

No. A.1 (8)415/2014
October 2014

The Chairman,
M/s Ex-Servicemen Wives Welfare Society,
A-46/G-1, VinobaBhave Nagar,
Near Nursery Circle, Vaishali Nagar,
JAIPUR

Sub: Regarding extension of period for providing various services on job work basis.

Dear Sir,

In continuation to this office letter of even number dated 31.5.2012, 31.5.2013& 6.6.2014 the Management of the Corporation has been pleased to extend the term of tender for a further period of three months i.e. 1.9.2014 to 30.11.2014 as per terms and condition of the tenders document for Computer Graphical, Stenographical, Data Entry Operator, Vehicle Driver and Office Assistance services on job work basis as per the deployment position contained in enclosed statement.

Thanking you,

Yours faithfully,

(Tarun Kumar Jain)
Dy. Gen. Manager (HRD)

Various Services on Job Work (30.9.2014)

HEAD OFFICE

S. No.	Name of Cell	Particulars	Name of Service				
			Computer Graphical	Stenographical	Data Entry Operator	Vehicle Driver	Office Assistance
1.	Appraisal Cell	DM (Fin.) Appraisal	0	0	1	0	0
		DGM (Law)	0	0	1	0	0
		Total	0	0	2	0	0
2.	BP Cell	BP Cell	0	0	1	0	6
		Total	0	0	1	0	6
3.	CA Cell	CA Cell	0	1	1	0	2
		DGM (Bills)	0	0	2	0	0
		Total	0	1	3	0	2
4.	CFM Cell	1 OA w.e.f. 1.2.2014	0	0	0	0	1
		Total	0	0	0	0	1
5.	Chairman Secretariat	Chairman Secretariat	1	0	1	0	2
		Total	1	0	1	0	2
6.	Computer Cell	Computer Cell 1 DEO w.e.f. 14.5.2014	0	0	1	0	1
		Total	0	0	1	0	1
7.	CP Cell	CP Cell	0	0	1	0	0
		Total	0	0	1	0	0
8.	CPF Cell	CPF Cell	0	1	4	0	1
		Trustee Secretary (CPF)	0	1	0	0	0
		Total	0	2	4	0	1
9.	ED Secretariat	ED Secretariat (1 w.e.f. 13.9.13)	0	0	0	0	2
		Total	0	0	0	0	2
10.	EM Cell	Sr. RM (EIA)	0	0	1	0	0
		EM Cell (1 OA w.e.f. 11.12.13) 1 DEO w.e.f. 14.5.2014	0	0	2	0	2
		OSD (IT)	0	0	0	0	1
		RM (EIA)	0	0	1	0	0
		Total	0	0	4	0	3
11.	F&R Cell	F&R Cell 1 OA w.e.f. 1.2.2014 F&R (Legal) Sh. Sudepto Sen, DGM (Law) 2 DEO w.e.f. 25.4.2014	0	0	2	0	2
		Total	0	0	2	0	2
12.	Finance Division	DM (F) F.M. Cell	0	0	1	0	0
		FA Secretariat	0	0	1	0	1
		Finance IPI Cell 1 DEO w.e.f. 1.2.2014 Sh. D.K. Sharma, Sr. DGM (Fin.)	0	0	2	0	1
		Total	0	0	4	0	2
13.	GAD Cell	DM (GAD-Fin.)	0	0	1	0	0
		Dy. Secretary (Industries)	0	0	0	0	1
		EPBAX	0	0	1	0	0
		GAD Cell 1 for ED w.e.f. 20.9.13 1 for Pool w.e.f. 20.9.13 1 DEO w.e.f. 1.2.2014 Sh. Aditya Kumar Sharma, Manager (GAD)	1	0	3	3	21

		H.O. Store	0	0	1	0	0
		Hon'ble Industries Minister (Udyog Bhawan) 1 OA transfer in IA Cell – 14.5.14 1 OA transfer in P&D(RTI) Cell– 14.5.14 1 OA transfer in TP Cell – 14.5.14	0	0	2	0	2
		Supervisor (M)	0	0	1	0	0
		Total	1	0	9	3	27
S. No.	Name of Cell	Particulars	Name of Service				
			Computer Graphical	Stenographical	Data Entry Operator	Vehicle Driver	Office Assistance
14.	HRD Cell	HRD Cell	0	1	4	0	5
		Total	0	1	4	0	5
15.	IA Cell	Internal Audit Cell 1 w.e.f. 14.5.2014	0	0	2	0	2
		Total	0	0	2	0	2
16.	Land Acquisition Cell	Land Acquisition Cell	1	0	2	0	4
		LAO	0	0	1	0	0
		LAO (DMIC)	0	0	1	0	0
		OSD (Land) DMIC	0	0	1	0	0
		ED (DMIC)	0	0	0	0	1
		LAO Cell (OSD)	0	0	1	0	0
		OSD LAO Cell	0	0	1	0	0
		Total	1	0	7	0	5
17.	M&C Cell	M&C Cell	0	0	1	0	1
		Total	0	0	1	0	1
18.	Marketing Cell	Marketing Cell 1 DEO w.e.f. 1.2.2014 Sh. Manish Agarwal, DGM (T) 1 OA w.e.f. 1.2.2014 Sh. Manish Agarwal, DGM (T)	0	0	2	0	2
		Total	0	0	2	0	2
19.	MD Secretariat	MD Secretariat	0	0	0	0	1
		Total	0	0	0	0	1
20.	P&D Cell	Legal Cell	0	0	2	0	0
		Manager (P&D) RTI	0	0	1	0	0
		Manger (Law)	0	0	2	0	1
		P&D Cell 1 w.e.f. 14.5.2014 in P&D (RTI) Cell	0	2	1	0	7
		Manager (Fin.) P&D Cell	0	0	1	0	0
		Total	0	2	7	0	8
21.	PID Cell	PID Cell	0	0	1	0	0
		Total	0	0	1	0	0
22.	Power Cell	Power Cell	0	0	1	0	0
		SE (Power)	0	1	1	0	0
		Total	0	1	2	0	0
23.	PR Cell	PR Cell 1 DEO w.e.f. 25.2.2014	1	1	1	0	0
		Sr. DGM (PR)	0	0	1	0	0
		Total	1	1	2	0	0
24.	Secretary Cell	Secretary Cell	0	0	0	0	2
		Total	0	0	0	0	2
25.	SEZ Cell	SEZ Cell	1	0	0	0	1
		Total	1	0	0	0	1

26.	Taxation Cell	Taxation Cell	0	0	0	0	1
		Finance (Taxation) Cell	0	0	1	0	0
		Total	0	0	1	0	1
27.	Technical	Addl. C.E.	0	0	0	0	1
		RM (Technical-I)	0	0	1	0	0
		RM Technical Cell)	0	0	1	0	0
		SPD (Project-II)	0	0	1	0	1
		Technical Cell 1 OA w.e.f. 1.2.2014 Sh. R.K. Meena, RM	0	0	2	0	2
		Total	0	0	5	0	4
28.	Town Planning Cell	DTP Cell	0	0	0	0	1
		Manager (Planning)	0	0	1	0	0
		TP Cell 1 w.e.f. 14.5.2014	1	0	0	0	1
		Total	1	0	1	0	2
S. No.	Name of Cell	Particulars	Name of Service				
			Computer Graphical	Stenographical	Data Entry Operator	Vehicle Driver	Office Assistance
29.	Training Cell	Training Cell	0	1	0	0	0
		Total	0	1	0	0	0
30.	Chairman (BIDA)	BIDA DEO w.e.f. 1.4.14 to 31.5.14 or till the joining of regular persons whichever is earlier. OA w.e.f. 28.5.14	0	0	0	0	2
TOTAL			6	9	67	3	82

- Note :
- one unit of DEO sanction expired on 31.12.2013 in Appraisal Cell (Sh. Ashok Mathur)
 - Two DEO w.e.f. 1.4.14 to 31.5.14 or till the joining of regular persons whichever is earlier sanctioned for Chairman (BIDA) and ED (DMIC). Now regular person has joined from RFC.
 - 1 Office Assistance w.e.f. 8.10.13 to 11.6.2014 (withdrawn w.e.f. 12.6.2014 vide office order dated 17.6.2014 from ED Secretariat)

UNIT OFFICES

S. No.	Name of Unit / Cell (HO)	Name of Service				
		Computer Graphical	Stenographical	Data Entry Operator	Vehicle Driver	Office Assistance
31.	Abu Road	0	0	3	0	0
32.	Ajmer 1 Vehicle Driver w.e.f. 1.2.2014	0	1	4	1	6
33.	Alwar	0	1	4	0	1
34.	Balotra 1 Vehicle Driver w.e.f. 1.2.2014	0	0	4	1	0
35.	Banswara 1 Vehicle Driver w.e.f. 1.2.2014	0	1	3	1	1
36.	Bharatpur	0	0	5	0	0
37.	Bhilwara 1 Vehicle Driver w.e.f. 1.2.2014	0	0	4	1	0

38.	Bhiwadi-I	0	2	1	1	0
39.	Bhiwadi-II	0	1	3	0	0
40.	Bikaner 1 Vehicle Driver w.e.f. 1.2.2014	0	0	3	1	0
41.	Boranada	0	0	4	0	1
42.	Giloth (1 DEO w.e.f. 12.7.13) 1 Vehicle Driver w.e.f. 1.2.2014 1 OA w.e.f. 1.2.2014	0	1	2	1	2
43.	Jaipur (EPIP)	0	0	6	0	4
44.	Jaipur (North) 1 DEO w.e.f. 1.2.2014	0	0	4	0	0
45.	Jaipur (Rural)	0	0	5	0	3
46.	Jaipur (S)	1	0	4	0	4
47.	Jhalawar 1 Vehicle Driver w.e.f. 1.2.2014	0	1	2	1	1
48.	Jhunjhunu 1 Vehicle Driver w.e.f. 1.2.2014	0	1	3	1	0
49.	Jodhpur 1 Vehicle Driver w.e.f. 1.2.2014	0	0	4	1	0
50.	Kota	0	0	7	0	3
51.	Nagaur (1 OA w.e.f. 19.8.13) 1 Vehicle Driver w.e.f. 1.2.2014 1 OA w.e.f. 1.2.2014	0	1	3	1	4
S. No.	Name of Unit / Cell (HO)	Name of Service				
		Computer Graphical	Stenographical	Data Entry Operator	Vehicle Driver	Office Assistance
52.	Neemrana	0	1	3	0	0
53.	Pali	0	0	4	0	0
54.	Sawaimadhopur 1 Vehicle Driver w.e.f. 1.2.2014	0	0	5	1	1
55.	Sikar (1 DEO & 2 OA w.e.f. 19.9.13) 1 Vehicle Driver w.e.f. 1.2.2014	0	1	3	1	2
56.	Sriganganagar	0	0	5	0	3
57.	Udaipur	0	0	3	0	0
TOTAL		1	12	101	13	36

Head Office + Unit Offices

S. No.	Name of Unit / Cell (HO)	Name of Service				
		Computer Graphical	Stenographical	Data Entry Operator	Vehicle Driver	Office Assistance
TOTAL		7	21	168	16	118