



**To Supply Ordinary Mobile Phones along with charger in Jaipur Discom.**

**Jaipur Vidyut Vitran Nigam Limited (JVNL)  
Office of Superintending Engineer (IT)  
Room No.117, Vidyut Bhawan  
Jyoti Nagar, Jaipur Rajasthan 302005**

Contact Details

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### NOTICE INVITING TENDER- TN 66

JVVNL invites Technical & Financial e-Bids for “To Supply Ordinary Mobile phones along with charger in Jaipur Discom” from the firms meeting minimum eligibility criteria as specified in the bid document.

Particulars	Remarks
Submission of Banker's Cheque/ Demand Drafting favour of AO(IT&RE),JVVNL, Jaipur or online in the name of AO(IT&RE), JVVNL, Jaipur, having A/c No. 51093320466 in the SBI Collectorate Branch, Jaipur having IFS Code SBIN0031026 against <b>Tender Document Fee (including GST@ 18%)</b> deposited in the office of the AO(IT&RE) (non-refundable), payable at Jaipur, Rajasthan. The bankers cheque / Demand Draft / copy of bank statement showing payment of Rs. 2950/- will have to be furnished with the Bid.	Rs. 2950/- (Rupees Two Thousand Nine Hundred Fifty Only)
Submission of Demand Draft for <b>e-Tender Processing Fee (including GST@ 18%)</b> with AO(IT&RE) in favour of M.D, RISL payable at Jaipur(non-refundable)	Rs. 1180/- (Rupees One thousand one hundred eighty only)
Estimated Project Cost	Rs. 115 Lakh
Submission of <b>Bid Security through DD / Bankers Cheque in favour of AO(IT&amp;RE), JVVNL or online in the name of AO(IT&amp;RE), JVVNL, Jaipur, SBI Collectorate Branch, Jaipur having IFS Code SBIN0031026 , A/c No. 51093320466 or in the form of BG in the name of SE(IT) (BG on stamp paper of 0.25% of BG amount or max. Rs. 2,5000/- Stamp paper value)</b>	Rs. 2,30,000/- (Rupees Two Lakh Thirty Thousand only)
Publishing Date/Time	13.11.2017 at 18.00 Hrs
Document Download / Sale Start Date	13.11.2017 at 18.00 hrs onwards at <a href="https://eproc.rajasthan.gov.in">https://eproc.rajasthan.gov.in</a>
Document Download / Sale End Date/Time	14.12.2017 at 13.00 Hrs
Bid submission Start Date/Time & submission of bids	20.11.2017 at 15.00 Hrs onwards at <a href="https://eproc.rajasthan.gov.in">https://eproc.rajasthan.gov.in</a>

Bid submission Last Date/ Time	14.12.2017 at 13.00 Hrs
Last date & Time for Submission of Tender Fee, BID SECURITY, and Processing Fee through Banker's Cheque/ Demand Draft / Bank statement in case of online payment.	13.12.2017 at 15.00 Hrs in the Office of Accounts Officer(IT&RE), Old Power house, Banipark, Jaipur
Date, Time and Place of Opening of Technical Bids	14.12.2017 at 16.00 Hrs on <a href="https://eproc.rajasthan.gov.in">https://eproc.rajasthan.gov.in</a>
Websites for downloading Tender Document, Corrigendum's, Addendums etc.	<a href="http://www.jaipurdiscom.com">www.jaipurdiscom.com</a> , <a href="https://eproc.rajasthan.gov.in">https://eproc.rajasthan.gov.in</a>
Bid & BID SECURITY Validity	<p><b>Bid Validity:</b> 90 Days from the date of Financial Bid Opening</p> <p><b>BID SECURITY Validity:</b> 180 days from date of Technical Bid opening. If required, the same shall be requested to be extended.</p>

**NOTE:**

- The tender/bid shall only be submitted through online tendering system of <https://eproc.rajasthan.gov.in>.
- Bidders who wish to participate in this tender will have to register on <https://eproc.rajasthan.gov.in>. To participate in online tenders, Bidders will have to procure Digital Signature Certificate (Type – II or Type – III) as per Information Technology Act-2000 with latest amendment using which they can sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency i.e TCS, Safecrypt, Ncode etc. or they may contact e-Procurement Cell, Department of IT & C, Government of Rajasthan for future assistance. Bidders who already have a valid Digital Certificate need not to procure a new Digital Certificate.  
Contact on Help desk of RISL - 10.00 AM to 6.00 PM on all working days)  
E-mail: [eproc@rajasthan.gov.in](mailto:eproc@rajasthan.gov.in)  
Address: e-Procurement Cell, RISL, YojanaBhawan, TilakMarg, C-Scheme, Jaipur.
- Bidders should go through the website <https://eproc.rajasthan.gov.in> should refer to the website and go through the link "Help For Contractors", "Information About DSC", "FAQ" and "Bidders Manual Kit" to know the process for submitting the electronic bids at the website.
- The 'Instructions to bidders' and other terms and conditions of this tender pertaining to the bidding process generally follow the guidelines of e-tendering system of the government of Rajasthan, available at URL <https://eproc.rajasthan.gov.in>. However, wherever there is any anomaly between the conditions referred to in this document and the GoR e-tendering system, the latter shall be final.

5. The complete bid document has been published on the websites, [www.jaipurdiscom.com](http://www.jaipurdiscom.com) and <http://www.eproc.rajasthan.gov.in> for the purpose of downloading.
6. The downloaded bid document shall be considered valid for participation in the bid process subject to submission of required Tender document fee of Rs. 2950/- only (Rupees two thousand Nine Hundred Fifty only) through Banker's Cheque/ Demand Draft in favour of AO(IT&RE), JVVNL, Jaipur or online in the name of AO(IT&RE), JVVNL, Jaipur, having A/c No. 51093320466 in the SBI Collectorate Branch, Jaipur having IFS Code SBIN0031026 against **Tender Document Fee (including GST@ 18%)** deposited in the office of the AO(IT&RE) (non-refundable), payable at Jaipur, Rajasthan and e-Tender Processing Fee: Rs. 1,180/- (Rupees One thousand One Hundred Eighty only) through Demand Draft in favour of M.D, RISL payable at Jaipur. A copy of the Tender document fee receipt, Bid Security and Tender Processing Fee receipt must be enclosed along with the Technical bid/ proposal failing which the bid will be summarily rejected.
7. No contractual obligation whatsoever shall arise from the RFP/ bidding process unless and until a formal contract is signed and executed between the tendering authority and the successful bidder(s).
8. JVVNL disclaims any factual/ or any other errors in this document (the onus is purely on the individual bidders to verify such information) and the information provided herein are intended only to help the bidders to prepare a logical bid-proposal.
9. Bids will be considered only in the prescribed form/ document. Bids not submitted in the prescribed format will be summarily rejected. Also, bidders should refrain from providing the information which is not relevant.
10. Copies of various documents to be enclosed along with the bid-proposals must be legible and be self attested by the authorized signatory with official seal. Claims made by bidder related to the project experience and other requirements shall be considered only when appropriate supporting documents are provided.
11. All the communication/correspondence including the bid document (Technical and Financial Bid) must be signed and stamped on each page by the designated authorized representative of the bidder failing which the bid will be summarily rejected.
12. The Bids can be submitted up to date and time given as specified in the NIT.
13. The complete bidding process is defined in Section-I of this RFP document.
14. In case, a bidder imposes conditions which are in addition or at variance or in conflict with the terms and conditions as specified in this RFP document, all such bid-proposals will be summarily rejected and BID SECURITY submitted along with the bids will be forfeited.
15. Tendering Authority reserves the complete right to accept or reject in part or full any or all the offers without assigning any reasons whatsoever. No further

discussion/ interaction will be held with the bidders whose bids have been disqualified/ rejected by the purchaser/ tendering authority.

16. In case, a dispute arises with regard to interpretation/ omission/ error in the RFP document, bid submitted, other documents; the decision SE (IT), JVVNL, JAIPUR will be final and binding upon the bidders.

Superintending Engineer (IT)

<b>Document Summary</b>	
Document Name	<b>Tender Specification No- 66</b> To Supply Ordinary Mobile phones with charger in Jaipur Discom
Document Owner	Superintending Engineer - (IT) Jaipur Vidyut Vitran Nigam Limited, Jaipur
Document Security Classification	Restricted
Permissions	This tender specification is not transferable and shall not be reproduced without written permission of the owner
Total number of pages	51
Annexure	2
Schedule	6

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## Section I : Instruction to bidders

### 1. GENERAL INSTRUCTIONS

- 1.1. The Jaipur Vidyut Vitran Nigam Ltd [hereinafter to be referred to as JVVNL] or any authority designated hereinafter called 'OWNER', will receive bids in respect of supply as set forth in the accompanying specification. All bids shall be prepared and submitted in accordance with these instructions. The Bidder, in his own interest is requested to read very carefully these instructions, terms and conditions as incorporated in General Conditions of Contract and Technical specification before filling the Bid proposal form. If he has any doubt as to the meaning of this specification or any portion thereof, he shall before submitting the Bid, may refer the same to the Superintending Engineer(IT), Jaipur Vidyut Vitran Nigam Limited, Jaipur in writing well in time as specified in the tender document. Submission of the Bid shall be deemed to be the conclusive proof of the fact that the Bidder has acquainted himself and is in agreement with all the instructions, terms and conditions governing the specification, unless otherwise specifically indicated/commented by him in his Bid.
- 1.2. Bids submitted after the time and date fixed for receipt of bids as set out in the invitation to Bid shall be rejected and returned to the Bidders.

### 2. PREPARATION OF BIDDING DOCUMENT

#### 2.1. Bid Security :

- 2.1.1. The bidder shall furnish Bid Security of Rs2,30,000/- (Rupees Two Lakh Thirty Thousand only) by DD/Banker's cheque payable in the name of Accounts Officer (IT&RE), JVVNL, Jaipur or online payment in the name of AO(IT&RE), JVVNL, Jaipur, SBI Collectorate Branch, Jaipur having IFS Code SBIN0031026 , A/c No. 51093320466 up to stipulated date & time, and obtain a receipt, thereof. Accounts Officer (IT&RE) will be the custodian of the BID SECURITY. No other mode of deposit shall be accepted.
- 2.1.2. Any tender not accompanied by a copy of the receipt for depositing Bid Security by Banker's cheque / bank draft or in the form of BG in the name of SE(IT) (BG on stamp paper of 0.25% of BG amount or max. Rs 2,5000/- Stamp paper value) shall be rejected and the tender will not be opened.
- 2.1.3. In case of unsuccessful bidders, the Bid Security will be refunded on production of the original receipt after issue of the work order to successful bidder.
- 2.1.4. Request for adjustments/proposals for acceptance of Bid Security deposits, if any, already lying with the Nigam in connection with some other bids/orders shall not be entertained.
- 2.1.5. No interest shall be payable on Bid Security deposits.
- 2.1.6. The JVVNL reserves the right to forfeit Bid Security deposit in full if successful bidder either has not accepted the work order or not completed the contractual requirement within the specified period.

#### 2.2. SALE OF TENDER/ BIDDING DOCUMENT

The bidders are permitted to download the bid document from websites <https://eproc.rajasthan.gov.in> & [www.jaipurdiscom.com](http://www.jaipurdiscom.com) but must pay the tender document Fee Rs. 2950/- (Rs. Two thousand nine hundred Fifty only) [non-refundable] in Bank Draft



payable to Accounts Officer (IT&RE) JVVNL, Jaipur or online payment in the name of AO(IT&RE), JVVNL, Jaipur, SBI Collectorate Branch, Jaipur having IFS Code SBIN0031026 , A/c No. 51093320466 up and e-tender processing fee amounting to Rs. 1180/- (Rs. One thousand One hundred eighty only) by DD/Banker's Cheque in favour of M.D, RISL payable at Jaipur up to stipulated date & time in the office of Accounts Officer (IT&RE), Jaipur and obtain acknowledgement thereof. The processing fee will be sent to RISL by AO(IT&RE).

### **3 CLARIFICATIONS AND AMENDMENTS & DEVIATION FROM TENDER DOCUMENT**

#### **3.1 CLARIFICATIONS TO THE TENDER DOCUMENT**

- 3.1.1 Verbal clarifications and information given by the Discom or his employee(s) or his representative(s) shall not in any way be binding on the owner.
- 3.1.2 The bidder is required to carefully examine the Terms & Conditions including specifications of this Tender document and fully inform himself as to all the terms and conditions which may in any way affect the Work or the cost involved thereof
- 3.1.3 If the prospective bidder has any doubts as to the meaning of any portion of the bidding document, then he is allowed to refer the same to the tendering authority and get clarifications. He may do so by contacting the tendering authority in writing at the tendering authority's address indicated in the NIT.
- 3.1.4 Tendering authority deems it necessary to amend the Bidding Document as a result of a clarification or otherwise, it shall do so by issuing a revised bidding document and/ or Addendum/ Corrigendum. If need be, the deadline for submission of Bids may also be extended in order to give reasonable time to the prospective Bidders to take into account the amendment.

#### **3.2 CLARIFICATIONS TO THE BID DOCUMENT**

- 3.2.1 To assist in the examination, evaluation, comparison and post qualification of the bids, the Tendering Authority may, at its discretion, ask any bidder for a clarification of his bid. The Tendering Authority's request for clarification and the response shall be in writing or e-mail of the Authorized Signatory of the Bidder.
- 3.2.2 Any clarification submitted by a bidder with regard to his bid that is not in response to a request by the Tendering Authority shall not be considered.
- 3.2.3 No change in the prices or substance of the bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the tendering authority in the evaluation of the Bids

#### **3.3 AMENDMENT OF BIDDING DOCUMENT**

- 3.3.1 At any time prior to the deadline for submission of the Bids, the tendering authority may amend the Bidding document by issuing Corrigendum/Addendum.

3.3.2 Any Corrigendum/Addendum issued shall be a part of the Bidding document and shall be published on [www.jaipurdiscom.com](http://www.jaipurdiscom.com), <https://eproc.rajasthan.gov.in> only.

3.3.3 To give prospective Bidders reasonable time in which to take a Corrigendum/Addendum into account in preparing their Bids, the tendering authority may, at its discretion, extend the deadline for the submission of the Bids.

3.3.4 Any change in date of submission and opening of bids would be published in appropriate manner on websites mentioned in the NIT.

### **3.4 DEVIATION FROM BID DOCUMENTS:**

- a. The bidder should comply all requirements set out in the bidding document and NO TECHNICAL and COMMERCIAL Deviation shall be entertained.
- b. The Bids with Deviation from the requirement laid down in this document shall be considered as NON Responsive.
- c. The offer must have 'No Deviation' certificate as per bid document

## **4 SUBMISSION AND OPENING OF BIDS**

### **4.1 COST OF BIDDING**

The Bidder shall bear all costs associated with the preparation and submission of its Bid, and the tendering authority shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

### **4.2 LANGUAGE OF BIDS**

The Bid, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and the tendering authority, shall be written only in English Language. Supporting documents and printed literature that are part of the Bid may be in another language provided they are accompanied by an accurate translation of the relevant passages in English/Hindi language, in which case, for purposes of interpretation of the Bid, such translation shall govern.

### **4.3 SUBMISSION OF PROPOSALS**

4.3.1 Bidder shall submit their bid in electronic format, digitally signed and stamped on each page by a responsible and authorized person.

4.3.2 Physical submission of bids is not allowed.

### **4.4 BIDS ARE TO BE SUBMITTED IN TWO PARTS**

The Bid shall be submitted within the specified time on <https://www.eproc.rajasthan.gov.in> in electronic format in the following manner:

#### **4.4.1 Part- A (Technical Bid): will contain**

- a) Cover 1: Fees (to be uploaded in pdf format)
  - (i) Copy of receipt of submission of Tender document fees
  - (ii) Copy of receipt of submission of Tender processing fee

(iii) Copy of receipt of submission of BID SECURITY (DD/ Banker's Cheque)

- b) Cover 2: Techno-Commercial Bid (to be uploaded in pdf format):
- (i) Complete Technical Bid comprising information in specified formats and schedules (Except the price schedule) including details of equipments.
  - (ii) Supporting documents to ascertain the eligibility / qualification as per the QR requirements of this tender

The Tendering Authority may require any bidder to furnish the documents in original or copy duly attested by Notary as the case may be for verification, in physical form on short notice of three working days.

**4.4.2 Part- B (Financial Bid): will contain**

- a) The Financial Bid for carrying out the scope of work defined for this project.
- b) The Financial Bid is to be submitted in excel file of BOQ.
- c) The Financial Bid will be opened only for the Bidders shortlisted on the basis of Technical Bid.
- d) The date of opening of such Financial Bids will be intimated on the eproc website

**4.5 FILLING OF BIDS:**

- 4.5.1 Tenders shall be submitted online in the electronic format attached here to and all blanks in the tender and the schedule to the specification shall be duly filled in. The completed forms, schedule(s) shall be considered as part of the contract documents in the case of successful bidder(s).
- 4.5.2 No alteration should be made to the format of the tender specification and schedules. The bidder must comply entirely with specification.
- 4.5.3 The tender and all accompanying documents shall be in Hindi/English Language and shall be signed digitally by a responsible and authorized person. The name, designation and authority of the signatory shall be stated in the tender.
- 4.5.4 Tender should be filled in only with ink or typed and must be submitted online after signing digitally.
- 4.5.5 All additions, alterations and over-writing in the bid must be clearly signed by the signatory of the bidder otherwise bid will be summarily rejected.
- 4.5.6 The bidder must quote the prices strictly in the manner as indicated herein, failing which bid is liable for rejection. The rate/prices shall be entered in words as well as in figures. These must not contain any additions, alterations, over-writing, cuttings or corrections and any other marking which leave any room for doubt.
- 4.5.7 The Purchase Authority will not be responsible to accept any cost involved in the preparation or submission of bids.
- 4.5.8 Any printed conditions of sale on the bid shall not be accepted by the purchase Authority. The bidder shall incorporate their conditions of sales, if any, in the text of the bid itself.

- 4.5.9 All bids and accompanying documents shall be addressed to the Jaipur VidyutVitrana Nigam Limited.
- 4.5.10 The tenders/quotations given in the form other than prescribed form will not be considered.
- 4.5.11 The bidder shall clearly indicate the deviation such as Technical Deviation & Commercial Deviation in the prescribed format only. The deviation indicated elsewhere in the bid shall not be accepted.
- 4.5.12 JVVNL can ask the bidder to submit any document in original.
- 4.5.13 The tender offer shall be submitted in time specified on <https://eproc.rajasthan.gov.in> in electronic format containing the following:
- (i) Tender Cost
  - (ii) Tender processing fee
  - (iii) BID SECURITY
  - (iv) Supporting documents to ascertain the eligibility / qualification as per the QR requirements of the tender
  - (v) Technical offer comprising details & design of the proposed equipment(s) to meet out the requirement together with its capabilities and
  - (vi) Financial offer for supply of items defined in this tender.

#### 4.6 ALTERNATIVE BIDS

Alternative bids shall not be considered at all.

### 5 BID PRICES

- a. All the prices should be quoted only in Indian Rupees (INR) Currency.
- b. The prices quoted in BOQ.xls should be exclusive of service tax / GST and other government levies as applicable. The present rates of applicable taxes shall be indicated by the bidder in its Bid, which is subject to statutory variation and shall be borne by Discom.
- c. The bidder will furnish the break-up of the quoted price in Financial Bid according to the FINANCIAL OFFER : GUIDING NOTE , indicating rate and type of each tax clearly, as per the rates prevailing within 7 days before the bid date. Any statutory variation and imposing of new tax by government subsequent to bid submission/currency of Contract shall be on Discom account.

#### 5.1 PERIOD OF VALIDITY OF BIDS

- a. The bid validity period is provided in the table mentioned in the NIT section. Bids mentioning a shorter validity period than specified are likely to be summarily rejected.
- b. Tendering Authority may ask for extension in validity period. The Bidder will be at liberty to accept it or not. In case Bidder agrees to extend the validity period without changing his original offer, he will be required to extend validity period suitably.

c. The submission of any bid connected with these documents and specification shall constitute an agreement that the Bidder shall have no cause of action or claim, against the owner for rejection of his bid. The owner shall always be at liberty to reject or accept any bid or bids at his sole discretion and any such action will not be called into question and the Bidder shall have no claim in that regard against the owner.

## 5.2 FORMAT AND SIGNING OF BID

- a. The bidder has to submit Bid Security Deposit, Tender document fee and e-tender processing fee before opening of Technical bid as given in the NIT. The Technical bid and financial bid shall be submitted on the website <https://eproc.rajasthan.gov.in>.
- b. All copies of the bid shall be typed or clearly hand written and shall be signed (all the pages) by a person duly authorized to sign on behalf of the bidder, in token of acceptance of all the terms and conditions of the bidding document. This authorization shall consist of a written confirmation as specified in the bidding document and shall be attached to the bid.
- c. Any amendments such as interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the authorized person signing the bid.

## 5.3 SIGNATURE OF BIDDER

- a. The bid must contain the name, address and place of business of the person or persons making the bid and must be signed and sealed by the Bidder under his usual signature. The name(s) of all the persons signing should also be typed or printed below the signature.
- b. Bids by corporation/ company must be signed with the legal name of the corporation/ company by the President, Managing Director or by the Secretary or other person or persons authorized to bid on behalf of such corporation/company in the matter.
- c. Satisfactory evidence of authority of the person signing on behalf of the Bidder shall be furnished with the bid.
- d. The Bidder's name stated on the proposal shall be exact legal name of the firm.
- e. Bids not conforming to the above requirements of signing shall be disqualified.

## 5.4 DEADLINE FOR THE SUBMISSION OF BIDS

- a. Bids must be submitted by the bidders on the website <https://eproc.rajasthan.gov.in> at the address and no later than the date and time indicated in the NIT.
- b. Any change in date of submission and opening of bids would also be placed on the JVVNL websites immediately.
- c. The tendering authority may, at its discretion, extend the deadline for the submission of bids by amending the bidding document, in which case all rights and obligations of the tendering authority and bidders previously subject to the deadline shall thereafter be subject to the deadline as extended.

### **5.5 DELAYED/ LATE BIDS**

- a. The bidders are requested to submit their bids prior to last date of submission to avoid Non-submission of their bids up to prescribed date due to non-availability of / hanging of website at last moments. The date of submission of bids will not be extended if system is hang up in last hours or congestion.
- b. The tendering authority shall not consider any bid that arrives after the deadline for submission of bids as indicated in the NIT. Any bid received by the tendering authority after the deadline for submission of bids shall be declared as late and returned unopened to the Bidder.

### **5.6 RECEIPT OF TENDERS/ BIDS**

- a. Access to the bids is strictly restricted and will be provided only to the concerned officers of JVVNL doing the evaluation.
- b. Bids received by modes other than submission on <https://eproc.rajasthan.gov.in> website will not be considered.

### **5.7 WITHDRAWAL, SUBSTITUTION, AND MODIFICATION OF BIDS**

A Bidder may substitute, or modify its bid after it has been submitted before the deadline prescribed for submission of bids as per the e-tendering process but bidder cannot withdraw his bid after submitting it once.

### **5.8 BID OPENING**

- 5.8.1 Jaipur Discom shall perform the bid opening of all the bids received up to the specified time and date in response after entering their corresponding credentials (login id and digital signatures) in the website <https://eproc.rajasthan.gov.in> at the specified place, date and time in the presence of bidders or their authorized representatives who may choose to be present, which is a critical event in the bidding process at the address, date and time specified in the NIT.
- 5.8.2 Only the bids of those bidders who qualify the Technical Bid evaluation shall be eligible for Financial Bid opening. The date and time of Financial Bid opening to the technically qualified Bidders would be intimated later. The bidder who has quoted lowest shall be termed as the successful bidder

## **6 EVALUATION AND COMPARISON OF BIDS**

### **6.1 GUIDING PRINCIPLE FOR EVALUATION OF BIDS**

- 6.1.1 The tendering authority shall determine to its satisfaction whether the bidder that is selected as having submitted the best and substantially responsive bid is qualified to perform the Contract satisfactorily.
- 6.1.2 The determination shall be based upon an examination of the documentary evidence of the bidder's qualifications submitted by the bidder.

**6.1.3** An affirmative determination shall be a prerequisite for award of the Contract to the bidder. A negative determination shall result in disqualification of the bid, in which event the tendering authority shall proceed to the next best bid to make a similar determination of that bidder's capabilities to perform satisfactorily.

**6.1.4** The tendering authority/ procurement committee, in observance of best practices, shall: -

- i. Maintain the bid evaluation process strictly confidential as per the details below.
- ii. Reject any attempts or pressures to distort the outcome of the evaluation, including fraud and corruption.
- iii. Strictly apply only and all of the evaluation and qualification criteria specified in the bidding document.

## **6.2 CONFIDENTIALITY**

**6.2.1** Information relating to the examination, evaluation, comparison, and post qualification of bids, and recommendation of contract award, shall not be disclosed to bidders or any other persons not officially concerned with such process until publication of the Contract award.

**6.2.2** Any attempt by a bidder to influence the tendering authority or other officials in the examination, evaluation, comparison, and post qualification of the bids or Contract award decisions may result in the rejection of his bid.

**6.2.3** From the time of bid opening to the time of Contract award, if any bidder wishes to contact the tendering authority on any matter related to the bidding process, he is allowed to do so in writing.

## **6.3 CLARIFICATION OF BIDS**

**6.3.1** In the course of evaluation and comparison of bids, JVVNL may ask bidders individually for clarification, in writing. No change in the substance of the bid shall be permitted except as required to confirm the correction of any typographical error.

**6.3.2** Any clarification submitted by a bidder with regard to his bid that is not in response to a request by the tendering authority shall not be considered.

**6.3.3** No change in the prices or substance of the bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the tendering authority in the evaluation of the Commercial/ Financial Bids.

## **6.4 DETERMINATION OF RESPONSIVENESS**

**6.4.1** The tendering authorities determination of the responsiveness of a bid would be based on the contents of the bid itself.

**6.4.2** A responsive bid would be the one that meets the requirements of the bidding document without material deviation, reservation, or omission where: -

- ❖ "Deviation" is a departure from the requirements specified in the bidding document.
- ❖ "Reservation" is the setting of limiting conditions or withholding from complete acceptance of the requirements specified in the bidding document.

- ❖ “Omission” is the failure to submit part or all of the information or documentation required in the bidding document.

**6.4.3** A material deviation, reservation, or omission is one that,

- i. If accepted, would: -
  - a) Affect in any substantial way the scope, quality, or performance of the Goods and Related Services specified in the bidding document; or
  - b) Limits in any substantial way, inconsistent with the bidding document, the tendering authority’s rights or the bidder’s obligations under the proposed Contract; or
- ii. If rectified, would unfairly affect the competitive position of other bidders presenting responsive bids.

**6.4.4** The tendering authority shall examine the technical aspects of the bid in particular, to confirm that all requirements of bidding document have been met without any material deviation or reservation.

**6.4.5** The tendering authority shall compare all responsive bids to determine the best bid, in accordance with the provisions of this bidding document.

## **6.5 NON-MATERIAL NON-CONFORMITIES**

**6.5.1** Provided that a bid is substantially responsive, the tendering authority may waive any nonconformity in the bid that does not constitute a material deviation, reservation or omission.

**6.5.2** Provided that a bid is substantially responsive, the tendering authority may request that the bidder submit the necessary information or documentation, within a reasonable period of time, to rectify nonmaterial nonconformities or omissions in the bid related to documentation requirements. Requesting information or documentation on such nonconformities shall not be related to any aspect of the price of the bid. Failure of the bidder to comply with the request may result in the rejection of its bid.

**6.5.3** Provided that a bid is substantially responsive, the tendering authority shall rectify nonmaterial nonconformities or omissions. To this effect, the bid price shall be adjusted, for comparison purposes only, to reflect the price of the missing or non-conforming item or component. The adjustment shall be made using the method indicated in Evaluation and Qualification Criteria of this bidding document.

## **7 EVALUATION OF THE BIDS COMPARISON OF BIDS**

The evaluation of bids will be made in the following three stages:

### **I. 1st stage: Qualification Requirement (part ‘A’)**

Each bid shall be evaluated to ascertain the qualification of bidder with respect to the requirements laid down in this RFP in following manner.

- (i) Qualifying the Qualification criterion defined in the specifications.



- (ii) Availability for No-Deviation Certificate. If any deviation is found, the bid shall be declared as non-responsive.
- (iii) Technical details and proposals submitted by the bidders shall be critically examined in line with scope of RFP.
- (iv) Conditional bids are liable to be rejected.

**Note: JVVNL shall prepare the list of qualified bidders on the basis of above criterion and accordingly will be notified through e-portal for opening of financial bid.**

## II. 2nd Stage: Financial Bid Evaluation

- a. The Financial Bids which are opened shall be evaluated.
- b. The Purchaser will correct arithmetical errors during evaluation of Financial Bids on the following basis:
  - (i) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
  - (ii) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
  - (iii) If there is a discrepancy between words and figures, the amount in words shall prevail. However, where the amount expressed in words is related to an arithmetic error, the amount in figures shall prevail subject to (i) and (ii) above.
  - (iv) If there is a discrepancy between percentage and figures related to various taxes or levies, the percentage shall prevail over figure mentioned. However, where the amount expressed in percentage is related to an arithmetic error, the amount in figures shall prevail subject to (i) and (ii) above. It should also be noted that at time of payment against, the prevailing tax/levy rates will be used as on the date of approval of payment
  - (v) Except as provided in sub-clauses (i) to (iv) herein above, Tendering Authority shall reject the Price Proposal if the same contains any other computational or arithmetic discrepancy or error.
  - (vi) If the Bidder does not accept the correction of errors, its Bid shall be disqualified and its BID SECURITY shall be forfeited.
  - (vii) The bids will be evaluated and awarded as per the evaluation criteria that “The Bidders having lowest financial quote during Financial Bid Evaluation shall be

considered as the L1 Bidders". The offers shall be evaluated and marked L1, L2 and L3 etc. L1 being lowest offer and then others in ascending order.

- (viii) The BID SECURITY of the other technically qualified Bidders shall be returned within 15 working days from the date of signing of Contract by the Discom with the successful Bidder.
- (ix) It shall be ensured that the offer recommended for sanction is justifiable looking to the prevailing market rates of the goods and/ or service required to be procured.

## 9 CORRECTION OF ARITHMETIC ERRORS

**9.1.1** Provided that the bid is substantially responsive, the competent Procurement Committee shall correct arithmetical errors on the following basis: -

- i. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the tendering authority there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- ii. If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- iii. If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to point (i) and (ii) above.

## 9.2 NEGOTIATIONS

**9.2.1** As a general rule, negotiations after opening of bids would be discouraged. However, negotiations may be undertaken in exceptional circumstances, such as: -

- ❖ When ring prices have been quoted.
- ❖ When the quoted rates have wide variations and are much higher than the market rates prevailing at the time of opening of bids.

**9.2.2** Negotiations shall not make original offer of the bidder ineffective.

**9.2.3** Negotiations shall be conducted with the lowest bidder (L1) only and by information given in writing with a minimum period of 3 days (in case of a local bidder) and 7 days (in case of an outstation bidder) shall be given for response in writing and in sealed cover. In case of urgency the tender sanctioning PC may reduce the notice period for negotiations, provided the bidder receives the information regarding holding negotiations.

**9.2.4** In case the lowest/ best bidder does not reduce his rates in response to negotiations or the rates so reduced are still considered to be higher, the tender sanctioning Procurement Committee may decide to make a written counter offer to the lowest/ best bidder. If the lowest/ best bidder does not accept the counter offer given by the Procurement Committee, the Procurement Committee may recommend rejecting the bid or may repeat the process to make the same counter offer to second lowest/ best bidder and so on to third, fourth lowest/ best bidder, etc. till any bidder accepts it.

### 9.3 DISQUALIFICATION

**9.3.1** Tendering authority may at its sole discretion and at any time during the processing of bid, disqualify any bidder/ bid from the bid process if the bidder: -

- i. Any action on the part of the bidder to offer revision in the rates/prices and modification in technical or commercial substance of original offer, at their own.
- ii. Submission of any supplementary information unless & otherwise asked for at his own instance after the opening of the Bid may result in rejection of the Bid and also debar him from submission of Bid to the NIGAM at least for one year.
- iii. In case of bidder not furnishing the desired information in the desired format the bid/offer may be rejected/non-responsive.
- iv. In case of bidder not able to produce the original certificate as asked by JVVNL, the bid/offer may be rejected/non-responsive.
- v. In case of bidder not furnishing the original physical bid before opening of financial bid in the desired format the bid/offer may be rejected/non-responsive.
- vi. In case of bidder not adhering to the format of financial offer given with this document the bid / offer may be rejected / non-responsive.
- vii. In case of any foot note or explanatory statement in the financial offer the bid/offer may be rejected/non-responsive.
- viii. In case of any cover letter with financial offer comprising any supplementary statement or discount or any condition the bid / offer may be rejected / non-responsive.
- ix. In case of any misapprehension at bidder level which consequent to wrong price bidding , JVVNL reserve the right to reject the bid or take necessary loading / unloading to arrive the correct price as per provision of JVVNL / tender specification. Accordingly the bidders are advised to ask to clarify about any mis-apprehension before bidding. No excuse shall be considered in this regard.
- x. Does not meet the minimum eligibility criteria as mentioned in the bidding document.
- xi. During validity of the bid or its extended period, if any, increases the quoted prices.
- xii. Has imposed conditions in his bid.
- xiii. Has made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements.
- xiv. Has submitted the bid after due date and time.
- xv. **Has been blacklisted from the Government of Rajasthan or Rajasthan Discoms**, for which they have to furnish an undertaking.
- xvi. If bidder hides any facts in this regard an appropriate action shall be taken and BID SECURITY shall be forfeited.
- xvii. Has submitted bid which is not accompanied by required documentation and Bid Security.
- xviii. Has failed to provide clarifications related thereto, when sought.
- xix. Has submitted more than one bid. This will cause disqualification of all bids submitted by such bidders including forfeiture of the BID SECURITY.

- xx. Who is found to canvass, influence or attempt to influence in any manner for the qualification or selection process, including without limitation, by offering bribes or other illegal gratification shall be disqualified from the process at any stage.

**9.3.2** Tendering authority's Right to accept/ Reject any or all of the Bids. The tendering authority reserves the right to accept or reject any bid, and to cancel the bidding process and reject all Bids at any time prior to Contract award, without thereby incurring any liability to the bidders or any obligation to inform the affected bidder or bidders of the grounds for the owner's action.

**9.3.3** Note: Bidders may specifically note that while processing the bid documents, if it found expressly or implied, that some bidders may have compounded in any manner whatsoever or otherwise joined to form a cartel resulting in delay/ holding up the processing of bids then the bidders so involved are liable to be disqualified for the contract as well as for a further period of two years from participation in any of the bids floated by any department, Govt. of Rajasthan. It may also be clarified that if need arises then Tendering authority would go in for appointment of outside party(s) to undertake the work under the captioned bid.

## **10 AWARD OF CONTRACT**

### **10.1 ACCEPTANCE OF THE TENDER/BID AND NOTIFICATION OF AWARD**

- 10.1.1** Prior to the expiration of the period of bid validity, the tendering authority shall notify the successful bidder, in writing, that its bid has been accepted.
- 10.1.2** The tendering authority shall award the Contract to the bidder whose offer has been determined to be substantially responsive and technically and commercially qualified as per the bidding document, provided that the bidder is determined to be qualified to perform the Contract satisfactorily.
- 10.1.3** The tender sanctioning Procurement Committee after due consideration of bids, their conditions, financial implications, seeing samples, test reports, if any, discussions with the bidders about important features of their articles, etc., shall take decision regarding acceptance or rejection of the bid.
- 10.1.4** Decision on bids shall be taken within original validity period of offers which shall be kept up to 90 days from the date of opening of financial bids. If the decision on acceptance or rejection of a bid cannot be taken within the original bid validity period due to unavoidable circumstances, all the bidders shall be requested to extend validity period of their bids up to a specified date.
- 10.1.5** As soon as a bid is accepted by the tendering authority, its written intimation would be sent to the concerned bidder. If the issuance of formal Work Order is likely to take time, a Letter of Intent (LOI) may be sent in the meanwhile. In the same intimation the bidder may be asked to execute an agreement in prescribed format on a non-judicial stamp of prescribed value and deposit the amount of prescribed performance security deposit within 15 days from the date of issue of acceptance.
- 10.1.6** The acceptance of an offer is complete as soon as the letter of communication is posted to the correct address of the bidder.

**10.1.7** The acceptance of the bid shall also be placed on website of JVVNL for general information to all.

**10.1.8** The BID SECURITY of the bidders who are not found qualified shall be refunded after finalization of tender. However the BID SECURITY of technically qualified bidders shall be refunded after the agreement with the successful bidder is executed and his performance security deposit is obtained. Until a formal Contract is prepared and executed, the notification of award shall constitute a binding Contract.

## **10.2 SIGNING OF CONTRACT**

**10.2.1** Promptly after notification of award, the tendering authority shall send to the successful bidder the Contract Agreement and the “Special Conditions of Contract”.

**10.2.2** Within fifteen (15) days of receipt of the Letter of Intent/ Work Order from the tendering authority, the successful bidder shall sign, date, and return the Contract Agreement to the tendering authority.

## **10.3 RESERVATION OF RIGHTS**

**6.1.1** To take care of unexpected circumstances, JVVNL shall reserve the rights for the following:

- i. Extend the closing date for submission of the bid proposals.
- ii. Amend the bidding requirements at any time prior to the closing date, with the amendment being notified to prospective bidders.
- iii. Allow to change its Technical proposal before opening of price bid to all bidders and
- iv. To accept any bid not necessarily the lowest, reject any bid without assigning any reasons and accept bid for all or anyone or more of the articles for which bid has been invited or distribute items of stores to more than one bidder.
- v. Terminate or abandon the bidding procedure or the entire project whether before or after the receipt of bid proposals.
- vi. Seek the advice of external consultants to assist JVVNL in the evaluation or review of proposals.
- vii. Make enquiries of any person, company or organization to ascertain information regarding the bidder and its proposal.
- viii. Reproduce for the purposes of the procedure the whole or any portion of the proposal despite any copyright or other intellectual property right that may subsist in the proposal.
- ix. Note: Direct or indirect canvassing on the part of the bidder or his representative would be a disqualification.

**Note:- In case anything contained in the Tender Document differs from the RTPP ACT / RULES then interpretation & provision contained in the RTPP ACT / RULES shall be final and the bidder shall be abide thereupon.**

**SECTION – II: Terms & Conditions****JAIPUR VIDYUT VITRAN NIGAM LIMITED****IT CIRCLE****TENDER SPECIFICATION NO.TN-66**

The Terms and Conditions of the contract shall prevail and shall be binding on the Agency and any change or variation expressed or impressed howsoever made shall be in operative unless expressly sanction by the JVVNL. The Bidder shall be deemed to have fully informed himself and to have specific knowledge of the provisions under terms and Conditions of this specification mentioned hereunder:

**1. DEFINITION OF TERMS:**

- 1.1 In constructing these general conditions and the annexed specification, the following words shall have the meaning here in assigned to them unless there is anything in the subject of context in consistent with such construction.
  - 1.1.1 The “JVVNL” shall mean the JAIPUR VIDYUT VITRAN NIGAM LIMITED represented by Chairman/ Managing Director and shall include their legal personal representative, successors and assignees. The “Customer” or “Owner” or “Purchaser” shall mean “JVVNL”.
  - 1.1.2 The “Bidder”/ “Bidder” shall mean and include one or more persons or any firm or any company or body in corporate who has submitted the tender in response to “Invitation of Tender”.
  - 1.1.3 The “Agency”/”Vendor”/ Contractor shall mean the bidder who’s tender has been accepted by the “JVVNL” and shall include the bidder heirs, legal representative, successors and assignees approved by the purchaser.
  - 1.1.4 The “Chairman/Managing Director” shall mean the Chairman/Managing Director, JVVNL, Jaipur.
  - 1.1.5 The “Engineer” shall mean the Chief Engineer, Dy. Chief Engineer, Superintending Engineer, Executive Engineer, Assistant Engineer, JVVNL, Jaipur or other Engineer or Officer for the time being or from time to time duly authorized and appointed in writing by the customer to act as engineer or Inspector for the purpose of the contract. In case where no such engineer has been so appointed, the word “Engineer” shall mean the JVVNL or his duly authorized representative.
- 1.2 “Works” mean and include the work or works to be done by the contractor under the contract.
  - 1.2.1 The “Contract” shall mean and include the following:
    - i) Invitation of tender
    - ii) Instructions to bidder (ITB)
    - iii) Tender form including schedule of prices
    - iv) Bid Security
    - v) Letter of Intent (LoI) and it’s acknowledgement
    - vi) Security Deposit / Bank Guarantee (SBG)
    - vii) Formal Work Order (WO)

- viii) Guaranteed Test Performance (GTP) and Penalty
- ix) General Conditions of Contract (GCC)
- x) Special Instructions
- xi) Site Conditions,
- xii) Specification, specific conditions, schedules and annexure.
- xiii) Addenda that may hereafter be issued by the purchaser to the contractor in the form of letter and covering letters and schedule of prices as agreed between the contractor and the purchaser.
- xiv) The agreements to be entered into under clause 11 of these General terms & Conditions.

- 1.2.2 The “Specification” shall mean the specification (this complete Document); specific conditions annexed to the General Conditions, the contract schedule, and the annexure thereto, if any.
- 1.2.3 The consumer / customer management system is the system for consumers and prospective customers of the Discom.
- 1.2.4 The Month shall mean, English calendar month i.e. period of 30 days and week shall mean a period of 7 days.
- 1.2.5 The “Site” shall mean the place or places named in the contract and include, where applicable, the lands and buildings upon or in which the works are to be executed.
- 1.2.6 “Letter of Intent” shall mean the customer’s letter conveying his acceptance of the tender subject to such reservations as may have been stated therein.
- 1.2.7 The “Contract Price shall mean the sum named in or calculated in accordance with the provisions of the contract purchase or any amendments thereto.
- 1.2.8 Formal work order shall mean the customer’s letter which will be issued as detailed work order containing detailed terms and conditions of the work and such other particulars which the customer may like to convey to the contractor pending execution of a formal written agreement.
- 1.2.9 “Writing” shall include any manuscript type written or printed statement under or over signature or seal as the case may be.
- 1.2.10 The Work “Codes” shall mean the Indian Electricity Act/Electricity Supply act and Indian Electricity Rules and the rules made there under applicable in the State of Rajasthan on the date of letter of intent with such special modification thereof as may be specially stipulated by competent State Authorities i.e. Chief Electrical Inspector of Rajasthan.
- 1.2.11 Works importing “PERSON” shall include firms, Companies, Corporations and other bodies whether incorporated or not.
- 1.2.12 Words importing the singular only shall also include the plural and vice version where the context requires.
- 1.2.13 Terms and expressions not herein defined shall have the same meaning as one assigned to them in the Indian Contract Act (Act IX of 1872) and falling that in the General Clause Act, 1897).

## **2. CONTRACT PERIOD:**

The contract period will remain valid till entire supply of the ordered items and completion of comprehensive warranty for a period of **One year**, from the date of final supply.

### 3. **SECURITY AND PERFORMANCE BANK GUARANTEE /DEPOSIT:**

**2.1 SECURITY BANK GUARANTEE / DEPOSIT :** A Security Deposit/Guarantee equivalent to 2% (two percent) of annual contract value less amount of Bid security deposited, (if vendor has deposited BID SECURITY in cash) within 15 days of receipt of work order, in cash or by crossed Bank Draft or by way of Bank Guarantee from any scheduled Bank in the prescribed proforma (In case, vendor furnishes the BG instead of cash deposit the amount of earnest money will be refunded) on a Rajasthan State Non judicial stamp paper of requisite amount duly authenticated by the issuing Banker

This Bank Guarantees is to remain valid for a period of 4 months from the date of award of contract in the first instance and may have to be extended if desired. These banks guarantees shall be released after 3 months of complete supply.

3.2 **PERFORMANCE DEPOSIT/GUARANTEE:** A performance deposit / Bank Guarantee equivalent to 5 % of contract value shall be deposited by the successful bidder either in DD with the Account Officer [IT&RE], JVVNL, Jaipur or in the form of Bank Guarantee from scheduled Bank on non-judicial stamp papers of appropriate value as intimated by JVVNL in the prescribed format addressed to the Superintending Engineer [IT], JVVNL, for satisfactory work performance within 15 days of receipt of the Detailed Purchase Order. The Bank Guarantee is to be remained valid for a period of 15 months from the date of commencement of contract and may have to be extended if desired.

It would be preferred that the vendor furnishes the bank guarantee for 15 months period at first instance but if the vendor furnishes the BG for less period (not less than 12 months at first instance) at first instance **it will be the sole duty of vendor to get the BG extended well in time to maintain its validity as desired. JVVNL may invoke the BG without giving any information if validity of BG expires before 12 months.**

3.3 The above B.Gs is to be furnished in whole Rupees with validity up-to last day of required calendar month. Bank commission charges or any other charges, if any, shall be to the Contractor's account.

3.4 The Bank guarantee in the prescribed format must be from the branch of any Nationalized/Scheduled Bank located in Rajasthan. The Agency may furnish Bank Guarantee on stamp paper of Rajasthan state and shall furnish a certificate of Banker that the stamp duty has been paid as per prevailing rules of that Rajasthan State.

3.5 Unless otherwise specifically required to be retained/forfeited by the NIGAM, the Security deposit shall be refundable on request of the contractor after three months on completion of the entire work to the satisfaction of the NIGAM.

3.6 If the contractor fails or neglect to observe or perform any of his obligation under the contract, it will be lawful for the NIGAM to forfeit either in whole or in part at his absolute discretion, the Security deposit furnished by the contractor.



- 3.7 If the contractor fails to provide the Security within the period specified, such failure shall constitute a breach of the Contract and the NIGAM shall be entitled to make other arrangements at the risk and expenses of the contractor and the Bid Security deposited by the Contractor shall stand forfeited by the NIGAM.

#### 4 **CONTRACTOR TO INFORM HIMSELF FULLY**

The contract shall be considered to have come into force from the date of the issue of Letter of Intent / Letter of Award. The contractor shall be deemed to have carefully examined the General Conditions, specifications, schedules and drawings also to have satisfied himself as the nature and character of the work to be executed and where necessary, of the site conditions and other relevant matters and details. Any information thus had or otherwise obtained from the owner or the Engineer shall not be in any way relieve the contractor from his responsibility for the supplying of the plant and equipment and executing the work in terms of the contract including all details and incidental works and supply all accessories or apparatus which may not have been specifically mentioned in the contract but necessary for ensuring complete erection and safe and efficient working of the plant and equipment if he has any doubt as to the meaning of any portion of the general and any special conditions of contract and specifications, he shall before offering his bid proposal, set- forth the particulars thereof and submit them to the Engineer in writing in order that such doubt, misunderstanding, misconceptions, whatsoever could be allied.

#### 5 **CONTRACT DOCUMENTS AND AGREEMENTS**

The order placed under this specification shall be governed by the terms and conditions as incorporated in this Specification and as given in the detailed work order and its annexure(s). The terms and conditions as specified in this section if differ from the terms indicated in the detailed work order and its annexure(s) the latter shall prevail. The contract shall for all purposes be construed according to the Laws of India and subject to jurisdiction of Rajasthan Courts only. For the due fulfilment of the contract, the contractor shall execute an agreement in the prescribed form on Rajasthan State Non- judicial stamp paper bearing stamp duty as applicable. The expenses of completing and stamping the contract agreement shall be borne by the Contractor. Such agreement shall be executed and signed by the competent authority of the contractor on each page thereof. The original copy is only to be executed on the stamp paper. The remaining two copies may be executed on simple paper. Such complete agreement form along-with the contract documents together with a 'Power of Attorney' in favour of the Executants shall be required to be returned to the owner within a period of 15 days from the receipt of order duly signed on each page. One copy of the executed agreement duly signed by the purchaser/owner shall be sent to the supplier for his reference. The contract documents shall mean and include the following:

- i. Contract agreement along with letter of intent.
- ii. Work order and its Annexure.
- iii. Complete specifications.
- iv. Bid proposal form and its schedules including price schedule and completion schedule

- v. Power of Attorney in favour of the signatory on non judicial paper of Rs 100/-

**6 CHANGE OF QUANTITY**

The owner reserves the right to increase / decrease the quantities specified in the accompanying technical specifications, at the time of award of contract or during the execution of the contract. In case of change in quantity, the value of contract shall be changed accordingly.

**7 RULES & REGULATIONS:**

The Agency will also follow the labour regulations and the directions of Government and other authorities enforcing the regulations and comply with any other relevant legislation in force from time to time. The owner reserves the right to place the order for any quantity or extend the Tender quantity.

**8 DEDUCTION FROM CONTRACT PRICE**

All costs, damages or expenses which the owner may have paid, for which under the contract the contractor is liable, will be claimed by the owner. All such claims shall be billed by the owner to the contractor regularly as and when they fall due. Such bills shall be supported by appropriate and certified vouchers or explanations, to enable the contractor to properly identify such claims. Such claims shall be paid by the contractor within fifteen (15) days of the receipt of the corresponding bills and if not paid by the contractor within the said period, the owner may then deduct the amount, from any payment due or becoming due by him to the contractor under the contract or may be recovered by actions of law or otherwise, if the contractor fails to satisfy the owner of such claims

**9 INSURANCE**

- I. The agency at his cost shall arrange, secure and maintain all insurance as may be pertinent to the works and obligatory in terms of law to protect its interest and interest of the JVVNL against all perils detailed herein. The form and the limit of such insurance as defined herein together with the under-writer in each case shall be acceptable to the JVVNL. However, irrespective of such acceptance, the responsibility to maintain adequate insurance coverage at all time during the period of contract shall be of agency alone. The agency's failure in this regard shall not relieve him of any of his contractual responsibilities and obligations. The insurance covers to be taken by the agency shall be in a joint name of the JVVNL and the agency. The agency shall, however, be authorized to deal directly with Insurance Company or companies and shall be responsible in regard to maintain of all insurance covers. Further the insurance should be in freely convertible currency.
- II. The contractor shall take necessary insurance against loss, damage, theft, pilferage, fire, accident and damages during transit and Installation from stores to site for all the materials/good either belonging to him or issued to him by the NIGAM for the purpose of execution of work. The insurance shall also cover for loss, damage, accidents occasioned by

the contractor in the course of operation carried out by him for the purpose of complying with his contractual obligations thereof. The insurance shall cover the entire cost of materials.

- III. The insurance as per this specification shall be in the joint names of the JVVNL and the agency so that the JVVNL and the agency are covered for the entire period of contract from the commencement of the contract and shall remain valid up to 30 days from the date of handing over all the works completed in all respects JVVNL.
- IV. It will be the responsibility of the agency to lodge, pursue and settle all claims (for all the equipment) with the insurance company in case of any damage, loss, or fire and the JVVNL shall be kept informed about it. The losses, if any, will have to be borne by the agency if the claims are not lodged and pursued properly in time or if the insurance company does not settle the same.
- V. The agency shall replace the lost/-damaged materials promptly irrespective of settlement of the claims by the underwriters and ensure the work progresses as per the agreed schedule(s).
- VI. The agency shall also ensure the following: -  
**(a)** Deductible franchise should be minimum as per insurance rules. In case of any loss to the extent of deductible franchise, the same shall be borne by the agency.  
**(b)** The insurance should be valid from the date of start of work and shall remain valid up to 30 days from the date of maintenance and support for the entire items .
- 10 REMEDY ON AGENCY FAILURE TO INSURANCE:** If the Agency shall fail to effect and keep in force insurance referred to in clause 11 hereof or any other insurance which he may be required to effect under the terms of contract then the JVVNL may effect and keep in force any such insurance and pay such premium(s) as may be necessary for that purpose and from time to time deduct the amount so paid by the JVVNL as aforesaid from any money due or which may become due to the Agency or recover the same as debt from the Agency.
- 11 Grafts and commissions etc**  
Any graft, commission, gift or advantage given, promised or offered by or on behalf of the contractor, agent, officers, director, employee or servant or any one on his or their behalf in relation to the obtaining or to the execution of this or any other contract with the owner, shall be, in addition to any criminal liability which it may incur, subject of any loss or damage to the owner resulting from any cancellation. The owner shall then be entitled to deduct the amount so payable from any moneys otherwise due to the contractor under the contract.
- 12 MAINTENANCE OF FACILITIES**  
The agency shall ensure that there are authorised service centres for the supplied items preferably at all District in Jaipur Discom area.

**13 CONTRACT AGREEMENT**

The Contractor / supplier and purchaser shall, as soon as possible, unless otherwise agreed upon, enter into a sealed agreement for the proper fulfillment of the contract, the expenses of completing and stamping the contract shall be borne by the contractor / supplier and shall be furnished to the purchaser free of charge in two copies within 21 days and one copy shall be returned by the purchaser to the contractor / supplier after doing the needful. All orders / instructions to the contractor / supplier shall except as herein otherwise provided, be given by the Engineer on behalf of the purchaser.

The agreement can however be otherwise terminated by either party by giving six-month notice and on terms to be mutually agreed which may include payment of suitable compensation for losses suffered by the other party due to such termination. These terms shall be included in the Contract Agreement.

Agency shall indemnify JVVNL against any claims, demands, costs and expenses whatsoever which may be made against it, because of failure of the Agency or its representatives in the performance of their duties and negligence, any accident or injury to any person.

**14 FALL BACK ARRANGEMENT**

In the event of failure of the agency to fulfill its obligations, duties and responsibilities as per the agreement terms, JVVNL shall interalia have the right, at any time to resort to fall back arrangement. Under this plan, JVVNL shall take charge of all facilities and systems whether in operation or under execution after giving suitable notice as provided in the agreement and can recover from the security deposit the losses suffered due to such failure. If the security deposit is insufficient, the Agency shall pay the difference to JVVNL failing which JVVNL shall have right to recover the sum through legal or other means.

The JVVNL shall have the right in such circumstances to manage the system itself after taking charge of the facilities as above or through any other agency as it may deem fit and no claim of Agency for compensation in this respect shall be entered. This provision shall be made in the agreement.

**15 GOVERNING LAWS AND JURISDICTION**

The Indian Law shall govern the agreement. Only appropriate courts in Jaipur shall have exclusive Court Jurisdiction to deal with any matter arising out of or relating to the agreement or otherwise.

**16 JURISDICTION FOR LEGAL PROCEEDINGS**

The contract shall be governed by the laws of India for the time being in force and be subject to the court of competent jurisdiction at JAIPUR CITY (RAJASTHAN) INDIA. All disputes, differences questions whatsoever arising between the JVVNL and the agency upon or in relation to or in connection with the contracts shall be deemed to have arisen at JAIPUR CITY only and no court other than court at Jaipur, Rajasthan shall have jurisdiction to entertain or try the same.

- 17 SETTLEMENT OF DISPUTES:** In any time any question, dispute or difference what so ever which may arise between the JVVNL and the agency, the same shall be decided by the CMD, JVVNL, Jaipur or by the settlement committee constituted by him and shall be final and binding on both the parties.

The JVVNL has constituted settlement committee to settle the disputed cases. For the disputed amount up to Rs. 2.5 Lac the case may be referred to the CE level settlement committee and if the disputed amount is more than Rs.2.5 Lac the case shall be referred to the corporate level settlement committee. The non refundable fees for referring the case to the settlement committee are as given below or prescribed time to time:

- i) Reference fee for CE level settlement committee - Rs.300/-
  - ii) Reference fee for corporate level settlement committee-Rs.3000/-
  - iii) Fee for review of cases by corporate level settlement committee- Rs 5000/-
- The settlement committee fees as shown above or prevailing at that time shall be deposited in cash with the AO (IT&RE).

**In case anything contained in the Tender Document differs from the RTPP ACT / RULES then interpretation & provision contained in the RTPP ACT / RULES shall be final and the bidder shall be abide thereupon.**

**18 LIEN**

In case of any lien or claim pertaining to the work and responsibility of the agency for which JVVNL might become liable, it shall have right to recover such claim amount from the agency.

**19 TENDER FORMS AND ACCEPTANCE OF TENDER**

Each bidder must prepare and submit his tender strictly according to the procedure laid down in the instructions to bidder annexed herewith. The bidder may if he deemed it essential submit in the envelope with his tender short and concise memorandum or any letter accompanying the tender as to form part of the tender. Any bidder wishing to submit descriptive matter for consideration must enclose it in a separate envelope marked and addressed in the same manner as the tender with the addition of the word “descriptive matter”.

The purchaser is not bound to accept the lowest tender or any tender or assign any reason for the rejection of a tender. The purchaser also reserves the right to either call for fresh tenders or to accept either the whole or a part of tender or to place orders for any increased or decreased quantity on the basis prices quoted.

**20 FORCE MAJEURE CONDITIONS**

If at any time during the currency of the contract the performance in whole or in part be prevented or delayed by reason of any war hostility acts of public enemy, civil commotion, sabotage, fire floods, explosion, epidemics, quarantine restrictions, strikes, lockouts or acts of God (hereinafter referred to as Events) then provided Notice and adequate proof of the

production/dispatch having suffered on account of these events is given within 21 days from the date of occurrence thereof the provision of penalty Clause of this specification shall not be invoked by the purchaser provided further that the deliveries under the contract shall be resumed, as soon as practicable after such event (s) has ceased to exist and the decision of the purchaser as to whether the deliveries have been so resumed or not shall be final and conclusive provided further that in case the strike/lockout prolongs beyond a period of seven days, the supplier shall immediately inform about to the purchaser in which case the purchaser reserves the right to procure the material equipment on order or part thereof from any other source at the risk and cost of the supplier.

## 21 CONTRACTOR'S DEFAULT

- I. If the contractor shall neglect to execute the works with the diligence and expedition or shall refuse or neglect to comply with any reasonable orders given to him, in writing by the nodal officer/ representative of Discom in connection with the works or shall contravenes the provisions of the contract, the owner may give notice in writing to the contractor make good the failure, neglect or contravention complained of. Should the contractor fail to comply with the notice within thirty (30) days from the date of service thereof, then and in such case the owner shall be at liberty to employ other workmen and forthwith execute such part of the works as the contractor may have neglected to do or if the owner shall think fit, it shall be lawful for him without prejudice to any other right he may have under the contract, to take the works wholly or in part out of the contractor's hands and re - contract with any other person or persons complete the works or any part thereof and in that event the owner shall have free use of all contractor's equipment that may have been at the time on the site in connection with the works without being responsible to the contractor over the same, and the owner shall be entitled to retain and apply any balance which may be necessary, the payment of the cost of executing the said part of the works or of completing the works as the case may be. If the cost of completing the works or executing a part thereof as aforesaid shall exceed the balance due to the contractor, the contractor shall pay such excess. Such payment of excess amount shall be independent of the liquidated damages for delay, which the contractor shall have to pay if the completion of works is delayed.
- II. In addition, such action by the owner as aforesaid shall not relieve the contractor of his liability to pay liquidated damages for delay in completion of works .The termination of the contract under this clause shall not entitle the contractor to reduce the value of the performance bank guarantee nor the time thereof. The performance guarantee shall be valid for the full value and for the full period of the contract including guarantee period.

## 22 INSPECTIONS AND TESTING

All the supplied items shall undergo pre Installation inspection by JVVNL.**Before supply of items, clearance from JVVNL is required. The agency will have to request JVVNL in writing for inspection and testing.**

- I. The designated officer/ representative of Discom shall on giving seven days, notice in writing to the contractor setting out any grounds of objections which he may have in respect of the work, be at liberty to reject any drawing and all or any plant, or workmanship connected with

such work which in his opinion are not in accordance with the contract or are in his opinion defective for any reason whatsoever.

- II. The bidder shall state in his tender the places of manufacture testing and inspection of various equipments offered by him. Unless specifically provided otherwise all tests shall be made at the contractor's works before shipment
- III. The vendor shall intimate at least 15 days in advance through notice(s) about the readiness of material for dispatch commensurate with specific delivery schedule so as to enable the purchaser to depute his representative for inspection testing and checking of the material/equipment. For this purpose the date of receipt of the letter in the office of the purchasing authority shall be deemed as the date of call for inspection and not the date mentioned in the letter and the date of dispatch. In case, material/equipment is not found ready by the representative of the purchaser deputed for inspection to with tolerance of (-) 10% or if the inspection is not got carried out by any, the extent of the quantity indicated in the inspection call reasons on account of the supplier an amount of Rs.7500/- only for the supplier's work located in Rajasthan and an amount of Rs.15000/- only for the Supplier's works located outside Rajasthan will become payable by the supplier on this account to the Accounts Officer(IT&RE), JVVNL, Jaipur. The supplier will deposit the amount with the Account Officer (IT&RE), JVVNL, and Jaipur immediately under intimation to this purchasing authority, failing which the subsequent call for inspection shall not be entertained.
- IV. In all cases where the contract provides for tests, whether at the premises of works of the contractor or any sub or contractor, test at site the contract or except where otherwise specified shall provide free of charge of the purchaser, such lab our, materials electricity fuel water, stores apparatus and instruments as may reasonably be demanded to carry out efficiently such tests of the plant, in accordance with the contract and shall give facilities to the engineer of his authorized representative to accomplish such testing.
- V. The purchaser reserve to him the right of having any inspection of special test of a reasonable nature at contracts premises or at sites in addition to those prescribed in applicable standards and the enclosed technical specification.
- VI. The vendor shall also furnish the latest calibration certificate of the testing instruments/equipment used for the testing of the materials/equipments as covered in the purchase order, to the inspecting officer. The supplier from time to time from the manufacture of the testing instruments should be calibrated the testing instruments/machines or any Govt. recognized testing laboratory. The calibration certificate should not in any case, be older than one year at the time of presenting the same to the Inspecting Officer. In case however, the supplier fails to comply with the conditions as aforesaid, a certificate in writing of the inspector/representative of the purchaser that the supplier has failed to provide the facilities shall be conclusive.
- VII. Unless the inspection is specifically waived no material shall be dispatched without inspection and clearance for dispatch by the purchase's representative.

- VIII. The purchaser reserves the right to reject all or any part of the material being manufactured of awaiting dispatch, due to any defect or deviations from the standard specifications prescribed as observed during the Inspection. In case of any dispute/difference in this regard the decision of the Chief Engineer shall be final and binding.
- IX. The purchaser also reserves the right to get the material/equipment tested in any recognized Government Laboratory & claiming any compensation or rejecting the material/equipment, if not found in accordance with the specification. All charges consequent to such rejection and replacement/rectification shall be borne by the supplier.
- 23 GST:** The payment of GST shall be made only on furnishing the following certificate, which may be affixed on the bills preferred, or the material Supplied.

**GST CERTIFICATE**

- i) Certified that the goods on which GST has been charged have not been exempted under the central GST Act and that the charges on account of GST on these goods are correct under the provisions of the relevant act or the rules made there under and that in case of supplies against regular contract, the relevant contractor also includes a specific provisions that the sales-tax is payable by the J.V.V.N.L.
- ii) Certified further that we-----are registered as dealers in the state of-----under registration No.-----for the purpose of GST .
- iii) Certificate for RST as per Rajasthan GST Act and (c) form(s) as per GST Act will be issued by the Account Officer (IT&RE), JVVNL, Jaipur to the supplier on his request on completion of the entire supplies under order and on furnishing the copies of the relevant invoices together with the above declaration certificate.
- iv) In no circumstances certificate for RST and “C” form shall be issued along with letter of acceptance/purchase order and shall not be demanded by the supplier through bank on presentation of the dispatch documents.
- v) In case the GST tax assessment of the supplier(s) become due become completing the entire supplies against the order, certificate for RST and C Form (s) for the supplies made shall be issued on specific request of the supplier made at least 10 days before the due date of sales-tax assessment on fulfilling the requirement of sub Clause(s)

**24 MODE OF PAYMENT**

- 24.1** The payment shall be made on completion of contractual formalities and against receipted challans duly verified by the concerned ACOS. The Superintending Engineer (IT) /Officer In-charge after receipt of verified challans shall verify the bills in association with A.O(IT&RE) and other documents furnished directly to the Sr. Accounts Officer (CPC).
- 24.2** The invoices shall be correctly prepared in four (4) copies in the name of Superintending Engineer(IT), and shall be submitted to Superintending Engineer(IT) who will verify all the copies of invoices / challans in association with AO(IT&RE) in token of acceptance of material in good condition and as per the specification given in the purchase order. The SE(IT) will



retain one copy and endorse one copy each to supplier. Remaining one copy of invoice along-with original challan / bill) will be forwarded to the Sr. Accounts Officer (CPC), JVVNL, Jaipur for arranging the payment of supplier / contractor.

**24.3** The payment of material supplied shall be made by the Sr. Accounts Officer (CPC), JVVNL, Jaipur on submission of bill along-with all required documents. For claiming 100% payment, completion of following formalities is essential:

- (i) Execution of contract
- (ii) Inspection clearance
- (iii) Dispatch instructions
- (iv) Acceptance of SBG
- (v) Acceptance of PBG .
- (vi) Furnishing of manufactures' warranty as per clause no. 28 of section II of RFP
- (vii) Proof of insurance as per clause no. 9 of section II

**24.4** Following documents shall be submitted along-with the invoice(s) / Performa invoice(s).

(a) GST tax certificate as per Clause.

(b) A certificate regarding inspection in the following Proforma:-

Certified that the material/equipment covered by the Proforma invoice have been inspected and cleared for dispatch by the authorized representative of the purchaser (Inspector's clearance report be enclosed). The inspections for such items have been specifically waived by the purchaser Vide letter No ..... dated .....

(c) A certificate/undertaking to the effect that proof of excise duty at actual has been claimed and other relevant , documents for reimbursement of charges paid by the contractor / supplier on behalf of the purchaser have been enclosed with the original invoice.

(d) A telegraphic /fax intimation about the despatch of material/ equipment shall be given to the consignee(s) and the concerned Accounts Officer.

(e) Copy of successful test report of samples tested at CTL, Jaipur & Type Test Report of the consigned lots wherever applicable.

**25 TERMS OF PAYMENT**

**100%** payment of supplied equipments will be made after complete supply. The payment shall be released after 30 days from the date of receipt of verified invoices / challan on Accounts section. The payment shall be made after completion of contractual formalities.

**26 SUSPENSIONS OF WORKS**

The purchaser shall not be liable to pay the contractor any compensation whatsoever arising from suspension or for idle labour.

**27 DEATH BANKRUPTCY ETC.**

If the contractor shall die or dissolve or commit any act or bankruptcy or being a corporation commence to be wound up except for reconstruction purpose or carry on hits, business under a receiver, the executors successors, or other representatives in law of the state of the contractor or any such receiver, Liquidator, or any persons to whom to the contract may become vested shall Forth with given notice thereof in writing to the purchaser and shall for one (1) month during which he shall take all reasonable steps to prevent stoppage of the work have the option of carrying out the contractor subject to his or their providing such guarantee as may be required by the purchaser but not exceeding the value of the work for the time being remaining relieve unexecuted provided however that nothing above said shall be deemed to relieve the contractor or his successors of his or other their obligations under the contract under any circumstances. In the event of stoppage of the work the period of the option under this clause shall be seven (7) days only. Provided that, should the above option be not exercised, the contract may by terminated by the purchaser by notice in writing to the contractor and the same power and provisions reserved to the purchaser in the event of taking the work out of the contractor's hand's shall immediately become operative.

Change of name of the bidder/supplier at any stage after tendering, the purchaser shall deal with the contractor only in the name and at the address under which he has submitted the tender. All the liabilities/responsibilities for due execution of the contract and if in circumstances he shall be relieved of any obligation under the contract. The purchaser may, however at his description deal with Agents / Representatives / Distributors / Manufacturers / Associates Principals / Sister Concerns and such dealing shall not absolve the supplier(s) from his responsibilities/obligations/liabilities so the purchaser under the contract. Any change/alteration of name/constitution/organization of the supplier shall be duly notified to the purchaser, and the purchaser reserves the right to determine, the contract, in case of any such notification in the event of such determination the purchaser may effect the purchase of the material not supplied from elsewhere at the risk and cost of the bidder/supplier

**28 Warranty:** The agency shall provide comprehensive warranty for a period of One years from the date of complete supply.

**29 FAILURE TO EXECUTE THE CONTRACT**

Contractor failing to execute the order placed on them to the satisfaction of the Nigam under terms and conditions set forth therein, will be liable to make good the loss sustained by the Nigam, consequent to the placing of fresh orders elsewhere at higher rate, i.e. the difference between the price accepted in the contract already entered into and the price at which fresh orders have been placed. This is without prejudice to the imposition of Liquidated Damages and forfeiture of security deposit.

**30 NON- ASSIGNMENT**

The supplier shall not assign or transfer the contract or any part thereof to any agency/ personal during the currency period.

**31 EFFECTING RECOVERIES**

Any loss, arising due to non-fulfillment of this contract or any other contract, will be recovered from the Security & Performance Deposit/ Guarantees held and or any other amount due to the supplier from the Nigam from this Contract as well as from other contracts.

**32 RESPONSIBILITY**

The bidder is responsible for safe delivery of the materials at the destination stores. The bidder should include and provide for packing and secured protection of the materials so as to avoid damages or loss in transit before Installation or during this contract period if required at any time at the contractors cost.

**33 ACCEPTANCE OF CONTRACT**

The successful bidder will be forwarded three sets of work order, two of which will be signed (each page) by him/his authorized representative in token of his accepting the contract and returned to the authority placing the order within 15 days of its issue, failing which, his BID SECURITY is liable to be forfeited.

**34 LIQUIDATED DAMAGES AND PENALTY :-**

The time for and date of delivery specified shall be deemed to be the essence of the contract and supplies shall have to be completed not later than the date (s) specified. Should the contractor / supplier fail to deliver the material/ equipment or any part thereof within the specific delivery period, the purchaser shall be entitled at his option for the following penalties: -

**Delay in supply:** The recovery shall be affected for delay in delivery / execution @ 1/2% per week or part thereof subject to a maximum of 10% of delayed / unexecuted supply / works. The amount of recovery will be worked out on the basis of ex-works price on the date on which delivery was due without including taxes, duties and freight etc. In cases where ex-works prices have not been indicated, then the recovery shall be worked out on the basis of prices as shown in the purchase order.

**35 REPLACEMENT OF DEFECTIVE/DAMAGED MATERIALS:**

Notwithstanding anything contained in the above liquidated damages clause when the whole or part of the supplied by the supplier are found to be defective/damaged or are not in conformity with the specification or sample, such defects or damages in the materials / equipments Installed shall be rectified within 36 hours from the date of intimation/ information from the system of defect/damage either at the point of destination or at the supplier's works, at the cost of supplier, against proper security and acknowledgement. If the defects or damages are not rectified or replaced within this period, the vendor shall pay a sum towards liquidated damages as per liquidated damages clause given above, for the delay in rectification/replacement of the defects or damages. Though all substations are manned by

Nigam employees/staff, the substation attendant of the utility shall ensure the proper upkeep of the system at field; however, contractor shall monitor the same for operational defects.

- 36 COMPLETENESS OF PROPOSAL:** The tender should be complete with all details of illustrative and descriptive literature and drawings. The bidder shall furnish the complete technical details of the equipment. Information regarding the country of manufacture or origin of materials used in the manufacture of the articles should be furnished. The proposal should include all minor accessories even though not specifically mentioned in this specification but which are essential for the complete functioning of the entire work as specified in the scope of the work. The bidder shall not be eligible for any extra charges in respect of such minor accessories though not included in the tender and shall be handed over to JVVNL on the expiry/ termination of the contract.
- 37 CLIMATIC CONDITIONS:** The system are for use in Jaipur Discom and should be satisfactory for operation under tropical conditions in the area of Jaipur Discom and shall be able to maintain the desired output and withstand a wide range of temperature & climatic experience in Jaipur city.
- The ambient temperature will be within the range of + 0 Degree Centigrade to + 55 Degree Centigrade.
  - The altitude will be less than 500 meters.
  - The maximum & minimum atmospheric humidity will be in the range of 95% & 10 % respectively.
  - Average Number of thunderstorm days per annum is 65.
  - Average Number of dust storm days per annum is 15.
  - Average Number of rainy days per annum is 65.
  - Average annual rainfall is 100 cm.
- The climatic conditions are prone to wide variation in ambient condition and equipments offered under this specification shall be suitable for Installation at any of the location in Jaipur.

**SECTION-III-PART-I Pre Qualification Requirements**

**JAIPUR VIDYUT VITRAN NIGAM LIMITED**

**IT CIRCLE**

<b>QR No.</b>	<b>Qualification Requirement</b>	<b>Supporting Document to establish the QR</b>
<b>QR.1</b>	The bidder should be an authorized dealer /manufacture/ distributor for the items to be supplied under this tender document.	The bidders should furnish OEM (Original Equipment Manufacturer) certificate for the item as a document proof.
<b>QR.2</b>	The OEM shall have facility of Service centers of the offered make mobile in District Headquarters of Jaipur Discom.	The bidder should furnish the list of Service centers
<b>QR.3</b>	The Bidder should have an Annual Turn Over of Rs. 65 Lakhs during the last three financial year i.e. FY.2014-2017.	The bidder should submit Copy of the audited statement of accounts (P&L Account & Balance Sheet) duly certified by the Chartered Accountant along with certificate stating the Turnover as a proof.
<b>QR.4</b>	The bidder should not have been blacklisted from the Government of Rajasthan or Rajasthan Discoms.	The bidder shall furnish a Self-Declaration for No Blacklisting on the Rs.100/- stamp paper
<b>QR.5</b>	The bidder should have been supplied at least 15000 sets of mobiles or higher version with charger in last 3 FY i.e. 2014-2017 to any Central/ State Govt/PSU/utility/Private customers.	The bidder should submit a certificate duly certified by CA.
<b>QR.6</b>	The bidder must provide a MAF (Manufacturer Authorization certificate) from OEM in case bidder is not a manufacturer.	Bidder has to furnish copy of Manufacturer Authorization certificate.

**SECTION-III-PART-II: Requirements of System and Technical Specifications**

**JAIPUR VIDYUT VITRAN NIGAM LIMITED**

**IT CIRCLE**

**TECHNICAL SPECIFICATIONS**

**1. SCOPE**

This specification covers the purchase of Ordinary Mobile phones along with charger in Jaipur Discom with delivery at respective ACOS.

**2. SCHEDULE OF REQUIREMENT**

The approximate requirements of items are as under:-

Sr. No	Item Name	Quantity (nos.)
1	Ordinary Mobiles Phones along with charger	7700

**Note:** - This requirement is tentative and the purchaser may increase/decrease the net quantity to be purchased at the time of deciding the tender.

**3. TECHNICAL FEATURES & SPECIFICATIONS**

**A. Ordinary Mobile Phones along with charger**

No.	DESCRIPTION	MINIMUM SPECIFICATION
1.	Display	Form factor –Candy Bar with keypad, Screen size-min of 1.5 inches, Display – Colored with 128*128 pixel resolution(minimum)
2.	Processor	OEM processor 208 Mega HZ(Minimum) as per Industry Standard,
3.	SIM Slot	SINGLE SIM
4.	Memory Slot	Internal Memory of Min. 4 MB and 4 MB (ROM)
5.	Connectivity technologies	GSM( 900/1800MHz)
6.	General Features	OEM OS with messaging and Torch light
7.	Battery	Type- Li-Ion, Capacity- min of 800mAH,

8.	Preferred Brand	Any reputed make i.e. Samsung / Motorola / Lenovo / MI/ Nokia / Vivo / OPPO / One Plus /Micromax and any other make approved and supplied in Government Department.
9.	Accessories	Battery, Charger and user manual
10.	Dimension(Approx.)	Thickness: 1.4-1.6 cm Width: 4.5-5.1 cm Length: 10.7-11.5 cm
11.	Phonebook contacts	Minimum 1000 Nos.

**4. Service during warranty period:**

Dedicated Toll free telephone based service support.

Identification of Govt. customers at service locations through IMEI numbers- no need to carry physical copy of bill.

**5. Schedule of Completion**

The completion of various activities of the tender are required to be done as per the following schedule

S. No	Particular of activity	Time schedule desired
1.	Completion of supply	Within One month from the date of work order

**6. Sample of mobile set:-**

The bidder has to submit one offered ordinary mobile set with battery charger in the office of the Superintending Engineer (IT) before opening of the tender.

**TECHNICAL OFFER TO BE FURNISHED BY THE BIDDER ON THE COVER LETTER**

To be submitted complete with all enclosures.

**The Superintending Engineer [IT]**

Jaipur Vidyut Vitran Nigam Limited

Room No.117, Vidyut Bhawan

Jyoti Nagar, Jaipur

Rajasthan 302005

SUB: To Supply Ordinary Mobile phones along with charger in Jaipur Discom against TN-66

**Dear Sir,**

We have procured tender specification TN- 66: To Supply Ordinary Mobile phones along with charger in Jaipur Discom

We agree to supply and Install the items as per the schedule given in the tender specifications

We also agree that:

1. The prices as mentioned in "Financial offer" are firm in all respect
2. The prices quoted are valid for a period of 90 days from the date of opening of financial Bid.
3. The quoted / agreed prices are inclusive of all applicable Taxes and Duties.  
➤ The bidder should furnish the details of rates of taxes and duties included in the prices with the bid.
4. We also understand that the quantities mentioned in the price schedule shall be meant for bid evaluation, however payment shall be made us on the basis of actual number of items supplied / service delivered.
5. We have noted the standard terms of payment and undertake to abide by the same.
6. We understand that conditional offers are likely to be rejected.



7. The supply of items shall strictly be in accordance with completion schedule as given in clause No. 4, Section III Part II of this Document. In case we fail to complete the work as indicated therein we shall pay penalty as per “Delay in Supply” clause no. 35 of Section II of the specification.
8. The material supplied by us shall conform your specification
9. We confirm that we agree to adhere to all the commercial terms and conditions as well as the technical stipulation of your specification and there is no deviation. Such acceptance has also been confirmed in prescribed schedules.
10. We confirm that we are qualified for bidding in terms of Qualification Requirements specified in the bidding documents and have submitted the requisite qualification Certificate & data / documents with the bid.
11. Until a formal contract is prepared and executed, this together with your written acceptance thereof in your notification of award shall constitute a binding contract between us.
12. We understand that the quantity mentioned in the financial schedule is just for evaluation purpose

We understand that JVVNL reserves the right to invite detailed proposals from any private entrepreneur-company; irrespective of the fact whether the company or entrepreneur has been pre-qualified.

We also understand that the JVVNL reserves the right to reject any or all of the bids without assigning any reason thereof.

We agree to abide by all the conditions governing the proposals and decisions of the JVVNL.

Enclosed:

1. Annexure 1: General profile of the bidder
2. Annexure 2: Details of Quoted items
3. Schedule 1: Schedule of deviations
4. Schedule 2: Confirmation of “No deviation” in commercial terms and conditions of this tender
5. Schedule 3: Confirmation of “No deviation” in technical terms and conditions of this tender
6. Schedule 4: Supporting documents to substantiate meeting of QR

7. Schedule 5: Schedule of Completion.
8. Schedule 6: Check List.

Thanking you,

Yours faithfully,

\_\_\_\_\_  
Designation\_\_\_\_\_

Date:

Place:

**Annexure – 1: General Profile of the bidder**

Kindly attach the information furnished against general profile of the bidder

Details	Responses
Full legal name of the bidder	
Year of establishment	
Registered Office Address	
Address for Correspondence	
Telegraphic Address	
Authorized person(s) to be contacted	
Telephone number(s)	
Email id	
Fax number	
Names and Addresses of the Proprietors	
Type of the firm Private limited/Public limited/Government sector /other	
Whether registered under companies act or any other act	
Registration Number & Date	
OEM Certificate in respect of : (a) Ordinary Mobile Phone with Charger	

**Annexure – 2: Details of quoted Items**

S. No	Particulars	Brand name / product name	Product number / specification number	Compliances of Mandatory Certification
	1	2	3	4
1.	Ordinary Mobile phone with charger			YES/NO

**Note: The bidder is required to furnish single brand / product no. in column no. 2 & 3. In case of alternatives furnished by the bidder JVVNL reserves the right to select any brand / product no. from the alternatives given by the bidder on the quoted rates.**

**Schedule – 1: Schedule of deviations**

Technical Deviations

S. No	JVVNL'S specification clause	Deviation sought by the bidder
1		
2		
3		
4		
5		
6		
7		
8		

Commercial Deviations

S. No	JVVNL'S specification clause	Deviation sought by the bidder
1		
2		
3		
4		
5		
6		
7		
8		

**Schedule – 2: Confirmation of “No deviation” in commercial terms and conditions of this tender**

**Commercial Terms & Conditions**

Bidder's Name & Address: To

The Superintending Engineer (IT)  
Jaipur Vidyut Vitran Nigam Limited  
Room No.117, Vidyut Bhawan  
Jyoti Nagar, Jaipur  
Rajasthan, 302005

Dear Sirs,

**Sub:** Confirmation for “No Deviation” in Commercial terms & conditions of package No. JPD/SE/IT/ TN-66

We hereby confirm that there is no deviation in commercial terms & conditions stipulated in the bidding documents and we agree to adhere the same strictly.

(Signature).....

Date :

Place :

(Name).....

(Designation).....

(Common Seal).....

**Schedule – 3: Confirmation of “No deviation” in technical and conditions terms**

**Technical Terms & Conditions**

Bidder's Name & Address: To

The Superintending Engineer (IT)  
Jaipur Vidyut Vitran Nigam Limited  
Room No.117, Vidyut Bhawan  
Jyoti Nagar, Jaipur  
Rajasthan, 302005

Dear Sirs,

**Sub:** Confirmation for “No Deviation” in Technical terms & conditions of package No. JPD/SE/IT/ TN-66

We hereby confirm that there is no deviation in technical terms & conditions stipulated in the bidding documents and we agree to adhere the same strictly.

We also confirm that tendered material shall be procured from vendors approved by JVVNL and shall be conforming to various requirements of relevant Specification /orders and as per design and drawing approved by the Nigam.

Date :

Place :

(Signature).....

(Name).....

(Designation).....

(Common Seal).....

**Schedule – 4: Supporting documents to substantiate meeting of QR**

Bidder's Name & Address:

To

The Superintending Engineer (IT)  
Jaipur Vidyut Vitran Nigam Limited  
Room No.117, Vidyut Bhawan  
Jyoti Nagar, Jaipur  
Rajasthan, 302005

Dear Sirs,

We hereby declare that we are qualified for bidding in reference to “Qualification Requirements” of the bidding documents and submit the following certificate(s) /documents in support of the above :-

- 1.
- 2.
- 3.
- 4.

(Signature).....

Date :

Place :

(Name).....

(Designation).....

(Common Seal).....



**Schedule – 5: Schedule of Completion**

S. No	Particular of activity	Time schedule desired	Time Schedule quoted
1.	Completion of supply	Within one month from the date of work order	

(Signature).....

Date :

Place :

(Name).....

(Designation).....

(Common Seal).....

**Schedule 6: Check list**

S. No	PQR	Yes / No
1.	Is the cover letter attached with the bid proposal	
2.	Is annexure 1 completed and enclosed with the bid proposal	
3.	Is annexure 2 completed and enclosed with the bid proposal	
4.	Is schedule 1 completed and enclosed with the bid proposal	
5.	Is schedule 2 completed and enclosed with the bid proposal	
6.	Is schedule 3 completed and enclosed with the bid proposal	
7.	Is schedule 4 completed and enclosed with the bid proposal	
8.	Is schedule 5 completed and enclosed with the bid proposal	
9.	Is schedule 6 completed and enclosed with the bid proposal	
10.	Is OEM letter filled and attached with the bid proposal	
11.	Does the bid proposal contains the financial proposal	
12.	Is financial offer in tender document	
13.	Has the bidder submitted BID SECURITY of Rs2,30,000/- DD in favor of A.O (IT&RE), JVVNL	
14.	Has the bidder provided details of the service centers	
15.	Has the bidder furnished the its own profile	
16.	Has the bidder provided schedule of completion plan	
17.	Are all the pages of the proposal signed by an authorized representative of the bidder's firm	
18.	Does the bid contains the name, address and place of business of the person or persons making the bid and is the bid signed and sealed by the bidder under his usual signature.	
19.	Is satisfactory evidence of authority of the person signing on behalf of the Bidder furnished with the bid	
20.	Is the bidder's name stated on the proposal same as that of the legal name of the firm	
21.	Do any / all erasures or other changes in the bid documents bear	

S. No	PQR	Yes / No
	the initials of the person signing the bid	
22.	Are all entries and amendments also signed	
23.	Are all pages of the attached tender specification document signed on all the pages, as a token of acceptance of the terms and conditions, except those mentioned in the deviation list	
24.	Has the bidder arranged all insurance as may be pertinent to the works and obligatory in terms of law to protect its interest and interest of the JVVNL against all perils detailed herein	
25.	Is the insurance obtained by the agency as per clause No 9 of Section II is in the joint names of the JVVNL and the agency so that the JVVNL and the agency are covered for the entire period of contract from the commencement of the contract and shall remain valid up to 30 days from the date of handing over all the items supplied to JVVNL.	
26.	Has the bidder stated in his tender the testing and inspection of the equipment offered by the bidder	
27.	Is the bidder established in the business as per QR in the tender document	

Date :

Place :

(Signature).....

(Name).....

(Designation).....

(Common Seal).....

**Financial Offer: Guiding Note**

**JAIPUR VIDYUT VITRAN NIGAM LIMITED**

**IT CIRCLE**

**TENDER SPECIFICATION NO.TN- 66**

**NOTE: BIDDER IS REQUIRED TO READ CAREFULLY THE FOLLOWING BEFORE QUOTING THE PRICES**

- i) The format enclosed herewith is to be used to quote the price. No other format shall be used.
  - ii) The price bid in the other formats may be rejected.
  - iii) No cover letter is required to be enclosed with the price bid.
  - iv) The total quoted price should be inclusive of all taxes and duties as per the prevailing taxes and duties with the details of applicable taxes. In case of any variation in taxes and duties or introduction of new taxes and duties/ statutory variations, the same will be in JVVNL account.
  - v) The quoted price includes the expenditure towards warranty for one year.
  - vi) The brand and product specification are essentially required to be furnished by the bidder else offer will not be considered.
  - viii) In the event the enclosures, as requested, in the financial bid are not submitted by the bidder then the bid will be considered as non responsive.
- Price schedule is for reference purpose only. Bidder has to quote the price in BOQ.xls only.

**Please do not fill the prices here.**

S. No.	Particular of activity	Qty	Unit Price	Brand	Total Price	Details of GST Taxes (if any)
1	Supply of Ordinary Mobile Phones with charger	7700 Nos.				

**CLARIFICATION REGARDING BID PRICE SCHEDULE :** The bidder will furnish the break-up of the quoted price indicating rate and type of each tax clearly, as per the prevailing rate on the bid date in compliance document of financial offer. Any statutory variation and imposing new tax by government subsequently during the currency of contract shall be on JVVNL account.