficit	Deficit.
21	I	Udaipur	M/s. Laxmi Pasu Aahar Vill. Bhopa Kheda Tehsil Vallabh Nagar Distt. Udaipur	Shri Lal Singh S/o Shri Udai Singh Shaktawat Vill Bhopa Kheda Tehsil Vallabh Nagar, Udaipur	2.55	1.76	1.76	0.40	0.15	2.31	0.00	0.00	1.91	Deficit case. Case pending in HC, Jodhpur	Deficit.
22	I	Udaipur	M/s. Dhananjay Paper Products, 50, Pathon Ki Magri, Old Station Road, Udaipur Regd. Office: C-26, Parsh Apartment, Narayan Nagar, Paldi, Ahmedabad	(1) Shri Bipin B Kray, (2) Mrs. Jayshree B Kuray, 50, Pathon Ki Magari, Udaipur (3) Shri Chiman Bhai C Patel, 12, New Asif Appartment, Ahmedabad. (4) Shri Jagdish G. Ajwani, Above Apna Bazar, Sector No.21 Gandhinagar, Gujrat (5) Shri Krishna Kumar B Kurav	26.00	1.59	1.20	1.50	0.00	2.70	0.00	0.00	0.96	Deficit / write off case.	Deficit.
23	II	Jodhpur (Rural)	M/s. Modern Plaster & Chem.	(1) M/s. Sahdev Singh S/o Shri Karni Singh Rajpurohit (2) Smt. Baijanti Devi W/o Shri Magan Singh	2.44	1.58	0.85	0.00	0.06	0.91	0.00	0.00	0.73	Case regd. u/s 32-G and party has been advised to get the account regd. Under OTS scheme. Deficit case	Deficit.
24	II	Pali	M/s. Kamla Granite & Marble, 36, Laxmi Indl. Estate Co-operative Society, Jawariya Pali	Shri Sudhir Kumar S/o Shri Bajrang Lal, Cazri Jadon, Pali	2.40	1.79	1.79	0.79	0.01	2.59	0.00	0.00	1.80	Deficit case.	Deficit.

STATEMENT OF C/ES HAVING SANCTIONED AMOUNT MORE THAN Rs.2.00 LAC BUT DISBURSED AMOUNT IS UPTO Rs..2.00 LAC AND COVERED UNDER DEEMED SETTLEMENT SCHEME .

(Rs.in lac)

STATEMENT OF C/PES HAVING SANCTIONED AMOUNT MORE THAN Rs.10 Lacs															
S. No.	Op.	Branch	Name & Address of Unit	Name & Address of the promoters	Sanctioned amount	Disbursed	Outstanding Balance as on 31.03.12				Amount of OM debited	MRV of prime /	Amount of deemed	Status of the unit	16
							Prin.	Intt.	OM	Total					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
25	II	Pali	M/s. Parvati Granite, F-59, Laxmi Indl. Area, Jawaria, Pali	Shri Narendra Kr. Gaur, A-40, Shastri Nagar, Jodhpur	2.90	1.76	1.62	12.09	0.00	13.71	0.00	0.00	1.76	Deficit case.	Deficit.
26	II	Pali	M/s. Appolo Granite, 128, Mandia Road, Indl. Area, Pali	84, Mansha Ram Solanki, Satya Narain Marg, Ramdeo Road, Pali Marwar	2.90	0.72	0.64	6.30	0.00	6.94	0.00	0.00	2.90	Deficit case.	Deficit.
27	III	Jhunjhunu	M/s. Kanika Inds. Indl. Area, Jhunjhunu	Smt. Sunita Goyal W/o Shri R D Goyal, Gandhi Nagar, Charki Dadari (Haryana)	2.90	1.09	1.09	0.43	0.01	1.53	0.00	0.00	0.91	Sold. Deficit case.	Deficit.
28	III	Sikar	M/s. Mahendra Oil Mill, I.A. Srimadhonpur, Sikar	Shri Mahendra Kumar Pareek S/o Shri Syar Mal Pareek, V&P Mau Tehsil Srimadhonpur Distt. Sikar	2.93	1.44	1.22	0.00	0.00	1.22	0.00	No	0.90	Sold. Deficit case.	Deficit.
29	III	Sikar	M/s. K C Inds., I.A., Srimadhonpur, Sikar	(1) Shri Gyarshi Lal Sharma S/o Shri Ram Narayan Sharma V&P Chola Tehsil NKT Sikar (2) Shri Sanwar Mal Choudhary S/o Rameshwar Lal Choudhary V&P Guhala Sikar	8.75	1.77	0.23	0.00	0.00	0.23	0.00	No	0.19	Sold. Deficit case.	Deficit.
30	III	Sikar	Bajrang Marble Inds., Shoyasingpura, Sikar	(1) Shri Ravikant Maru S/o Girdhari Lal Maru W.No.3(Old) Sikar (2) Shri Ram Bajaj S/o Shri Radhey Shyam W.No.26 Sikar	3.55	0.65	0.03	0.39	0.00	0.42	0.00	No	0.00	Sold. Petty balance transfer on 30.09.97	Deficit.
31	III	Churu	M/s. Choudhary Plaster Udyog	Shri Nand Ram Godara	2.10	1.85	1.49	0.00	0.00	1.49	0.06	0.00	1.25	Deficit	Deficit.
32	III	Churu	M/s. Foreign Domestic	Shri M S Choudhary	2.86	2.00	2.00	0.44	0.00	2.44	0.10	0.00	2.10	Deficit	Deficit.
33	III	Churu	M/s. New India Plaster	Shri Sanjay Pratap Singh	2.05	1.42	1.42	3.62	0.00	5.04	0.07	0.00	1.49	Deficit	Deficit.
34	IV	Sitapura Jaipur	M/s. Karni Classic Facets J-607, I.A., Sitapura, Jaipur	Shri Laxman Singh Rathore S/o Shri Kishore Singh Rathore, B-38, Singh Dhumi, Khatipura, Jaipur. Present Address: H.No.72 A, Shanti Nagar, Near Manda House, Khirni Phatak, Jhotwara, Jaipur	3.86	1.95	0.55	0.02	0.07	0.64	0	0	0.48	Deficit case.	Deficit.
35	V	Alwar	M/s. Deepak Inds., MIA, Alwar	Shri Ramesh Khanna S/o Shri Khairati Ram, DR-140/2, Civil Line Jalandhar City (Punjab)	2.35	1.91	1.69	2.20	0.06	3.95	0.02	0.00	1.77	Deficit	Deficit.
36	V	Alwar	M/s. Star Electrical Mfg. MIA, Alwar	Shri Ganga Singh Rathore S/o Shri J S Rathore, C-188, NRC Colony, Mahana Kalyan Distt. Thane (Maharashtra)	2.14	1.67	1.67	6.97	0.03	8.67	0.01	0.00	1.38	Deficit.	Deficit.
37	V	Alwar	M/s. Expert Electrical Engineers, MIA, Alwar	Shri Arun Kumar Sharma S/o Sh. Har Prasad Sharma, 33, Manu Marg, Alwar	2.86	1.99	2.29	0.49	0.00	2.78	0.00	0.00	0.23	Deficit	Deficit.
38	V	Alwar	Mixer India, MIA, Alwar	Shri Satish Kumar Chopra S/o Shri Ram Kishan Chopra, Chopra Farm House, Near Beejwa, Alwar Road, Navgoan, Ramgarh, Alwar	2.70	1.37	1.37	2.24	0.02	3.63	0.01	0.00	0.99	Deficit	Deficit.

STATEMENT OF CASES HAVING SANCTIONED AMOUNT MORE THAN Rs.2.00 LAC BUT DISBURSED AMOUNT IS UPTO Rs.2.00 LAC AND COVERED UNDER DEEMED SETTLEMENT SCHEME

(Rs.in lac)

S. No.	Op.	Branch	Name & Address of Unit	Name & Address of the promoters	Sanctioned amount	Disbursed	Outstanding Balance as on 31.03.12				Amount of OM debited	MRV of prime /	Amount of deemed	Status of the unit	16
							Prin.	Intt.	OM	Total					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
39	V	Alwar	M/s. Arihant Ruber Udyog	Shri Munshi Lal Jain S/o Shri Shyam Sunder Jain, D-17/80, Sector - 3, Rohini, Delhi-85	2.58	1.94	0.42	0.00	0.00	0.42	0.00	0.00	0.42	Deficit	Deficit.
40	V	Dausa	M/s. Fulwariya Inds., G1/22, Indl. Area, Deedwana (Lalsot) Distt. Dausa	Shri Amit Kumar Fulwariya S/o Shri Daulat Kumar Fulwariya Raigarani Mohalla, VPO Deedwana Tehsil Lalsot Distt. Dausa (2) Shri Nahnu Ram Meena S/o Shri Mool Chand Meena Vill. Malwas, Dausa	4.38	1.10	1.10	5.53	0.00	6.63	0.00	0.00	0.92	Running 32-G	Deficit.
41	V	Dausa	M/s. Vishwakarma Diamond Cutter Inds., G1/82, Indl. Area, Deedwana (Lalsot) Dausa	Shri Suraj Mal Panchal S/o Shri Ram Kumar Vill. Patti Kishorpura, PO Suratpura Tehsil Lalsot, Distt. Dausa	2.29	1.50	1.50	1.08	0.02	2.60	0.06	0.00	1.27	Running 32-G	Deficit.
42	VI	Nagaur	M/s. Bhagwati Prasad Sharma Vill. Ren (mutual sale Transport case)	Shri Bhagwati Prasad Sharma	3.03	1.69	1.69	1.07	0.24	3.00	10.00	0.50	2.03	Mutual sale & deficit case.	Deficit.
43	VI	Nagaur	M/s. Jagdamba Cement Pipe Factory, Fill. Runia Tehsil Jayal, Nagaur	Shri Chandra Singh S/o Khet Singh, Behind Railway Station, Nagaur	5.51	1.99	1.99	17.50	0.06	19.55	0.00	0.00	2.05	Deficit case.	Deficit.
44	VI	Makrana	M/s. Chena Salt Udyog, Khakarkari Tehsil Nawa	Shri Sukha Ram at S/o Shri Ramu Ram Jat Vill. Narayanpura Tehsil Nawa City	2.63	1.51	1.88	0.00	0.03	1.91	0.00	0.00	1.21	Deficit case. Court case by arty against auction of unit, pending at HC, Jaipur	Deficit.
45	VI	HNG	M/s. Tanwaria Inds.		2.80	0.65	0.65	0.02	0.01	0.68	0.03	0.00	0.69	Deficit case	Deficit.
46	VI	Jaipur Rural	M/s. Laxman Granites, Shahpura		10.00	1.83	0.51	0.76	0.03	1.30	0.02	0.00	0.41	Deficit case	Deficit.
47	VI	Jaipur Rural	M/s. Swati Inds.		2.57	1.84	1.85	0.54	0.24	2.63	0.11	0.00	2.20	Deficit case	Deficit.
48	VI	SGNR	Shri Rajendra Kumar Jain G1-143 D, Udyog Vihar, Sriganganagar	Shri Rajendra Kr. Jain S/o Shri Ram 107, Purani Dhan Mandi, Sriganganagar	2.31	1.73	1.05	0.00	0.07	1.12	0.00	0.00	1.01	Deficit case under litigation HC, Jaipur	Deficit.
				Total	126.74	47.37	38.68	92.95	1.41	133.04	10.65	0.50	37.55		
49	I	Chittorgarh	M/s. Vineet Marble Inds., F-92, RIICO Indl. Area, Chittorgarh	Shri S N Mathur (expired): Legal heirs: (1) Smt. Shashi Mathur (Wife) (2) Shri Vineet Mathur (Son)	2.80	1.24	0.15	0.00	0.00	0.15	0.00	0.00	0.08	A/c write off in the year 1990-91, deficit case and origina promoter expired.	Write off
50	I	Rajsamand	M/s. Samurahi Marbles Vill. Sanwad Tehsil Mavli Distt. Udaipur	Mohd. Hussain S/o Shri Kamruddin, Naya Bazar, Vill. Sanwad Tehsil Makli Distt. Udaipur	3.75	1.18	1.18	13.44	0.00	14.62	0.00	0.00	1.06	The prime assets was sold u/s 32G by RA and no where about of promoter & property traceable.A/c written off on 27.03.13	Write off
51	I	Rajsamand	M/s. Savera Chemicals Madara Tehsil Rollmagra Distt. Rajsamand	Shri Dinesh Kumar Jain S/o Dalpat Singh Jain, Naya Bus Stand, Rail Magra	2.78	0.54	0.54	0.05	0.82	1.41	0.00	0.00	1.36	The prime assets was sold in auction and no where about of promoter & property traceable.A/c written off on 27.03.13	Write off

STATEMENT OF CASES HAVING SANCTIONED AMOUNT MORE THAN Rs.2.00 LAC BUT DISBURSED AMOUNT IS UPTO Rs.2.00 LAC AND COVERED UNDER DEEMED SETTLEMENT SCHEME

(Rs.in lac)

S. No.	Op.	Branch	Name & Address of Unit	Name & Address of the promoters	Sanctioned amount	Disbursed	Outstanding Balance as on 31.03.12				Amount of OM debited	MRV of prime /	Amount of deemed	Status of the unit	
							Prin.	Intl.	OM	Total					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
52	I	Rajsamand	M/s. Shreeji Plastic, Near Old Power House, Nathdwara Distt. Rajsamand	Shri Tushar Vaid S/o Shri Navratan Das Vaid 3, Bunglow No.116 Bailfali Post Kulgoao Station Road, Badalpur Distt. Thane	2.30	1.92	1.38	4.49	0.00	5.87	0.00	0.00	1.38	Property, Promoter & assets where about is not traceable since long back. A/c written off in 1993-94.	Write off
53	II	Jodhpur (Rural)	M/s. Polytex Inds.	(1) Shri Ram Kishan S/o Shri Ratn Lal (2) Shri Om Prakash S/o Shri Bhawar Lal (3) Smt. Susheel Devi W/o Shri Om Prakash	2.83	1.37	1.37	2.81	0.02	4.20	0.00	0.00	1.18	It is write off case earlier w/off 1991-95. Now one of the eligible case in the deemed settlement list and case was registered under 32-G.	Write off
54	II	Kishangarh	M/s. Arun Marble Inds. G1-123, Phase III, RIICO Indl. Area, Kishangarh	Late Arun Sarna S/o J C Sarna H.No.137-A, Bhag Singh Ka Choraha, Adarsh Nagar, Jaipur	2.58	1.88	2.10	1.71	0.00	3.81	0.08	0.00	1.61	Write off case.	Write off
55	II	Jodhpur City	M/s. Gurjar Inds., F 628(A) MIA IInd Phase Basni, Jodhpur	Shri Badri Narain Gurjar S/o Shri Ram Chandra Behind M G School, Idgaha, Jodhpur	2.22	1.98	2.17	0.63	0.00	2.80	0.00	0.00	1.95	It is a deficit, W/off decretal case.	Write off
56	II	Abu Road	M/s. Malik Mineral & Engg. Inds., P.No.G-109, Arbuda Indl. Area, Abu Road	Shri MA Tahar Ghorl S/o Mohd. Sabir Ghorl, Jodhpur	2.42	1.24	0.44	0.00	0.00	0.44	0.00	NA	0.38	Written off during 1991-92.	Write off
57	II	Abu Road	M/s. Vyas Inds., P. No. G-60, Arbuda Indl. Area, Abu Road	Smt. Mohini Vyas W/o Shri R K Vyas, Model Town, Parvat Patia, Surat	3.76	1.81	1.38	3.24	0.33	4.95	0.00	NA	1.80	Written off during 2006-07	Write off
58	II	Pali	M/s. DSV Inds., F-21 Indl. Area, Marwar Junction, Pali	Shri Krishna Bihari Vyas, 145, Nadi Mohalla, Pali Marwar	2.98	1.97	0.01	0.00	0.00	0.01	0.00	0.00	2.03	Write off / Write back in the year 1993-94	Write off
59	III	Sikar	M/s. Raj Farics, I.A. Neemkathana Sikar	Shri Vishanu Prakash Agarwal S/o Shiv Charan Lal 1268, Acharyon Ka Rasta, Jaipur	4.55	0.24	0.15	0.00	0.00	0.15	0.00	No	0.11	Sold. Case write off in the year 1991-92.	Write off
60	III	Churu	M/s. Balaji Printer	Shri Mahaveer Singh	2.65	1.75	0.44	0.00	0.00	0.44	0.02	0.00	37.00	W/off deficit	Write off
61	III	Churu	M/s. Ashwani Chem.	Shri Vinod Kumar	2.72	1.89	1.89	1.56	0.00	3.45	0.09	0.00	1.98	W/off deficit	Write off
62	III	Churu	M/s. Ravi Rubber Inds.	Shri Kanwar Singh	7.50	1.58	0.91	1.27	0.00	2.18	0.04	0.00	0.77	W/off deficit	Write off
63	III	Churu	M/s. L K Inds.	Shri Lalit Kumar	2.11	1.58	0.97	0.00	0.00	0.97	0.05	0.00	1.04	W/off deficit	Write off
64	III	Churu	M/s. Sanju Inds.	Shri Sukhpal Singh	3.40	1.95	1.95	11.29	0.01	13.25	0.08	0.00	1.65	W/off deficit	Write off
65	III	Churu	M/s. Shree Balaji Enterprises	Shri Ram Swaroop Goyal	0.43	0.43	0.34	0.29	0.06	0.69	0.07	0.00	1.73	W/off deficit	Write off
66	III	Churu	M/s. Shree Balaji Enterprises	Shri Ram Swaroop Goyal	2.25	0.96	0.96	0.94	0.00	1.90	0.00	0.00	0.00		Write off
67	III	Jaipur City	M/s. Surti Inds.	01.03.85	2.33	1.56	1.56	5.39	0.00	6.95	0.00			Write off in 1993-94	Write off

STATEMENT OF CASES HAVING SANCTIONED AMOUNT MORE THAN Rs.2.00 LAC BUT DISBURSED AMOUNT IS UPTO Rs.2.00 LAC AND COVERED UNDER DEEMED SETTLEMENT SCHEME

(Rs.in lac)

S. No.	Op.	Branch	Name & Address of Unit	Name & Address of the promoters	Sanctioned amount	Disbursed	Outstanding Balance as on 31.03.12				Amount of OM debited	MRV of prime /	Amount of deemed	Status of the unit	
1	2	3	4	5	6	7	Prin.	Intt.	OM	Total	12	13	14	15	16
68	IV	S.Madhampur	M/s. Uma Stone Inds., F/186, Salodi Indl. Area, Gangapurcity	(1) Shri Umrao Jangir (2) Sh.Mohan Lal Jangir, A-70, Murlipura Scheme, Behind Shiv nagar, Jaipur (3) Mr. Rakesh Bhatnagar, 142, Sardar Patel Nagar, Pali Marwar	3.43	1.81	1.81	0.15	0.00	1.96	0.00	0.00	1.93	ROD sent but returned back in absence3 of location of property of the promoters.	Write off
69	V	Alwar	M/s. V K Granite, MIA, Alwar	Shri V K Joshi S/o Shri R P Joshi, 118, Alkapuri, Alwar	4.03	1.61	1.61	0.46	0.04	2.11	0.01	0.00	1.34	Case decided for written off in FY 2012-13.	Write off
70	V	Alwar	M/s. Gupta Handloom, MIA, Alwar	Shri Ashok Kumar Gupta S/o Shri O P Gupta, 1/3156, Loni Road, Shahdra, Delhi-32	2.17	1.93	1.06	0.00	0.00	1.06	0.01	0.00	0.54	Written off	Write off
71	V	Alwar	M/s. Rajas Samrat Eterprises, MIA, Alwar	(1) Kewal Krishan S/o Sh. Amin Chand Sharma, P.No. 265 Lajpat Nagar, Alwar (2) Shri Baldev Krishan S/o Shri Amin Chand Sharma, 41-A/132, West Hussainpura Amritsar (Punjab) (3) Krishan Kumar S/o Shri Hari Chand, H.No. 3/100, Gali Pt. Teerath Ram Joshi, Rod	2.35	1.75	1.77	0.62	0.00	2.39	0.01	0.00	1.25	Written off	Write off
72	V	Alwar	M/s. Laliji Premji, MIA, Alwar	Shri Prem Kishan S/o Shri Banwari Lal, 4755/23, Ansari Road, Dariya Ganj, New Delhi	3.00	1.23	0.85	0.00	0.00	0.85	0.01	0.00	0.60	Case decided for permanent written off in FY 2012-13	Write off
73	V	Alwar	M/s. Madan Ferro Cement, MIA, Alwar	Shri Madan Mohan Tiwari S/o Shri S N Tiwari, 526, Sector-O, R K Puram, New Delhi	2.01	1.57	0.96	0.00	0.00	0.96	0.01	0.00	0.97	Case decided for permanent written off in FY 2012-13	Write off
74	V	Dausa	M/s. Kailash Chand Ram Karan S/o Sh. Prabhu Lal Meena, Nathia Ki Dhani, Dausa (2) Shri Ramkaran Meena S/o Shri Rampl Meena Nathiya Ki Dhani, Dausa	M/s. Kailash Chand Ram Karan S/o Sh. Prabhu Lal Meena, Nathia Ki Dhani, Dausa (2) Shri Ramkaran Meena S/o Shri Rampl Meena Nathiya Ki Dhani, Dausa	2.25	1.55	1.08	3.2	0.01	4.29	0.05	0.00	1.14	Court case.	Write off
75	VI	Nagaur	M/s. S S Tiles Vill. Khatu Badi Tehsil Jayal, Distt. Nagaur write off case 2006-07	(1) Shri Nem Chand S/o Shri Jhuman Mal Sethia Bhinasar Sati, Bikaner (2) Shri Ram Deo Sharma S/o Shrikishan Sharma Vill. Chhoti Khatu Distt. Nagaur	2.13	1.46	1.46	1.22	0.00	2.68	0.23	0.00	1.23	Write off case	Write off
76	VI	Makrana	M/s. Ramu Salt, Jabdinagar	Shri Ramu Ram S/o Shri Panna Ram Bhambi Vill. Jabdinagar Tehsil Nawa City	2.64	1.75	1.66	4.36	0.00	6.02	0.00	0.00	1.08	A/c write off in 2012-13 with right to recover. This is a deficit case.	Write off
77	VI	Bikaner	M/s. S R Engg. Works, Biakner	Shri Mohan Lal Mall S/o Shri Shankar Lal Ravinder Sarini, Kolkatta	2.50	1.21	1.21	1.11	0.00	2.32	0.00	0.00	0.97	Write off.	Write off
78	VI	Bikaner	M/s. Choudhary Ripit Inds., Bikaner	Shri Baljeet Singh, Bhinasar, Bikaner	2.05	1.99	2.44	6.51	0.00	8.95	0.00	0.00	2.44	Write off.	Write off
79	VI	Jaipur Rural	M/s. Laxmi Textile		2.50	1.35	0.55	2.04	0.00	2.59	0.02	0.00	0.46	Write off case	Write off

STATEMENT OF CASES HAVING SANCTIONED AMOUNT MORE THAN Rs.2.00 LAC BUT DISBURSED AMOUNT IS UPTO Rs.2.00 LAC AND COVERED UNDER DEEMED SETTLEMENT SCHEME

(Rs.in lac)

S. No.	Op.	Branch	Name & Address of Unit	Name & Address of the promoters	Sanctioned amount	Disbursed	Outstanding Balance as on 31.03.12				Amount of OM debited	MRV of prime /	Amount of deemed	Status of the unit	16
							Prin.	Intt.	OM	Total					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
80	VI	Jaipur Rural	M/s. Maya Maida		2.25	1.54	1.54	0.24	0.00	1.78	0.06	0.00	1.29	Write off case	Write off
81	VI	Jaipur Rural	M/s. Dyma Stone		2.07	1.99	1.99	3.64	0.00	5.63	0.10	0.00	2.09	Write off case	Write off
				Total	91.74	49.81	39.88	70.66	1.29	111.83	0.94	0.00	73.30		
				Grant Total		121.89	94.34	264.49	6.85	365.68	11.94	14.85	130.05		

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-25/ 315

Dated: 10.10.2013

11

CIRCULAR

(FR-721)

Re: Delegation of powers

Attention is invited to circular No.FR-712 dated 05.06.2013 vide which FR powers of GM(D) and CMD for initiation of legal action u/s 30/29 of SFCs Act, 1951 were delegated to DGM (Ops) upto 31.03.2014, but the powers to make reschedulement of principal for more than two times were delegated only upto 30.09.2013.

The FR activities were reviewed in the meeting held on 07.10.2013. While reviewing the performance, it was observed that 173 accounts have slipped into sub-standard category, besides overall increase in overdue position. Therefore, in order to keep check on the slippage of accounts, it has been decided to extend the powers delegated to DGM (Ops) for reschedulement upto 31.03.2014.

All concerned are advised to take a note of above.



(Yaduvendra Mathur)

Chairman & Managing Director

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

**RAJASTHAN FINANCIAL CORPORATION
(RRMD)**

Udyog Bhawan,
Tilak Marg, JAIPUR

Ref.No. RFC/23FR/HO/Policy-27/ 379

Dated 25.11.2013

CIRCULAR

(FR - 722)

Reg: Budget allocation for hiring of taxis for the purpose of recovery and business promotion activities for the F.Y. 2013-14.

In order to ensure mobility of the official of the BOs for effecting recoveries as well as procuring business, it has been decided to authorize DGM (Operations) to allow hiring of taxi's / alternative vehicles to the BOs with the maximum financial limits per month as indicated hereunder for the current financial year 2013-14 w.e.f. December, 2013:

S.No.	Monthly monitoring ceiling	Branches
1	Rs.20000/-	Jaipur (City)
2	Rs.10000/-	Jaipur (Rural), Bhilwara, Kota (including Baran & Bundi SO), Alwar, Bhiwadi & Abu Road (including Sirohi SO)
3	Rs.5000/-	Pali, Jalore, SO-Delhi, Bharatpur, Dholpur, Nagaur, Sawai Madhopur (including SO Karauli), Sikar, Jhunjhunu, Neemrana
4	Rs.4000/-	Jaipur(VKIA), Sitapura, Rajsamand, Chittorgarh, Banswara, Kishangarh, Dausa, Tonk, Makrana, Sriganganagar
5	Rs.3000/-	Ajmer, Beawar, Balotra, Jaisalmer, Churu, Jhalawar, Bikaner, Hanumangarh

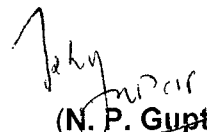
Note:

1. Office Vehicle of Jodhpur Branch will be shared between Jodhpur City and Jodhpur Rural Branch for 15 days each. Similarly the Udaipur branch will provide office vehicle to the Dungarpur SO as per requirement.
2. BO Jaipur-City will also provide the vehicle for the purpose of regular follow up of 32 (G) cases pending with revenue authorities at Jaipur within the above monthly ceiling.
3. No separate budget will be provided for business promotion purposes.
4. Reimbursement of actual expenses incurred by the officers on local visits within city limits for recovery purposes or any other official work will be out of total monthly monitoring ceiling not exceeding 25% of the total amount allowed to the branches for hiring of taxi's

The aforesaid permission may be granted with the following stipulations:

1. This facility will be available w.e.f. 01.12.2013 to 31.03.2014.
2. The BOs will send output of the above facility monthly i.e. on 1st of next month in terms of achievement in the field of recovery and business.
3. The BOs will maintain a record of hiring of taxi's and its use vis-à-vis recovery effected and business procured.

All concerned are advised to take a note of above and ensure that targets in key areas of all the activities are achieved and record of vehicle and achievement are maintained.


(N. P. Gupta)
General Manager (Dev)

Copy to:

1. All DGM (Operations) for information and taking needful action.
2. DGM (GAD) / DGM (FMD) for information and taking necessary action.
3. All BOs/ SOs.
4. Standard circulation at HO.
5. A&I Ajmer / Jodhpur

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-5
(RRM DIVISION)

Ref.No. RFC/23FR/HO/MRV/Policy-128/508

Dated: 24.04.2014

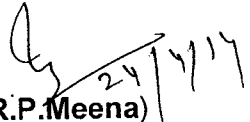
CIRCULAR (No.FR-723)

Sub: MRV/verification of mortgaged assets as per norms

The Corporation has been getting verification and calculation of MRV of primary assets as well as collateral security of all standard assets and NPA of the cases having sanctioned amount above Rs.2.00 lac every year.

The matter was reviewed and it has been decided that branches may verify and calculate MRV of primary assets as well as collateral security of all standard and NPA accounts having sanctioned amount above Rs.2.00 lac. MRV of the assets may be got calculated by a team of two officers of the Corporation preferably one officer of technical discipline. The DGM (Op) will ensure availability of officers for team at BOs related to his jurisdiction and monitor the assigned task for completion in time. It has also been decided that data regarding valuation (MRV) as carried out are to be sent to RRMD by 15th May, 2014.

All concerned are advised to make compliance of above.


(R.P.Meena)

General Manager (Ops)

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-27/ 515

Dated: 05.05.2014

CIRCULAR (FR-724)

Reg:- Budget allocation for hiring of taxies for inspection of units.

In order to ensure mobility of the officials for inspecting the units, it has been decided to authorize the DGM (Operations) to allow the BOs for hiring taxies / alternative vehicle with the maximum financial limits for the month of May, 2014 indicated hereunder:

Monthly ceiling	Name of Branch
Rs.10,000/-	Jaipur City, Jaipur (Rural), Bhilwara, Kota (including Baran & Bundi SO), Alwar Bhiwadi & Abu Road (including Sirohi SO)
Rs.5,000/-	Pali, Jalore, SO-Delhi, Bharatpur, Dholpur, Nagaur, Sawaimadhopur, (including SO Karauli), Sikar, Jhunjhunu, Neemrana
Rs.4,000/-	Rajsamand, Chittorgarh, Banswara, Kishangarh, Dausa, Tonk, Makrana, Sriganganagar, Jaipur-VKIA and Sitapura, Ajmer, Beawar, Balotra, Jaisalmer, Churu, Jhalawar, Bikaner, Hanumangarh

NOTE:

1. Office vehicle of Jodhpur Branch will be shared between Jodhpur City and Jodhpur Rural for 15 days each. Similarly the Udaipur branch will provide office vehicle to Dungarpur SO as per requirement.
2. Reimbursement of actual expenses incurred by the officers on local visits within city limits for recovery purposes or any other official work will be out of total monthly monitory ceiling not exceeding 25% of the total amount allowed to the BOs for hiring of taxies.

The aforesaid permission granted with the following stipulations:

- (i) This facility will be available till 31.05.14.
- (ii) The BOs will maintain a record of hiring of taxies and its 'use vis-à-vis recovery effected.
- (iii) DGM (Operations) will ensure that the task is completed within the stipulated time and record of vehicles and achievements are maintained.

All concerned are advised to take a note of above.

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

(Onkarmal)
Dy. Gen. Manager (RRMD)

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur -302 005
(RRM DIVISION)

Ref. No. RFC/23FR/HO/Policy-28/ 540

Dated : 21.05.2014

CIRCULAR
(FR - 725)

Reg : Recovery Strategy & Risk Management Policy : 2014-15

In order to achieve the object of quality recovery, reduction in NPA and regularizing the already slipped accounts and prevention of slippage we need to make strategic efforts in a planned manner by regular monitoring and close follow-up of assisted units which is the key for maintaining the assets quality.

It is easier to arrest the slippages rather than up-gradation of an NPA. While the detailed modalities of FR activities have been jotted down in the P&G and also in the circulars/ instructions issued from time to time, it would be appreciated if all the BMs function in a systematic manner adhering to the norms laid, it is not difficult to achieve the targets assigned.

In this direction, as a part of recovery strategy for the Financial year : 2014-15, all concerned are advised to take the following actions :-

1. REVIEW & DECIDE LINE OF ACTION IN EACH AND EVERY CASE OF DEFAULT:

The Branch Manager should review each and every case irrespective of the loan being small or big. This exercise should be completed by the Branch Manager latest by 31.05.2014 and it should be ensured that line of action is decided in each and every case and regular follow-up action is taken during the year as per the line of action decided.

2. PREVENTION OF SLIPPAGE:

Prevention is better than cure. As per the new monitoring mechanism contained in Circular No. P&G-1224 (FR-515) dated 29.04.08 all the assisted units in the jurisdiction of the BO have been allotted to the Officers at BO who are acting as "Supervisory Officers" and also performing their duties as DM/AM(FR) and are responsible for dealing / processing the FR files. The person to whom unit is allotted, keeps himself associated with the promoters of the unit to avoid slippage. He should send intimation in advance about the amount of instalment of interest / principal sum and get the same deposited.

However, even on regular follow up there may be chances of default, hence to prevent the slippage, following action should be taken:-

- (i) Standard accounts:- Action for recovery of dues should be initiated on the very first default. List of such defaulting units should be sent by BOs to GM(Operations) by 8th of every month without fail.

- (ii) Cases of Good Borrowers:- No default should be allowed. Default of even one instalment should draw attention of Branch Manager immediately. In case of inaction, Branch Manager will be held personally responsible.
- (iii) In following cases legal action followed by action u/s 29 of SFCs Act may immediately be taken if there is default of more than two consecutive instalments of principal or interest:
 - a) CRE Sector cases
 - b) Cases sanctioned under Financing Against Assets Scheme
 - c) Sanctions made from 1st April, 2000 and onwards
 - d) Deferred sale cases
 - e) Rescheduled cases
 - f) Hotel and restaurants
 - g) Hospitals and Nursing Homes
 - h) TUF Scheme
- (iv) All cases need to be reviewed to ensure that those accounts should remain in Standard category where possession of the assets was handed over back to the original loanee.

3. **UPGRADATION FROM LOWER TO HIGHER HEALTH CODE CATEGORY:**

While we have to prevent the slippages in health code, we are also required to up-grade the NPAs to standard category. The key tools for up-gradation are as follows:

- (i) Clearance of entire overdues by persuasion or by resorting to legal action for recovery.
- (ii) Where it is found that the unit is not in a position to clear entire overdues then action for reschedulement may be taken as per norms after getting cleared entire interest overdues.

It should be ensured that the NPA level is brought down as per the "Vision Plan for Reduction of NPAs" (Circular no. FR-605 dated 14.05.2010).

4. **PREFERENTIAL TREATMENT TO PAYERS :**

Corporation has been treating all cases at par so far. It is made incumbent that coercive action i.e. u/s 29 be quickly taken in those cases where the borrower even did not pay interest fallen due in the year 2013-14 and in others who paid amounts in the last year may be treated liberally in case of default of principal amounts.

5. **SETTLEMENT OF LOAN ACCOUNTS UNDER DEEMED SETTLEMENT SCHEME:**

The Corporation has announced a non-discretionary and non-discriminatory deemed settlement scheme during 2012-13. The performance of the scheme during 2013-14 has not been encouraging. Therefore, the BMs should make wide publicity of the scheme and ensure that each and every loanee / guarantor is contacted personally by the officials to whom such units have been allotted and they should explain the benefits under the Scheme and get the eligible cases registered.

6. VISIT / VERIFICATION OF COLLATERAL SECURITIES AND CALCULATION OF MRV:

BM's are advised to send the MRV calculations as per the prescribed procedure as per instructions circulated vide circular No.FR-723 dated 24.04.14 in all standard and NPA accounts having sanctioned/disbursed amount above Rs.2.00 lakh by 15.05.2014 positively to the DGMs(Op) and the register as prescribed vide circular No.FR-684 dated 29.02.2012 should be updated. The DGMs (Op) will submit the consolidated statement to the GM(Ops) by 15.05.2014.

Besides this, visit / verification of collateral securities is required to be done quarterly so as to ascertain whether the assets are intact or have been diluted. This system should be complied with strictly.

7. RECOVERY FROM DEFICIT / DECREETAL & WRITE OFF CASES:

Deficit is such a sector where we cannot expect recovery simply by persuasions. In this sector the officials are expected to make pro-active efforts and need to adopt an investigative approach for identification of properties, business or profession in which such promoters / guarantors are engaged, so as to compel them to pay the dues or come to the settlement table. For this, efforts are required to study files and generate information regarding whereabouts of the promoters and guarantors and their properties should be collected. Wherever required use of RTI Act for identification of properties / correct whereabouts of defaulters/guarantors/legal heirs may be made (FR-635 dated 28.09.10). The officers of Branch Office should show their performance by maintaining good liaison with the Revenue Authorities at Distt. level so as to bring desired results.

The decreetal cases may also be reviewed by Branch Manager on monthly basis. Cases where application for execution has not yet been filed, property of promoters / guarantors should be identified promptly and execution application be filed by 30.06.14. The cases where execution application has been filed before the Hon'ble Court after identifying properties of promoters / guarantors, earnest efforts should be made in consultation with concerned Advocate to garner recovery from decreed cases. BM should also monitor this activity personally and send case-wise position with all details to the DGMs (Op) by 30.06.14. The DGMs (Op) will submit the consolidated statement to the GM(Ops) by 15.07.2014.

8. REVIEW OF THE CASES PENDING WITH THE REVENUE AUTHORITIES :

Merely filing RODs cannot yield results. It requires continuous follow-up and persuasion by the BO with the concerned Revenue Authorities. The Branch Manager should review each and every case in which ROD has been sent to the Revenue Authorities and ascertain the stage of action (i.e. issuance of notice under LR Act, attachment of the properties and conducting auction of the same) and ensure to follow-up regularly. Monthly meetings of the Revenue Officers conducted by the District Collector should invariably be attended by the Branch Manager himself alongwith a Tehsil-wise list of cases pending with the Revenue Authorities. It should be ensured that details of properties of the defaulters are made available to the Revenue Authorities.

The DGMs (Op) while visiting the BOs, will also contact the District Collector for follow up action in the cases pending with revenue authorities.

9. DISPOSAL OF UNITS UNDER POSSESSION:

Assets in possession should be disposed off in a timely manner. Pro-active efforts are required to be made for locating suitable buyers for units under possession so as to ensure their quick disposal at the competitive prices. No assets should remain indisposed off after six months of taking into possession until and unless there are specific reasons and those reasons should be reported to the DGMs (Operation) as well as to DGM (RRM).

Visits and detailed periodical inspections of the units under possession should be carried-out in order to ensure effective watch and ward.

It should be ensured that assets sold through auction are handed over to the purchaser party within 30 stipulated time as per norms. In case assets are not handed over within the stipulated period on account of failure on the part of the purchaser party and BM is of the opinion that no further time should be allowed, sale may be cancelled after giving 15 days time through registered AD letter. The entire amount deposited by purchaser party may be forfeited and unit be put to re-auction by following the prescribed guidelines. Where BM feels that extension in time is required considering problems of the purchaser party, he should immediately seek approval from HO.

BM/DGMs(Op) should review all the cases where sale letters were issued and loan accounts settled by empowered settlement committees upto 31.03.2014 but required formalities are not completed as yet owing to which possession could not be handed over to purchaser/original borrower. This is important for the reason that in good number of cases field offices have failed to forfeit the amount deposited by purchaser party and also did not re-auction the unit even after lapse of one year. No case should remain pending after this period.

10. STAY CASES:

It has been observed that the cases in which stay orders have been granted by different Courts against recovery are not being closely monitored as a result, stay orders continue for years together. It will be the personal responsibility of the BM and the In-charge (Legal Cell) at BO level as well as OIC to get the stay vacated and send progress to HO.

It has been decided that henceforth all the cases in which the process of recovery is stalled due to stay being in operation for more than three months will be reviewed by the GM(Ops) on fortnightly / monthly basis with Dy.Gen.Manager (Law), concerned DGMs (Operation) and concerned OIC and progress shall be put up to GM (Ops) for further action on monthly basis..

11. CASES SETTLED UNDER OTS SCHEMES:

If there is default of two consecutive instalments of settlement package/settlement during the year 2013-14 may be reviewed by BMs and action may be taken to revert back to the original repayment schedule. BO will report such cases immediately to the

concerned DGM (Operation). In all such cases, immediate legal action followed by action u/s 29/32G of SFCs Act, 1951 should be taken.

Note : Branch Manager should prepare a list of such cases by 20.05.14 where there is default of two consecutive instalments of settlement package and ensure that legal course of action as mentioned above is taken by 31.05.14. A list of all these cases should be sent to the concerned DGM (Operation) by 31.05.14 positively, who will send the compiled position to GM(Ops).

12. PDCs SHOULD INVARIABLY BE TAKEN IN THE FOLLOWING CIRCUMSTANCES

- (i) At the time of reschedulement of loan
- (ii) At the time of withdrawal of legal notice
- (iii) At the time of handing over possession to the original loanee
- (iv) In deferred sale cases
- (v) In the cases where settlement amount is accepted in instalments

13. TIMELY PRESENTATION OF CHEQUES AND TREATMENT OF DISHONoured CHEQUES:

Directions already exists and also being reiterated time to time to present all the cheques on due dates. All BMs are advised to ensure the compliance strictly.

The dishonoured cheques invite criminal actions against the party. The tendency of bouncing of cheques is increasing, which needs to be curbed. To curb the increasing tendency of bouncing of cheques, the BOs are advised to take the following actions :-

1. The BMs / Supervisory Officers / Cashier should adopt a pro-active approach and inform the borrower one week before the due date of PDC so that the borrower may arrange funds and the cheque is cleared on due date.
2. If not daily, weekly reconciliation with bank statement is must.
3. In case any cheque is dishonoured then immediate action u/s 138(b) of N.I.Act to issue notice / initiating criminal action under Negotiable Instruments Act i.e. filing complaint within the stipulated time frame in the competent court should be taken in terms of the guidelines already exists (Circular No. O&M 428 dated 02.07.97, O&M 640 dated 27.12.05, O&M 650 dated 24.07.06, O&M 656 dated 04.12.06 and no. 683 dated 23.02.12).
4. In the cases where the party is facing genuine problem, the cheques would be presented on due date. However, for taking further action the BM would send the matter along with his recommendations to the concerned DGMs (Operation) and action for lodging complaint u/s 138(b) of N.I.Act would be initiated only after decision from HO as per guidelines already exists (Circular No. FR 683 dated 23.02.12).

Even after initiation of filing of complaint u/s 138(b), the Branch Managers should initiate immediate action u/s 29 of SFCs Act for prime security as per norms. Any failure on the part of Branch Manager shall attract disciplinary action.

For any laxity on the part of concerned Branch Manager/Supervisory Officer/ Cashier, disciplinary action will be initiated.

14. CASES FILED U/S 31(1)(aa):

Guidelines have already been issued that Section 31(1) (aa) should be applied as a last resort where there is no chance of recovery by initiation of recovery action u/s 29 /30 and 32(G). Cases where action u/s 31(1)(aa) has already been initiated and application filed in the court should be reviewed and if recovery can be effected by taking over the possession and sale of security, then application be moved in the court for withdrawal of case filed u/s 31(1)(aa) reserving the right to file the case again, if required and action for recovery be shifted to Section 30/29/32G.

15. CASES HAVING PRIMARY SECURITY BUT LEGAL ACTION HAS BEEN INITIATED U/S 32(G) :

Legal action u/s 29 is the most effective enforcement right available under SFCs Act. It has been observed that in some cases action u/s 32(G) has been initiated even against primary security. The Branch Manager should review all such cases and may consider to shift the action from 32(G) to 29 unless there are convincing reasons to continue u/s 32(G).

16. HOLDING DEFAULT REVIEW COMMITTEE:

The meetings of Default Review Committees (DRCs) should be regularly conducted as per the prescribed mechanism and cases should be reviewed in reference to the line of action decided and subsequent follow-up should be ensured to effect the recoveries.

17. MONITORING & INSPECTION :

- a) Branch officials should visit assigned units on regular basis as prescribed in the Circular No. PG 1221 (FR-498) dated 13/19.02.08 and maintain records in the prescribed register.
- b) Mere allotment of units to officials of BO is not sufficient. The visit reports submitted by these officials should be critically examined by the BM and line of action should be decided in order to effect the recoveries and NPA reduction.
- c) DGMs (Operation) may ensure that branch officials are visiting the assigned unit and also submitting reports. During their visit, they may review the progress and also check and countersign the Inspection Register being maintained.

18. ISSUE OF NO DUES CERTIFICATE AND RELEASE OF CHARGE :

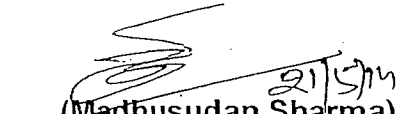
The Branch Managers must ensure that the action for issue of No Dues Certificates and / or release of original documents / charge is completed within 15 days of closure of loan account. List of cases which remain pending after 15 days must reach Head Office by the 3rd of the following month. Needless to mention that any laxity on this account would be viewed adversely as per circular No. FR-295 dated 29th Jan., 2004.

19. INSURANCE OF ASSETS:

Provision/instructions exist in PG (Chapter FR-8) for insurance of assisted units are to be strictly complied.

Last to add the acts of omissions and errors shall be looked into discreetly and where prima-facie it is found that the error committed is with malafide, due action shall be taken. It will particularly be true where the matter will relate to financial loss to the Corporation or accounting error.

All concerned are advised to make the compliance of above guidelines.


(Madhusudan Sharma)
MANAGING DIRECTOR

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-29/ 542

Dated :21.05.2014

23

CIRCULAR
(FR - 726)

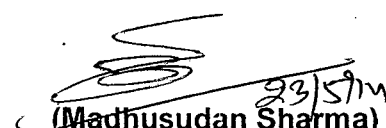
Reg : Recovery targets for F.Y 2014-15

The recovery targets for the Financial Year 2014-15 have been fixed at Rs.291.00 crore (including recovery target of Rs.22.55 crore relating to DDW cases). Branch-wise targets of recovery for Standard & NPA cases bifurcated into principal and interest segments are as per Annexure-A (overleaf).

It has also been decided that the total targets should be divided on monthly basis as under:

S.No.	Month	Target as %age of total per month
1.	April, May, July, August, October, November, January & February	5%
2.	June, September, December and March	15%

All the DGM (Operations) and Branch Managers are advised to make vigorous efforts to achieve the targets in full and should ensure that the same are exceeded particularly in the interest segment. It should be the endeavour to recover maximum amount from NPA accounts, so that NPAs of the Corporation are reduced. It should be ensured that recovery in standard accounts is realized strictly on due dates and there is no slippage in Standard accounts.


(Madhusudan Sharma)
Managing Director

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION
Recovery Targets for the F.Y.2014-15

(Rs.in lac)

S.NO	BRANCH	Target of Standard Cases			Target of net NPA (excluding DDW)			Target of DDW	Total target		
		Prin.	Intt.	Total	Prin.	Intt.	Total		Prin.	Intt.	Total
OPERATION I											
1	UDAIPUR	664	365	1029	138	96	234	67	869	461	1330
2	BHILWARA	251	141	392	440	1352	1792	212	903	1492	2396
3	RAJSAMAND	204	113	317	8	4	11	11	222	117	339
4	CHITTORGARH	150	85	235	0	0	0	17	167	85	252
5	AJMER	29	16	46	4	34	38	7	40	50	91
6	BEAWAR	96	53	149	1	1	2	10	106	54	161
7	BANSWARA	87	46	132	25	2	27	62	174	48	222
	TOTAL	1480	820	2300	616	1489	2104	386	2482	2309	4790
OPERATION II											
1	JODHPUR CITY	592	321	913	19	26	46	22	633	348	981
2	JODHPUR RURAL	405	227	632	53	4	57	45	503	231	735
3	ABU ROAD	129	70	200	60	16	75	131	320	86	406
	SIROHI	0	0	0	25	10	35	109	134	10	144
4	PALI	77	43	120	74	44	118	78	229	87	316
5	JALORE	29	13	42	6	4	10	45	80	17	98
6	BALOTRA	106	59	165	0	0	0	23	129	59	188
	JAISALMER	131	74	205	4	4	8	2	137	77	215
8	KISHANGARH	565	426	991	2	3	5	39	607	429	1035
	TOTAL	2034	1234	3269	244	110	354	495	2773	1345	4118
OPERATION III											
1	JAIPUR-(City)	1464	758	2222	1349	1562	2911	28	2842	2319	5161
2	JAIPUR (VKIA)	575	322	897	103	145	248	30	708	467	1175
3	SIKAR	258	168	426	25	63	88	59	343	230	573
4	JHUNJHUNU	76	42	117	4	8	12	55	135	50	184
5	CHURU	14	8	22	5	7	13	78	97	15	112
	TOTAL	2387	1297	3684	1487	1784	3271	250	4124	3081	7205
OPERATION IV											
1	KOTA	1020	546	1567	0	0	0	13	1033	546	1580
	Bundi	4	2	6	0	0	0	9	12	2	14
2	JHALAWAR	38	20	58	32	3	35	10	81	23	104
	S.MADHOPUR	55	28	83	160	8	168	10	225	36	261
	KARALI	13	7	20	16	6	22	4	33	13	45
4	BARAN	36	19	54	2	0	2	3	41	19	60
5	TONK	33	16	48	65	11	76	12	109	26	136
6	SITAPURA JPR	283	159	442	39	1	40	22	344	160	504
	TOTAL	1482	797	2278	314	29	343	82	1878	826	2704
OPERATION V											
1	ALWAR	451	234	685	45	54	99	169	665	288	953
2	BHIWADI	2568	1437	4005	193	148	341	273	3034	1585	4619
3	NEEMRANA	161	90	251	35	5	39	130	325	95	420
4	BHARATPUR	76	42	118	38	51	89	38	152	93	245
5	DHOLPUR	71	39	110	86	89	176	34	192	128	320
6	DAUSA	87	56	143	34	8	42	28	149	64	213
	TOTAL	3412	1899	5311	432	355	787	672	4517	2253	6770
OPERATION VI											
1	BIKANER	160	88	249	1	2	3	20	181	91	272
2	JAIPUR-(Rural)	942	556	1498	96	51	147	202	1240	607	1847
3	SGNR	90	50	141	3	3	6	38	132	53	185
4	HANUMAN GH.	21	9	29	50	81	131	65	136	90	226
5	MAKRANA	310	178	487	26	139	164	18	354	316	670
6	NAGAU	76	43	119	106	100	206	25	208	143	351
	TOTAL	1599	923	2523	282	377	659	370	2251	1300	3551
	GRAND TOTAL	12395	6970	19365	3375	4144	7518	2255	18025	11113	29138



राजस्थान वित्त निगम

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Phone : 2385522 / 2385517
E-mail: info@rfc.rajasthan.gov.in

Ref.No.RFC/ RRMD/DDW-24/ 593

Dated: 21.07.2014
30

CIRCULAR

(FR-727)

Attention is invited to circular No.FR-367 dated 31.10.2005 vide which guidelines regarding release of motivational incentives were issued. References from various Collectors with regard to delay in release of incentive in the cases filed u/s 32G are being received.

The matter was examined and it has been decided that in order to avoid any delay in release of incentives and to maintain proper liaison with the Revenue Authorities, it is enjoined upon all the field offices to strictly follow the guidelines issued vide circular No.367 dated 31.10.2005.

All concerned are advised to take note of above.

(Ashu Choudhary)
Executive Director

Copy to:

1. All BOs/SOs
2. A&I, Ajmer/Jodhpur
3. All DGM (Operations)
4. Standard circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-68/ 608

Dated: 07-08-2014
11

CIRCULAR (FR-728)

Sub: Mechanism to monitor the units for the purpose of recovery – Reconstitution of Default Review Committees

In order to ensure effective follow-up and to facilitate decisions about the line of action, the system of review by the Default Review Committees (DRCs) is prescribed in PG (at point No.1.58 of Chapter FR-1). Lateron, the system was reviewed and to have more effective and result-oriented approach, it was decided to define the rôle, scope and responsibility/accountability of DRCs so as to have a focused attention on recovery of Corporation dues, NPA management, close follow-up and regular monitoring of assisted units thereby enabling the Corporation in maintaining assets quality by prevention of slippages and up-gradation of NPAs. The jurisdiction of DRCs was also revised vide circular No.FR-687 dated 02.04.2012. and circular No.FR-697 dated 07.09.2012

The matter was again reviewed in SOM and observed that there is overlapping in jurisdiction of DRCs which needs to be reduced in numbers. Accordingly the matter was placed before PC&CC in its meeting held on 17.07.14 and it was decided that now DRC may be held at two levels only i.e. DGM and GM levels. It was also decided that to review the litigation cases, a review committee may also be constituted at the level of DGM (Ops). Accordingly the constitution of committees is as follows:

A] DRC

(i) Loan sanctioned upto Rs.1.50 crore (irrespective of amount of default):

DGM (Operation)	Chairman
Branch Manager	Member-Secretary
DM/AM (FR) of BO	Member
DM/AM (F) of BO	Member
Note: The committee will meet once in a month.	

Jurisdiction :

- 1) Progress of recovery in all cases having loan sanctioned upto Rs.1.50 crore.
- 2) All DDW cases having sanctioned amount upto Rs.1.50 crore.
- 3) All cases of units under possession.
- 4) All Court Stay cases/BIFR/AAIFR/OL cases
- 5) All suit filed cases.
- 6) All the cases in which legal action u/s 32G has been initiated.
- 7) New Defaults and slippage casess.
- 8) All the cases in which legal action u/s 30 has been initiated.

- 9) All rescheduled cases
 10) FIR lodged cases.
 11) Compliance of norms of Inspection of assisted units.
 12) Compliance of prescribed monitoring mechanism (P&G-1224).
 13) All the cases where PDCs have been dishonoured and complaints lodged u/s 138(b) of N.I.Act.
- ii) Loan sanctioned more than Rs.1.50 crore (irrespective of amount of default):

GM (Operations)	Chairman
DGM (Law)	Member
DGM (Operation) concerned	Member
DGM (RRMD)	Member-Secretary
Note: The committee will meet quarterly.	

Jurisdiction :

- 1) Progress of recovery in all cases having loan sanctioned more than Rs.1.50 crore (irrespective of default or no default).
- 2) All DDW cases having loan sanctioned above Rs.1.50 crore.
- 3) All cases of units under possession.
- 4) All Court Stay cases/BIFR/AAIFR/OL cases.
- 5) All cases of new defaults and new slippages.
- 6) All cases in which PDCs have been dishonoured and complaints lodged u/s 138(b) of NI Act.
- 7) To monitor in general, the progress of recovery and follow up.
- 8) Sectoral analysis of defaults.

B] Review committee for litigation cases:

DGM (Operation)	Chairman
Branch Manager (whenever needed)	Member
OIC of the case	Member
DM/AM (Op)	Member-Secretary

However, review by legal cell will be continued as per prevailing procedure and guidelines.

Besides the above, it is reiterated that the Branch Managers will conduct review of each and every case as per the system of conducting review on every Monday by the Follow-up & Recovery Committee (FRC) as P&G (Point No.1.43 - 1.45 of Chapter FR-1). Details about new defaults must be sent to DGM (RRMD) by 8th of every month.

The minutes of the DRC meeting held under the Chairmanship of DGM (Operations) will be sent to the GM (Operations), who will take necessary action to issue instructions, if he is not satisfied with the line of action and efforts, and in case inaction/slackness in efforts at the level of Branch/DGM (Operations) is noted.

The DGM (RRM) will ensure that the DRCs are conducted regularly at HO. Likewise, he will also monitor that the DRCs at DGM (Operations) level are being conducted as per above prescribed schedule.

The DGM (RRM) will also put up a review note, on monthly basis, for perusal of MD regarding critical issues of RRM Division. A detailed note on the progress of recovery and risk management highlighting potential threats will also be put up so as to mitigate risks and take preventive steps based on the early alert signals to take care of the same while taking policy decisions for further financing etc.

All concerned are advised to take a note of above and act accordingly.


(Madhusudan Sharma)
MANAGING DIRECTOR

Copy to:

1. All BO/SO Offices
2. DGM (Operations)
3. A&I, Ajmer/Jodhpur.
4. Standard Circulation at HO.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-08/ 649

Dated: 11-09-2014

CIRCULAR

(FR- 7291)

Recovery from the cases eligible under Deemed Settlement Scheme

In order to reduce NPA and to improve the health code portfolio, the Corporation has introduced a Deemed Settlement Scheme in the year 2012-13 vide circular No.FR-692 dated 23.05.2012 and no further launching of any OTS scheme in future and the amount of settlement was fixed based on the security and repayment made so far to avoid any discrimination and discretion. To popularize this scheme a decision to waive interest for the F.Y. 2012-13 to some extent was taken on making payment of the settlement amount during F.Y 2013-14.

The progress of Deemed Settlement Scheme was reviewed in the PC&CC in its meeting held on 26.08.2014 and it was observed that the progress under the scheme in the current financial year is also not satisfactory. The amount of deemed settlement in the scheme was decided unilaterally and the borrowers are not coming forward to deposit the settlement amount arrived at under the scheme. It is seen that the borrowers are approaching the Corporation only when coercive measures are taken against them. Therefore, it is decided to take action under provisions of SFCs Act immediately to affect recovery from such borrowers.

All concerned are advised to take a note of above and act accordingly.


(Madhusudan Sharma)
MANAGING DIRECTOR

Copy to:

1. All BO/SO Offices
2. All DGM (Operations)
3. A&I, Ajmer/Jodhpur.
4. Standard Circulation at HO.
5. To hoiston RFC web-site.pl (Managers. Computers)

**RAJASTHAN FINANCIAL CORPORATION
(RRMD)**

Udyog Bhawan,
Tilak Marg,
JAIPUR

Ref.No.RFC/23/FR/HO/Policy-27 / 718

Dated : 03 / 12 / 2014
05

CIRCULAR

(FR-730)

**Reg : Budget allocation for hiring of taxies for the purpose of recovery
and Business Promotion activities for the F.Y. 2014-15**

In order to ensure mobility of the official of the Branch Offices for effecting recoveries as well as procuring business, it has been decided to allow hiring of taxi's / alternative vehicles to the Branch Offices with the maximum financial limits per month as indicated hereunder on as & when required basis for the current financial year 2014-15 w.e.f. 1st December, 2014 :

Monthly monitory ceiling	Branch Offices
Rs.9,000/-	Jaipur (South), Jaipur (Central), Jaipur (North), Kishangarh, Bhilwara, Kota, Alwar, Bharatpur and Bikaner
Rs.5,000/-	Pali, Jalore, Delhi, Bharatpur, Nagaur, Sikar, Sawaimadhopur, Rajsamand, Chittorgarh, Banswara, Dausa, Tonk, Makarana, Sriganganagar, Jaisalmer, Jhalawar and Jhunjhunu.

Note :

1. Vehicle at Jodhpur BO will be shared with Balotra (FC) on need base basis.
2. No separate budget will be provided for business promotion purposes.
3. Reimbursement of actual expenses incurred by the officers on local visits within city limits for recovery purposes or any other official work will be out of total monthly monitory ceiling not exceeding 25% of the total amount allowed to the Branch Offices for hiring of taxis.

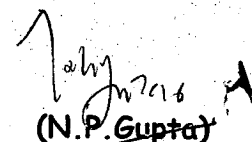
The aforesaid permission is granted with the following stipulations :

1. BO Jaipur (Central) will also provide the vehicle for the purpose of regular follow up of 32(G) cases pending with the Revenue Authorities at Jaipur within the above monitory ceiling.
2. This facility will be available w.e.f. 01-12-2014 to 31-03-2015.
3. The Branch Offices will send output of the above facility monthly i.e. on 1st of next month in terms of achievement in the field of recovery and business.
4. The Branch Offices will maintain a record of hiring of taxi's and its use vis-à-vis recovery effected and business procured.

In addition to above, the following conditions are also stipulated:

1. The committee may consider obtaining quotation from an individual owner, firm travel agency having vehicles registered as taxi in their names. The vehicle should not be more than 5 years old, the committee should try to have comparatively a new model.
2. All taxes, except toll tax shall be borne by the individual owner/contractor/firm. Payment of toll tax shall be made on production of receipt.
3. All legal deductions, such as income tax (TDS), service tax etc. shall be made as per law/rules applicable at the time of payment.
4. A format of log sheet to be maintained and template showing broad conditions of contract for hiring of vehicles are enclosed.

All concerned are advised to take a note of above and ensure that the targets in key areas of all the activities are achieved and record of vehicle and achievements are maintained.


(N.P. Gupta)

General Manager (Dev)

Copy to :

1. All DGM(Operations) for information and taking needful action.
2. DGM (GAD) / DGM (FMD) for information and necessary action.
3. All BOs
4. A&I Office : Ajmer and Jodhpur
5. Standard Circulation at Head Office.

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-29/ 775

Dated :23.01.2015

CIRCULAR
(FR - 731)

Reg : Monitoring of Doubtful and Loss Assets

While reviewing the progress of recovery in NPA cases, it has been observed that response under the Deemed Settlement Scheme is not very encouraging. Concerted efforts are therefore needed to improve recovery from doubtful and loss cases. In order to have regular monitoring and review of doubtful and loss cases, a new MIS has been introduced.

The Branch Offices are required to complete the information in the enclosed Excel sheet, which is required to be updated on quarterly basis i.e. at the end of March, September, June & December. First such information for the quarter ending December, 2014 may be sent to respective DGM (Operations) and RRM Division through email by 10th February, 2015. In future, the updated information should be sent by 15th of following month of the quarter closed.

All concerned are advised to make a note of the above for compliance.

Man
(Maneesh Chauhan)
Managing Director

Copy to:

1. All BOs
2. All DGM (Operations)
3. Standard circulation at HO.

614 x 11 (Computer) for hosting on website

RAJASTHAN FINANCIAL CORPORATION

Quarterly information for monitoring of NPA Cases

Name of Branch : _____ Quarter ending : _____

A] Doubtful & Loss Cases covered under Deemed Settlement Scheme (Where sanction and Disbursement is prior to 31.03.2001)

A1] Deficit Cases where 32G proceedings are going on

S.No.	Name of unit	Sanction		Amount disbursed	Date of sale	Deficit amount						Date of RoD	Amt. recovered during the year	Recovery action taken
		Date	Amount			NDP	ODP	Interest	O.M	Total O/D	Total O/S			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15

A2] Deficit Cases where property is yet to be identified

S.No.	Name of unit	Sanction		Amount disbursed	Date of sale	Deficit amount						Recovery action taken/Status of property identification	
		Date	Amount			NDP	ODP	Interest	O.M	Total O/D	Total O/S		
1	2	3	4	5	6	7	8	9	10	11	12	13	

A3] Deficit Cases under litigation

	S.No.	Name of unit	Sanction		Amount disbursed	Date of sale	Deficit amount						Whether stay in the case	Present status
			Date	Amount			NDP	ODP	Interest	O.M	Total O/D	Total O/S		
	1	2	3	4	5	6	7	8	9	10	11	12	13	

A4] Other Cases under litigation

	S.No.	Name of unit	Sanction		Amount disbursed	Case no.	Account position						Whether stay in the case	Present status
			Date	Amount			NDP	ODP	Interest	O.M	Total O/D	Total O/S		
	1	2	3	4	5	6	7	8	9	10	11	12		13

A5] Closed units

S.No.	Name of unit	Sanction		Amount disbursed	Date of Closure	Account position						Recovery action taken	
		Date	Amount			NDP	ODP	Interest	O.M	Total O/D	Total O/S		
1	2	3	4	5	6	7	8	9	10	11	12	13	

A6] OTS reached but full amount not received

S.No.	Name of unit	Sanction		Amount disbursed	Account position						Details of Settlement			
		Date	Amount		NDP	ODP	Interest	O.M	Total O/D	Total O/S	Name of committee	Date	amount	Amount recovered
1	2	3	4	5	7	8	9	10	11	12	13.	14	15	16

A7] Proposals sent for write off

S.No.	Name of unit	Sanction		Amount disbursed	Date of Proposal to HO	Account position						Recovery action taken	
		Date	Amount			NDP	ODP	Interest	O.M	Total O/D	Total O/S		
1	2	3	4	5	6	7	8	9	10	11	12	13	

A8] Other units

S.No.	Name of unit	Sanction		Amount disbursed	Date of last payment	Account position						Recovery action taken by branch	
		Date	Amount			NDP	ODP	Interest	O.M	Total O/D	Total O/S		
1	2	3	4	5	6	7	8	9	10	11	12	13	

B] Doubtful & Loss Cases not covered under Deemed Settlement Scheme (Where sanction and Disbursement is before 31.03.2001)													
S.No.	Name of unit	Sanction		Amount disbursed	Date of last payment	Account position						Recovery action taken	
		Date	Amount			NDP	ODP	Interest	O.M	Total O/D	Total O/S		
1	2	3	4	5	6	7	8	9	10	11	12	13	

c] Doubtful & Loss Cases (Where sanction and Disbursement is after 31.03.2001)

C1] Deficit Cases where 32G proceedings are going on													
S.No.	Name of unit	Sanction		Amount disbursed	Date of sale	Deficit amount						Date of RoD	Amt. recovered during the year
		Date	Amount			NDP	ODP	Interest	O.M	Total O/D	Total O/S		
1	2	3	4	5	6	7	8	9	10	11	12	13	14
													15

C2] Deficit Cases where property is yet to be identified													
S.No.	Name of unit	Sanction		Amount disbursed	Date of sale	Deficit amount						Recovery action taken/Status of property identification	
		Date	Amount			NDP	ODP	Interest	O.M	Total O/D	Total O/S		
1	2	3	4	5	6	7	8	9	10	11	12	13	

C3] Deficit Cases under litigation													
S.No.	Name of unit	Sanction		Amount disbursed	Date of sale	Deficit amount						Whether stay in the case	Present status
		Date	Amount			NDP	ODP	Interest	O.M	Total O/D	Total O/S		
1	2	3	4	5	6	7	8	9	10	11	12	13	

C4] Other Cases under litigation													
S.No.	Name of unit	Sanction		Amount disbursed	Case no.	Account position						Whether stay in the case	Present status
		Date	Amount			NDP	ODP	Interest	O.M	Total O/D	Total O/S		
1	2	3	4	5	6	7	8	9	10	11	12	13	

C5] Closed units													
S.No.	Name of unit	Sanction		Amount disbursed	Date of Closure	Account position						Recovery action taken	
		Date	Amount			NDP	ODP	Interest	O.M	Total O/D	Total O/S		
1	2	3	4	5	6	7	8	9	10	11	12	13	

C6] OTS reached but full amount not received															
S.No.	Name of unit	Sanction		Amount disbursed	Account position						Details of Settlement				
		Date	Amount		NDP	ODP	Interest	O.M	Total O/D	Total O/S	Name of committee	Date	amount	Amount recovere	Present status
1	2	3	4	5	7	8	9	10	11	12		13	14	15	16

C7] Proposals sent for write off													
S.No.	Name of unit	Sanction		Amount disbursed	Date of Proposal to HO	Account position						Recovery action taken	
		Date	Amount			NDP	ODP	Interest	O.M	Total O/D	Total O/S		
1	2	3	4	5	6	7	8	9	10	11	12	13	

C8] Other units													
S.No.	Name of unit	Sanction		Amount disbursed	Date of last payment	Account position						Recovery action taken by branch	
		Date	Amount			NDP	ODP	Interest	O.M	Total O/D	Total O/S		
1	2	3	4	5	6	7	8	9	10	11	12	13	

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/HO/Policy-29/ 771

Dated :23.01.2015

CIRCULAR
(FR - 732)

Reg : Monitoring of Standard portfolio

It is our foremost priority not only to expand the standard portfolio by increasing business but also to check slippage of accounts from standard to sub-standard category. Therefore, the standard accounts are to be monitored at initial stage of default and remedial measures to check the slippage from standard category needs to be taken at the stage of first default.

In order to review and monitor the slippage from standard category, all field officers are required to send monthly information in the enclosed excel sheet to respective DGM (Operations) and to RRMD through email by 5th of every month. It is expected that such cases are closely monitored both by the Branch Managers and the DGM (Operations) and strategy for up gradation of the account is clearly chalked out. Accordingly, the line of action decided for up gradation of slippage cases as well as existing sub-standard cases should be clearly mentioned against each unit in the enclosed format.

All concerned are advised to make a note of the above for compliance.


(Maneesh Chauhan)
Managing Director

Copy to:

1. All BOs
2. All DGM (Operations)
4. Standard circulation at HO.

615 *Maneesh (Computer) for hosting on website,*

RAJASTHAN FINANCIAL CORPORATION

Monthly information for monitoring of NPA Cases

Name of Branch :	Month :

Particulars	Account position						Total O/S	Remarks
	No	NDP	ODP	Interest	O.M	Total O/D		
	1	2	3	4	5	6	7	8
A] Standard Cases								

B] Slippage from Standard cases													
S.No.	Name of unit	Sanction		Amount disbursed	Date of slippage	Account position						Amt.recovered during the year	Recovery action taken
		Date	Amount			NDP	ODP	Interest	O.M	Total O/D	Total O/S		
1	2	3	4	5	6	7	8	9	10	11	12	13	14

C] Sub-Standard Cases													
S.No.	Name of unit	Sanction		Amount disbursed	Date of slippage	Account position						Amt.recovered during the year	Recovery action taken to upgrade the account
		Date	Amount			NDP	ODP	Interest	O.M	Total O/D	Total O/S		
1	2	3	4	5	6	7	8	9	10	11	12	13	14

RAJASTHAN FINANCIAL CORPORATION

Udyog Bhawan, Tilak Marg, Jaipur-302 005
(RRM DIVISION)

Ref.No.RFC/23FR/DDW/Policy-24/ 811

Dated :19.02.201
24

CIRCULAR
(FR - 733)

Reg : Follow up of RoDs with Revenue Authorities

While reviewing the progress of recovery in NPA cases, it has been observed that some RoDs have been pending since 2004-05 with the Revenue authorities and are not being followed by field offices.

It is also observed that monthly meetings of Revenue Officers being convened by the District Collectors, are not being attended by the Branch Managers regularly. Therefore, it is directed that henceforth the Branch Managers will attend the meeting invariably and follow up the cases pending with the concerned SDO.

The DGMs (Ops) will also review the RoDs pending with the Collector and shall visit office of the Collector during their visit to follow up the pending cases.

All concerned are advised to make compliance.


(Maneesh Chauhan)
Managing Director

Copy to:

1. All BOs
2. All DGM (Operations)
3. Standard circulation at HO.